



**Mountain Lakes School District**  
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**MOUNTAIN LAKES BOARD OF EDUCATION**  
**MINUTES OF REGULAR MEETING**

May 16, 2022

The meeting was called to order at 6:30p.m. by Ms. Barkauskas

**MINUTES**

STATEMENT OF ADEQUATE NOTICE

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: *The Daily Record, The Citizen, and the District Website.*

PLEDGE OF ALLEGIANCE

Board President, Mrs. Barkauskas will lead those present in the Pledge of Allegiance

ROLL CALL

Board Member	Present	Absent
Dr. Don	X	
Dr. Driscoll	X	
Dr. Hirschfeld	X	
Ms. Leininger	X	
Mr. LeVar	X	
Ms. Lewis	X	
Dr. McIntyre		X
Mrs. Parker ( <i>Vice President</i> )		X
Mrs. Tucker	X	
Mrs. Barkauskas ( <i>President</i> )	X	

EXECUTIVE SESSION

BE IT RESOLVED, that the Mountain Lakes Board of Education enter into Executive Session was made by Dr. Driscoll and seconded by Dr. Don, that the Board of Education adopt the following resolution.

The motion was approved 8-0-0

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 16<sup>th</sup> day of May, 2022 at 6:32p.m. as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion:

Matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically: personnel and legal matters

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

3. This resolution shall take effect immediately.

MOTION, to leave executive session at 7:42p.m. was made by Ms. Lewis and seconded by Dr. Hirschfeld.

The motion was approved 8-0-0 and the Board returned to public session at 7:43p.m.

STUDENT GOVERNMENT REPORT - Thomas Rankin reviewed:

Hi everyone,

To begin, congratulations to everyone who took AP exams over the past two weeks, and we wish good luck to those currently doing make-ups!

Next up, I am proud to announce that the Class of 2022 Valedictorian is Eric Lee, who will be attending University of Pennsylvania, and that the Salutatorian is Jillian Hornby, who will be attending Vanderbilt University. A huge congratulations to them, as they have shown incredible effort over the past four years to clearly earn these honors. We are looking forward to having both Eric and Jillian take the podium on graduation night to bid a final farewell to the class of 2022.

As for the upcoming few weeks, NJSLA testing for Freshman began today and will continue through the 24th for English and Math, and on the 23rd and 24th Juniors will test on Science.

Also, The “Thank You for Being You” event will be on May 23rd at 7pm in the Main Gym. We look forward to seeing you there!

Now for some Laker Shout Outs:

Congratulations to the following students who attained recognition from the American Association of Teachers of Spanish and Portuguese for their excellent performance on the 2022 National Spanish Examination. The exam is designed to both challenge and motivate the Spanish student and to attain a medal or honorable mention is very prestigious.

For the Level 2 Exam: Liam Janson & Gabriela Ramirez won Silver, and William Murphy, Marco Dzamba & Daisy Duda were Honorable Mentions.

For the Level 3 Exam: Emma Roldan won Silver and Lindsey Mirda Bronze. Benjamin Forman, Yash Samat, Manasvi Shah, Keerthana Venkatesh, Lucia Ludlam & Jonah Caso were all Honorable Mentions.

For the Level 4 Exam: Rebecca Hirschfeld, Dorothy Yao & Michael Yelpo won Gold, Saanvi Vavilala took home Bronze, and Shobika Prabu was an Honorable Mention

Congratulations to the Boys Lacrosse Team for defending their Morris County title with a 8-7 victory over Delbarton last Wednesday night at Mount Olive High School. Congratulations to Caz Kotsen for being chosen as the County Championship Game MVP.

The MLHS Golf Team won the 2022 Group I North Championship Last Week! The Lakers Golf Team shot a low score of 333 led by Kyle Maute's 79, Ryan Powers' 82, Will Span's 84, Scott Donohue's 88 and Aidan Reidy's 92. It was the first golf team championship since 2006.

Thank you and have a great rest of your night!

#### MOUNTAIN LAKES SCHOOL DISTRICT STUDENT COMMENT - None

#### COMMENTS AND REQUESTS FROM THE MLEA PRESIDENT

- Rose Dun reviewed:
  - Congratulations to the retirees
  - Shout out to Terri Hammer as former MLEA president
  - Summer Breeze recognition

#### PRESENTATIONS

- 2021-2022 Retiree Recognition
  - Debbie Kovar congratulated Candy Delgado on her retirement
  - Beth Azar congratulated Mary Ellen Deitrick on her retirement
  - Julie Lazeration congratulated Patricia Filiaci, Corinne Sanzaro, Lorraine Boylan on their retirements
  - Kerry DiGiacinto congratulated Tarri Hammer on her retirement
  - Mr. Fetherman congratulated Eileen Ludwig on her retirement

