



Harassment Intimidation Bullying

Revisions to Policy Guide 5512

October 17, 2022



Revised Policy Guide 5515

Harassment, Intimidation, or Bullying

- On August 29, 2022, the New Jersey Department of Education (NJDOE) provided school districts with an updated Model Policy for Prohibiting HIB
 - The NJDOE Model Policy incorporates HIB revisions made in the administrative code in 2017 and the revisions made in the Anti-Bullying Bill of Rights Act (ABR) statute in January 2022
 - Strauss Esmay has revised Policy Guide 5512 to align with the new 2022 NJDOE Model Policy
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Key Changes to Policy Guide 5512

- New NJDOE-approved report forms (HIB 338 Form)
 - One for school personnel; one for families/caregivers
 - Required to be used to report allegations of HIB
 - May be done anonymously
 - Student intervention plan required for a student who is an offender in three HIB incidents occurring within one school year; may require the **student and parent** to complete a class or training program to reduce HIB behavior
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Key Changes to Policy Guide 5512

- Superintendent is required to approve all preliminary determinations made by the Principal, in consultation with the anti-bullying specialist, not to complete an investigation. **In ML, we do NOT exercise preliminary determinations (all complaints investigated)**
 - The HIB 338 Form shall be kept on file at the school and **shall only be added to a student's records if the alleged incident is founded**
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Key Changes to Policy Guide 5512

- Creation of a NJDOE School Climate State Coordinator:
 - Serve as a resource to parents, students, and educators
 - Contact Info: hib@doe.nj.gov





How to File a Complaint

- HIB complaint filed by Staff:
 - Staff must report incident to principal on day it occurs and follow up in writing
 - **HIB 338 Form - School Personnel**

 - HIB complaint filed by Parent:
 - **HIB 338 Form - Parents**
 - Via phone, email, and/or form found on website (can be anonymous)
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