

WARREN HILLS REGIONAL BOARD OF EDUCATION

July 11, 2023

6:30 p.m. – Executive Session

7:15 p.m. Regular Meeting

A. Call to Order – Molly Fraumeni, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Alfred Coscia, Christopher Cannavo, Thomas Dufner, Molly Fraumeni, Jean Hansen, Lisa Marshall and Paula Merrill. Also present were Earl Clymer, Dennis Mack, Donnamarie Palmiere and Marc Zitomer, Board Attorney. Joseph Bodenschatz and Corey Piasecki were absent. Student Representative, Sydney White was present for public meeting.

C. Executive Session- 6:33 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mr. Cannavo and seconded by Mrs. Merrill to go into Executive Session at 6:33 p.m. with full board consent.

D. Reconvene: 7:32 p.m.

Board reconvenes into Public Session at 7:32 p.m.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- June 12, 2023 Regular & Executive Session Meetings

Motion by Mrs. Merrill and seconded by Mrs. Hansen to approve the minutes of the June 12, 2023 Regular and Executive Session Meeting.

MOTION: Paula Merrill		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				X
Alfred Coscia	X			
Thomas Dufner	X			
Jean Hansen	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Christopher Cannavo	X			
Molly Fraumeni	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

Mr. Clymer reported that the board president and vice president were copied on an OPRA request.

F. Student Liaison Report – Sydney White

Ms. White had no report.

G. Superintendent’s Report – Mr. Earl C. Clymer, III

- ESY & BOOST - Off to a great start
- Youth Summer Camps
 - Football this week - approximately 90 youth
 - Boys Soccer camp
 - FH camp
- Administration PD from Marc on HIB and trends - July 20th

H. Presenter(s):

None

I. Goals:

Warren Hills Board of Education District Goals for 2022-2023:

District Goal 1: Provide resources to faculty, implement best practices and strategies with tiered systems of support focused on improving areas of weakness and enhancing areas of strength to increase student achievement in core content tested areas across the district under the New Jersey Student Learning Assessment (NJSLA) and the New Jersey Graduation Proficiency Assessment (NJGPA).

District Goal 2: To ensure best practices related to diversity, equity & inclusion within the WHRSD are followed in regards to hiring practices, curriculum implementation and policy development in collaboration with all school/community stakeholders and to share concerns and recommendations with appropriate committee(s) of the Board of Education.

District Goal 3: To create, implement and enhance established programs, provide resources, and offer support to students, parents, faculty & staff related to Mental Health Awareness in collaboration with local and state agencies, including but not limited to, the use of the Nurtured Heart Approach, the DREAMS Program and the Warren County Prosecutor's Office Restorative Justice program.

Warren Hills Board of Education Board Goal for 2022-2023:

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.
2. Increase student presentations at Board of Education Meetings.

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No Meeting Held	By Chair: Mr. Piasecki
Education, Policy & Technology	June 29, 2023	By Chair: Mr. Bodenschatz
Personnel & Student Activities	June 29, 2023	By Chair: Mrs. Marshall
Negotiations	July 10, 2023	By Chair: Mrs. Fraumeni

Mr. Clymer reported that Education, Policy & Technology met and discussed the following:

- Alternative Program will pay a 5th prep
- Class Rank & Grading policy – beginning 7/1/24 no class ranks and this year student rank will not be shared publically
- Attendance Policy – attendance review committee
- Policy 2419 – School Threat Assessment Policy
- Request from WHRAA to review the admin code of ethics
- Anti-bias legislation

Mrs. Marshall reported that the Personnel & Student Activities committee met and notes were sent to the board.

Mrs. Fraumeni reported that Negotiations committee met and notes were sent to the board.