8:10p.m. Recess for snacks to congratulate retirees

8:25p.m. Board reconvened

- Superintendent Update
  - Mr. Fetherman reviewed:
    - Strategic Planning Process: Process, goals, objectives and action items
    - Summer Academy update and timeline for enrollment
    - Board discussion

#### BOARD PRESIDENT REPORT

Mrs. Barkauskas reviewed:

- Updated the BOE on the Superintendent evaluation process and timelines

#### SUPERINTENDENT / ASSISTANT SUPERINTENDENT UPDATE (see above under presentations)

#### SCHOOL BUSINESS ADMINISTRATOR UPDATE

Mr. Ferreira reviewed:

- Referendum planning
- Wildwood playground
- Upcoming revenue update
- Facility update
- Pomptonian Wellness Committee

APPROVAL OF MINUTES

Motion by Dr. Driscoll and seconded by Ms. Leininger

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following meeting minutes, as recommended by the Superintendent:

Date	Minutes
May 2, 2022	Regular and Executive Session Minutes

Roll call vote 8-0-0

COMMENTS AND REQUESTS FROM THE MEMBERS OF THE PUBLIC ON AGENDA ITEMS - None

COMMUNICATIONS - None

BOONTON TOWNSHIP REPORT

Mr. LeVar reviewed:

- Update on budget process and public hearing

COMMITTEE REPORTS

Special Education – Ms. Leininger reviewed:

- Summer intervention and ESY
- State aid
- Graduate survey
- Scheduling
- Preschool update

Curriculum – Dr. Hirschfeld reviewed:

- Inclusion criteria for G&T program
- Courses with fewer than ten students per policy
- STEM program update
- Summer Bridge program
- School Performance Report

LIAISON REPORTS

NJ School Boards – Dr. Don reviewed:

- Dr. Feinsod will retire as the NJSBA Executive Director
- Dr. Purnell will replace Dr. Feinsod as the NJSBA Executive Director
- Board training

Sounds Start Babies – Ms. Leininger reviewed:

- Families served
- Bridge to Lake Drive
- Presentations to Deaf community conferences

FOTA - Ms. Leininger reviewed:

- Strings/choral concert and dinner
- Arts show
- Spring band concert
- Shrek Jr. at Briarcliff
- Grants
- FOTA shed storage

Finance – Mr. Ferreira reviewed:

- Agenda
- Board questions on agenda

Personnel – Mr. Fetherman reviewed:

- Agenda
- Board questions on agenda

REPORT AND RECOMMENDATIONS OF THE SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

**A. FINANCE**

- Mr. Ferreira reviewed:
  - Finance agenda resolutions

Motion by Dr. Don and seconded by Ms. Lewis for motions #1 - #23

**1.Presentation of Bills**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following bills list and check journals as of May 12, 2022, as recommended by the Superintendent\*:

<b>Fund</b>	<b>Amount</b>
General Fund (10)	\$169,269.28
Special Revenue Fund (20)	\$84,639.07
Capital Project Fund (30)	\$22,915.74
Debt Service Fund (40)	N/A
Cafeteria Account Fund (60)	N/A

Payroll	N/A
Total	\$276,824.09

Roll call vote 8-0-0

**2. Chart of Accounts**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the New Jersey Department of Education Uniform Minimum Chart of Accounts (2021-2022 Edition) as revised in March 2022, as recommended by the Superintendent.

Roll call vote 8-0-0

**3. School Depositories and Signatures**

BE IT RESOLVED, that the Mountain Lakes Board of Education approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A. 18A:19-1), as recommended by the Superintendent:

ACCOUNT	SIGNATURE	BANK	ACCOUNT #
Cafeteria Account	Board Secretary	Lakeland	xxxxxx829
Payroll Agency Account	Board Secretary/Treasurer	Lakeland	xxxxxx640
Unemployment Account	Board Secretary	Lakeland	xxxxxx802
Electronic Payment Acct.	Board Secretary	Lakeland	xxxxxx786
Flexible Spending Account	Board Secretary	Lakeland	xxxxxx608
Mountain Lakes BOE Money Market	Board Secretary	Lakeland	xxxxxx445
Mountain Lakes HS Organizations	Principal Bookkeeper	Lakeland	xxxxxx675
Mountain Lakes Scholarship Fund	Principal Bookkeeper	Lakeland	xxxxxx853
Briarcliff School Activities	Principal Administrative Secretary	Lakeland	xxxxxx632
Wildwood School Activities	Principal Administrative Secretary	Lakeland	xxxxxx624
Lake Drive School Activities	Principal Administrative Secretary	Lakeland	xxxxxx667

Roll call vote 8-0-0

**4. Facsimile Signatures**

BE IT RESOLVED, that the Mountain Lakes Board of Education approves the use of facsimile signatures for the Board President, Board Secretary, Treasurer and Superintendent for ensuing term of the board on warrants, paychecks, and contracts for the 2022-2023 school year, as recommended by the Superintendent.

