

## **Personnel -- Non-Certified**

### **Substitute Support Staff Employment**

The New London Board of Education authorizes the Superintendent of Schools to employ substitute support staff consistent with the needs of the school district.

A substitute list shall be maintained, and substitutes shall be selected only from such list, as approved by the Superintendent of Schools. A person whose name does not appear on the substitute list may not be employed in the New London Public Schools.

In order to be included on this list, applicants must follow the established hiring procedures which include background checks, drug testing, mandatory trainings, and any other requirements in accordance to hiring practices. Such requirements will be included in the application packet provided by the Human Resources Office.

Appointments to vacancies and openings shall be made without regard to age, race, religion, nationality, domicile, gender, marital status or sexual orientation.

Reference: Charter and Ordinances of the City of New London, Sec. 45a

Policy adopted: November 17, 2005  
Policy revised: November 14, 2019

NEW LONDON PUBLIC SCHOOLS  
New London, Connecticut