

**McLean County Unit District No. 5****Board of Education Meeting Agenda****Wednesday, April 28, 2010****Closed Session 5:30 p.m. Public Session 7:00 p.m.****Location: District Office, 1809 W. Hovey Ave., Normal, Illinois****1.0 ROLL CALL** (Clerk of the Board)**2.0 CALL FOR MOTION TO ADJOURN TO CLOSED SESSION** (Board President)

Move to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" and specified as follows:

- Section 2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees,
- Section 2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees,
- Section 2(c)(11) Litigation against, affecting or on behalf of McLean County Unit District No. 5 which has been filed and is pending before a court or administrative tribunal, or is probable or imminent, and
- Section 2(c)(21) Discussion of minutes of meetings lawfully closed.

**3.0 RETURN TO PUBLIC SESSION** (Please turn all cell phones off or to silence mode)

Recommended motion: Move to come out of closed session and return to public session.

**4.0 PLEDGE OF ALLEGIANCE** (Board President)**5.0 FOCUS ON STUDENTS AND GOOD NEWS REPORTS**

- NCHS Worldwide Youth in Science and Engineering (WYSE) Academic Challenge Team (Jeanette Nuckolls)
- PJHS Chess Team (Ken Lee)
- Parkside Elementary School 5<sup>th</sup> Grade Class and Kathleen O'Connell Parkside Elementary Teacher (Shelly Erickson)

**6.0 PUBLIC COMMENTS**

Persons addressing the Board should be guided and constrained by Board Policy 2.230 found in the "Welcome to Your Unit 5 Board of Education Meeting" brochure available by the sign-in sheet at board meetings. Following Public Comments, those who desire to leave should feel free to do so.

**Invitation to the public to remain for the business portion of the meeting or to depart.**

**7.0 ACTION ITEMS****7.1 ORGANIZATION OF THE BOARD** (Meta Mickens-Baker)

By board policy, terms of office are for one-year. Nominations do not require a second.

After the nomination(s), the chair will declare nominations to be closed and call for a motion to elect (Name) as (the officer).

(In the event of more than one nomination, the chair will take the vote on the candidates in the order in which they were nominated. Members should vote yes for the candidate they want and vote no for the other candidates as they are voted on. The first candidate to receive a majority vote wins. This procedure will also apply in the event of more than one nomination for other board

officers.)

(All current officers and newly elected officers will remain in their present assigned seats until the next regularly scheduled Board meeting. The newly elected president will conduct the meeting accordingly.)

**7.1.1 APPOINTMENT OF TEMPORARY CHAIR (Meta Mickens-Baker)**

Recommended Motion: Move to appoint Superintendent Niehaus to serve as temporary chair until election of a new board president.

**7.1.2 ELECTION OF BOARD PRESIDENT (Gary Niehaus)**  
Superintendent will call for nominations for board president.

Recommended Motion: Move to elect (Name) as board president.

**NEW BOARD PRESIDENT ASSUMES CHAIR**

**7.1.3 ELECTION OF BOARD VICE PRESIDENT (Board President)**  
The board president will call for nominations for board vice president.

Recommended Motion: Move to elect (Name) as board vice president.

**7.1.4 ELECTION OF BOARD SECRETARY (Board President)**  
The board president will call for nominations for board secretary.

Recommended Motion: Move to elect (Name) as board secretary.

**DECLARATION OF BOARD PRESIDENT THAT THE BOARD IS OFFICIALLY ORGANIZED AND READY TO CONSIDER MATTERS WHICH MAY COME BEFORE IT (Board President)**

**7.1.5 SELECTION OF DAY, HOUR AND PLACE FOR BOARD MEETINGS (Board President)**

Recommended Motion: Move to set the second and fourth Wednesdays of the month as the official board meeting days, with meetings to begin at 7:00 p.m., and the official meeting place to be the District Office, 1809 West Hovey Avenue, Normal, Illinois.

**8.0 REPORTS**

**8.1 ENROLLMENT PROJECTIONS (Gary Niehaus)**

**8.2 3<sup>RD</sup> QUARTER BUDGET REPORT (Martin Getty and Finance Committee)**

**9.0 ACTION**

**9.1 APPROVE TENTATIVE AMENDED BUDGET FOR FISCAL YEAR 2009-2010 (Martin Getty)**

Recommended motion: Move to approve the tentative amended budget for fiscal year 2009-2010 as presented.

**9.2 APPROVE NOTICE OF PUBLIC HEARING ON THE AMENDED BUDGET FOR FISCAL YEAR 2009-2010 (Martin Getty)**

Recommended motion: Move to approve the notice of public hearing on the amended budget for fiscal year 2009-2010 as presented.