Roll call vote 8-0-0

**5. Petty Cash Funds and Custodians of Funds**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the designation of the following Petty Cash funds and Custodians of the funds, as recommended by the Superintendent:

Account Title	Custodian(s)	Amount
Board of Education Office & Superintendent’s Office	School Business Administrator / Board Secretary or Designee	\$250
High School Office	Principal or Designee	\$250
Briarcliff School Office	Principal or Designee	\$200
Lake Drive Office	Principal or Designee	\$200
Wildwood School Office	Principal or Designee	\$200

Roll call vote 8-0-0

**6. Section 125 Cafeteria Plan Flexible Spending Account**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve Baker Tilly to continue to be the Administrator for Section 125 Cafeteria Plan Flexible Spending Account for the 2022-2023 school year, as recommended by the Superintendent.

Roll call vote 8-0-0

**7. Appointments**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments for the period of July 1, 2022 – June 30, 2023, as recommended by the Superintendent:

Service	Title
504 Officer	Raymond Searles
Affirmative Action Officers	TBD
Asbestos Hazardous Emergency Response Act (AHERA) Coordinator	Ryan Dunn
Attendance Officer	Lisa Cortese
Bond Counsel	Jacqueline Shanes, McCarter & English
Claims Auditor	Alex Ferreira
Custodian of Records	Alex Ferreira
Depository of School Funds	Lakeland Bank
District Architect	FKA Architects
District Auditor	Samuel Klein & Co.
District Engineer	Anderson & Denzler Associates, Inc.
District Insurance	Ray Gil, USI Insurance Services
District Physician	Changebridge Medical Associates
Environmental Consultants	RK Occupational & Environmental Analysis, Inc.
Integrated Pest Management Officer	Ryan Dunn

OPRA Officer	Alex Ferreira
Phoenix Advisors	Continuing Disclosure Agreement/Municipal Advisor
Policy Manual	Strauss Esmay Associates, LLP
Pre-Payment Authorization	Alex Ferreira, Michael Fetherman
Public Agency Compliance Officer (PACO)	Alex Ferreira
Qualified Purchasing Agent	Alex Ferreira
Representative Requesting Grant Funds	Michael Fetherman
Right to Know Officer	Lisa Cortese
Safety & Health Designee	RK Occupational & Environmental Analysis, Inc.
Substance Awareness Coordinator	Cara Pagan
Third-Party Administrator for 403(b) / 457(b)	TSA Consulting Group
Transportation Contract Agent/Officer	Alex Ferreira
Treasurer of School Monies	Timothy Roberts

Roll call vote 8-0-0

**8. Tax Shelter Annuity Programs**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following Tax Shelters Annuity Programs (403b & 457b) for the 2022-2023 school year, as recommended by the Superintendent:

Equitable
Bighthouse Life Insurance Company
Invesco Oppenheimer Funds
Lincoln Investment Planning, LLC
Lincoln National Life Insurance Company
Metropolitan Life Insurance Company
Orion Portfolio Solutions
Security Benefit Group

Roll call vote 8-0-0

**9. Disability Insurance Companies**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following Disability Insurance Companies for the 2022-2023 school year, as recommended by the Superintendent:

Prudential Insurance Co. of America
AFLAC

Roll call vote 8-0-0

**10. Authorize the use of State Contracts**

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a



contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”; and

WHEREAS, the Mountain Lakes School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Mountain Lakes School District Board of Education desires to authorize its purchasing agent for the 2022-2023 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and

THEREFORE, BE IT RESOLVED, that the Mountain Lakes School District Board of Education in the county of Morris, New Jersey does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey website, as recommended by the Superintendent.

Roll call vote 8-0-0

**11. Proprietary Computer Hardware/Software**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following proprietary computer hardware/software companies for the Mountain Lakes School District 2022-2023 school year, as recommended by the Superintendent:

<b>Company</b>	<b>Service</b>	<b>Amount</b>
Frontline Education	Employee Evaluation Management	\$5,092.78
	Professional Learning Management	\$6,132.98
	Absence & Substitute Management	\$10,975.90
	Applicant Tracking & Proactive Recruiting	\$7,649.15
	IEP-Direct	\$15,436.45
	Asset Management Solutions	\$6,000.00
IXL	Student Assessments	\$20,000 (NTE)
LinkIt	Assessment Data Warehouse	\$40,000 (NTE)
Systems 3000 Inc.	Software Licenses and support for Visual Fund Accounting, Visual Personnel and Visual Payroll Modules, and annual backup	\$26,000

Roll call vote 8-0-0

**12. Food Service**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve Pomptonian Food Service to provide food services for the 2022 – 2023 school year. The Food Service Management Company shall receive, in addition to the costs of operation, a management fee of \$.0483 for each \$1.00 of sales to compensate the Food Service Management Company

for administrative and management costs. This fee shall be billed monthly as a cost of operation. The District guarantees the payment of such costs and fee to the Food Service Management Company. The FSMC guarantees the District a no cost of operation for the District for school year 2022-2023, as recommended by the Superintendent.

