

MARPLE NEWTOWN SCHOOL DISTRICT

Tuesday, August 2, 2023

Budget and Finance Committee Meeting – 6:30 p.m.

Facilities and Transportation Committee Meeting – Immediately following Budget and Finance

Curriculum, Instruction and Technology Committee Meeting – Immediately following Facilities and Transportation

Administration Building – Board Room

MINUTES

Present

Board: Mr. Dezzi, Mrs. Harvey (by phone), Mr. Maalouf, Mr. Siano, Mrs. Tomasco

Administration: Dr. Tina Kane, Mr. Joe Driscoll, Mr. Jake Gallagher, Mr. Jim Orwig, Dr. Gina Ross

Press: 0

Audience: 0

1. CALL MEETING TO ORDER

Mrs. Harvey called the meeting to order at 6:35 PM and turned the meeting over to Mr. McKenzie.

2. PLEDGE OF ALLEGIANCE

Mr. McKenzie led the Pledge of Allegiance

3. BUDGET AND FINANCE COMMITTEE

3.01 Committee Report – Tracy A. Alberti, Chairperson

Mr. McKenzie turned the meeting over to Mr. Driscoll

3.02 Additions to the Agenda

There was none

3.03 Approval of Section 3 of the agenda relating to Budget and Finance

3.04 Approval of Minutes

With no discussion minutes were approved.

3.05 Bills for Payment

MOTION: To approve and authorize payment of General Fund bills in the

amount of \$4,454,491.59, Capital Reserve Fund bills in the amount of \$1,534,908.81, and Food Service bills in the amount of \$28,828.57.

Mr. Driscoll explained it's August so there's not a lot going on with Budget and Finance as we end the school year, but we do have normal bills for payment on here and those bills represent bills for General Funding Capital Reserve Fund and Food Service Fund some of those are for this year and some of those are prior years. If anybody has any questions on the bills you can ask now, after the meeting or reach out to me by email.

3.06 Financial Reports

MOTION: To approve the monthly financial reports for May 2023, Budget Transfers, Treasurer's Report for June 2023, and Investment Schedule for June 2023.

Informational item monthly financial report for June 2023.

Mr. Driscoll explained we do have Financial reports on here. Please note that for June they're informational because June is the last month of the fiscal year. The final report will be technically the audit.

Mr. Driscoll went on to explain, we have two other motions equipment purchases for food service I think we had talked about this coming back in the spring this food service department needs to invest some money into the high school and middle school mostly the high school for \$173, 650.00 from the co-stars contract so we're going to get that equipment ordered for the new year and where we've renegotiated and updated our food service vending contract with our current vendor RDS vending and those are those are the items there for vote tonight.

3.07 Equipment Purchases

MOTION: To approve the purchase of cafeteria equipment for the High School and Paxton Hollow Middle School, per attachment, in the amount of \$173,650.00 from 11400 Inc. Lancaster, Pennsylvania. Pricing is per CoStars Contract #0000534253 and will be funded through the Food Service Fund.

3.08 Food Service Vending Contract

MOTION: To approve the attached vending agreement with RDS Vending, LLC 220 E. Washington Street Norristown, Pennsylvania.

All above motions will be taken to the full Board for approval.

3.09 Public Comment

There was none.

3.10 Adjournment

4. FACILITIES AND TRANSPORTATION COMMITTEE

4.01 Committee Report – Nicholas J. Reynolds, Sr., Chairperson

4.02 Additions to the Agenda

There was none.

4.03 Approval of Section 4 of the agenda relating to Facilities and Transportation

4.04 Approval of Minutes

With no discussion minutes were approved.

4.05 Discussion Item

Worrall boiler replacement project

Mr. Gallagher explained the boiler replacement at Worrall. Right now we have two boilers that were all are 37 years old, both of them as everybody knows we're looking to move forward with going out to a renovation project in the near future but in order to start this coming winter and the heating season my recommendation to the board is to go out and at least buy one new boiler that will fit the new renovation proposed in the near future. So, come next the end of this month I would like to come with proposals to replace one boiler to get us through that heating season and we can move forward.