J. Old Business – Mrs. Marshall had questions regarding the HIB resolution that was approved at a prior meeting.

K. New Business

None

L. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

No public comment

M. ACTION ITEMS

I. PERSONNEL

Motion by Mrs. Marshall and seconded by Mrs. Hansen to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.9, as amended and described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Robert Beam	Approve	Custodian Part-Time	\$1,200.00	HS	7-1-23	6-30-24	Add Black Seal/Boiler License Stipend
2	Gerald Veneziano	Approve	Substitute Security	\$20.00/hr	District	7-1-23	6-30-24	Pending receipt of required paperwork
3	Gerald Veneziano	Approve	Event Staff	\$40.00/hr	District	7-1-23	6-30-24	Pending receipt of required paperwork
4	Barbara Nelson	Approve	Paraprofessional	\$27.81/hr	District	8-24-23	6-30-24	5.75 hrs/day - Step 4, Aide HR AA (Amending to AA from BA)
5	Toni Terrell	Approve	Secretary	\$16.00/hr	MS	7-24-23	7-27-23	Transition Training with S. Tomek; To be paid at Sub Secretary rate. Not to exceed 4 days
6	Toni Terrell	Approve	Paraprofessional ESY	\$31.00/hr	HS	7-10-23	7-21-23	If needed - not to exceed a total of 10 hours
7	Bailey Bevins	Approve	Coach - Asst. Football Coach	\$4,769.00	HS	Start of Fall Season	End of Fall Season	Tier 1 - Step 1
8	Bailey Bevins	Approve	Paraprofessional ESY	\$31.00/hr	HS	7-10-23	7-31-23	Sub-Paraprofessional as needed
9	Meghan McGeehan	Approve	Teacher - 5th Prep	\$1,400.00 per semester	HS	8-28-23	6-30-24	2023-2024 School Year, per contractual language
10	Jesse O'Neill	Approve	Teacher - Social Studies	\$98,843.00	HS	8-24-23	6-30-24	Movement on Guide - from MA +30 to MA +45, Step O
11	Courtney Flowers	Approve	Teacher - English	\$92,078.00	HS	8-24-23	6-30-24	Movement on Guide - from MA to MA +15, Step N
12	Ashley Stettner	Approve	BCBA	\$89,826	District	7-1-23	6-30-24	N/A
13	Sharon Prichard	Approve	Occupational Therapist	\$96,820	District	8-24-23	6-30-24	N/A
14	Lauren Porcelli	Approve	Administrative Assistant to the Superintendent	\$63,860	District	7-1-23	6-30-24	N/A
15	Charlene Finn	Approve	Benefits / Payroll Specialist	\$65,565	District	7-1-23	6-30-24	N/A
16	Rebecca Brandt-Philippe	Approve	Personnel / Payroll Specialist	\$65,822	District	7-1-23	6-30-24	N/A
17	Laura Rice	Approve	Administrative Assistant to the Business Administrator	\$70,288	District	7-1-23	6-30-24	N/A
18	Kelly Hayes	Approve	Secretary to the Director of Facilities	\$30,913	District	7-1-23	6-30-24	N/A
19	Amanda Cruts	Approve	Accounts Payable Specialist	\$51,500	District	7-1-23	6-30-24	N/A

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
20	Judith Favino	Approve	Treasurer of School Monies	\$5,379	District	7-1-23	6-30-24	N/A
21	Keith Wanamaker	Accept	Coach - Assistant Wrestling coach	\$7,636.00	HS	Start of Winter Season	End of Winter Season	Rescind Personnel 1. Code #18 from May 23, 2023 Regular BOE Meeting Agenda. Tier 1, Step 4
22	Keith Wanamaker	Approve	Coach - Head Boys Wrestling Coach	\$8,294.00	HS	Start of Winter Season	End of Winter Season	Tier 1; Step 3
23	Kayleigh Morpeth	Approve	Teacher of Music	\$29,897.00	MS	8-24-23	6-30-24	BA Step 1 - Part-time 4 hours per day/5 days per week. Pending receipt of all required paperwork.
24	Jacque Valse	Accept	Paraprofessional	\$28.23/hr	District	6-16-23	6-16-23	Resignation

*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step/ # of Hours	Salary/S tipend	Location	Date Effective	Date Terminated	Discussion
1	Patrick Shanagan	Internship	N/A	N/A	HS	On or about 8-21-23	12-31-23	Under direction of Bellevue University and Michael Jones, Athletic Director - Pending Receipt of all required documents

*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	Daryl Detrick	CS Awesome - Intro to using the CSAwesome e-book	On-line	\$250 Registration	8-01-23 and 8- 03-2023

*4. Motion to approve the following staff who will be preparing and facilitating the August 23, 2023 Freshman Summer Orientation Program @ \$46.00 per hour/not to exceed five (5) hours of individual time for each Academy Teacher. Rate for Nurse \$230.00

A. Makoski	L. Slane	T. Manfra
A. Slack	J. Giamoni	E. Kablis
M. Smith (Alternate)	M. Gurdineer (Alternate)	
B. Duryea (Nurse)		

*5. Motion to approve Michael Mason as Director of Facilities for the 2023-2024 school year, with an annual salary of \$96,305.00.

*6. Motion to approve Kevin Call as Head Athletic Trainer for the 2023-2024 school year, with an annual salary of \$118,892.00.

*7. Motion to approve Dennis Mack as Director of Human Resources for the 2023-2024 school year, with an annual salary of \$105,752.00.