Roll call vote 8-0-0

**13. Cooperative Purchasing**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following as Cooperative Purchasing agents for the Mountain Lakes School District 2022-2023 school year, as recommended by the Superintendent:

Educational Data Services
Educational Services Commission of NJ
Hunterdon County Educational Services
NJSBA Cooperative Pricing System

Roll call vote 8-0-0

**14. NJSIAA Membership**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve that the Mountain Lakes School District in Mountain Lakes, New Jersey

Hereby enrolls as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA), a non-profit association of the public and non-public high schools in the State of New Jersey, and is authorized to participate in the approved athletic activities sponsored by the NJSIAA.

The Board of Education of Mountain Lakes hereby adopts as its own policy and agrees to be governed by the Constitution, Bylaws, Rules and Regulations of the NJSIAA.

Administrative Responsibility – NJSIAA must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in NJSIAA Bylaws, Article V. Toward that end, the Principal of each member school has the affirmative obligation to report to the NJSIAA any violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the NJSIAA Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school.

In addition, a school must maintain a status of “Member in Good Standing” as outlined in the Principal’s Affidavit to remain eligible for NJSIAA activities and tournaments, with a membership fee of \$2,500, as recommended by the Superintendent.

Roll call vote 8-0-0

**15. Athletic Dues and Schedules**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve memberships in the following leagues and conferences for 2022-2023 school year, as recommended by the Superintendent:

Conference	Membership Fees*
MCSSADA - Morris County Secondary School Athletic Directors Association	\$2,500
MCSSIHL- Morris County Secondary Schools Ice Hockey League	\$1,200
NJAC - Northwest Jersey Athletic Conference	\$250
NJIGLL - North Jersey Interscholastic Girls Lacrosse League	\$150
NJILL - North Jersey Interscholastic Lacrosse League	\$150

NJISRA - New Jersey Interscholastic Ski Racing Association	\$250
NJSFC - North Jersey Super Football Conference	\$300

\*Membership fees are estimated

Roll call vote 8-0-0

**16. Standard Operating Procedures Manual**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve Mountain Lakes Standard Operating Procedures manual (2020 Edition), as recommended by the Superintendent.

Roll call vote 8-0-0

**17. Purchasing Manual**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the 2022-2023 Mountain Lakes School District Purchasing Manual, as recommended by the Superintendent.

Roll call vote 8-0-0

**18. Tax Levy Certification and Payment Schedule**

BE IT RESOLVED, that the Mountain Lakes Board of Education approves the payment schedule to receive the general fund tax levy and debt service tax levy for the 2022-2023 fiscal year consistent with the tax levy certification as approved as part of the approval of the annual budget on May 2, 2022, as recommended by the Superintendent:

Date	Total Amount	General Fund	Debt Service
July	2,474,005	2,300,826	173,179
August	2,474,005	2,300,826	173,179
September	1,979,204	1,840,661	138,543
October	1,979,204	1,840,661	138,543
November	1,979,204	1,840,661	138,543
December	1,979,204	1,840,661	138,543
January	1,979,204	1,840,661	138,543
February	1,979,204	1,840,661	138,543
March	1,979,204	1,840,661	138,543
April	1,979,204	1,840,661	138,543
May	1,979,204	1,840,661	138,543
June	1,979,204	1,840,661	138,543
<i>Totals</i>	<i>24,740,050</i>	<i>23,008,261</i>	<i>1,731,789</i>

Roll call vote 8-0-0

**19. Submission of IDEA and IDEA ARP Amendment**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the submittal of grant application amendments for the IDEA and IDEA ARP federal grants for the 2021-2022 fiscal year, as recommended by the Superintendent.

