Anderson School Districts One and Two
Career and Technology Center
Board Minutes
October 19, 2017

The meeting was called to order at 11:30am on Thursday October 19, 2017 by Dr. Doug Atkins, Chairman.
Board members present were: Mr. Greg Tysl, Mr. Phil Ashley, and Dr. Doug Atkins. Ms. Nancy Upton was absent.

Administration present were Ms. Hollie Harrell, Director of The Anderson One and Two Career and Technology Center, Ms. Jenny McAlister, Business Manager, Dr. Richard Rosenberger, Superintendent of Anderson District Two. Mr. David Havird, Superintendent of Anderson District One was absent.

The minutes of the May 25th meeting were reviewed. No changes were noted and all voted in favor to approve the minutes.

Mr. Larry Finney of Green Finney LLP presented the ACTC 2016-17 audit report. Highlights include the Center receiving an unmodified opinion which is the best the Center can receive. He also noted that the Center was in a strong financial position as of June 30, 2017. The firm made a suggestion of having an IT check up in the future to confirm network security.

Ms. McAlister presented the local financial report to date and reports no concerning variances to budget.

Ms. McAlister also presented the annual fund balance report. After June 30, 2017 audit, $602,429 was available for board appropriation. This amount is the total in unassigned fund balance over the amount required by the Center's fund balance policy. Ms. Harrell requested that $160,000 be appropriated to the renovations budget to renovate the new Mechatronics classroom. Mr. Ashley made a motion to reserve the $160,000 for renovations. Mr. Tysl seconded. All voted in favor. Mr. Tysl made a motion to designate the balance of $442,429 to the capital fund balance allowing $12,500 of this to be spent on a master plan for future development. Mr. Ashley seconded and all voted in favor.

Ms. Harrell presented information on developing a master plan for future construction and program development. Four programs that will be in demand are Machine Tool/CNC, Global Logistics, Animation and Game Design, and Cybersecurity. These programs will require facility expansion, faculty expansion, as well as additional equipment. Long term plans will be developed so as to responsibly grow ACTC in a direction to fill workforce needs.

Mr. Tysl motioned for meeting to adjourn. Mr. Ashley seconded. All voted in favor.

Meeting adjourned at 12:30 p.m.