*8. Motion to approve Timothy Jaw as Technology Coordinator for the 2023-2024 school year, with an annual salary of \$120,459.00.

*9. Motion to approve David Guth as School Security Program Director for the 2023-2024 school year, with an annual salary of \$85,000.00.

Approval of Personnel Motions

MOTION: Lisa Marshall		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				X
Alfred Coscia	X			
Thomas Dufner	X	#9		
Jean Hansen	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Christopher Cannavo	X			
Molly Fraumeni	X			

II. EDUCATION AND POLICY

Motion by Mr. Cannavo and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.4, as amended and described below:

*1. Motion to approve the **FIRST READ** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- P&R #2419 - School Threat Assessment Team**
- P&R #5200 - Attendance**
- P #5430 - Class Rank**
- P&R #5600 - Student Code of Conduct**

*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	M Gurdineer, J Bamford, C Yanoff	Oakwood Lanes	Transportation	ESY
2	J Graf, J Horber	Hunterdon Central Regional High School	Transportation	WHRSD Marching Band
3	J Graf, J Horber	MetLife Stadium 1 MetLife Stadium Drive E Rutherford NJ 07073	Transportation	WHRSD Marching Band
4	J Graf, J Horber	Ridge High School 268 S Finley Ave Basking Ridge NJ 07920	Transportation	WHRSD Marching Band
5	J Graf, J Horber	USBands State Championships Location TBA	Transportation	WHRSD Marching Band

*3. Motion to approve enrollment and participation in the New Jersey State Interscholastic Athletic Association for the 2023-2024 School Year and to be governed by their Constitution, Bylaws, Rules and Regulations.

*4. Motion to approve the following Independent Study for the 2023-2024 school year, advised by Ms. Margaret Devine, Honors Creative Writing II and at a contractual stipend of \$195.00.

Approval of Education & Policy Motions

MOTION: Chris Cannavo		SECOND: Lisa Marshall		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				X
Alfred Coscia	X			
Thomas Dufner	X			
Jean Hansen	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Christopher Cannavo	X			
Molly Fraumeni	X			

III. BUDGET AND FINANCE

Motion by Mrs. Hansen and seconded by Mrs. Merrill to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 26 as amended and described below:

*1. The Warren Hills Regional Board of Education approves the May, 2023 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of May, 2023; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period June 13, 2023 through July 7, 2023, in the amount of \$3,958,919.58

*3. Motion to approve Student Activities bill list for the period May 1, 2023 through May 31, 2023 in the amount of \$35,885.20.

*4. Motion to approve Athletic bill list for the period May 1, 2023 through May 31, 2023 in the amount of \$5,710.38.

*5. Motion to approve transfers in the amount of \$501,955.76 for the month of May 2023.

*6. Motion to approve the Tuition Contracts and Paraprofessional Contract with Oxford Township School District for the following student for the 2023-2024 extended school year:

Student	Program	Tuition	Paraprofessional	Effective
5938708972	MD Program	\$3,450.00	\$2,480.00	7/3/23-7/31/23

*7. Motion to approve the following Special Education One-to-One Paraprofessional Agreements for the 2023-2024 extended school year:

Student	School	Amount	Effective
9922647153	Morris-Union Jointure Commission	\$7,531.00	6/28/23-8/9/23

9922647153	Morris-Union Jointure Commission	\$74,182.00	9/6/23-6/30/24
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*8. Motion to accept parent paid Special Education Student #4389886258 for the Summer Boost Program in the amount of \$1,350.00.

*9. Motion to approve a contract with the New Jersey Commission for the Blind and Visually Impaired, to provide evaluation services, technical, consultative and instructional services for Student #1417953248 for the 2023-2024 school year in the amount of \$2,200.00.

*10. Motion to accept the following quotes for the 2023-2024 ESY Special Education Transportation as recommended by the Superintendent:

Vendor Name	Route #	Route Cost	Aide Cost	Total Route Cost	Mileage Adjustment Cost
GST Transport	WH231	\$297.00/diem	\$80.00/diem	\$377.00/diem	\$1.50 per mile
Snyder Bus Service	WH231	\$340.00/diem	\$80.00/diem	\$420.00/diem	\$1.80 per mile
Krapf School Bus	WH231	No Quote	N/A	N/A	N/A
GST Transport	WH232	\$297.00/diem	\$80.00/diem	\$377.00/diem	\$1.50 per mile
Snyder Bus Service	WH232	\$340.00/diem	\$80.00/diem	\$420.00/diem	\$1.80 per mile
Krapf School Bus	WH232	No Quote	N/A	N/A	N/A
GST Transport	WH233	\$319.00/diem	\$80.00/diem	\$399.00/diem	\$1.50 per mile
Snyder Bus Service	WH233	\$270.00/diem	\$80.00/diem	\$350.00/diem	\$1.80 per mile
Krapf School Bus	WH233	No Quote	N/A	N/A	N/A

