BoE Budget Workshop

Review of Grant Funded Positions/Leasing Options

Instructional Coach/TOSA

Leasing of School Buildings and Facilities

Initial Look: Draft Budget Details

April 10, 2023

Instructional Coach/TOSA

What is the role and how will it help our district



Let’s Take a Look at the role of an Instructional Coach(TOSA)



Key Attributes of an Instructional Coach (TOSA)

Mentoring

Work with teachers on lesson design, provide support, model lessons, daily and weekly check-ins.

Running Professional Development

Collaborate with the Director of Curriculum & Instruction in facilitating Professional Development and choosing professional development content.

Researching and Curating

Attend Professional Development workshops to turnkey and research innovative instructional practices.

Current Curriculum Leaders at GWL

Greenwood Lake UFSD currently has the following Curriculum Leaders:

K-8 Writing Curriculum Leader

K-8 Reading Curriculum Leader

K-8 Math Curriculum Leader

K-8 Specials Curriculum Leader

K-8 Special Education Curriculum Leader

K-8 RTI Curriculum Leaders (2 positions ES/MS)

Current Curriculum Leader Stipends

Curriculum Leader	22-23 Stipend
K-8 Writing Curriculum Leader	$5,200
K-8 Reading Curriculum Leader	$5,200
K-8 Math Curriculum Leader	$5,200
K-8 Specials Curriculum Leader	$3,700
K-8 Special Education Curriculum Leader	$3,700
K-8 RTI 1	$1,800
K-8 RTI 2	$1,800
Total	$26,600

Curriculum Leader	Roles & Responsibilities
K-8 Writing Curriculum Leader	Meet monthly with small groups of teachers district-wide; review writing standards, grade level expectations and data. Visit Classrooms 2 half days/month Collaborate and share notes with Director of Curriculum & Instruction
K-8 Reading Curriculum Leader	Meet monthly with small groups of teachers district-wide; review reading standards, grade level expectations and data. Visit Classrooms 2 half days/month Collaborate and share notes with Director of Curriculum & Instruction
K-8 Math Curriculum Leader	Meet monthly with small groups of teachers district-wide; review math standards, grade level expectations and data. Visit Classrooms 2 half days/month Collaborate and share notes with Director of Curriculum & Instruction
K-8 Specials Curriculum Leader	Meet once per quarter with K-8 Specials teachers district-wide; review and update yearlong curriculum maps and rubrics. Plan and Oversee STEAM Fair, Read for the Rockland Boulders Event and other events.
K-8 Special Education Curriculum Leader	Meet regularly with K-8 Special Education Staff; review IEP process, annual review process and assessment data. Provide Professional Development as needed for K-8 Special Ed staff. Meet and collaboration with Director of PPS
K-8 RTI (2 positions)	Meet with district RTI staff to review school and district data and interventions. (i.e. Aimsweb data, NWEA Maps, Benchmarks etc) Develop district wide student data charts Collaboration with Building Principals and Director of Curriculum & Instruction

Thank You to Our Curriculum Leaders

Our Curriculum Leaders have been doing a **fantastic** job working with our teachers and providing them support to serve our students.

Their daily full time teaching schedules do prohibit them from serving as an instructional coach as often as needed. The lack of flexibility in their schedules prohibits them from meeting daily and weekly with teachers to provide instructional coaching support.

Our Vision for an Instructional Coach/TOSA at GWL

Curriculum Leaders

Full Time Classroom Teachers with students everyday. (full schedule)

Meetings: 1 per month

Class Visits: 2 Half Days/month

Due to full class load, there is **not** enough time to be a full time instructional coach.
Not enough time to meet with teachers weekly and daily.
Not enough to help plan and facilitate with other teachers.
Finding sub coverage to do all that work would take away from classroom instruction. (**Not best for student learning.**)
Limitations on meeting with teachers for planning and observations due to lack of time.

Instructional Coach/TOSA

Flexibility to meet with **ALL** teachers (small groups and individually.)

Create a **daily schedule** to meet with teachers consistently.

Time to work **collaboratively** with administration.

Attend Professional Development & **Facilitate** turnkey opportunities through PLCs.

Lesson plan with teachers and model.

TOSAs have the time to **visit** classrooms **without** students losing instructional time.

A Full Time Instructional Coach **does not limit** teachers from getting support **more frequently** as there is more flexibility in scheduling.

Funding

Take advantage of **ARP/CRRSA** to create one Year Grant Funded Position to replace the classroom teacher who would become the TOSA.

A TOSA would help support learning loss through instructional coaching of staff, providing one-to-one support in developing effective lesson and implementing interventions that will support student growth in all academic areas.