Roll call vote 8-0-0

**20. Donations / Grant  $\Delta$**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following donations / grants, as recommended by the Superintendent:

To	From	Reason	Amount
<b>IH/WW/BC</b>			
Wildwood Elementary School	American Heart Association	To be used for WW field day supplies and the WW playground	\$2,100

Roll call vote 7-0-0

**21. Nonresident Tuition  $\Delta$**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following enrollment changes, as recommended by the Superintendent:

Action	Student ID	School-Program	Start Date	End Date	Tuition	Extra Services
<b>DISTRICT</b>						
New	4659	Lake Drive Regular	4/25/2022	6/23/2022	\$16,008.10	
Change	7353	Lake Drive Regular	4/5/2022	6/23/2022	\$28,414.50	\$11,498.60
Change	IFB-1	Lake Drive Itinerant	5/1/2022	6/23/2022	\$1,980.00	
Returning	NRT13	MLHS	8/31/2022	6/20/2023	\$18,000.00	
Returning	NRT14	MLHS	8/31/2022	6/20/2023	\$18,000.00	
Returning	NRT15	MLHS	8/31/2022	6/20/2023	\$18,000.00	
Returning	NRT16	MLHS	8/31/2022	6/20/2023	\$18,000.00	
Returning	NRT17	MLHS	8/31/2022	6/20/2023	\$18,000.00	
Returning	NRS11	MLHS	8/31/2022	6/20/2023	\$500.00	
Returning	NRS12	MLHS	8/31/2022	6/20/2023	\$500.00	
Returning	NRS13	MLHS	8/31/2022	6/20/2023	\$500.00	
Returning	NRS14	MLHS	8/31/2022	6/20/2023	\$500.00	
Returning	NRS15	MLHS	8/31/2022	6/20/2023	\$500.00	
Returning	NRS16	MLHS	8/31/2022	6/20/2023	\$500.00	
<b>IH/WW/BC</b>						
New	NRT06	WW	8/31/2022	6/20/2023	\$14,000.00	
New	NRT07	WW	8/31/2022	6/20/2023	\$14,000.00	
New	NRT08	WW	8/31/2022	6/20/2023	\$14,000.00	
Returning	NRT09	WW	8/31/2022	6/20/2023	\$14,000.00	
Returning	NRT10	WW	8/31/2022	6/20/2023	\$14,000.00	
Returning	NRT11	BC	8/31/2022	6/20/2023	\$14,500.00	
Returning	NRT12	BC	8/31/2022	6/20/2023	\$14,500.00	
Returning	NRS1	WW	8/31/2022	6/20/2023	\$500.00	
Returning	NRS2	WW	8/31/2022	6/20/2023	\$500.00	
Returning	NRS3	WW	8/31/2022	6/20/2023	\$500.00	
Returning	NRS4	BC	8/31/2022	6/20/2023	\$500.00	
Returning	NRS5	BC	8/31/2022	6/20/2023	\$500.00	
Returning	NRS6	BC	8/31/2022	6/20/2023	\$500.00	
Returning	NRS7	BC	8/31/2022	6/20/2023	\$500.00	
Returning	NRS8	BC	8/31/2022	6/20/2023	\$500.00	
Returning	NRS9	BC	8/31/2022	6/20/2023	\$500.00	
Returning	NRS10	BC	8/31/2022	6/20/2023	\$500.00	
New	NRS17	BC	8/31/2022	6/20/2023	\$500.00	

District Roll call vote 8-0-0

IH/WW/BC Roll call vote 7-0-0

## 22. Travel / Conferences Expenditures *A*

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following staff members to attend training and conferences in accordance with Policy 6471, as recommended by the Superintendent:

Name / ID	Location	Date	Event Name	Cost
<b>DISTRICT</b>				
Alfano, Jessica	MLHS	9/4-12/18/18	Measurement and Supervision of Learning and Teaching	\$0
Alfano, Jessica	MLHS	5/29-8/23/18	Innovations in Curriculum and Educational Leadership	\$0
Alfano, Jessica	MLHS	2/20-6/5/18	Principles of Supervision and Human Resource Management	\$0
Alfano, Jessica	MLHS	5/29-8/23/18	Principles Of Curriculum Development & Evaluation	\$0
Don, Aruni	DW	5/14/2022	NJSBA Delegate Assembly	\$0
Gillespie, Sarah	MLHS	6/3-6/9/22	AP US Government Reading	\$0
Garate-Gomez, Pia	MLHS	4/2 & 4/9/22	Favoriser l'apprentissage de la phonetique	\$0
Gomes, Giselle	MLHS	10/13/22	Instructor for Gizmos PD	\$0
Larkin, Jennifer	MLHS	5/5/22	The Art of Reflecting and Working Smarter Towards a New Year	\$0
Pasquale, Caren	MLHS	5/2/22	Additional Safe Schools Modules	\$0
Pasquale, Caren	MLHS	9/14/21	AP Webinar	\$0
Perez, Ryan	LD	5/19/22	Disordered Eating: When Should You Be Concerned?	\$0
<b>IH/WW/BC</b>				
Banks, Kathleen	BC	2/26/22	Best Practices in CO-TEACHING: Effective Strategies and Realistic Solutions for Inclusive Classrooms (Grades 1-12)	\$279
Berardi, Lindsay	WW	9/2/21	Open House for Students	\$0
Dunn, Melissa	WW	10/29/22 & 12/23/22	Basic Skills Training	\$0
Hussein, Amal	WW	4/26/22	Morris Area Math Alliance Conference on Data Science	\$0
Marjeh, Kristina	WW	9/2/21	Preparation & Planning	\$0
McCarthy, Megan	WW	6/3/22	Remembering the Talented: An Interdisciplinary Approach to G&T	\$0
McCarthy, Megan	WW	6/9/22	Elementary Enrichment & Gifted & Talented Roundtable Discussion (June 2022)	\$0
Price, Ryan	BC	11/23/21	HS Auditorium Sound/Light Training	\$0