BE IT RESOLVED to award the following contracts for the 2023-2024 ESY Special Education Transportation as recommended by the Superintendent:

Vendor Name	Route #	Route Cost	Aide Cost	Total Route Cost	Mileage Adjustment Cost
GST Transport	WH231	\$297.00/diem	\$80.00/diem	\$377.00/diem	\$1.50 per mile
GST Transport	WH232	\$297.00/diem	\$80.00/diem	\$377.00/diem	\$1.50 per mile

Snyder Bus Service	WH233	\$270.00/diem	\$80.00/diem	\$350.00/diem	\$1.80 per mile
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*11. Motion to approve a Joint Transportation Agreement with Mansfield Township School District for the 2023-2024 school year to transport our combined student population as follows:

<u>Route</u>	<u>WH Cost</u>
WH-6	\$22,820.72
WH-7	\$22,820.72
WH-9	\$22,820.72
WH-13	\$22,820.72
WH-20	\$22,820.72
WH-26	\$22,820.72
WH29	\$35,255.18
WH10	\$34,777.34
WH8	\$34,777.34
Shuttle	\$ 1,981.95

*12. Motion to approve the Police Services Agreement with the Township of Washington for the 2023-2024 school year at the following rates:

- \$91.55 per hour for each officer – two (2) officers per event
- \$ 8.50 per hour for administrative costs
- \$20.00 per hour for each vehicle required

*13. Motion to approve a one-year extension of the current contract for Garbage Removal Service with Waste Management of New Jersey, Inc. for the period of October 1, 2023 – September 30, 2024 in the amount of \$48,441.00.

*14. Motion to award bid for the Area Well Reconstruction and Drainage project to the only bidder, Venus Tile & Marble, LLC, in the amount of \$129,000 in accordance with the bid opening on June 13, 2023.

*15. Motion to withdraw \$129,000 from Capital Reserve for the Area Well Reconstruction and Drainage project.

*16. Motion to approve the submission of the IDEA Basic Grant for the Year 2023-2024 in the amount of \$425,301.00.

*17. Motion to approve the following staff members to be paid with CRRSA-ESSR II funds for trainings:

Kristin Chiara	Jennifer Giamoni
Janine Horber	Caroline Lamport

*18. Motion to accept, with gratitude, a donation of \$25.00 in Memory of Julius DiRisio for Warren Hills Regional Wrestling Student Activity pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

*19. Motion to accept, with gratitude, a donation of \$300.00 from Warren Hill Project Graduation for the Warren Hills Athletic Student Activity pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

*20. Motion to approve the disposal of the following assets per district policy 7300, Disposition of Property:

Blu-ray Player	1
Chromebooks	250
HP Desktop Computers	8
Galaxy Tab 4	1
HP Notebooks	2
iMacs	104
iPads	25
Laptops	34
MacBook Pros	8
Microcassette Transcriber	1
Monitors	3
Network Switches	2
Printers	6
Projectors	11
Speaker	1
Typewriter	8
UPS	1
Whiteboard	1

*21. Motion to approve School Alliance Insurance Fund Renewal of Membership Resolution as follows:

**School Alliance Insurance Fund
Resolution for Renewal of Membership**

WHEREAS, the **Warren Hills Regional Board of Education**, hereafter referred to as "**Educational Facility**" is a member of the School Alliance Insurance Fund, hereinafter referred to as "**Fund**"; and

WHEREAS, said renewal membership terminates as of July 1, 2023 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Educational Facility** and the **Fund**; and

WHEREAS, the **Educational Facility** is afforded the following types of coverages:

- Workers' Compensation

- Supplemental Indemnity - Workers' Compensation
- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability, Cyber Liability, Crime
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)

WHEREAS, the **Educational Facility** desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The **Educational Facility** agrees to renew its membership in the **Fund** for a period of three years beginning July 1, 2023, and ending July 1, 2026 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
2. The **Educational Facility's** Business Official, Donnamarie Palmiere, is hereby appointed as the **Educational Facility's** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Educational Facility's** renewal of its membership.