The grant funded position would be a regular elementary education certified position for one year, that would be placed in the open position that is created by the TOSA leaving the classroom.

Leasing of school buildings and facilities

Current Office Space = 3,389 Sq.Ft.



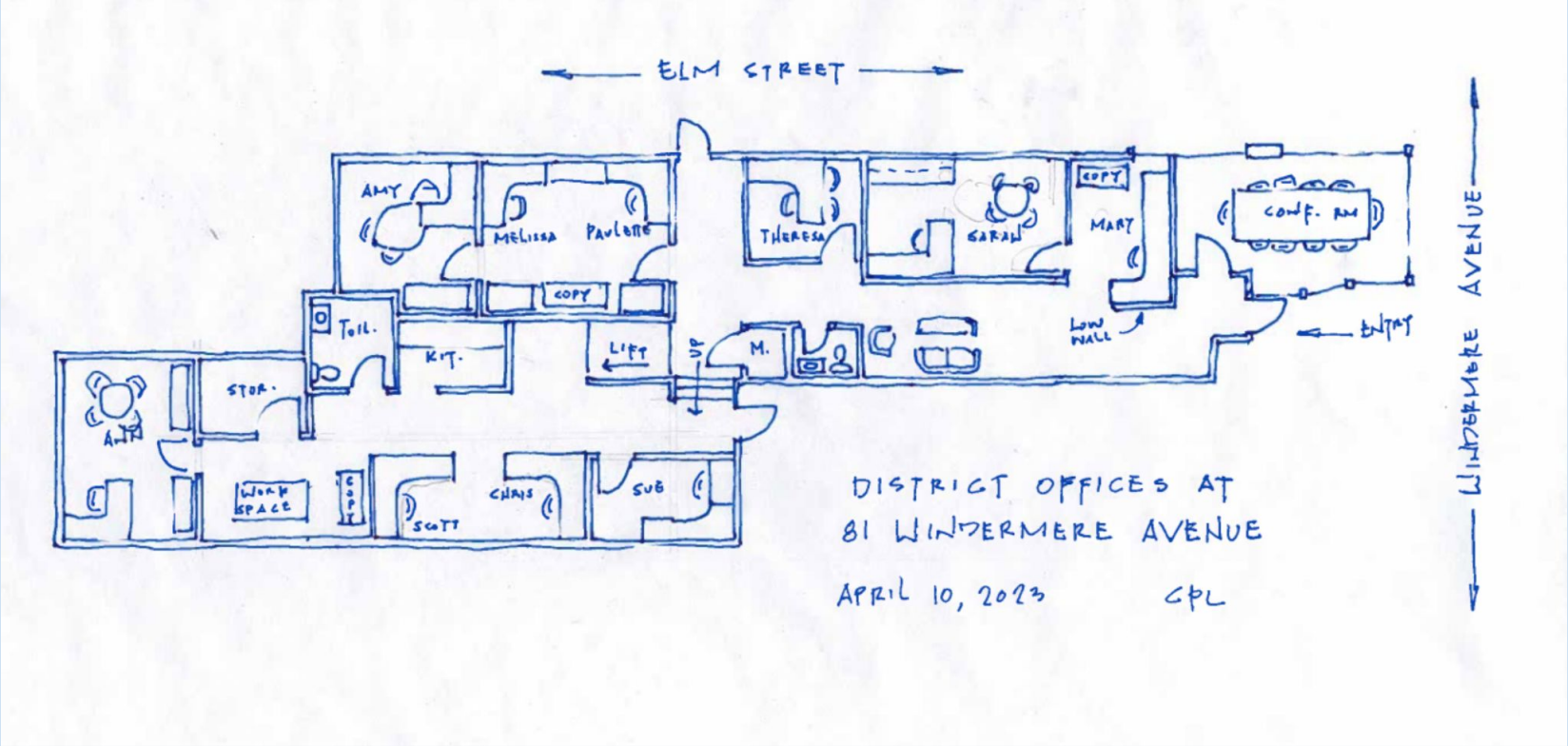
Leasing of school buildings and facilities Ed Law 403-b

Summary:

Section 403-b of the Ed Law provides information regarding the School District leasing property from another entity (public or private) as long as the property is located within the School District.

