



The monthly meeting of the Board of Directors was held Tuesday, July 11, 2023 at
LILA Upper School, 19850 Fenway Ave N, Forest Lake, MN 55025.

MEETING MINUTES

General Business:

Call to order: 6:01pm

Roll Call:

Board Members/Director Present or Absent:

name	present/absent
Lindsay Schipper (Parent)	Present
Renee Feagan (Parent)	Present
Michael Rynders (Parent)	Present
Karl Schaumann (Teacher)	Present
Erin Ribar (Vice-Chair and Parent)	Present
Diane Rohan (Community Member)	Present, arrived at: 6:09 pm
Jean Woodberry (Teacher)	Present
Corey Purkat (Treasurer and Parent)	Present
Shannon Peterson (Executive Director, <i>ex officio member</i>)	Present
Julie Lundgren (CFO, <i>ex officio member</i>)	Present

Community Input: None

name	position/role

Review of Agenda: Move item C before B.

Conflict of Interest Disclosure: None

School/Community Presentations: Summer Boost

name	position/role
Jessie Sheldon	Coordinator of Lower School Summer Boost

Celebrate LILA:

- Lila National Champion Archers represented Lila in the Forest Lake July 4th Parade.
- Lila School Board earned the Academic Award from authorizer Volunteers of America at the annual conference.

School Update: Executive Director Report in Board Folder.

Shannon Peterson, Executive Director: Reported on the 4 Strategic Planning Pillars (in board folder. Strategic Plan Pillar 1: Dynamic Student Experience: preparing students for success in life after LILA, Strategic Plan Pillar 2: Collaborative Community, Strategic Plan Pillar 3: Professional Excellence, Strategic Plan Pillar 4: Advancing LILA's Future. Executive Director Peterson also gave a summary of the teacher survey results about the potential budget adjustments.

Action Item: Nominate/Appoint school board officers for FY24

Explanation	Chair Lindsay Schipper
-------------	------------------------

Motion	Motion to appoint Lindsay Schipper as Chair for FY24
--------	--

Made by	Member Jean Woodberry	Seconded by	Member Erin Ribar
---------	-----------------------	-------------	-------------------

Discussion	
------------	--

Vote		Yea	7 Woodberry Ribar Rohan Schaumann Rynders Feagan Purkat	Nay	0	Abstain	1 Schipper
------	--	-----	--	-----	---	---------	---------------

--	--	--	--	--	--	--	--

Decision	Motion carries
----------	----------------

Action Item: Nominate/Appoint school board officers for FY24

Explanation	Vice-Chair Erin Ribar
-------------	-----------------------

Motion	Motion to appoint Erin Ribar as Vice-Chair for FY24
--------	---

Made by	Member Feagan	Seconded by	Chair Schipper
---------	---------------	-------------	----------------

Discussion	
------------	--

Vote		Yea	6 Woodberry Rohan Schaumann Rynders Feagan Purkat	Nay	0	Abstain	2 Ribar Chair
------	--	-----	---	-----	---	---------	---------------------

Action Item: Nominate/Appoint school board officers for FY24

Explanation	Secretary Jean Woodberry
-------------	--------------------------

Motion	Motion to appoint Jean Woodberry as secretary for FY24
--------	--

Made by	Chair Schipper	Seconded by	Vice Chair Ribar
---------	----------------	-------------	------------------

Discussion	
------------	--

Vote		Yea	6 Ribar Rohan Schaumann Rynders Feagan Purkat	Nay	0	Abstain	2 Woodberry Chair
------	--	-----	---	-----	---	---------	-------------------------

Action Item: Nominate/Appoint school board officers for FY24

Explanation	Treasurer Corey Purkat						
Motion	Motion to appoint Corey Purkat as Treasurer for FY24						
Made by	Vice Chair Ribar			Seconded by	Member Rohan		
Discussion							
Vote		Yea	6 Woodberry Ribar Rohan Schaumann Rynders Feagan	Nay	0	Abstain	2 Purkat Chair

Action Item: Treasurer's Report (May 2023 financials)

Explanation							
Motion	Motion to approve the Treasurer's Report (May 2023 financials)						
Made by	Vice Chair Ribar			Seconded by	Treasurer Purkat		
Discussion							
Vote		Yea	7 Feagan Purkat Rohan Schaumann Ribar Woodberry Rynders	Nay		Abstain	1 Chair

Decision	Motion carries
----------	----------------

Action Item: Class Size

Explanation	Grade K Target Max Size 25 with an ambassador Grades 1-3 Target Max Size 23 Grades 4-5 Target Max Size 26
-------------	---

