



BOARD OF DIRECTORS' REGULAR MEETING
August 23, 2023

Board Members: Mari Taylor, President
Nina Hanson
David Iseminger
Vildan Kirby
Paul Lund
Ken D. Collins, Superintendent/Board Secretary

Student Advisory Council Officers: Samuel Orduna
Riley Boerger
MacKenzie Conniff

The Lake Stevens School District Board of Directors met in a Regular Session at the Educational Service Center. A Zoom option was available for this meeting that Vice President Iseminger called to order at 6:30 p.m.

ROLL CALL

Director Lund and President Taylor were unable to attend. Director Hanson attended via Zoom.

Director Kirby made a motion to approve the August 23, 2023 agenda. The motion was seconded by Director Hanson and unanimously approved.

Director Kirby made a motion to approve the August 9, 2023, Regular Meeting minutes. The motion was seconded by Director Hanson and unanimously approved.

RECOGNITION OF STUDENTS, STAFF, AND COMMUNITY MEMBERS

REPORTS OF SCHOOL BUILDINGS AND PROGRAMS

COMMUNITY COMMENTS

Vice President Iseminger opened the Budget Hearing at 6:34 p.m. and called for community comments. Hearing none, Vice President Iseminger closed the hearing at 6:35 p.m.

Vice President Iseminger called for community comments. Hearing none, he closed this portion of the meeting.

DECISION ITEMS

Consent Agenda:

Director Kirby made a motion to approve the "Consent Agenda" items:

1. Warrant Nos. 309202 to 309274 - \$782,695.50 (E:143/23)
2. Personnel Report: certified employment Carla Bessonette, Breanna Hill, Nicolas Czarina, Allison Porter, Violetta Raglund, Kenneth Stull; classified employment of Cameron Austin, Edith Dougherty, Kathleen Gunnell, Patrick McAree, Joseph Michaud, Amy Palmeri, Melissa Powell, Vimala Rajagopalan, Jason Thedsombandith; volunteer: Jason Thedsombandith; leaves; Sarah Wong; resignations of Sharon Butler, Corine Hobart, Amanda Kime, Tami Rafferty, Karin Reed, Allyssa Sandberg, Gretchen Smith, Karen Tadio, Denise Warstler (E:144/23); Co-Curricular Report (E:145/23); 2023-2024 Non-Represented Employees Salary Schedule (E:146/23) 2023-2024 Coaches Salary Schedule (E:147/23); PSE Salary Schedule (E:148/23); PSE OP Salary Schedule (E:149/23)
3.
 - a. Acceptance of a donation of \$ 3,500.00 from the Blue Royals Volleyball Club (E:150/23)
 - b. Acceptance of a donation of \$1,000.00 from the Iseminger Trust (E:151/23)
 - c. Approval of the Surplus of Equipment (E:152/23)
 - d. Approval of the Surplus of Books (E:153/23)

The motion was seconded by Director Hanson and unanimously approved.

Director Kirby made a motion to approve the final acceptance of the public works projects. The motion was seconded by Director Hanson and was unanimously approved (E:154/23).

The Operations Department has reviewed the work of the contractors listed below on the following public work projects for adherence to contract documents and specifications.

**BOARD OF DIRECTORS' MEETING
LAKE STEVENS SCHOOL DISTRICT**

August 23, 2023

Page Three

Projects

Install blinds in the library at Hillcrest ES (Budget Blinds)

Install a garage door in the district surplus storage room at
Lake Stevens HS (JC Killin General Contractor)

Increase access control license capacity at Stevens Creek ES
(LONG Building Technologies)

Service Calls

Service four boilers at Mt Pilchuck and Hillcrest ES (Cascade
Boiler)

Repair fire doors and shutters at various schools (Davis Door)

Repair alarm trouble in the West Hall at Lake Stevens HS
(LONG Building Technologies)

Repair S2 power supply at Lake Stevens HS (LONG Building
Technologies)

All items on the construction punch list have been completed and
all the necessary paperwork to accept the projects has been
received.

Director Hanson made a motion to approve Resolution No. 6-23 of
the 2023-2024 Budget. The motion was seconded by Director Kirby
and was unanimously approved by a roll call vote (R:6-23).

Director Kirby thanked everyone for the amazing work on the budget.
Vice President Iseminger thanked Executive Director of Business and
Operations Teresa Main and Budget Manager Allina Holmquist for
being such good stewards of the district's money. He thanked them
for their hard work and the close eye they keep on how the money is
spent.

Director Kirby made a motion to approve Resolution No. 7-23
authorizing imprest accounts for building, district, and ASB activities
for the 2023-2024 school year. The motion was seconded by Director
Hanson and was unanimously approved by a roll call vote (R:7-23).

Director Hanson made a motion to adopt the rate and fees schedule
for the 2023-2024 school year. The motion was seconded by Director
Kirby and unanimously approved (E:155/23).

DISCUSSION ITEMS

INFORMATION ITEMS

Executive Director of Communications Jayme Taylor presented information on the results from their annual employee and family surveys. The survey was launched on June 6 and closed on June 11, 2023. She presented Thoughtexchange engagement from employees and families on what are some things they thought we should stop, start, or continue in the district. Employee engagement included 705 participants, 862 thoughts, and 51,890 ratings. Family engagement included 607 participants, 569 thoughts, and 16,546 ratings. Executive Director Taylor presented theme information and scoring from employees and families. The top five employee-themed responses were student attendance, safety, security, and facilities, transportation, communication leadership & and morale, hiring, retention, staffing, and compensation. The family-themed responses were bullying, behavior, discipline, student mental health, transportation, excellent employees, safety, security, and facilities, and communication and family engagement. The percentage feedback from staff and families was an A/B grade. Executive Director of Communications Jayme Taylor stated the one change that will be made next year is that they will remove the years of service from the employee Thoughtexchange platform. Executive Director Taylor stated that all of the feedback has been shared with the district administrators and they will use this information for planning in the upcoming school year. The survey information will be shared with employees in the fall. She said it was great to read the family's feedback on the district staff. It was a wonderful highlight to end the school year. Director Hanson appreciated the feedback and stated how great it was to see the data, clarity, and number of participants. School Board Vice President Iseminger asked if it is possible to have a skip-level meeting or manager's manager meeting. For example, if someone had positive feedback or a concern could they meet with a principal's supervisor? Superintendent Collins stated the door is always open but they would always circle back to include their leadership. Director Iseminger said it is great to have a means of communication and know that it is available. Superintendent Collins said they do step back and look at the survey feedback and how the district can improve.

