

## **Administration**

### **Job Descriptions**

All administrative positions in the school system are established initially by the Board of Education, by state law, or both.

It is the intent of the Board of Education to maintain a sufficient number of positions to promote the school system's goals.

A job description for each position, including a statement of requirements, shall be developed by the Superintendent or designee for approval by the Board of Education.

The Board of Education will approve each administrative job description in harmony with state statutes, laws and regulations and Board policy.

The Board of Education directs the Superintendent or designee to maintain a comprehensive and coordinated set of job descriptions.

Policy adopted: August 25, 2005  
Policy revised: March 12, 2020

NEW LONDON PUBLIC SCHOOLS  
New London, Connecticut