



Mountain Lakes School District
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NOTICE

**MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REGULAR MEETING**

April 3, 2023

The meeting was called to order at 6:30p.m. by Mrs. Barkauskas

MINUTES

STATEMENT OF ADEQUATE NOTICE

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: *The Daily Record, The Citizen, and the District Website.*

PLEDGE OF ALLEGIANCE

Board President, Mrs. Barkauskas will lead those present in the Pledge of Allegiance

ROLL CALL

Board Member	Present	Absent
Dr. Don	X	
Dr. Driscoll	X	
Mrs. Hermey	X	
Dr. Hirschfeld	X (arrived at 6:40pm)	
Ms. Leininger	X	
Ms. Lewis	X	
Dr. McIntyre		X
Mrs. Parker (<i>Vice President</i>)	X (arrived at 7:09pm)	
Mrs. Tucker	X	
Mrs. Barkauskas (<i>President</i>)	X	

Also present: Mr. Michael Fetherman, Mr. Alex Ferreira, Mrs. Ivonne Cirese

EXECUTIVE SESSION I

BE IT RESOLVED, that the Mountain Lakes Board of Education enter into Executive Session was made by Ms./ Lewis and seconded by Dr. Don, that the Board of Education adopt the following resolution.

Roll call vote 7-0-0

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 3rd day of April, 2023 at 6:35p.m. as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion:

Matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically: privacy matters.

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

3. This resolution shall take effect immediately.

MOTION, to leave executive session at 7:35p.m. was made by Mrs. Parker and seconded by Dr. Don.

The motion was approved 9-0-0 and the Board returned to public session at 7:35p.m.

STUDENT GOVERNMENT REPORT - None

MOUNTAIN LAKES SCHOOL DISTRICT STUDENT COMMENT - None

COMMENTS AND REQUESTS FROM THE MLEA CO-PRESIDENTS - None

PRESENTATIONS - None

BOARD PRESIDENT REPORT

- Mrs. Barkauskas reviewed:
 - Upcoming recommendation on MLEA settlement

SUPERINTENDENT / ASSISTANT SUPERINTENDENT UPDATE

- Mr. Fetherman reviewed:
 - Unused snow days to be taken consistent with the calendar
 - Wildwood principal interview process
 - Superintendent Coffee Talk

SCHOOL BUSINESS ADMINISTRATOR UPDATE

- Mr. Ferreira reviewed:
 - FY22 certified tuition update
 - FY24 estimated rate discussions
 - ROD grant applications for projects
 - Multi-Factor Authentication

APPROVAL OF MINUTES

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following meeting minutes, as recommended by the Superintendent:

Date	Minutes
March 6, 2023	Regular and Executive Session Minutes

Roll call vote 8-0-1 (A: J. Hirschfeld)

COMMENTS AND REQUESTS FROM THE MEMBERS OF THE PUBLIC ON AGENDA ITEMS - None

COMMUNICATIONS - None

BOONTON TOWNSHIP REPORT

- Mrs. Hermey reviewed:
 - Petition to BOE for climate survey and BOE meeting request for virtual access
 - Spirit week at RVS
 - Skate night
 - Performance of Annie Jr.
 - SEPAG meeting on April 18th

COMMITTEE REPORTS

- Personnel – Dr. Don reviewed:
 - Wildwood Principal search
 - Renewals and evaluation rubric
 - Impact of course offerings on personnel

LIAISON REPORTS

- Recreation Commission – Mrs. Leininger reviewed:
 - Navy Seals potential fundraiser
 - Dog park discussion
- MLEF – Mrs. Tucker reviewed:
 - Tickets for Derby Night on 4/29

REPORT AND RECOMMENDATIONS OF THE SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

A. FINANCE

- Mr. Ferreira reviewed:
 - Finance agenda resolutions
 - Board discussion on donations, settlement agreement and professional development

Motion by Dr. Hirschfeld and seconded by Ms. Leininger for motions #1 - #11

1. Presentation of Bills

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following bills list and check journals as of March 15, 2023 – March 31, 2023, as recommended by the Superintendent.*

Fund	Amount
General Fund (10)	\$1,511,557.06
Special Revenue Fund (20)	\$56,389.22
Capital Project Fund (30)	N/A
Debt Service Fund (40)	N/A
Cafeteria Account Fund (60)	\$5,119.36
Payroll	\$2,338,972.10
Total	\$3,912,037.74

