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| <b>OLD REDFORD ACADEMY</b> |
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22122 W. Mc Nichols Street

Detroit, MI 48219

Telephone: (313) 653-3888

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**REGULAR MEETING**  
**OLD REDFORD ACADEMY BOARD OF DIRECTORS**

DATE: 8/22/2023

TIME: 6:00 ☒ p.m. / ☐ a.m.

LOCATION: OLD REDFORD ACADEMY  
 22122 W. McNichols Street  
 Detroit, MI 48219

Approved

|                |
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| <b>MINUTES</b> |
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MEETING TYPE: ☒ REGULAR    ☐ SPECIAL    ☐ PROPOSED    ☒ APPROVED

**I. CALL TO ORDER**

**PRESIDENT CECELIA MULLENS** called the meeting to order at 6:10 ☒ P.M. / ☐ A.M. on Tuesday, August 22, 2023.

**II. ROLL CALL**

|   |   |  |
|---|---|--|
| Mrs. Cecelia Mullens, President, Board of Directors     | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| Mr. Jason Jefferson, Vice-President, Board of Directors | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| Dr. Regina Banks-Hall, Secretary, Board of Directors    | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| Mr. Andrew Tyus, Treasurer, Board of Directors          | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| Mr. Brian Stephens, Member, Board of Directors          | <input type="checkbox"/> Present            | <input checked="" type="checkbox"/> Absent |

**ADMINISTRATION (all or a portion of the meeting)****OTHERS PRESENT (all or a portion of the meeting)**

Mr. Adam Holcomb , MAST Financial Services (Virtual)

Attorney James Crowley, Miller Canfield (Virtual)

Dr. Lisa Ware, CS Partners

Mrs. Andrea Pecuch, CS Partners

Ms. Alma Hollins, Board Liaison, Provision

Mr. Jonathan Trout, CMU

***The Proposed Agenda was Distributed.***

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**III. PUBLIC COMMENT** (*on agenda items only*)  
None.

**IV. APPROVAL OF August 22, 2023 AGENDA**

**MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO APPROVE THE AUGUST 22, 2023 AGENDA.**

**[ ] AS PRESENTED**

**[x] WITH CHANGES/ADDITIONS, WITH THE REMOVAL OF THE APPROVAL OF THE MAE JELKS INVITATIONAL CONTRACT UNDER NEW BUSINESS.**

**SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.**

**MOTION CARRIED UNANIMOUSLY.**

**V. APPROVAL OF JUNE 27, 2023 MEETING MINUTES**

**MOTION: TREASURER ANDREW TYUS MADE A MOTION TO APPROVE THE JUNE 27, 2023 MEETING MINUTES.**

**[x] AS PRESENTED**

**[ ] WITH CHANGES/ADDITIONS**

**SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.**

**MOTION CARRIED UNANIMOUSLY.**

**VI. BOARD COMMITTEE REPORTS**

- a. Finance Committee– Treasurer Tyus
- b. Governance/Policy – Vice President Jefferson
- c. Strategic Planning – President Mullens
  - i. Community Committee

**SCHOOL COMMITTEE REPORTS**

- a. Academic – Mr. Hancock

Finance Committee

**Treasurer Tyus** shared that the Finance Committee meeting met earlier this month and discussed the audit update.

Governance/Policy Committee

**Vice President Jefferson** shared that he is in the process of meeting with Provision to make sure that the Board stays abreast of governance. Additionally, the Board Policy manual will require updating now that the Academy is no longer self-managed.

Strategic Planning Committee

**President Mullens** reported that the Board participated in a great Bootcamp Retreat on August 13, 2023. The vendors have been asked to report out on “Red, Yellow, Green” status and to let us know how they want to be measured. President Mullens added that the Board is moving back to their governance role and not operations.

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**Vice President Jefferson** added that we all want ORA to succeed and at the end of the day, we want to make sure that we have the resources that are needed to ensure that success.

Academic Committee

Mr. Hancock shared that the teachers were welcomed back and participated in Professional Development.

**VII. OLD BUSINESS**

None.

**VIII. NEW BUSINESS**

*a. FOR BOARD APPROVAL*

i. Approval of MICIP Goals

**MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO APPROVE THE MICIP GOALS.**

**SUPPORT: VICE PRESIDENT JASON JEFFERSON SECONDED.  
MOTION CARRIED UNANIMOUSLY**

Mr. Hancock informed the Board that ORA meets with MDE once each month, with WayneRESA weekly, and internally, they meet bi-weekly. Mr. Hancock added that as long as the schedules are adhered to, there should be no problem meeting the deadlines.

ii. Approval of Marzano Teacher and Administrator Evaluation Tools

**MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO APPROVE THE MARZANO TEACHER AND ADMINISTRATOR EVALUATION TOOLS.**

**SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.  
MOTION CARRIED UNANIMOUSLY**

iii. Approval of Marzano Instructional Empowerment Contract

**MOTION: TREASURER ANDREW TYUS MADE A MOTION TO APPROVE THE MARZANO INSTRUCTIONAL EMPOWERMENT CONTRACT.**

**SUPPORT: VICE PRESIDENT JASON JEFFERSON SECONDED.  
MOTION CARRIED UNANIMOUSLY**

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iv. Approval of Mike Ward Landscaping, LLC

**MOTION: TREASURER ANDREW TYUS MADE A MOTION TO APPROVE THE MIKE WARD LANDSCAPING, LLC CONTRACT**  
**SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.**  
**MOTION CARRIED UNANIMOUSLY**

