

Minutes
McLean County Unit District No. 5
BOARD OF EDUCATION
Regular Session
February 11, 2009

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on February 11, 2009 at approximately 5:35.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

Roll Call

Members present: Gail Ann Briggs, Wendy Cannell, Meta Mickens-Baker (entered at 5:47 p.m.), Mark Pritchett, John Puzauskas, and President Jay Reece. Members absent: Scott Lay.

Closed Session

At approximately 5:35.m., Briggs moved, Pritchett seconded, to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" specified as follows:

- Section 2(c)(11) Litigation against, affecting or on behalf of McLean County Unit District No. 5 which has been filed and is pending before a court or administrative tribunal, or is probable or is imminent,
- Section 2(c)(2) Collective negotiating matters with employees or their representatives or deliberations concerning salary schedules for one or more classes of employees, and
- Section 2(c)(5) The purchase or lease of real property for use by McLean County Unit District No. 5,

Roll call: Ayes: Briggs, Cannell, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried**

Reception for National Board Certified Teachers

At approximately 6:30 p.m., a reception was held to recognize teachers receiving National Board certification.

Return to Public Session

At 7:03 p.m., Briggs moved, Puzauskas seconded, to come out of closed session and return to public session. Roll call: Ayes: Briggs, Cannell, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None.

Motion carried.

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Human Resources John Pye, Assistant Superintendent of Curriculum and Instruction Jim Braksick, Director of Operations Joe Adelman, Clerk of the Board Donna Evans, Dayna Brown, Chuck Bartlett, Phyllis Coulter of *The Pantagraph*, Amy Burns, Jeanette Nuckolls, Tony Ferrara, Jim Fitzpatrick of WJBC, Steve Robinson of the *Normalite*, Jon Butler, Lucas Miles, Gustavo Galue, Neil Finlen of Farnsworth Group, Michelle Kraft, Megan Novotney, Andrea Johnson, Pam Zimmerman, Director of Human Resources Dawn Green, Representative Dan Brady, Regional Office of Education Superintendent Mark Jontry, Craig Montgomery, Vicki Buerkett, Andy Turner, Phil Nevels, Geoff Fruin of Youth Impact, Richard Ach of Turner Construction Company, Lisa Goeken-Galliart, Laura Kukuck, and others.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Focus on Students and Good News Reports

Unit 5 Teachers ~ National Board Certification Recipients

- Amy Burns - Grove
- Donna Sliney - Grove
- Laura Dickenson - NCWHS
- Julia Hinman - NCWHS
- Deanna Wiist - NCWHS
- Laura Kukuck – NCWHS
- Carrie Leonard - NCHS
- Carol Johnson - Prairieland
- Marylynn Meredith – Prairieland

- Lisa Goeken-Galliar - CJHS
- Trisha Warner - KJHS
- Phillip Nevels – PJHS

Public Comments

Representative Dan Brady, Bloomington IL ~ National Board Certified Teachers
 Lnda Moorhead, Carlock IL ~ Proposed tiered busing schedule
 Annilee Rohrscheib, Normal IL ~ Proposed tiered busing schedule
 Dawn Kelly, Normal IL ~ Three-tired Busing Committee

Action

Approve Bid for Water Main Construction for George L. Evans Jr. High School

Finlen provided bid information for the Hershey Road and Morrissey Drive 24” water main on the site of the George L. Evans Jr. High School. (Attachment #1) It was his recommendation to award the bid to George Gildner, Inc. with a total base bid of \$1,083,115.00. Briggs moved, Pritchett seconded, to approve the bid for water main construction subject to all appropriate approvals being received for George L. Evans Jr. High School as recommended. Roll call: Ayes: Briggs, Cannell, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

2nd Reading and Adoption of Board Policies and Exhibits

Briggs presented the following Board policy for adoption: (Attachment #2)

- Policy 7.100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
- Briggs moved, Cannell seconded, to approve the adoption of Board Policy 7.100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students as recommended. Roll call: Ayes: Briggs, Cannell, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

Approve 2009-2010 Unit 5 School Calendar

Braksick recommended the approval of the 2009-2010 School Calendar. (Attachment #3) Mickens-Baker moved, Pritchett seconded, to approve the 2009-2010 Unit 5 School Calendar as presented. Roll call: Ayes: Briggs, Cannell, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