Vice President Iseminger spoke about bullying, social media, and the responsibility of making the students feel safe. He talked about what the district could create to make everyone feel safe not just the students getting bullied, but the students that are the bullies. Director Hanson was curious about how much bullying is online or in person. Executive Director of Communications Jayme Taylor said she would check on that information for Director Hanson.

Executive Director of Communications Jayme Taylor presented information on Procedure changes for Policy 1410: Community Use of School Buildings, Equipment, and Grounds to reflect a slight increase to fees at the Lake Stevens School District Pool and they have included the opportunity for the community to rent the pickleball courts at Cavelero Mid High School. The pickleball courts are free but if the community would like to use all of them at once the courts will be available for rent.

Executive Director of Secondary Teaching and Learning Mike Snow and Executive Director of Elementary Teaching and Learning Steve Burleigh gave updated information on the Comprehensive School Counselor Program (CSCP) plan. Executive Director Snow recognized their core team and their DCAT additions. During the 2021 legislative session, the Legislature passed Substitute Senate Bill (SSB) 5030, which was the result of a multi-year effort by the Washington School Counselor Association (WSCA) and other statewide advocates to clarify the role of the school counselor in alignment with current best practices. SSB 5030 requires districts to develop and implement a comprehensive school counseling program (CSCP) for all schools within the district that addresses students' social/emotional, academic, and career development in alignment with the American School Counselor Association (ASCA) National Model.

Key CSCP Vocabulary are Direct Services which are in-person interactions between CSCP staff and students that help students improve achievement, attendance, and discipline. Examples are instruction, appraisal, advisement, and counseling. Indirect Services are provided on behalf of students to enhance student achievement and promote equity and access for all students. Examples are collaboration, consultation, student advocacy, and referral. Program Planning and Support include the 20% of time used to plan and prepare, which includes activities such as analyzing data, goal setting, lesson planning, developing an annual calendar, and the annual administrative conference. Work Time is the portion of an employee's contracted hours for which they are contracted to implement the CSCP.

**BOARD OF DIRECTORS' MEETING
LAKE STEVENS SCHOOL DISTRICT**

August 23, 2023

Page Six

The district adopted a CSCP Transition Plan in August of 2022. Since then, their CSCP Core Team has been involved in monthly professional development via OSPI workshops and team meetings. This work has helped their counselors develop a horizontal and vertical approach to a comprehensive plan for our district. The work that has been done in 2022-2023 was the implementation of the use of Time Data Collection, continued Professional Learning, and development of the CSCP Plan for the district. The next step is continued refinement of the CSCP Plan, increased partnership, and alignment with building SIPs and administrators, increased system-wide awareness of the CSCP Plan, and continued professional learning. A fully developed CSCP Plan is a multi-year process that will utilize a living document approach for the students, families, and staff.

Vice President Iseminger asked where this came from and whether they were all in line. Executive Director of Secondary Teaching and Learning Mike Snow stated that they partner with all three, ASCA, OSPI, and AWSP. Vice President Iseminger asked how the framework lines up with MTSS and the Foundation for Excellence. Executive Director Snow said OSPI is working with MTSS and stated it aligns well. Executive Director Snow said this would improve their system. He said it would not change the counselor's tasks but focus on what matters most.

BOARD COMMENTS

Director Kirby said she was so thankful for the donations and the replacement of the volleyball posts. She thanked everyone for their presentations and was excited the 2023-2024 Budget was approved. She stated the budget approval should be celebrated and thanked everyone again for all of their work on the budget. Director Kirby stated she was concerned about increasing lunch prices but understands everything is costing more. Director Kirby was happy the free and reduced lunch prices remained the same. She is looking forward to working in the district as a substitute teacher again this year.

Director Hanson said a great job on Ready for Kindergarten. She stated teachers are amazing with the young kindergarten students. Director Hanson stated she is so grateful for the support from both of the donations.

Student Advisory Council member Mackenzie Conniff thanked everyone for the great presentation information.

Student Advisory Council Vice President Riley Boerger thanked everyone for their presentations and all of their hard work on the budget.

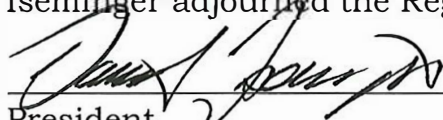
Student Advisory Council President Sam Orduna thanked everyone for coming. He stated he enjoyed learning about the survey and seeing how high the ratings were.

Vice President Iseminger thanked everyone for being there on this summer evening. He stated the budget work and philosophy are not a given. A friend said that the path to overnight success is about ten years long. The vigilance is about what the priorities are and what is important to the district. He stated listening to the surveys and what the community recognizes is something they watch carefully and it is important in how they act on it. Vice President Iseminger wished everyone a great rest of the evening.


EXECUTIVE SESSION

ADJOURNMENT

At 7:34 p.m., with no objections by the other directors, Vice President Iseminger adjourned the Regular Meeting.



President



Secretary