District Roll call vote 8-0-0

IH/WW/BC Roll call vote 7-0-0

## 23. Bus Evacuation Drill Reports

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the attached School Bus Emergency Evacuation Drills, for the 2022-2023 school year, as recommended by the Superintendent.\*

Roll call vote 8-0-0

**B. MISCELLANEOUS**

REPORT AND RECOMMENDATIONS OF THE SUPERINTENDENT

**A. PERSONNEL**

- Mr. Fetherman reviewed:
  - Personnel, Curriculum/Special Services and Miscellaneous motions

Motion by Dr. Hirschfeld and seconded by Ms. Leininger for motions #24 - #29

**24. Appointments / Amendments/ Resignations / Rescission / Retirements / RIF's**  $\Delta$

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, amendments, resignations, rescissions, retirements and RIFs, for all regular employees with base pay, be approved, as recommended by the Superintendent:\*

Name	Action	UPC	Position	Location	FTE	Degree/Step	Rate of Pay	Start Date	Term Date
<b>DISTRICT</b>									
Ferreira, Alexandre	Appointment	ADM-DIST-BA-01	School Business Administrator/ Board Secretary	DW	1.0	N/A	\$165,480	7/1/22	6/30/23
MacKenzi, Adrienne	Resignation	TCH-HS-SCI-01	Teacher	MLHS	1.0	BA/Step 8	\$68,435	11/1/21	6/30/22
Pham, Vinh	Retirement	CUST-HS-CUST-05	Custodian	MLHS	1.0	Step 10	\$62,885	8/12/97	7/31/22
Ruth, Michael	Amend Appointment	SUP-DIST-TECHPT-03	Jr. IT Technician	MLHS	1.0		\$60,000 (pro-rated)	5/17/22	
Searles, Jr., Raymond	Revise Resignation	ADM-HS-ASTP-01	Vice Principal	MLHS	1.0		\$128,750	11/23/20	06/30/22
Searles, Jr., Raymond	Revise Appointment	SUPV-HS-GUD-01	Director of Guidance	DW	1.0		\$140,000	7/1/22	
Thompson, Yamille	Appointment	CUST-HS-CUST-07	Custodian	MLHS	1.0	Step 4	\$50,835	6/15/22 (or sooner pending paperwork)	
Watson, Carl	Appointment	CUST-HS-CUST-08	Custodian	MLHS	1.0	Step 4	\$50,835 (1)	8/1/22 (or sooner pending paperwork)	

(1) Per MBOE/MLEA CBA 7/1/18 - 6/30/22

District Roll call vote 8-0-0

IH/WW/BC Roll call vote 7-0-0

**25. Additional Compensation  $\Delta$**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for extra earnings not listed in contract, as recommended by the Superintendent:

Name	Action	UPC	Position	Location	FTE	Degree/ Step	Rate of Pay	Start Date	Term Date
<b>DISTRICT</b>									
Alfano, Jessica	Appointment		Summer Academy – Algebra 2 (Preview)	MLHS			\$798	6/27/22	7/29/22
Alfano, Jessica	Appointment		Summer Academy - Geometry (Preview)	MLHS			\$798	6/27/22	7/29/22
Baier, Stephanie	Appointment		Summer Academy – Intro to Computer Programming	MLHS			\$2,520	6/27/22	7/29/22
Baier, Stephanie	Appointment		Summer Academy – Computer Programming II	MLHS			\$2,520	6/27/22	7/29/22
Chandra, Mukta	Appointment		Summer Academy – Math 7 Preview	MLHS			\$898	6/27/22	7/29/22
Chandra, Mukta	Appointment		Summer Academy – Math 8 (Preview)	MLHS			\$898	6/27/22	7/29/22
Chandra, Mukta	Appointment		Summer Academy – Math 6 (Preview)	MLHS			\$898	6/27/22	7/29/22
Curasco, Lindsay	Appointment		Summer Academy - Get Ready for School, Grade 1	MLHS			\$420	6/27/22	7/29/22
DeWalt, Bethany	Appointment		Summer Academy – Briarcliff Bootcamp	MLHS			\$756	6/27/22	7/29/22
DeWalt, Bethany	Appointment		Summer Academy – Destination Imagination	MLHS			\$420	6/27/22	7/29/22
DeWalt, Bethany	Appointment		Summer Academy – Algebra 1 (Preview)	MLHS			\$1,197	6/27/22	7/29/22
Diesso, Amanda	Appointment		Summer Academy – Splash into 2 <sup>nd</sup> Grade	MLHS			\$420	6/27/22	7/29/22