Approve Negotiated Contract between McLean County Unit District No. 5 and Union 362 Laborer’s International Union of North America

Pye reported on the proposed contract representing the Unit 5 custodial/maintenance employee group. Pritchett moved, Puzauskas seconded, to approve the tentative agreement with Laborers’ International Union Local 362 as presented. The Superintendent and Board President are authorized and directed to execute the final agreement when determined to be in satisfactory form. Roll call: Ayes: Briggs, Cannell, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

Consent Agenda

Niehaus reviewed and recommended approval of the Consent Agenda.

Personnel Matters (Attachment # 4)

- Resignations/Retirements/Terminations
- Employment
- Contract Revisions
- Leave Requests

Payment of Bills and Payroll (Attachment #7)

Other

- Adoption of New and Revised Board Policies, Administrative Procedures (Attachment #8)
 - Policy 1.20 District Organization, Operations, and Cooperative Agreements
 - Administrative Procedure 1.20-AP1 Checklist for handling Intergovernmental Agreements Requests
 - Exhibit 2.20-E1 Waiver and Modification Request Process
 - Policy 2.125 Board Member Expenses
 - Exhibit 2.125-E1 Board Member Expense Voucher
 - Policy 2.150 Committees
 - Administrative Procedure 2.170-AP1 Qualification Based Selection
 - Policy 2.200 Types of Board Meetings

- Administrative Procedure 2.200-AP1 Types of School Board Meetings
 - Policy 2.210 Organizational Board Meetings
 - Policy 2.240 Board Policy Development
 - Exhibit 2.240-E1 *PRESS* Issue Updates
 - Policy 2.250 Access to District's Public Records
 - Administrative Procedure 2.250-AP1 Access To and Copying of District Public Records
 - Administrative Procedure 2.250-AP2 Protocols for Record Preservation and Development of Retention Schedules
 - Exhibit 2.250-E1 Written Request for District Records
 - Exhibit 2.250-E2 Response to Request for District Record Inspection
 - Exhibit 2.250-E3 Inspection Report for District Records
 - Policy 2.260 Uniform Grievance Procedure
- Approval of Format Changes to Board Policies (Attachment #9)
 - Policy 1.10 District Legal Status
 - Policy 1.30 District Philosophy and Mission Statement
 - Policy 2.10 District Governance
 - Policy 2.20 Powers and Duties of the Board
 - Policy 2.30 School District Elections
 - Policy 2.40 Board Member Qualifications
 - Policy 2.50 Board Member Term of Office
 - Policy 2.60 Board Member Removal from Office
 - Policy 2.70 Vacancies on the Board – Filling Vacancies
 - Policy 2.100 Board Member Conflict of Interest
 - Policy 2.110 Qualifications, Term, and Duties of Board Officers
 - Policy 2.120 Board member Development
 - Policy 2.130 Board – Superintendent Relationship
 - Policy 2.160 Board Attorney
 - Policy 2.170 Procurement of Architectural Engineering and Land Surveying Services
 - Policy 2.190 Mailing Lists for Receiving Board Material
 - Approve NCWHS and NCHS Summer Camp Activities (Attachment #10)
 - Approve Life Safety Amendment for Glenn Elementary School Plumbing (Attachment #11)
 - Approve proposed curriculum revisions and textbooks/materials for 2009-2010

Pritchett moved, Mickens-Baker seconded, to approve the Consent Agenda as recommended. Roll call: Ayes: Briggs, Cannell, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

Reports/Discussion

Youth Impact ~ Delinquency Prevention Plan

Geoff Fruin of Youth Impact presented a report on the Delinquency Prevention Plan adopted in December, 2008. (Attachment #12) Items of the plan that were highlighted included but were not limited to the following:

- Committee of community members, local law enforcement agencies and school district staff developed strategy to control criminal activity
- Non-for-profit organization
- Focus on parental involvement
- Scholarship fund will aid local at-risk youth for post secondary education
- Intervention efforts
- All students encouraged to obtain high school degree or GED
- Creation of mini-grant program to help existing social services
- Need to facilitate communication among agencies
- Funding received from Town of Normal and City of Bloomington
- Community and parent forums will be held

Beginning Teacher Induction Grant

Dawn Green and Vicki Buerkett reported on the Beginning Teacher Induction Grant. It was reported that last year Unit 5 received over \$360,000 for the District's mentoring program. (Attachment #13) Goals of the Unit 5 program include support and professional development for new teachers.

