

Minutes
McLean County Unit District No. 5
BOARD OF EDUCATION
Regular Session
February 25, 2009

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on February 25, 2009 at approximately 6:02 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

Roll Call

Members present: Gail Ann Briggs, Wendy Cannell, Scott Lay, Meta Mickens-Baker, Mark Pritchett, John Puzauskas, and President Jay Reece. Members absent: None.

Closed Session

At approximately 6:02 p.m., Briggs moved, Puzauskas seconded, to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" specified as follows:

- Section 2(c)(1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel
- Section 2(c)(11) Litigation against, affecting or on behalf of McLean County Unit District No. 5 which has been filed and is pending before a court or administrative tribunal, or is probable or is imminent,
- Section 2(c)(2) Collective negotiating matters with employees or their representatives or deliberations concerning salary schedules for one or more classes of employees, and
- Section 2(c)(5) The purchase or lease of real property for use by McLean County Unit District No. 5

Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried**

Return to Public Session

At 7:04 p.m., Briggs moved, Puzauskas seconded, to come out of closed session and return to public session. Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Human Resources John Pye, Assistant Superintendent of Curriculum and Instruction Jim Braksick, Chief Financial Officer James Gillmeister, Director of Operations Joe Adelman, Clerk of the Board Donna Evans, Dawn Green, Dayna Brown, Jim Fitzpatrick of WJBC, Chuck Bartlett, Phyllis Coulter of *The Pantagraph*, Steve Robinson of the *Normalite*, Ann Fetzer, Pamela Eaton, Scott Peters, Alison Hampton, Michelle Starkey, Jill Prochnow, Kathy Britnell, Beth Sennett, Dawn Kelly, Mike Trask, Dan Lambole, Tom Eder, Jeff Monahan, Craig Montgomery, Richard Ach and Gary Hill of Turner Construction Company, Laura Dickenson, Kris Johnson, Peg Modglin, Jerry McKibben of McKibben Demographics, Scott Smith of PMA Financial Network, Inc. and others.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Focus on Students and Good News Reports

- Barb Bush, Laura Dickenson, Tim Franz, Kristina Johnson, Peg Modglin, Jill Prochnow, Amy Smith, and Mary Walker ~ NCWHS Teachers
- Pam Eaton ~ Sugar Creek Elementary School Teacher

Public Comments

There were no public comments.

Action

Adopt Three-Tiered Transportation Systems for 2009-2010 School Year

Niehaus provided a report on the recommendations from the Three-tiered Busing Committee. (Attachment #1) He noted that the committee included administrators, students, staff, parents and UFEA and UFSPA representatives. Their recommendation included school hours of 7:15 a.m. to 2:30 p.m. for high school,

7:45 a.m. to 3:00 p.m. for junior high, and 8:30 a.m. to 3:15 p.m. for the elementary schools. Board members had further discussion and comments on the proposal. Pritchett moved, Puzauskas seconded, to adopt a three-tiered transportation system with the following school times to be implemented for the 2009-2010 school year as recommended:

High Schools 7:15 a.m. – 2:30 p.m. with 7 hours, 15 minutes

Middle Schools 7:45 a.m. – 3:00 p.m. with 7 hours, 15 minutes

Elementary Schools 8:30 a.m. – 3:15 p.m. with 6 hours, 45 minutes

Roll call: Ayes: Briggs, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: Cannell. **Motion carried.**

Approve Issuance of Request for Proposals for Performance Contracting for Kingsley Jr. High School
Monahan, Adelman and Montgomery provided an explanation of the proposals for implementation of a guaranteed energy savings contract. The specific project will include improvements to Kingsley Jr. High School. (Attachment #2) Pritchett moved, Lay seconded, to approve issuance of a Request for Proposals for performance contracting for Kingsley Jr. High School as recommended. Submitted proposals are due by March 13. Questions regarding the Request for Proposal should be directed to Adelman. Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

Consent Agenda

Niehaus reviewed and recommended approval of the Consent Agenda.

