

AGENDA

CHESTER COMMUNITY CHARTER SCHOOL BOARD OF TRUSTEES NOVEMBER 17, 2022 MEETING, 5:15 PM

- I. Call To Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment on Agenda Items
- V. Executive Session - Personnel & Litigation

Status update:

a. Update – Personnel.

b. Litigation:

- i. *In Re: Appointment of a Receiver for the Chester Upland School District*, Delaware County CCP Docket No. 2012-9781, CCCS is an Intervenor.
 - a. Status of claw back litigation and any board votes needed.
- ii. Redirection cases (PDE matters) – status update if necessary:
 - a. CUSD v. CCCS, Docket No. BBFM-12-2020-02, Hearing Officer assigned.
 - b. CUSD v. CCCS, Docket No. BBFM-00-2019-01, Hearing Officer not assigned.
(PDE Matter, CCCS v. CUSD, No. EDU-2021-SLAP-000009: 8/6/2021 Mem & Order – dismissing and ordering that amounts be included in BBFM-00-2019-01)
- iii. Miscellaneous Subsidy Redirection Cases – status update if necessary.
- iv. Possible litigation regarding transportation issues.

v. *CUSD & Chichester SD v. Bennett et al* – re RM Chester Upland PA LLC.

VI. Any Board vote needed on any Executive Session items, subject to attorney review for form and content.

VII. Approval of Minute(s)

September 15, 2022 Meeting – Motion to approve minutes.

VIII. CEO Report – Dr. Clark

Motion to accept and file the November 17, 2022 CEO Report as presented.

IX. Human Resources Report

a. Motion to accept and file the October 20, 2022 Board Meeting Report New Hires from September 13, 2022 through October 17, 2022, and the November 17, 2022 Board Meeting Report New Hires from October 18, 2022 through November 14, 2022.

b. Motion to approve and ratify personnel hired since the September 15th, 2022 meeting as reflected on the Board Meeting Reports of New Hires as presented.

X. Treasurer Report

a. Motion to accept and file the YTD Budget/Actual Report, Accountants Report, Cash Report/Fund Report, and Check Register for September and October 2022.

b. Motion to authorize the expenditures listed in the Cash Report/Fund Report and Check Register for September and October 2022.

c. Maintenance of Effort update and vote if necessary.

d. Motion to authorize the filing of nine (9) Forms (one for each school building) PDE-418, 2021-2022 Application for Charter School Lease Reimbursement Program requiring CCCS Board Certification, subject to attorney review for form and content.

e. Motion to approve the opening of a bank account at Wells Fargo Bank for the purpose of having a convenient bank account to deposit checks or money orders

received from parents paying for damaged Chromebooks and lost Chromebook chargers per CCCS Chromebook Policy.

- f. Motion for acceptance of The Chester Community Charter School 401(k) Plan audited financial statements for the year ended December 31, 2021 issued by Stephano Slack LLC on October 13, 2022.
- g. Motion for approval to file electronically with the Internal Revenue Service The Chester Community Charter School 401(k) Plan Form 5500 for the year ended December 31, 2021 by its extended due date of October 15, 2022. (Note: Form 5500 was filed electronically on October 14, 2022 to meet the October 15, 2022 extended filing deadline. Received confirmation it was accepted on October 14, 2022.)
- h. Update on the status of the audit of the Chester Community Charter School's financial statements for the year ended June 30, 2022.
- i. Motion for approval to request 30 day extension until December 30, 2022 for filing of Chester Community Charter School's Annual Financial Report (AFR), PDE-2057, for the year ended June 30, 2022.

XI. Attorney's Report

- a. Motion to accept Attorney's Report as presented.

XII. Board Actions

XIII. Old Business

XIV. New Business

- a. Motion to approve CCCS Policy Manual, subject to attorney's review for form and content.
- b. Motion to approve revised Right to Know Policy, revised regarding appointment of Open Records Officer & Deputy Open Records Officer, subject to attorney's review for form and content.
- c. Discussion of Student Search Policy and vote, if required, subject to attorney's review for form and content.

- d. Discussion of City of Philadelphia Ordinance requiring “Institutions Serving Youth” to adopt policy guidelines providing for non-discriminatory treatment of transgender and gender non-conforming youth. Discussion of Philadelphia Commission on Human Rights new regulations related to transgender and gender non-conforming youth, and vote on Transgender and Gender Non-Conforming Youth Policy, if required, subject to attorney review for form and content.
- e. Motion to approve CCCS Nurse Procedure Manual, subject to attorney’s review for form and content.
- f. Motion to approve the following handbooks and manuals, subject to attorney’s review for form and content:
 - i. CCCS Family Handbook 2022-2023
 - ii. CCCS Attendance Handbook 2022-2023
 - iii. CCCS Leadership Operations Manual 2022
 - iv. CCCS Employee Handbook
 - v. CCCS Field Experience Handbook
 - vi. CCCS Student Code of Conduct 2022-2023
 - vii. CCCS Student Teaching Handbook
- g. Motion to appoint a hearing officer for expulsions hearings for the school year 2022-2023.

XV. Closing Public Comment

XVI. Adjournment