District Roll call vote 9-0-0

2. Budget Transfers

BE IT RESOLVED, that the Mountain Lakes Board of Education approve and authorize the School Business Administrator / Board Secretary’s action of making budgetary transfers pursuant to the attached February Transfer Report, as recommended by the Superintendent.*

District Roll call vote 9-0-0

3. Treasurer’s Report

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Treasurer’s Reports for the month ending February, as recommended by the Superintendent.*

District Roll call vote 9-0-0

4. Board Secretary’s Report

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Board Secretary’s Report for the month ending February, as recommended by the Superintendent.*

District Roll call vote 9-0-0

5. Settlement Agreement

BE IT RESOLVED by the Mountain Lakes Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement (hereinafter referred to as “Agreement”) for repairs to lockers between the Board and Hannon Floors, are hereby adopted and approved by the Board, as recommended by the Superintendent.

District Roll call vote 9-0-0

6. Nonresident Tuition

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following enrollment changes, as recommended by the Superintendent:

Action	Student ID	School-Program	Start Date	End Date	Tuition	Extra Services
New	2816	Lake Drive Regular	2/24/23	6/20/23	\$18,573.28	\$672.00
New	IRT-3	Lake Drive Itinerant	3/23/23	6/20/23	\$2,244.00	N/A
New	ID-2	Lake Drive Itinerant	3/10/23	6/20/23	\$1,360.00	N/A
Withdraw	TEMP-17	Lake Drive Regular	2/27/23	3/17/23	\$6,191.08	\$2,949.34

District Roll call vote 9-0-0

7. Professional Services

WHEREAS, the Mountain Lakes Board of Education (“Board”) has decided to secure the professional services to support the instructional programs of the district; and

WHEREAS, the Board is permitted, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., to contract with vendors providing professional services, without advertising bids; and

NOW THEREFORE, BE IT RESOLVED, that the Board hereby awards the following contracts with vendors providing professional services, as recommended by the Superintendent:

Contractor	Start Date	End Date	Nature / Service	Rate	Contract / Not to Exceed
St. Clare’s Hospital Home Instruction	03/09/23	04/10/23	Home Instruction SID#: 8426	\$55/hr	Not to Exceed \$2,200

District Roll call vote 9-0-0

8. Travel / Conferences Expenditures *Δ*

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following staff members to attend training and conferences in accordance with Policy 6471, as recommended by the Superintendent:

Name / ID	Location	Date	Event Name	Cost
DISTRICT				
Gillespie, Sarah	MLHS	6/3-6/9/23	AP US Government Reading	\$0
Joy, Melba	MLHS	2/2/23	Running the Best IEP Team Meeting in History: Applying Comegno's Rules	\$0
Larkin, Jennier	MLHS	6/12-6/16/23	2023 AP Reader Spanish Language and Culture Exam	\$0
Perry, Deanna	LD	3/15/23	Literary Devices in ASL	\$0
Mazzucco, Corey	DW	4/26-4/28/23	Certified Playground Safety Inspectors (CPSI) Course and Exam - Workshop	\$797
Snowden, Gilbert	DW	4/26-4/28/23	Certified Playground Safety Inspectors (CPSI) Course and Exam - Workshop	\$797
Spence-Reid, Trish	MLHS	2/2/23	Running the Best IEP Team Meeting in History: Applying Comegno's Rules	\$0

Spence-Reid, Trish	MLHS	3/3/23 & 3/10/23	Using the Patterns of Strengths and Weaknesses (PSW) Model to Identify Specific Learning Disabilities (SLD) and Other Learning Problems	\$0
Terzis, Patrick	MLHS	6/5 - 6/9/23	AP English Literature & Composition Reader	\$0
IVY H/WW/BC				
D'Addezio, Dominique	WW	4/21/23	19th Annual National School Counselor Conference	\$35
Daly, Ceri	WW	10/17-10/28/23	IMSE: Morphology Plus	\$0
DeWalt, Bethany	WW	5/17/23	Conquer Math; Statistics & Probability	\$182
Goldstein, Debra	WW	3/15/23	Case Management and Today's Mental Health Challenges	\$27
Perez, Ryan	WW	3/22/23	ASL Online Resources - Focus on Math Signs	\$0

District Roll call vote 9-0-0
IH/WW/BC Roll call vote 8-0-0

9. Donations / Grant A

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following donations / grants, as recommended by the Superintendent:

To	From	Reason	Amount
DISTRICT			
MLHS	Clark Davis Associates	ML Baseball Florida Trip / Baseball Activities	\$1,500.00
IVY H/WW/BC			
Wildwood	American Heart Association	WW playground, PE equipment and Field Day Supplies	\$2,800.00