Enrollment Report and Comparison Report

Pye provided the enrollment report as of January 30, 2009. (Attachment #14) Total enrollment is at 12,695. Elementary class size average is 22.6. Pye noted that the senior class size is lower due to mid-year graduates.

Elementary School Improvement Day Activities

Kurt Swearingen reported on the November 26 and January 5 school improvement days. (Attachment #15) He noted that presentations confirmed that the District has a high level of expertise among its staff regarding literacy instruction and practices.

Tiered Busing

Niehaus provided information on the Tiered Transportation System. (Attachment #16) The proposed system will provide the District with effective, safe and reliable transportation. It was the committee's recommendation that the following times be implemented for the 2009-2010 school year:

High schools	7:15 a.m. – 2:30 p.m. with 7 hours, 15 minutes
Middle schools	7:45 a.m. – 3:00 p.m. with 7 hours, 15 minutes
Elementary schools	8:30 a.m. – 3:15 p.m. with 6 hours, 45 minutes

Members of the committee included:

Joe Adelman – Unit 5 Director of Operations
Erin Estabrook – Parent, Prairieland
Lon Coffman – Unit 5 Transportation Department
Dawn Kelley – Teacher, PJHS
Michelle Starkey – Administrative Assistant, Colene Hoose
Garry Little – Normal Parks and Recreation
Kristal Thomas – Normal Parks and Rec.
Mary Douglass – Teacher, NCWHS
Dean Kohn – Bloomington Parks and Rec.
Geoff Schoonover – Principal, Brigham
Mike Trask – Parent, Grove
Don Gibson – Parent, Hudson
Jeannie Bullock – Parent, PJHS
Dan Alston – Parent, KJHS
Tony Ferrara – Parent, KJHS
Tammy Valentine – Parent, Chiddix
Gail McDermott – Teacher, Northpoint
Stan Lewis – Athletic Director, NCWHS
Andy Turner – Athletic Director, NCHS
Jerry Hendricks – Parent, NCHS
Sandy Kohlhasse – Parent, NCWHS
Jessica Wanthal – Student, NCWHS

Turner Construction ~ Projects Update

Richard Ach, Turner Construction Company provided a brief summary of the bidding schedule for the new elementary schools, the new junior high school and the renovations to Sugar Creek Elementary School. (Attachment #17)

Board Representative Committee Meeting Reports

- Board Policy Review Committee ~ The committee will meet on February 17. Briggs reported that there will be policies for 1st Reading at the February 25 meeting.
- Community Connections Committee ~ The next meeting is scheduled for February 27.
- Beyond the Books Educational Foundation Board of Directors ~ Briggs reported that the deadline for grant applications is March 3.
- District Continuous Improvement Team ~ Mickens-Baker presented highlights of the February 9 committee meeting. Items discussed included but were not limited to the following:
 - Literacy Proposal and Grant
 - Literacy, PBIS and CARES task force
 - Purpose and function of DCIT

-Shared decision making

-Advisory representative to Board of Education

The next meeting is scheduled for March 9 at the IEA office.

- McLean County Regional Planning Committee ~ Reece noted that there are no Unit 5 projects currently under discussion

Announcements/Comments

- The recent CPR training day available to all District Office staff was very well received.
- The next Citizens Advisory Council meeting will be held at Kingsley Jr. High School on February 18. Information on the slate of officers for next year will be provided.
- Adelman reported that employee time clocks are currently being installed for food service and custodial/maintenance employees.

Adjournment

The meeting was adjourned at 9:30.m.

**Jay Reece, Board of Education President
Community Unit School District No. 5
McLean and Woodford Counties, Illinois**

ATTEST:

**John Puzauskas, Board of Education Secretary
Approved Date: March 11, 2009**