- The lease may not be for more than five years unless the District's voters approve a proposition permitting a longer lease term prior to execution of a lease.
- Voter approval is needed if any capital project is performed at the leased property and only upon prior approval of the Commissioner of Education.
- The lease will not be effective until the Commissioner approves the lease
- The lease may be renewed only with voter approval
- You cannot have a lease with an option to purchase
- The lease must contain a provision that it will be void and unenforceable if entered into in violation of Sec. 801 of the General Municipal Law or Section 410 of the Ed Law. These are to ensure that there are no conflicts of interest between officers or employees of the School District and the Lessor.

Potential Lease - Office Space 2,599 Sq.Ft.



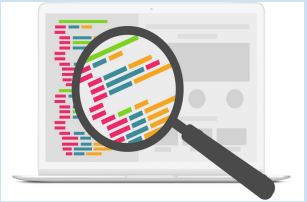
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First Draft of Budget

Things we know

- Health Insurance
  - OU Health Rate increase to District ~ 5.5%
  - Local 74 rate increase ~ 6.5%
- Cooperative Transportation for out of district placed students
  - Potential increase to add routes
- TRS rate decrease from 10.29 to estimated 9.76%
- ERS average rate increase from 11.6% to 13.1%
- BOCES Capital Project Expenditures

Things we're waiting to find out



- Expenditures:
  - Administrator's & Custodial Contract Negotiations
  - IPA - Toshiba Network Printers
  - Results from OUBOCES Cooperative Transportation Request for Proposals
  - Rockland & Putnam Northern Westchester BOCES CoSer Rates
- Revenues
  - State Aid Runs
  - Use funds from savings to compensate for loss of revenue

Budget Additions - 23-24

23-24 Budget Additions	Projected Costs
Single Audit	12,000
Security Services	35,350
Gas and Electric (Projection from PNW Consortium)	53,815
BOCES Capital Project Expenditure	122,765
PreK Staffing - Teacher & TA(s)	95,000
P/T Lunch/Recess Aide (MS)	12,375
Wireless Controller & Access Points (eRate 50% reimbursement) - Application Submitted	23,000
Drama Club Materials & Supplies (ES $1,000 + MS $3,000)	4,000
Purchase of Buses	160,060
Cooperative Transportation Services	56,665
Debt Service - ES Cafeteria & Kitchen Renovation	259,150

Staffing Changes 23-24

- No Budget Impact:
  - Elem Ed teacher to fill position taken by Instructional Coach TOSA (out of ARP, not budget)
  -
- Budget Impact:
  - 0.5 TESOL/0.5 Elem Ed may need to shift based on ELL services needs. Would then evaluate Spanish instruction for primary grades

Final Discussions for 23-24 Consideration

- Food Services
  - Advisory consulting services for department & in preparation for an Administrative review
- MS Clubs: Peer Leadership ($2900) & Environmental Club ($4150)
  - In place of current allocation or new?

Draft expenditure budget ...

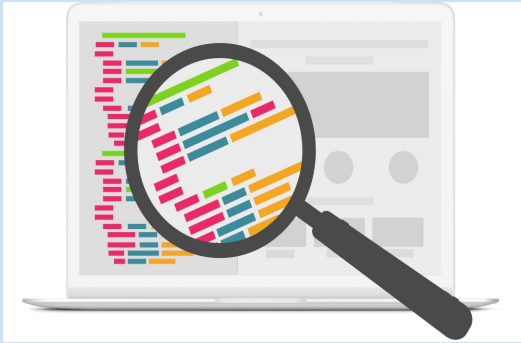
	2022-23 Original Budget	2023-24 Proposed Budget	Increase (Decrease)	% Change
General Support	3,086,710	3,282,685	195,975	6.35%
Instruction	15,395,580	15,437,480	41,900	0.27%
Pupil Transportation	1,870,905	2,170,345	299,440	16.01%
Community Services	31,940	31,940	0.0	0.00%
Undistributed	6,740,520	7,173,735	433,215	6.43%
Total Estimated Expenses	27,125,655	28,096,185	970,530	3.58%

Another Look at the Rollover Draft Budget

DESCRIPTION	2022-2023 ACTUAL BUDGET	2023-2024 PROPOSED BUDGET	$ CHANGE	% CHANGE	BUDGET AMOUNT AS A % OF TOTAL BUDGET	CUMULATIVE % OF PROPOSED BUDGET
Employee Salaries	10,816,575	11,270,260	453,685	4.19%	40.11%	40.11%
Employee Benefits	6,524,945	6,687,760	162,815	2.50%	23.80%	63.92%
High School Tuition + C-Tec	3,203,295	3,132,475	(70,820)	-2.21%	11.15%	75.07%
Special Education	2,898,245	2,653,955	(244,290)	-8.43%	9.45%	84.51%
Facilities	1,129,820	1,200,665	70,845	6.27%	4.27%	88.78%
District Wide Expenses	1,042,410	1,152,815	110,405	10.59%	4.10%	92.89%
Transportation	853,875	1,094,095	240,220	28.13%	3.89%	96.78%
Technology	381,845	373,165	(8,680)	-2.27%	1.33%	98.11%
Debts & Transfers	226,825	485,975	259,150	114.25%	1.73%	99.84%
Athletics	37,370	37,370	-	0.00%	0.13%	99.97%
Health Services	10,450	7,650	(2,800)	-26.79%	0.03%	99.97%
TOTAL	27,125,655	28,096,185	970,530	3.58%	100.00%	100.00%

Discussion of Revenues

Monitoring Revenues



1 - Spend Down Variances

- One time purchases /end of year next year would be lower.

2 - Use of Reserves

- ERS Retirement Reserve to offset costs
- Capital reserve to cover the costs of 1 additional 66 passenger bus
- Debt Reserve to offset the ES cafeteria renovation principal & Interest payment

#3 - Increase in Interest Earnings

- Due to higher interest rates

#4 - Unassigned Fund Balance

- Use funds from savings to compensate for loss of future revenue

State Aid - 2022-23 Legislative Budget to Current Allocation

Comparison - 22-23 Legislative Projections to Actuals, updated dated 2/1/23				
	22-23 Executive Acutals 2/1/23	23-24 Executive Budget, 2/1/23	Increase (Decrease)	% Change
Foundation Aid	4,849,867	4,995,363	145,496	3.00%
New: Universal Pre-K Conversion	108,000	108,000	-	-
BOCES	517,430	651,516	134,086	-
High Cost/Excess Cost	45,075	33,562	(11,513)	-25.54%
Private Excess Cost	-	88,378	88,378	#DIV/0!
Hardware & Technology	5,867	5,712	(155)	-
Software, Library & Textbook	51,935	53,227	1,292	-
Transportation	1,157,869	1,187,340	29,471	-
Building	337,763	326,847	(10,916)	-3.23%
High Tax Aid	426,016	426,016	-	-
Supplemental Pub Excess Cost	16,330	16,330	-	-
NY State Aid Projection	**7,516,152**	**7,892,291**	**376,139**	5.00%
Minus: Potential Universal UPK Conversion	(108,000)	(108,000)		0.00%
Sub-total Aid Projection	**7,408,152**	**7,784,291**	**376,139**	5.08%

Property Tax Levy Limit

Property Tax Levy Limit Calculation		
Real Property Tax Levy - Prior Year	17,168,646	
Increase due to inflation	385,191	2.24%
Tax Levy Limit	17,553,837	
Available carryover from prior year(s)	264,399	
Maximum Allowable Tax Levy	17,818,236	3.78%

Monitoring Revenues - Preliminary Assumptions

Revenues accounts	2022-23 Original Budget	2023-24 Proposed Budget	Increase (Decrease)	% Change
State Aid	7,554,980	7,784,291	229,311	3.04%
UPK Allocation-Maximum Allocation	-	96,000	96,000	-
Tax levy	17,168,646	17,494,850	326,204	1.90%
Fund Balance Appropriation	2,083,979	1,796,834	(287,145)	-13.78%
ERS Reserve	230,000	230,000	-	0.00%
Capital for Bus Purchases	-	160,060	160,060	-
Debt Reserve	-	259,150	259,150	-
Interest Earnings	88,050	275,000	186,950	212.32%
Total Estimated Revenues	27,125,655	28,096,185	551,315	3.58%

Examples of Funding Generated by Tax Levy Increases

	$ Increase	% Increase
	649,589	3.78%
	385,191	2.24%
Other options:	343,373	2.00%
	326,204	1.90%
	257,530	1.50%
	171,686	1.00%
	154,518	0.90%
	137,349	0.80%
	128,765	0.75%
	85,843	0.50%

Recap: Discussion - Projected Tax Rate Increase 1.9%

These tax rates represent no increase or decrease to assessed value. Due to annual assessed value increases, the tax rate increase is likely to be lower than what is represented here.

Per $1,000	Increase	Total Increase
10	3.12	31.18
20	3.12	62.36
30	3.12	93.54
40	3.12	124.72
50	3.12	155.90
60	3.12	187.07
70	3.12	218.25
80	3.12	249.43
90	3.12	280.61
100	3.12	311.79

Next Steps:

Apr 20	BoE Mtg	Final Budget Adoption/BOCES Budget Vote/ Property Tax Report Card
May 16	BoE Mtg	Budget Vote & Election

