

**Notice of Board Meeting
Board of Trustees
Huffman Independent School District
June 26, 2023**

M I N U T E S

The Huffman Independent School District held a public meeting at 6:45 p.m., June 26, 2023 in the Board Room of the Administration Building, located at 24302 FM 2100, Huffman, Texas 77336. The purpose of this meeting is to discuss the school district's budget that will determine the tax rate that will be adopted. Public participation in the discussion is invited.

I. PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE

Mrs. Rankin presented the information on the 2023-2024 budget and proposed tax rate. There was discussion and questions asked. Mr. Robert Zinglemann from Region 4 was present and answered questions also.

Hearing adjourned at 6:54 p.m.

A regular meeting of the Board of Trustees of the Huffman Independent School District was held on June 26, 2023, beginning at 7:04 p.m., in the Board Room of the Administration Building located at 24302 FM 2100, Huffman, Texas 77336.

The subjects to be discussed or considered, or upon which any formal action may be taken, are as follows: (Items do not have to be taken in the same order as shown on the meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.)

I. CALL TO ORDER / INVOCATION / PLEDGE

The Presiding Officer, Mr. Vaughn, called the meeting to order at 7:04 p.m. The record reflects that a quorum of Board Members was present, that the meeting was duly called, and that a notice of the meeting was posted in accordance with the Texas Open Meetings Act, Code 551.

Members Present: Vaughn, Dutton, Dagley, Phillips
Absent: McGee, Burt, Warren

Mr. Dutton voiced the prayer.

The Pledge of Allegiance and the Texas Pledge were recited by those in attendance.

Staff Present: Dr. Benny Soileau, Dr. Joel Nolte, Adam Skinner, Marybel Ruiz, Paige McEachern, Angie LeVier, Amy Davis, Julie Gatlin, Kristen Bailey, Michaelene Morrison, Joey

Buchta, Lindsey Marek, Danielle Rankin, Mandy Fortenberry, Donya Pendergrass, Joe Russo, Doug Wade, David Williams, and Sherri Boothe.

II. PUBLIC COMMENTS

1. Barbara Carroll Security Fence at FRE

III. CONSENT AGENDA ITEMS - All of the items on the consent agenda shall be acted upon by one vote without being discussed separately unless requested by a Board Member, in which case the item shall immediately be withdrawn for individual consideration.

- A. Minutes:
 - < May 22, 2023 – Board Workshop – Budget IV
 - < May 22, 2023 – Regular Board Meeting
- B. Tax refunds over \$5,000.00 – None
- C. Property foreclosures - None
- D. Approve/Renew Vendors
- E. Student Accident Insurance (Renewal)
- F. Waste Disposal Services (Renewal)
- G. District-Wide Copiers
- H. Depository Contract
- I. Canvas Renewal
- J. Salary and Compensation Manual
- K. Revise Board Meeting Dates 2023-2024

Mr. Vaughn asked if there was a motion. Mr. Dutton made the motion that the Board approve the consent agenda except for item D. Mr. Dagley seconded the motion.

Mr. Vaughn asked if there were any questions. There were none.

Mr. Vaughn asked for the vote.

Voting in Favor: Vaughn, Dutton, Dagley, Phillips
Absent: McGee, Burt, Warren
Opposed/Abstaining: None

IV. REPORTS TO THE BOARD - All reports will be sent in written form with the board packet. Normally, regular reports will not be given orally. If a guest attends the meeting for a report, that report will be given orally.

There was discussion and questions were asked on some reports.

- A. Board President
 1. Report on Summer Leadership Institute
 2. Review of Board Activities for the Month
- B. Superintendent
 1. Goal #4 Report - Huffman ISD will be Fiscally Prudent, Effectively Manage District Resources, and Emphasize Educational Facilities that Support Good Teaching and Learning

2. 6th Cycle Attendance Report - End of Year
3. Operations Report
- C. Tax Office
 1. Monthly and Year to Date Report of Tax Revenues
- D. Assistant Superintendent for Curriculum & Program Services
 1. STAAR & EOC Preliminary Results
- E. Chief Financial Officer
 1. Monthly General Fund Report
 2. Monthly Food Service Fund Report
 3. Employee Handbook

V. BUSINESS AND DISCUSSION ITEMS

1. Approve 2023-2024 Budget

Mr. Vaughn asked if there was a motion. Mr. Dutton made the motion that the Board adopt the proposed budget for the 2023-2024 fiscal year as presented. Mr. Dagley seconded the motion.

Mr. Vaughn asked if there were any questions. There were none.

Mr. Vaughn asked for the vote.

Voting in Favor: Vaughn, Dutton, Dagley, Phillips

Absent: McGee, Burt, Warren

Opposed/Abstaining: None

2. Budget Amendment #6

Justifications for each requested amendment are explained below:

General Fund:

- Adjust budget for FEMA Operations center planning to be reimbursed by FEMA and work on Baseball/Softball.

Budget Adjustment Amount \$1,810,000

- Purchase of new laptops with E-Rate funding.

Budget Adjustment Amount \$356,000

- Initial payment for purchase of portables from fund balance.

Budget Adjustment Amount \$277,155

- Adjust budget for cost of JJAEP due to no refund this year.

Budget Adjustment Amount \$16,971

- Adjust budget for increased cost of fuel for buses and vehicles.

Budget Adjustment Amount \$90,000

- Budget transfers among functions for end of year audit purposes.

Budget Adjustment Amount: \$1,990,000

Special Revenue Funds:

- Adjust budget and revenue for food service due to increased revenue reimbursement and capital outlay.