*22. Motion to approve the School Alliance Insurance Fund Indemnity and Trust Renewal Agreement Resolution as follows:

**School Alliance Insurance Fund
Indemnity and Trust Renewal Agreement**

THIS AGREEMENT, made this 11th day of July, 2023, in the County of

Warren, State of New Jersey, by and between the School Alliance Insurance Fund, hereinafter referred to as "**Fund**", and the Governing Body of the **Warren Hills Regional Board of Education**, hereinafter referred to as "**Educational Facility**";

WHEREAS, the **Fund** seeks to provide its members with insurance coverage;

WHEREAS, two or more educational facilities have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 *et. seq.* and the regulations promulgated pursuant thereto; and

WHEREAS, the **Educational Facility** is currently a member of said **Fund**; and

WHEREAS, the **Educational Facility** has resolved to renew said membership;

NOW, THEREFORE, it is agreed as follows:

1. The **Educational Facility** hereby renews its membership in the **Fund** for a three (3) year period, beginning July 1, 2023, and ending July 1, 2026 at 12:01 a.m. eastern standard time.
2. The **Educational Facility** agrees to participate in the **Fund** with respect to the types of insurance stated in the Renewal of Membership Resolution.
3. The **Educational Facility** hereby ratifies and reaffirms the bylaws and other organizational and operational documents of the **Fund** and as from time to time amended by the **Fund** and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith.
4. The **Educational Facility** agrees to be a participating member of the **Fund** for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
5. In consideration of renewal of membership in the **Fund**, the **Educational Facility** agrees that for those types of insurance in which it participates, the **Educational Facility** shall jointly and severally assume and discharge the liability of each and every member of the **Fund** all of whom, as a condition of membership in the **Fund**, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the **Educational Facility** is pledged to the punctual payment of any sums which shall become due to the **Fund** in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.
6. If the **Fund**, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the **Educational Facility** agrees to reimburse the **Fund** for all such reasonable expenses, fees and costs on demand.
7. The **Educational Facility** and the **Fund** agree that the **Fund** shall hold all monies paid by the **Educational Facility** to the **Fund** as fiduciaries for the benefit of **Fund** claimants all in accordance with applicable statutes and/or regulations.
8. The **Fund** shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1 *et. seq.* and such other statutes and regulations as may be applicable.
9. The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute the Agreement to renew membership.

*23. Motion to approve the New Jersey Schools Insurance Group Educational Risk & Insurance Consortium – West Indemnity and Trust Agreement Resolution to Join/Renew Membership as follows:

**New Jersey School Insurance Group
Educational Risk & Insurance Consortium – Wes
Indemnity and Trust Agreement
Resolution to Join/Renew Membership**

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Warren Hills Regional Board of Education, herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been canceled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2023, and ending July 1, 2026 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;

5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;

6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;

7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;

8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;

9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;

10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;

11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,

12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

*24. Motion to rescind Item #24 under III. Budget & Finance of June 12, 2023.

*25. Motion to approve the following purchases from CDW-G under Education Services Commission of New Jersey (ESCNJ/AEP-22G):

Staff laptops	\$60,544.78 using ESSER III & General Funds
Secretary Mac Computers	\$ 6,724.08 using General Funds

*26. Motion to approve the following purchases from CDW-G:

Stadium Wifi	\$26,990.17 using ESSER II Fund
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Approval of Budget & Finance Motions

MOTION: Jean Hansen		SECOND: Paula Merrill		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				X
Alfred Coscia	X			
Thomas Dufner	X			
Jean Hansen	X			
Lisa Marshall	X		Ck 057508 & 058657	
Paula Merrill	X		Ck 058662	
Corey Piasecki				X
Christopher Cannavo	X			
Molly Fraumeni	X			

O. Public Comment

None

P. Second Executive Session 7:47 p.m.

Motion by Mrs. Merrill and seconded by Mr. Cannavo to go into Executive Session at 7:47 p.m. with full board consent to discuss matters of attorney client privilege and student matters.

Q. Reconvene 8:45 p.m.

The following resolution was made by Mrs. Hansen and seconded by Mr. Cannavo:

Resolved, that the Board affirms the Superintendent's decision not to expunge pupil A.P.'s file of the disciplinary infraction discuss during this evening's executive session.

MOTION: Jean Hansen		SECOND: Chris Cannavo		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				X
Alfred Coscia	X			
Thomas Dufner	X			
Jean Hansen	X			
Lisa Marshall			X	
Paula Merrill			X	
Corey Piasecki				X
Christopher Cannavo	X			
Molly Fraumeni	X			

Q. Adjournment 8:45 p.m.

Approval to Adjourn

Motion by Mr. Cannavo and seconded by Mrs. Hansen to adjourn at 8:50 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary