

**Anderson School Districts One and Two
Career and Technology Center
Board Minutes
October 23, 2019**

The meeting was called to order at 11:30 a.m. on Wednesday October 23rd by Mr. Phil Ashley, Chairman. Board members present were: Mr. Jimmy Ouzts, Mr. Phil Ashley, Ms. Nancy Upton, and Ms. Melissa Hood.

Administration present were: Ms. Hollie Harrell, Director of The Anderson One and Two Career and Technology Center, Ms. Jenny Gilbert, Business Manager, Dr. Richard Rosenberger, Superintendent of Anderson District Two, Mr. Robbie Binnicker, Superintendent of Anderson District One.

The minutes of the June 6th meeting were reviewed. No changes were noted and all voted in favor to approve the minutes.

Mr. Ken Meadows of Green Finney LLP presented the ACTC 2018-19 audit report. Highlights include the Center receiving an unmodified opinion which is the best the Center can receive. He also noted that the Center was in a strong financial position as of June 30, 2019.

Ms. Gilbert presented the local financial report to date and reports no concerning variances to budget. She did make note that renovations budget has been depleted due to overages in renovating Culinary Arts and Auto Mechanics. Ms. Gilbert also reported that the Oct 2019 tax levy for ACTC is 17.8 mils as determined by the county auditor's office.

Ms. Gilbert presented the annual fund balance report. After June 30, 2019 audit, \$732,008 was available for board appropriation. This amount is the total in unassigned fund balance over the amount required by the Center's fund balance policy. Ms. Harrell requested that all of this be designated for future capital expansion with a portion being used to replenish the renovations budget. Ms. Upton made a motion to designate \$125,000 to replenish renovation budget with the balance of \$607,008 moved to the capital fund balance. Both Ms. Hood and Mr. Ouzts seconded these motions. All voted in favor.

Ms. Harrell requested that the Board approve a new instructional position for 2020-21 under Construction Technology. This position will be in addition to the current position but focused on electricity, plumbing, and masonry. Ms. Upton motioned to add the position and Ms. Hood seconded the motion. All voted in favor.

Ms. Harrell updated the board on the enrollment, college and career readiness accomplishments, and career awareness programs that the students at ACTC are presenting to the elementary schools in the two districts. She also made the Board aware of new federally mandated Perkins standards that will affect funding in the coming years.

Ms. Harrell and Ms. Gilbert presented alternative banking services proposals from First Citizens Bank. First Citizens Bank is offering more services including fraud detection at a cost savings of nearly \$200 a month. The Board agreed that we should continue to work with First Citizens for bank services.

Ms. Upton motioned for meeting to adjourn. Mr. Ouzts seconded. All voted in favor.

Meeting adjourned at 12:30p.m.