Motion	Motion to affirm the K-5 Target Max Class Size Affirmation
--------	--

Made by	Treasurer Purkat	Seconded by	Vice Chair Ribar
---------	------------------	-------------	------------------

Discussion	
------------	--

Vote		Yea	7 Feagan Purkat Rohan Schaumann Ribar Woodberry Rynders	Nay		Abstain	1 Chair
------	--	-----	--	-----	--	---------	------------

Decision	Motion carries
----------	----------------

Action Item: Class Size Overage in Grades 4 and 3: sibling preference

Explanation	Class size change due to sibling enrollment.
-------------	--

Motion	Motion to approve Class Size Overage in Grades 4 and 3 for Sibling Preference
--------	---

Made by	Vice Chair Ribar	Seconded by	Treasurer Purkat
---------	------------------	-------------	------------------

Discussion	
------------	--

Vote		Yea		Nay		Abstain	
------	--	-----	--	-----	--	---------	--

Decision	Motion rescinded. Action item tabled by unanimous vote.
----------	---

Action Item: Policy 116 Depository Designation and Electronic Funds Transfers

Explanation							
Motion	Motion to approve Policy 116 Depository Designation and Electronic Funds Transfers						
Made by	Treasurer Purkat	Seconded by	Vice Chair Ribar				
Discussion							
Vote		Yea	7 Feagan Purkat Rohan Schaumann Ribar Woodberry Rynders	Nay		Abstain	1 Chair
Decision	Motion carries						

Action Item: Proposed FY23 Write-offs of uncollectible debt

Explanation							
Motion	Motion to approve Proposed FY23 Write-offs of uncollectible debt						
Made by	Vice Chair Ribar	Seconded by	Treasurer Purkat				
Discussion							
Vote		Yea	7 Feagan Purkat Rohan Schaumann Ribar	Nay		Abstain	1 Chair

			Woodberry Rynders				
--	--	--	----------------------	--	--	--	--

Decision	Motion carries
-----------------	----------------

Action Item: Appoint 3 LILA Building Company Board Members

Explanation	
--------------------	--

Motion	Motion to approve Appointment of LILA Building Company Board Members Jennifer May, Julie Lundgren, and Dwayne Green.
---------------	--

Made by	Treasurer Purkat	Seconded by	Member Schaumann
----------------	------------------	--------------------	------------------

Discussion	
-------------------	--

Vote		Yea	7 Feagan Purkat Rohan Schaumann Ribar Woodberry Rynders	Nay		Abstain	1 Chair
-------------	--	------------	--	------------	--	----------------	------------

Decision	Motion carries
-----------------	----------------

Dialog/Discussion Items:

1. **Set the Board meeting calendar for FY24** In Board Folder
 - a. School Board meetings will be every second Tuesday of the month with the exception of June 11 as June 18 due to VOA conference and graduation.
2. **Appoint committees (see roster in board materials:** In Board Folder

Reports:

Subject	Policy Committee Minutes for DATE meeting (review and file)
----------------	---

Discussion	Did not meet this month
-------------------	-------------------------

Subject	Finance Committee meeting Minutes, 7/10/23 (review and file)
----------------	--

Discussion	
------------	--

Action Item: Consent Agenda (Secretary's Reports is in the board folder)

Motion	Motion to approve Consent Agenda (Secretary's Reports are in the board folder).
--------	---

Made by	Member Rynders	Seconded by	Vice Chair Ribar
---------	----------------	-------------	------------------

Vote		Yea	7 Feagan Purkat Rohan Schaumann Ribar Woodberry Rynders	Nay		Abstain	1 Chair
------	--	-----	--	-----	--	---------	------------

Decision	Motion carries
----------	----------------

Announcements:

- Community:
 - None

- Board Training:
 - VOA Conference Trainings: Ribar, Woodberry, Peterson

Other Business: None

Reflection on Board Performance: Fist to Five: How did Welcome Board Meeting go?

Adjourn:

Motion	Motion to adjourn at 8:04 pm
--------	------------------------------

Made by	Treasurer Purkat	Seconded by	Member Rynders
---------	------------------	-------------	----------------

Vote		Yea	7 Feagan Purkat			Abstain	1 Chair
------	--	-----	-----------------------	--	--	---------	------------

			Rohan Schaumann Ribar Woodberry Rynders				
--	--	--	---	--	--	--	--

Decision	Motion carries
----------	----------------