

Approved September 26, 2023

**Dover School Committee**  
Meeting of June 13, 2023

Members Present: Liz Grossman  
Jeff Cassidy  
Goli Sepehr  
Jessie Hole  
Martha Castle

Also Present: Beth McCoy, Superintendent  
Denny Conklin, Assistant Superintendent  
Dawn Fattore, Business Manager  
Deb Reinemann, Principal

**1) Call to Order**

Beth McCoy called the meeting to order in the Middle School Library at 5:31 pm.

**2) Welcome Jessie Hole and Martha Castle**

**3) Reorganization**

*Jeff Cassidy nominated Liz Grossman as Chair of the Dover School Committee. Martha Castle seconded.*

*23-06 VOTE 5 - 0*

*Jeff Cassidy nominated Goli Sepehr as Secretary of the Dover School Committee. Jessie Hole seconded.*

*23-07 VOTE: 5 - 0*

**4) Community Comments - none.**

**5) Dover PTO -** Betsy Police, PTO President, gave an overview of the PTO activities during the past school year.

**6) Reports**

- Superintendent Report - Beth McCoy presented a brief update from her office including: a review of end of year activities and congratulations to the graduating class of 2023.
- Principal's Report - Dr. Reinemann highlighted recent and upcoming events at Chickering.
- Warrant Report

**7) FY23 Monthly Financial Report as of May 31, 2023**

- Salaries - there are no changes since the last report.
- Expenditures - based on the mild winter and the better than expected pricing, there is no longer a negative variance projected in Utilities. The fuel bid for FY24 was recently completed and the District is owed in at a fixed rate of \$2.4957/gallon.
- Out-of-District - there continue to be fluctuations in placements and placement costs. With changes since the May report, OOD tuition costs are now approximately \$310,000 over budget.
- FY24 Operating and Capital Updates - the current confirmed registrations for kindergarten is 63 and additional registration inquiries have been received. Based on this, it is recommended to maintain the already budgeted four sections. All other grades have enrollments that fall within the FY24 budgeted sections as of June 9th.

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**8) 2023-24 Student Handbook: second read** - there are no substantive changes since the presentation at the last meeting.

Jeff Cassidy made a motion to approve the 2023-24 Student Handbook. Goli Sepehr seconded.  
23-08 VOTE: 5 - 0

**9) 2023-24 School Improvement Plan: First Read** - the plan was based upon the findings of the Superintendent Entry Plan.

**10) Consent Agenda**

- Approval of Minutes: May 15, 2023

*Goli Sepehr made a motion to approve the Consent Agenda. Jeff Cassidy seconded.  
23-09 VOTE: 3 - 0 - 2 (Jessie Hole and Martha Castle abstained)*

**11) Communications**

- Subcommittee Assignments
- Update on Elementary Literacy

**12) Adjournment at 6:17 pm.**

Respectfully submitted,  
Amy Davis