**9.3 APPROVE AUDIT SERVICES PROVIDER FOR COMMUNITY UNIT SCHOOL DISTRICT NO. 5 MCLEAN AND WOODFORD COUNTIES AND MACKINAW VALLEY SPECIAL EDUCATION ASSOCIATION (Martin Getty)**

Recommended motion: Move to approve the agreement with **Clifton Gunderson LLP** as Audit Services Provider for Community Unit School District No. 5 McLean and Woodford Counties, Illinois and Mackinaw Valley Special Education Association for fiscal years ending June 30, 2010, 2011, and 2012 as recommended.

**9.4 APPROVE RESOLUTION/AGREEMENT AUTHORIZING THE ISSUANCE OF TAX A ANTICIPATED PROMISSORY NOTE (Martin Getty)**

Recommended motion: Move to approve the resolution/agreement authorizing issuance of a tax anticipation promissory note of Community Unit School District No. 5, McLean and Woodford Counties, Illinois, in a principal amount not to exceed \$23,000,000 and confirming the sale thereof; authorizing the execution and delivery of a line of credit agreement and related documents; and related matters as presented.

**9.5 APPROVE FINANCIAL ADVISORY AGREEMENT WITH PMA SECURITIES FOR THE ISSUANCE OF A TAX ANTICIPATED PROMISSORY NOTE (Martin Getty)**

Recommended motion: Move to approve the Financial Advisory Agreement for the issuance of a tax anticipated promissory note with PMA Securities as presented.

**9.6 AUTHORIZE SUPERINTENDENT OR DESIGNEE TO ENGAGE IN ENERGY CONTRACTS (Gary Niehaus and Martin Getty)**

Recommended motion: Move to authorize Superintendent Niehaus or his designee to engage in energy contracts for routine gas and/or electric services and to bring said contracts before the Board for approval at a regularly scheduled meeting.

**9.7 ACCEPT BIDS FOR HEALTH AND LIFE SAFETY RENOVATIONS AT COLENE HOOSE ELEMENTARY SCHOOL (Jeff Monahan)**

- ADA Accessible Lift
- Heating, Ventilation and Air Conditioning for Conversion Projects

Recommended motion: Move to approve the bid for installation of an American with Disabilities Act (ADA) accessible lift at Colene Hoose Elementary School with Lifts of Illinois for the total bid amount of \$13,405.00 as recommended.

Recommended motion: Move to approve the bid for heating, ventilation and air conditioning (HVAC) for the renovation and room conversion project at Colene Hoose Elementary School with John's Service and Sales for the total bid amount of \$25,163.00 as recommended.

**9.8 ACCEPT BIDS FOR RENOVATIONS AT CARLOCK ELEMENTARY SCHOOL (Jeff Monahan)**

- ADA Accessible Lift

Recommended motion: Move to approve the bid for installation of an American with Disabilities Act (ADA) accessible lift at Carlock Elementary School with Lifts of Illinois for the total bid amount of \$24,498.00 as recommended.

**9.9 APPROVE BUSINESS MANAGER EMPLOYMENT CONTRACT**

Recommended motion: As determined by the Board.

**9.10 ACTION FROM CLOSED SESSION**

Recommended motion: As determined by the Board.

**10.0 CONSENT AGENDA (Gary Niehaus)**

Items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. If a board member so requests, any item will be removed from the Consent Agenda and considered as the first item after action on the Consent Agenda.

**10.1 PAYMENT OF BILLS**

**10.2 FINANCIAL REPORTS**

- Treasurer's Report ~ March
- Statement of Expenditures ~ March
- Investment Update ~ March
  - 2009 Construction Bonds Proceed
  - General District Funds

**10.3 ADOPT BOARD POLICIES, ADMINISTRATIVE PROCEDURES, AND EXHIBITS**

**Policies (amended)**

- Policy 4.30 Revenue and Investments
- Policy 4.60 Purchases and Contracts
- Policy 4.90 Activity Funds
- Policy 4.170 Safety
- Policy 5.20 Workplace Harassment Prohibited
- Policy 6.300 Graduation Requirements

**Administrative Procedure (new)**

- Administrative Procedure 6.300-AP1 Posthumous Diploma or Recognition

**Exhibit (new)**

- Exhibit 6.300-E1 Application for a Diploma for Veterans of WW II, the Korean Conflict, or the Vietnam Conflict

**10.4 APPROVE RENEWAL AGREEMENT WITH WATTS COPY SYSTEMS, INC.**

**10.5 APPROVE SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES**

**10.6 APPROVE REQUESTS FOR DONATIONS**

- KJHS ~ Baseball diamond fence
- NCHS ~ Alumni box

**10.7 APPROVE ADDENDUM TO SUPERINTENDENT'S CONTRACT FOR FY 2010-2011**

Recommended Motion: Move to approve the Consent Agenda as presented.

**11.0 REPORTS AND DISCUSSION**

**11.1 THREE-TIERED BUSING COMMITTEE UPDATE (Gary Niehaus)**

- Change school day times for Jr. High Schools for 2010-2011

**11.2 BOARD REPRESENTATIVE COMMITTEE MEETING REPORTS (Board Members)**

**12.0 ANNOUNCEMENTS**

**13.0 ADJOURNMENT**