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Goncalves, Joao	Appointment		Summer Academy – <i>Jazz Workshop</i>	MLHS			\$420	6/27/22	7/29/22
Hadjiloucas, Rebecca	Appointment		Summer Academy – <i>Online Economics</i>	MLHS			\$1,600	6/27/22	7/29/22
Hollick, Michael	Appointment		Summer Academy – <i>Childrens’ Theatre</i>	MLHS			\$2,520	6/27/22	7/29/22
Jardim, Matthew	Appointment		Summer Academy – <i>Music Technology &amp; Production</i>	MLHS			\$840	6/27/22	7/29/22
Kolek, Judy	Appointment		Summer Academy - <i>Childrens’ Theatre</i>	MLHS			\$2,520	6/27/22	7/29/22
Mc Carthy, Megan	Appointment		Summer Academy - <i>1<sup>st</sup> Grade S.T.E.A.M. Team</i>	MLHS			\$420	6/27/22	7/29/22
Mc Carthy, Megan	Appointment		Summer Academy - <i>2nd Grade S.T.E.A.M. Team</i>	MLHS			\$420	6/27/22	7/29/22
Mc Carthy, Megan	Appointment		Summer Academy - <i>3rd Grade S.T.E.A.M. Team</i>	MLHS			\$420	6/27/22	7/29/22
McCourt, Bryan	Appointment		Summer Academy - <i>Geometry (Credit)</i>	MLHS			\$5,040	6/27/22	7/29/22
Merritt, Douglas	Appointment		Summer Academy – <i>Physics Intro to E &amp; M</i>	MLHS			\$1,596	6/27/22	7/29/22
Monaco, Bryan	Appointment		Summer Academy - <i>Algebra 1 (Credit)</i>	MLHS			\$5,040	6/27/22	7/29/22
Murphy, Allison	Appointment		Summer Academy - <i>Get Ready for School, Third Grade</i>	MLHS			\$1,050	6/27/22	7/29/22
Nicholson, Caroline	Appointment		SAT site test coordinator	MLHS			\$300	6/4/22	6/4/22
Pelliconi, Debbie	Appointment		Summer Academy – <i>Algebra 1 (Preview)</i>	MLHS			\$399	6/27/22	7/29/22
Pelliconi, Debbie	Appointment		Summer Academy – <i>Algebra 1 (Review)</i>	MLHS			\$420	6/27/22	7/29/22
Petrucelli, Michael	Appointment		Summer Academy -	MLHS			\$798	6/27/22	7/29/22



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			<i>Algebra 2 (Preview)</i>						
Petrucelli, Michael	Appointment		Summer Academy – <i>Geometry (Preview)</i>	MLHS			\$798	6/27/22	7/29/22
Pruser, Danielle	Appointment		Summer Academy – <i>STEM Challenges</i>	MLHS			\$420	6/27/22	7/29/22
Pruser, Danielle	Appointment		Summer Academy - <i>Nature and Art</i>	MLHS			\$420	6/27/22	7/29/22
Pruser, Danielle	Appointment		Summer Academy - <i>Kitchen Chemistry</i>	MLHS			\$420	6/27/22	7/29/22
Pruser, Danielle	Appointment		Summer Academy – <i>Crime Scene Investigation</i>	MLHS			\$420	6/27/22	7/29/22
Ryan, Lindsey	Appointment		AP Proctor	MLHS			\$125 Standard Test Time/ \$150 Extended Test (per test)	5/2/22	5/20/22
Searles, Jr., Raymond	Stipend		Interim Director of Guidance	MLHS			\$11,250 (prorated)	5/3/22	6/30/22
Wallace, Christopher	Appointment		Summer Academy – <i>Chemistry (Preview)</i>	MLHS			\$1,680	6/27/22	7/29/22
Ziccardi, Richard	Appointment		Summer Academy - “ <i>Art through the ages: a global view.</i> ”	MLHS			\$1,596	6/27/22	7/29/22
Ziccardi, Richard	Appointment		Summer Academy - “ <i>AP Bootcamp</i> ” for <i>History &amp; Humanities</i> ”	MLHS			\$1,596	6/27/22	7/29/22
<b>BC/IH/WW</b>									
Alves, Michael	Appointment		Chaperone – 8 <sup>th</sup> Grade Overnight Field Trip	BC			\$125/night (not to exceed 2 nights)	6/14/22	6/16/22
Boehm, Brianna	Appointment		Chaperone – 8 <sup>th</sup> Grade Overnight Field Trip	BC			\$125/night (not to exceed 2 nights)	6/14/22	6/16/22
Doolittle, Christina	Appointment		Chaperone – 8 <sup>th</sup> Grade Overnight Field Trip	BC			\$125/night (not to exceed 2 nights)	6/14/22	6/16/22
Lih, Erik	Appointment		Chaperone – 8 <sup>th</sup> Grade Overnight Field Trip	BC			\$125/night (not to exceed 2 nights)	6/14/22	6/16/22