4.06 Turf Field Renovations Change Orders and Credits

MOTION: To approve the change orders and credits from the Lower Turf field renovation and band project.

COR 21 Revision to Storm Structure MN-100 – Revise manhole structure per Pennoni Associates, Inc. changing from doghouse inlet to a standard inlet and additional 15" reinforced concrete pipe. Cost per Uhrig Construction, Inc proposal dated 12/12/22 in the amount of \$17,342.85.

COR 22 Band Area Storm Structure Revisions – Provide modification to storm structure layout and sumps following review of Pennoni revisions to accommodate existing rock. Cost Uhrig Construction, Inc proposal dated 12/12/22 in the amount of \$15,982.09.

COR 23.1 Field House Roadway Revision Concrete Credit – Reduction of fieldhouse concrete patio as a result of planter wall adjustment to accommodate larger vehicle turning radius at curve. Cost per Uhrig Construction, Inc proposal dated 12/12/22 in the amount of a \$2,520.00 CREDIT.

COR 26 Band Area Unsuitable Soils – Provide additional fill and removal of unsuitable soils in the Band Area. Cost per Uhrig Construction, Inc proposal dated 12/12/22 in the amount of \$1,049.90.

COR 27 Rework Wind Screen at Varsity Softball at Foul Pole – Provide modification to Varsity Softball Left Field Windscreen at foul pole to adjust length. Cost per Uhrig Construction, Inc proposal dated 1/12/23 in the amount of \$1,909.39.

COR 28.1 New Arborvitae at 4th Avenue Neighbor Property Line – Owner request to provide (6) Six to Seven Foot Arborvitae along the property line adjacent to 4th Avenue intersection with MNHS property to infill gaps in existing Arborvitae row. Cost per Uhrig Construction, Inc proposal dated 6/12/23 in the amount of \$2,835.00

COR 29 Credit for Javelin Runway Surface – Deduct for finish surface for javelin runway. Cost per Uhrig Construction, Inc proposal dated 5/5/23 in the amount of an \$8,370.00 CREDIT.

COR 30.1 Baseball and Softball Dugouts New Wall Padding – Provide new safety padding with team graphics for Varsity Baseball and Softball dugout block walls along first base and third base walls and credit for deleted portable fence padding. Cost per Uhrig Construction, Inc proposal dated 6/13/23 in the amount of \$22,685.15.

COR 31 Damaged Light Post Replacement – Deduct for cost to replace existing parking lot light pole and base near Band Area that were damaged by Uhrig Construction, Inc.'s construction vehicles. New work to be performed by G.A Vietri, Inc. Cost per Uhrig Construction, Inc proposal dated 6/13/23 in the amount of a \$12,790.68 CREDIT.

Mr. Gallagher explained the above change orders. Change Order GC-04 Total: \$38,123.70. I have some change orders from the field project a few of them were structures that Pannoni Associates. A few of them were also credits that are giving back to us as far as Javelin resurface and there's also a credit for some paving that was done down there but these are going to be the last change orders before we close that project out with the township.

4.07 CM3 Building Solutions

MOTION: To approve CM3 building solutions with the yearly service contract in the amount of \$62,280.00 paid through general fund under costars contract number 008-492 for ATC and BAS systems districtwide.

Mr. Gallagher explained that this is our yearly service contract with CM3 for our district-wide ATC and BAS systems.

4.08 Tree Removal Paxon Hollow Middle School

MOTION: To approve Ryan Tree with the removal of (9) dead trees and overgrown brush along the back parking lot in the amount not to exceed \$9,000.00 paid through general fund.

Mr. Gallagher explained that there's going to be some tree removal done at Paxon Hollow Middle School. There's a bunch of dead trees along the entrance drive there that back up to the residence along Jamestown Road.

4.09 Valves Replacement Paxon Hollow Middle School

MOTION: To approve Johnson controls with the replacement and to install (20) grooved manual isolation valves, 3 way valve and actuator, and replace the 3" gas line on boiler # 2 at Paxon Hollow Middle School. This work will be completed under costars contract number # 008-E22-975 and paid through capital reserve in the amount of \$56,810.00.