District Roll call vote 9-0-0
IH/WW/BC Roll call vote 8-0-0

10. Fundraising A

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following District Fundraisers for the 2022-2023 school year, as recommended by the Superintendent:

School	Fundraising Activity	Use	Date
IVY H/WW/BC			
Wildwood	PE Department: Kids Heath Challenge	American Heart Association	January 3 – 27, 2023
Wildwood	SGA: Dance-a-Thon	Alexandra's Playground	March 15, 2023

IH/WW/BC Roll call vote 8-0-0

B. MISCELLANEOUS**11. Board Policies**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve and adopt the below polices for presentation for second reading, as recommended by the Superintendent:*

Action	Policy Number	Policy Alert	Title	First Reading	Second Reading
Revised	P 3216	228	Dress and Grooming (Teaching Staff Members)	3/20/23	4/3/2023
Revised	P 3270	228	Professional Responsibilities	3/20/23	4/3/2023
Revised	R 3270	228	Lesson Plans and Plan Books	3/20/23	4/3/2023
Revised	P 4216	228	Dress and Grooming (Support Staff Members)	3/20/23	4/3/2023
Abolished	P1648.11	229	The Road Forward COVID-19 – Health and Safety (M)	3/20/23	4/3/2023
Abolished	P1648.13	229	School Employee Vaccination Requirements (M)	3/20/23	4/3/2023
Revised	P 0152	229	Board Officers	3/20/23	4/3/2023
Revised	P 0161	229	Call, Adjournment, and Cancellation	3/20/23	4/3/2023
Revised	P 0162	229	Notice of Board Meetings	3/20/23	4/3/2023
Revised	P 2423	229	Bilingual and ESL Education (M)	3/20/23	4/3/2023
Revised	R 2423	229	Bilingual and ESL Education (M)	3/20/23	4/3/2023
Revised	P 2425	229	Emergency Virtual or Remote Instruction Program (M)	3/20/23	4/3/2023
New	R 2425	229	Emergency Virtual or Remote Instruction Program (M)	3/20/23	4/3/2023
Revised	P 5200	229	Attendance (M)	3/20/23	4/3/2023
Revised	R 5200	229	Attendance (M)	3/20/23	4/3/2023
Revised	P 5512	229	Harassment, Intimidation, or Bullying (M)	3/20/23	4/3/2023
Revised	P 8140	229	Student Enrollments (M)	3/20/23	4/3/2023
Revised	R 8140	229	Enrollment Accounting (M)	3/20/23	4/3/2023
Revised	R 8420.2	229	Bomb Threats (M)	3/20/23	4/3/2023
Revised	R 8420.7	229	Lockdown Procedures (M)	3/20/23	4/3/2023
Revised	R 8420.10	229	Active Shooter (M)	3/20/23	4/3/2023
Revised	P 6620	N/A	Petty Cash (M)	3/20/23	4/3/2023

District Roll call vote 9-0-0

REPORT AND RECOMMENDATIONS OF THE SUPERINTENDENT**A. PERSONNEL**

- Mr. Fetherman reviewed
 - Personnel agenda resolutions
 - Board discussion on substitute rate

Motion by Ms. Lewis and seconded by Mrs. Tucker for motions #11 - #16

12. Appointments / Amendments/ Resignations / Rescission / Retirements / RIF's

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, amendments, resignations, rescissions, retirements and RIFs, for all regular employees with base pay, be approved, as recommended by the Superintendent:

Name	Action	UPC	Position	Location	FTE	Degree/ Step	Rate of Pay	Start Date	Term Date
DISTRICT									
Morales, Michael	Terminated		Substitute Custodian	DW			Board Approved Rate	02/21/23	02/28/23

District Roll call vote 9-0-0

13. Leaves of Absence Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following leaves of absence, as recommended by the Superintendent:

ID#	Name	Action	UPC	Position	Location	FTE	Degree/ Step	Rate of Pay	Start Date	Term Date
IVY H/WW/BC										
5216	Revise Paid MLOA (using sick/personal days, w/out benefits)		Teacher	BC	1.0				3/10/23	5/8/23
5216	Revise Unpaid LOA (FMLA/NJFLA w/out benefits)		Teacher	BC	1.0				5/9/23	6/30/23

IH/WW/BC Roll call vote 8-0-0

14. Additional Compensation Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for extra earnings not listed in contract, as recommended by the Superintendent:

Name	Action	UPC	Position	Location	FTE	Degree/ Step	Rate of Pay	Start Date	Term Date	
DISTRICT										
Paul Bongiorno	Appointment		Athletic Trainer (Assisting with physicals)	MLHS			Per diem rate not to exceed 6.5 hrs in total.	6/16/23 6/20/23	6/16/23 6/20/23	
IVY H/WW/BC										
DeWalt, Bethany	Revise Appointment		Chaperone - Vex IQ Middle School & Elementary School World Championships	BC & WW			\$125/night (not to exceed 6 nights)	4/29/23	5/5/23	

District Roll call vote 9-0-0

IH/WW/BC Roll call vote 8-0-0

15. Field Trips A

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following field trips for the 2022-2023 school year, as recommended by the Superintendent:

School	Destination	Reason	Date
DISTRICT			
MLHS	Jersey City, NJ	NJCU Guitar Fest	5/13/23
IVY H/WW/BC			
BC	Darien, CT	Darien Spring Academic Competition – Quiz Bowl	4/22/23

District Roll call vote 9-0-0

IH/WW/BC Roll call vote 8-0-0

16. Substitutes, Volunteers and Intern Appointments

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, as recommended by the Superintendent*:

Name	Action	Position	Location	Rate of Pay	Start Date	Term Date
DISTRICT						
Pastor, Elise	Appointment	Substitute Interpreter	DW	Board approved rate	4/4/23	6/30/23

District Roll call vote 9-0-0

B. CURRICULUM / SPECIAL SERVICES

C. MISCELLANEOUS

UNFINISHED BUSINESS – None

NEW BUSINESS

- Field trips
- Equity and Inclusion seminar by BOE member
- Briarcliff Madagascar performance
- Blue Ribbon recognition

PENDING LEGISLATION - None

COMMENTS AND REQUESTS FROM THE PUBLIC - None

EXECUTIVE SESSION II

MOTION to enter into Executive Session was made by Mrs. Parker and seconded by Ms. Leininger, that the Board of Education adopt the following resolution.

Roll call vote 9-0-0

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 3rd day of April, 2023 at 8:19p.m. as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion:

Matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically: personnel and privacy matters.

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

3. This resolution shall take effect immediately.

MOTION, to leave executive session at 11:04p.m. was made by Dr. Hirschfeld and seconded by Ms. Lewis.

The motion was approved 8-0-0 and the Board returned to public session at 11:04p.m.

ADJOURNMENT

MOTION to adjourn the meeting at 11:05p.m. was made by Ms. Lewis and seconded by Dr. Don.

The motion was approved 8-0-0 and the Board returned to adjourn at 11:05p.m.

Respectfully Submitted,

Alex Ferreira

School Business Administrator / Board Secretary

A Indicates matters not relating to MLHS, the Boonton Township district Representative of the Board of Education will refrain from voting on such matters, pursuant to Board Policy 0141.2.

** Indicates a motion/resolution will have supporting documentation*

2022-2023 District Goals

Goal Area	Goal Statement
Ensuring the Success of All Students	Create a learning environment and programs that provide a solid foundation for all and that supports students of all abilities and interests to achieve their potential in whatever learning path suits them best.
Ensuring the Success of All Staff	Develop and maintain an environment that values and empowers all staff which will lead to passionate educators who feel supported in their positions.
Supporting the Whole Child	To create a safe/nurturing, supportive, and healthy environment where collaboration and diversity are encouraged and celebrated for inclusive learning both within and outside the walls of the classroom.
Finance/Infrastructure/ Technology	Increase revenue, decrease/manage costs, and balance the budget by collaborating with stakeholders and local and state resources.
Strong Family/School/ Community Partnerships	To foster meaningful relationships between school, family, and community that promotes a sense of unity, tradition, and shared responsibility for enriching the lives of all community members.

2022-2023 Board Goals

Board Goal	Committee Support
Development of a sustainable comprehensive budget that supports the district’s goals/priorities, short and long-term facility needs, and strengthens the district’s financial position.	Finance, Facilities
To support and provide for the implementation of the districtwide five-year strategic plan.	Will assign to align with Strategic Plan action steps
To enhance the support, celebration, and recognition of the contributions and accomplishments of district staff and students.	Curriculum, Personnel, Special Services
To enhance the accountability and transparency of the accomplishment of Board goals through the development/monitoring of action plans and a quarterly reporting of progress.	Full Board