Budget Adjustment Amount \$580,000

Mr. Vaughn asked if there was a motion. Mr. Dutton made the motion that the Board approve budget amendment #6 as requested. Mr. Dagley seconded the motion.

Mr. Vaughn asked if there were any questions. There was discussion and questions were asked.

Mr. Vaughn asked for the vote.

Voting in Favor:	Vaughn, Dutton, Dagley, Phillips
Absent:	McGee, Burt, Warren
Opposed/Abstaining:	None

3. Insurance Renewal

Mr. Vaughn asked if there was a motion. Mr. Dutton made the motion that the Board accept Option 2 with a 3% deductible as the recommendation to renew the property and casualty and worker's compensation insurance through Lee Insurance and McGriff, Seibels & Williams of Texas; and the automobile and legal liability with TASB for the 2023-2024 year. Mr. Dagley seconded the motion.

Mr. Vaughn asked if there were any questions. There was discussion and questions were asked.

Mr. Vaughn asked for the vote.

Voting in Favor:	Vaughn, Dutton, Dagley, Phillips
Absent:	McGee, Burt, Warren
Opposed/Abstaining:	None

4. Technology Purchases over \$25,000

Mr. Vaughn asked if there was a motion. Mr. Dutton made the motion that the Board authorize the purchase of iPads and laptops in an amount not to exceed \$320,000. Mr. Dagley seconded the motion.

Mr. Vaughn asked if there were any questions. There were none.

Mr. Vaughn asked for the vote.

Voting in Favor: Vaughn, Dutton, Dagley, Phillips
Absent: McGee, Burt, Warren
Opposed/Abstaining: None

5. Annual Contracts Over \$25,000

No action was taken on this item.

6. Architectural Services

Mr. Vaughn asked if there was a motion. Mr. Dutton made the motion that the Board authorize the Superintendent to negotiate and enter into a contract with BRW Architects for Architectural Services related to the Portable Building Design and Installation project. Mr. Dagley seconded the motion.

Mr. Vaughn asked if there were any questions. There was discussion and questions were asked.

Mr. Vaughn asked for the vote.

Voting in Favor: Vaughn, Dutton, Dagley, Phillips
Absent: McGee, Burt, Warren
Opposed/Abstaining: None

7. STEMscopes Purchase

Mr. Vaughn asked if there was a motion. Mr. Dutton made the motion that the Board approves the purchase of the STEMscopes instructional materials for an amount not to exceed \$45,000. Mr. Dagley seconded the motion.

Mr. Vaughn asked if there were any questions. There were none.

Mr. Vaughn asked for the vote.

Voting in Favor: Vaughn, Dutton, Dagley, Phillips
Absent: McGee, Burt, Warren
Opposed/Abstaining: None

8. Furniture and Equipment Purchase over \$25,000

Mr. Vaughn asked if there was a motion. Mr. Dutton made the motion that the Board approve the purchase of furniture and equipment and fiber install in the amount not to exceed \$315,000. Mr. Dagley seconded the motion.

Mr. Vaughn asked if there were any questions. There were none.

Mr. Vaughn asked for the vote.

Voting in Favor: Vaughn, Dutton, Dagley, Phillips
Absent: McGee, Burt, Warren
Opposed/Abstaining: None

The Board took a break at 8:04 p.m. and entered Closed Session at 8:15 p.m.

VI. CLOSED MEETING AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE

Section 551.071 For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law when the governmental body seeks the advice of its attorney about a pending or contemplated litigation or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly conflicts with this chapter.

1. Consider legal advice on any item listed on agenda;
Section 551.072 – Discussing purchase, exchange, lease, or value of real property;
2. Consider Purchase of Real Property
Section 551.074 - Personnel Discussion: Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee;
3. Ratify Resignations
4. Employ Personnel
Section 551.076 For the purpose of considering the deployment, specific occasions for, or implementation of security personnel or devices.
5. Review Information Regarding Security Personnel

The Board exited Closed Session at 10:20 p.m. and entered Open Session at 10:21 p.m.

VII. ACTION TAKEN ON ITEMS DISCUSSED IN CLOSED SESSION

Mr. Vaughn asked if there were any motions from closed session. Mr. Dutton made the motion to ratify the resignation of Carrie Slayton. Mr. Dagley seconded the motion.

Mrs. McGee asked if there were any questions. There were none.

Mrs. McGee asked for the vote.

Voting in Favor:	Vaughn, Dutton, Dagley, Phillips
Absent:	McGee, Burt, Warren
Opposed/Abstaining:	None

Mr. Vaughn asked if there were any other motions from closed session. Mr. Dutton made the motion to employ Kristin Gunnels, Miranda Ramirez, Laura Moore and Lauren Stewart on a Probationary I Contract for the 2023-24 school year; William Boothe on a Dual Probationary I Contract for the 2023-24 school year. Mr. Dutton seconded the motion.

Mr. Vaughn asked if there were any questions. There were none.

Mr. Vaughn asked for the vote.

Voting in Favor:	Vaughn, Dutton, Dagley, Phillips
Absent:	McGee, Burt, Warren
Opposed/Abstaining:	None

Mr. Vaughn asked if there were any other motions from closed session. There were none.

VIII. ADJOURNMENT

The Meeting Adjourned at 10:23 p.m.

APPROVED ON 7-24-2023 BY A MAJORITY VOTE OF TRUSTEES

Amanda McGee, President

Ray Burt, Secretary

RECORDED AND TRANSCRIBED ON JUNE 27, 2023, BY MAXINE BULL FOR PERMANENT RECORD. THE ABOVE IS PUBLIC INFORMATION AND ON FILE IN THE SUPERINTENDENT'S OFFICE, HUFFMAN ISD, 24302 FM 2100, HUFFMAN, TX.