Mr. Tilton informed the Board that Mike Ward Landscaping will be doing landscaping for the Elementary and Middle schools.

v. Approval of 2023-2024 MHSAA Contract

**MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO APPROVE THE 2023-2024 MHSAA CONTRACT.**  
**SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.**  
**MOTION CARRIED UNANIMOUSLY**

vi. Approval of C. Georges, LLC Maintenance & Lawncare

**MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO APPROVE THE C. GEORGES LLC MAINTENANCE & LAWN CARE CONTRACT.**  
**SUPPORT: TREASURER ANDREW TYUS SECONDED.**  
**MOTION CARRIED UNANIMOUSLY**

Mr. Tilton shared that C. Georges LLC Maintenance & Lawncare will be taking care of the High School.

vii. Approval of MOU between Community Capacity Development and ORA

**MOTION: TREASURER ANDREW TYUS MADE A MOTION TO APPROVE THE MOU BETWEEN COMMUNITY CAPACITY DEVELOPMENT AND ORA PENDING CHANGES REQUESTED BY ATTORNEY CROWLEY.**  
**SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.**  
**MOTION CARRIED UNANIMOUSLY**

Community Capacity Development will come into the building and will work with students and parents. The 16-week program will include ongoing assemblies.

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viii. Approval of Sparkle Janitorial Service

**MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO APPROVE THE SPARKLE JANITORIAL CONTRACT.**

**SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.**

**MOTION CARRIED UNANIMOUSLY**

Attorney Crowley requested that the janitors comply with the criminal background and fingerprinting requirements if they will be present during the school day.

Mr. Tilton responded that the janitors from Sparkle come in after school and do not interact with the students.

ix. Approval of Student Transportation Services, LLC

**MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO APPROVE STUDENT TRANSPORTATION SERVICES, LLC CONTRACT PENDING CHANGES REQUESTED BY ATTORNEY CROWLEY.**

**SUPPORT: VICE PRESIDENT JASON JEFFERSON SECONDED.**

**MOTION CARRIED UNANIMOUSLY**

Mr. Tilton informed the Board that he has spoken with the owner of Student Transportation Services, and they are agreeable to the changes.

**President Mullens** remarked that going forward, the Board is requesting that all contracts be reviewed prior to asking for Board approval as the Board does not wish to continue approving contracts pending attorney review.

Dr. Weir responded that CS Partners is instituting a process that will be shared with the School Leaders.

x. Approval of Apple Developer Agreement

**MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO APPROVE THE APPLE DEVELOPER AGREEMENT.**

**SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.**

**MOTION CARRIED UNANIMOUSLY**

The mobile app will offer more streamlined communication and will allow push notifications.

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xi. Approval of Executech Substitute Teacher Contract

**MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO APPROVE THE EXECUTECH SUBSTITUTE TEACHER CONTRACT PENDING ATTORNEY REVIEW.**

**SUPPORT: TREASURER ANDREW TYUS SECONDED.  
MOTION CARRIED UNANIMOUSLY**

xii. Approval of Superior Employment Services Agreement

**MOTION: TREASURER ANDREW TYUS MADE A MOTION TO APPROVE THE SUPERIOR EMPLOYMENT SERVICES AGREEMENT PENDING ATTORNEY REVIEW.**

**SUPPORT: VICE PRESIDENT JASON JEFFERSON SECONDED.  
MOTION CARRIED UNANIMOUSLY**

xiii. Approval of ReThink Solution Services Agreement

**MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO APPROVE RETHINK SOLUTION SERVICES AGREEMENT FOR THE 2023-2024 SCHOOL YEAR.**

**SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.  
MOTION CARRIED UNANIMOUSLY**

**IX. C S PARTNERS REPORT**

Dr. Weir shared that the report is set up in the “Red, Yellow, Green” format which will cover:

- Facilities
- Food Service
- Grants – Would like ORA to get the Grow Your Own Grant This will be submitted by September 6<sup>th</sup>.
- School Operations Support/Compliance
- Human Resources
- School Performance Team/ Academics
- Marketing
- Culture/Climate

Dr. Weir informed the Board that currently all are in the “Yellow” range.

**X. FINANCIAL REPORT**

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Mr. Holcomb shared:

- Currently getting ready for the audit. Will have preliminary statements in the next couple of weeks.
- A budget amendment will take place later this Fall.

**XI. CORRESPONDENCE**

None

**XII. AUTHORIZER COMMENTS**

Mr. Trout thanked those that attended CMU's Annual Conference and provided information on:

- "Experience Central" – Tour of CMU is set for October 6<sup>th</sup> for Juniors and Seniors.
- "Fire Up for Your Future" – Eighth grade students will be invited on campus to experience college life. The dates will be forthcoming.

**XIII. EXTENDED PUBLIC COMMENT**

An Executech representative requested that they be notified when contracts are due prior to the deadlines.

**XIV. ADJOURNMENT**

**MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO ADJOURN AT 7:21 ☒ P.M. / ☐ A.M.**

**SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.  
MOTION CARRIED UNANIMOUSLY.**

**MINUTES CERTIFICATION**

Proposed minutes respectfully submitted,

*Alma S. Collins*

Recording Secretary

8/31/2023

Date

Approved by the Old Redford Academy Board of Directors:

*Regina Banks-Hall*

Board Secretary

9/26/2023

Date

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