Mr. Gallagher explained also there's going to be some valve replacements just like I mentioned about the boilers at Worrall. The ones that Paxon are in very similar conditions and just to be able to keep them going we're going to need to be able to change some of the valves in the boiler room.

4.10 Fire Alarm Programing and Replacement Parts Paxon Hollow Middle School

MOTION: To approve Johnson Controls Fire Protection with the programing and installation of NAC card, batteries Nac extender and labor in the amount of \$23,100.00 under costars contract number #008-145 paid through capital reserve or insurance.

Mr. Gallagher explained we had a storm two weeks ago last Sunday took out a few things at Paxon. I believe we did we did lose the fire alarm system and we did lose the speakers system and I believe; I think Chris might have lost something as well. We are working with the insurance company and Johnson Controls to replace that fire alarm system that already has been given the green light to go hopefully that'll be ready in the next two weeks.

4.11 Boiler Isolation Valve Replacement Worrall

MOTION: To approve Johnson Controls with the replacement of the Dielectric Union and replace (4) isolation valves. this will be completed under costars contract #008-E22975 in the amount of \$10,320.00 and paid through capital reserve.

Mr. Gallagher explained there's a few more valves that need to be replaced at Worrall. This will be for the boiler that is currently working. To keep that working for the year.

4.12 Combustion Testing Districtwide

MOTION: To approve Snyder Company with the annual boiler/ burner maintenance and testing districtwide. The total for the testing is \$14,480.00 paid through the general fund.

Mr. Gallagher explained that we have an annual boiler and burning maintenance testing district-wide with Snyder for the amount of \$14,480.00.

All the above motions will be taken to the full Board for approval.

4.13 Other Business

There was none.

4.14 Public Comment

There was none.

4.15 Adjournment

5. CURRICULUM, INSTRUCTION AND TECHNOLOGY COMMITTEE

5.01 Committee Report – Nicholas V. Siano, Chairperson

5.02 Additions to the Agenda

There was none.

5.03 Approval of Section 5 of the agenda relating to Curriculum, Instruction and Technology

5.04 Approval of Minutes

With no discussion minutes were approved.

Mr. Siano asked that the following motions be taken to the full Board for approval.

5.05 District Calendar

MOTION: To approve a revised calendar to the 2023-2024 school year, as presented. This revision does not affect student school days.

5.06 Policy

MOTION: To approve the first reading of changes to Policy 137, as presented.

5.07 Health and Safety Plan

MOTION: To approve MNSD's Health and Safety plan, including its components, as presented, which is identical in substance to the Health and Safety Plan which was previously approved on February 28, 2023.

5.08 EdMentum Contract

MOTION: To approve the renewal agreement with EdMentum in the amount of \$94,050, as presented.

5.09 Student Teacher Agreement

MOTION: To approve a one-year Affiliation Agreement with Cabrini University to host student teachers, as presented.

Mr. Mallouf asked if there was any change in this due to Cabrini being sold.

Dr. Kane responded to the best of her knowledge nothing has changed.

5.10 Marple Newtown High School Course Guide

MOTION: To approve the revision of Marple Newtown High School's course guide to include AB Calculus as the prerequisite for Calculus BC.

5.11 Administrative Trips

MOTION: To approve Michelle Lydon, Shannan Grant, and Megan Noller to attend the National Autism Conference at Penn State University on July 31, 2023 through August 3, 2023. The cost of the conference is partially paid using grant funds. The cost to the district is not to exceed \$312.

MOTION: To approve Michelle Lydon to participate in the 2023-2024 PA Fellowship Program for Special Education Leaders, as presented. The cost to the District is \$450.

5.12 Disposal

MOTION: To approve the disposal of books from Worrall Elementary library, as presented.

MOTION: To approve the disposal of books from Paxon Hollow Middle School, as presented.

All of the above motions will be taken to the full Board for approval.

5.13 Other Business

There was none.

5.14 Public Comment

There was none.

5.15 Adjournment

With no further business for the Board, Mr. McKenzie adjourned the meeting at 6:43 PM.