



*Chris Hennessey, M.Ed.*  
Superintendent of Schools

*A rock solid education for a lifetime of discovery*

**Spaulding High School  
Barre City Elementary and Middle School  
Barre Town Middle and Elementary School**

120 Ayers Street, Barre, VT 05641  
Phone: 802-476-5011  
Fax: 802-476-4944 or 802-477-1132  
Website: [www.buusd.org](http://www.buusd.org)

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## MEMORANDUM

**TO:** Barre Unified Union School District Curriculum Committee  
Michael Boutin (Chair), Chris Parker, Nancy Leclerc, Melissa Battah, Rachel Aldrich

**DATE:** September 27, 2023

**RE:** BUUSD Curriculum Committee Meeting  
October 04, 2023 @ 6:00 pm  
**In-Person:** Spaulding High School Library, 155 Ayers St, Barre  
**Remote Options:** Google Meeting ID: [meeting link](#)  
Phone Number: 1-413-327-0525 PIN: 177 328 274#

*If you attend the meeting remotely you must state your name for the record to satisfy the Open Meeting Law.*

## AGENDA

1. Call to Order
2. Additions/Changes to Agenda
3. Public Comment
4. Review/Approval of Meeting Minutes
  - 4.1. Meeting minutes from June 07, 2023
5. New Business
  - 5.1. AP Slideshow
  - 5.2. Workplace Programs Slideshow
6. Old Business
7. Other Business
8. Items for Future Agenda
9. Next Meeting Date: November 01, 2023 at 6:00 pm, SHS Library or via Google Meet.

10. Adjournment (appreciations and gratitude)

Parking Lot of items:

A. Cost/Benefit Analysis of Effectiveness of Curriculum Consultants - (Alice Farrell / Jan. 2023)

BOARD/COMMITTEE MEETING NORMS

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

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## BARRE UNIFIED UNION SCHOOL DISTRICT CURRICULUM COMMITTEE MEETING

Spaulding High School Library and Via Video Conference – Google Meet  
June 7, 2023 - 6:00 p.m.

### MINUTES

#### COMMITTEE MEMBERS PRESENT:

Michael Boutin (BC) – Chair  
Melissa Battah (BT Community Member)  
Nancy Leclerc (At-Large)  
Chris Parker (BT)

#### COMMITTEE MEMBERS ABSENT:

Rachel Aldrich-Whalen (BC Community Member)

#### ADMINISTRATORS PRESENT:

Chris Hennessey, Superintendent  
Karen Fredericks, Director of Curriculum, Instruction, and Assessment

#### OTHER BOARD MEMBERS PRESENT:

Sonya Spaulding

#### COMMUNITY MEMBERS PRESENT:

David Delcore – Times Argus                      Joe Campbell

#### **1. Call to Order**

**The Chair, Mr. Boutin, called the Wednesday, June 7, 2023, BUUSD Curriculum Committee meeting to order at 6:00 p.m., which was held at the Spaulding High School Library and via video conference.**

#### **2. Organize**

Mr. Boutin queried regarding any interest in assuming the position of Committee Vice-Chair. There were no interested parties.

#### **3. Additions and/or Deletions to the Agenda**

Mrs. Battah advised regarding recent Board discussion that each Committee hold discussion regarding their charge, mission, and purpose.

Brief discussion was held regarding a list of questions submitted to the Chair by Mrs. Leclerc. The information is not included in the packet. Brief discussion was held regarding the protocol relating to agenda creation / agenda items.

Add 6.1 Committee Charge, Mission, and Purpose

**On a motion by Ms. Parker, seconded by Mrs. Battah, the Committee unanimously voted to approve the agenda as amended.**

#### **4. Public Comment**

None.

#### **5. Approval of Minutes -**

##### **5.1 May 3, 2023 Curriculum Committee Meeting Minutes**

**On a motion by Mrs. Battah, seconded by Ms. Parker the Committee unanimously voted to approve the minutes of the May 3, 2023 BUUSD Curriculum Committee Meeting.**

#### **6. New Business**

##### **6.1 Committee Charge, Mission, and Purpose**

Mr. Boutin suggested that the Committee send a request to the Board that they provide the Committee with a charge and mission. Mrs. Leclerc advised that the Board had held some discussion, but did not take formal action. Additionally, Mrs. Leclerc advised that there is no legal requirement for committees to have vice-chairs. Mr. Boutin opened the floor for thoughts and comments regarding this agenda item. Lengthy discussion was held, including but not limited to; ongoing discussions regarding the Committee's purpose, efficient use of employees time, the possibility of combining this committee with another committee, have the Board set the direction/agenda items for the Curriculum Committee, acknowledgement that other committees have a much more clearly defined

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charge, the lack of recommendations to the Board (from this Committee), the possibility of changing the Committee from a standing committee to an 'as needed' committee, a query regarding how the Committee and the Board know that students are receiving the education they should be receiving, the possibility of changing the Committee name to 'Education Quality Outcome' Committee, having agenda items relating to the impact of behavioral issues and social/economic status, consideration of what is in the best interest of the students, acknowledgement that the Committee does not have individuals who have 'curriculum' expertise, increasing community involvement, whether or not the District is seeing the correct outcome from the curriculum being taught, and work that administrators plan to do over the summer. Additional discussion was held.

**On a motion by Ms. Parker, seconded by Mrs. Battah, the Committee unanimously voted to make a recommendation to the Board that they revisit the purpose, charge, and continuation of the Curriculum Committee.**

## **7. Old Business**

None.

## **8. Other Business**

It was clarified that 'Other Business' never has listed agenda items, e.g. 8.1, 8.2, but rather is standard on the agenda for 'other business that may properly come before a board or a committee'.

## **9. Items for Future Agendas**

### **9.1 Discussion**

It was agreed that the list of questions from Mrs. Leclerc were not warned or included in the packet, so they should be added to a future agenda with information included in the packet. Ms. Fredericks advised that she will provide an assessment update at a future Board meeting.

## **10. Next Meeting Date**

The July 5, 2023 meeting is cancelled.

The August 2, 2023 meeting is cancelled.

**On a motion by Mrs. Leclerc, seconded by Ms. Parker, the Committee unanimously voted to hold the next Curriculum Meeting on Wednesday, September 6, 2023 at 6:00 p.m. at the Spaulding High School Library and via video conference.**

## **11. Adjournment (appreciations and gratitude)**

**On a motion by Ms. Parker, seconded by Mrs. Leclerc, the Committee unanimously voted to adjourn at 6:46 p.m.**

Respectfully submitted,

*Andrea Poulin*