Payment of Bills (Summary Attachment #3)

Financial Reports

- Treasurer's Report (January) (Attachment #4)
- Statement of Expenditures (January) (Attachment #5)
- Investment Update (Attachment #6)

Other

- Schedule for Summer School Programs 2009 (Attachment #7)

Briggs moved, Pritchett seconded, to approve the Consent Agenda as recommended. Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

Reports/Discussion

Unit 5 Construction Update

Richard Ach and Gary Hill of Turner Construction Company provided a summary of the construction management process. (Attachment #8) Items discussed included but were not limited to the following:

- Traditional method vs. construction management as agent
- Construction manager gets all of the lowest trade contractors
- Project will be 100% competitively bid
- Alternates to the project
- General liability insurance and construction management at risk delivery as opposed to construction management agency
- Elementary schools' bid packages
- Dates and time lines for 2 new elementary school, renovations to Sugar Creek Elementary School and new middle school

PMA Financial Network Report on Sale of Bonds

Scott Smith of PMA Financial Network, Inc. presented a summary of the bonds and refunding lease certificates. (Attachment #9) Items discussed included but were not limited to the following:

- Interest rates trends and market factors
- Municipal market data
- Interest cost for 2009 bonds
- Retail sales ~ local institutions included State Farm at \$10 million and Country Companies at \$1 million
- Impact of tax levy
- Rating scales and definitions ~ Moody's and Standard and Poor's Rating Services
- Existing and proposed debt services

1st Reading Board Policies

Briggs presented the following Board policies for first reading: (Attachment #10) Policies will be scheduled for second reading and adoption at the March 11 meeting.

New

- Administrative Procedure 3.30-AP1 Organizational Chart

Revised

- Administrative Procedure 3.70-AP1 Succession Plan

McKibben Demographics ~ Study Update

Jerry McKibben of McKibben Demographics provided a summary of data gathered. (Attachment #11) Information presented included but was not limited to the following:

- Assumptions in population forecasts
- Housing turnover rates
- Population pyramids for each Unit 5 school
- Drop out rates
- In-migration of students
- Description of population types moving out of Unit 5 ~ growing rate of out-migration in 18-24 year old age group
- Decrease of new home construction will affect enrollment in District
- Total enrollment is projected to increase at 4.2% to 2013-2014 school year
- Breakdown by each facility of population and enrollment forecast

Board Representative Committee Meeting Reports

- Facilities Review Committee ~ The committee met on February 20 and toured the new data center at Eagle Road Resource Center. Discussion also included renovations at Hudson Elementary School, portable classrooms, and geothermal work at Colene Hoose Elementary School.
- Architecture Services Executive Committee ~ Puzauskas noted that committee members met on February 16th and 17th. Discussion included creating a priority list of items not included currently on the construction list such as safety and security. Current safety concerns discussed included Northpoint driveway conditions and bus lanes at CJHS.
- Community Connections Committee ~ The committee will meet on Friday, February 27.
- Illinois Association of School Boards Corn Belt Division ~ The next meeting will be held on March 5 in Paxton.
- District Continuous Improvement Team ~ The next meeting will be held on March 9, 4:45 p.m. at the IEA office.

Announcements/Comments

- The Cropper/McKibben GIS report was presented at the Citizens Advisory Council meeting on February 18.
- Niehaus attended YouthBuild of McLean County's board meeting. Discussion included drop out rates and the possible use of Brigham Elementary School.
- Highroads, a new private alternative educational facility, will be starting in McLean County on March 4.
- The Kids Expo was held on Saturday, February 21 at the Interstate Center.

Return to Closed Session

At 10:05 p.m., Briggs moved, Pritchett seconded to return to closed session. Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

Return to Public Session

At 10:50 p.m., Briggs moved, Mickens-Baker seconded, to come out of closed session and return to public session. Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

Adjournment

The meeting was adjourned at 10:50 p.m.

**Jay Reece, Board of Education President
Community Unit School District No. 5
McLean and Woodford Counties, Illinois**

ATTEST:

**John Puzauskas, Board of Education Secretary
Approved Date: March 11, 2009**