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Major, Michelle	Appointment		Chaperone – 8 <sup>th</sup> Grade Overnight Field Trip	BC			\$125/night (not to exceed 2 nights)	6/14/22	6/16/22
Mattoon, Doug	Appointment		Chaperone – 8 <sup>th</sup> Grade Overnight Field Trip	BC			\$125/night (not to exceed 2 nights)	6/14/22	6/16/22
Mendello, Jim	Appointment		Chaperone – 8 <sup>th</sup> Grade Overnight Field Trip	BC			\$125/night (not to exceed 2 nights)	6/14/22	6/16/22
Pecarific, Melissa	Appointment		Chaperone – 8 <sup>th</sup> Grade Overnight Field Trip	BC			\$125/night (not to exceed 2 nights)	6/14/22	6/16/22
Pelliconi, Debbie	Appointment		Chaperone – 8 <sup>th</sup> Grade Overnight Field Trip	BC			\$125/night (not to exceed 2 nights)	6/14/22	6/16/22
Renna, Nicole	Appointment		Chaperone – 8 <sup>th</sup> Grade Overnight Field Trip	BC			\$125/night (not to exceed 2 nights)	6/14/22	6/16/22
Morris, Jill	Amend Appointment		WW Time to Soar Program Aftercare	WW			\$25/hr (Not to exceed 15.5 hrs/week for 40 weeks)	9/1/21	6/30/22

District Roll call vote 8-0-0

IH/WW/BC Roll call vote 7-0-0

**26. Approval of Memorandum of Agreement**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Memorandum of Agreement between the Mountain Lakes Education Association and the Mountain Lakes Board of Education, as recommended by the Superintendent:

Remove: PXL Coordinator extra pay position of \$8,000

Add: PXL Coordinator extra pay position of \$5,000

Roll call vote 8-0-0

**27. Tuition Reimbursement *A***

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following course(s) for tuition reimbursement when the course has been completed and the transcripts received by the Superintendent’s office, as recommended by the Superintendent:

Name	Location	College/University	Course Title / #	Credits
<b>DISTRICT</b>				
Petrucci, Michael	MLHS	St. Elizabeth University	Field Internship I/EDAS 685	2
Petrucci, Michael	MLHS	St. Elizabeth University	Leadership Development Institute on Evidence Based Decision Making for Curriculum and Instruction/EDAS 688	3

Roll call vote 8-0-0

**B. CURRICULUM / SPECIAL SERVICES**

**28. Field Trips A**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following field trips for the 2021-2022 school year, as recommended by the Superintendent:

School	Destination	Reason	Date
<b>DISTRICT</b>			
District (Grades 6-12)	MLHS	All District Strings Concert Dress Rehearsal/Sound Check	5/18/22
MLHS	Ridgewood, NJ	Garden Cup Quiz Bowl	5/21/22
<b>IH/WW/BC</b>			
WW	BC	Band Orientation	6/7/22
WW	BC	District Concert Rehearsal	5/18/22

District Roll call vote 8-0-0

IH/WW/BC Roll call vote 7-0-0

**C. MISCELLANEOUS**

**29. Harassment, Intimidation and Bullying Incident**

BE IT RESOLVED, that the Mountain Lakes Board of Education affirm and adopt the Superintendent’s decision and findings for the Harassment, Intimidation and Bullying incidents, HIB #007-2122-MLHS, reported on May 2, 2022, and discussed in Executive Session, as recommended by the Superintendent.

Roll call vote 8-0-0

UNFINISHED BUSINESS - None

NEW BUSINESS - None

PENDING LEGISLATION - None

COMMENTS AND REQUESTS FROM THE PUBLIC – None

ADJOURNMENT

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MOTION to adjourn the meeting at 9:31p.m. was made by Mr. LeVar and seconded by Ms. Lewis.

Roll call vote 8-0-0

Respectfully Submitted,

Alex Ferreira

School Business Administrator / Board Secretary

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*A Indicates matters not relating to MLHS, the Boonton Township district Representative of the Board of Education will refrain from voting on such matters, pursuant to Board Policy 0141.2.*

*\* Indicates a motion/resolution will have supporting documentation*