Mountain Lakes Board of Education Check Register By Check Number



	Invoice Number	Account Number	Vendor No./ Name	Ba- tch	Check Check Amount Description	Check Check Date Type
OSTED CHECKS	•••					
96647 23-0439		11-000-213-330-CS-0431A	6913/ABLE SHRED BUSINESS PRODUCTS LLC	0	75.00 Invs. 4007, 4059	07/31/2022 C
23-0127		11-000-240-500-BC	6913/ABLE SHRED BUSINESS PRODUCTS LLC	0	50.00 Inv. 4005	07/31/2022 C
		Total For Check Number	r 96647	•	\$125.00	
96648 23-0296		11-000-261-610-DW-0730B	1123/MORRIS COUNTY HARDWARE & PAINT	0	173.20 July Invoices	07/31/2022 C
		Total For Check Number	r 96648		\$173.20	
96649 23-0108		11-000-261-420-DW-0750	5261/ARROW ELEVATOR INC.	0	410.00 lnv. 107313 Jul'22	07/31/2022 C
23-0108		11-000-261-420-DW-0750	5261/ARROW ELEVATOR INC.	0	410.00 lnv. 107765 Aug'22	07/31/2022 C
		Total For Check Number	r 96649	-	\$820.00	
96650 23-0394		11-190-100-610-TD-0730A	6282/B&H PHOTO	0	1,310.87 Inv. 204383402	07/31/2022 C
		Total For Check Number	96650		\$1,310.87	
96651 23-0369		20-041-100-500-HS	7273/BRUCE R. KOERNER CRANES & EQUIP, INC	0	24,500.00 lnv. 16180	07/31/2022 C
		Total For Check Number	96651	-	\$24,500.00	
96652 23-0116		11-000-222-610-BC-0230A	9000/CONSUMER REPORTS ON HEALTH	0	26.00 Acct. # 0288468598	07/31/2022 C
		Total For Check Number	96652		\$26.00	
96653 23-0464		11-000-251-890-AD-0130L	8852/MJG CONSULTING GROUP, LLC	0	60.00 lnv. 2692	07/31/2022 C
		Total For Check Number	96653		\$60.00	
96654 23-0002		11-000-291-270-DW-0820C	4676/DELTA DENTAL OF N J *	0	27,431.70 Dental Ins - Jul'22	07/31/2022 C
		Total For Check Number	96654		\$27,431.70	
96655 23-0109		11-000-261-890-DW-0660A-13-	5749/BRIGHTLY SOFTWARE, INC.	0	4,988.62 Inv. INV-113285	07/31/2022 C
		Total For Check Number	96655		\$4,988.62	
96656 23-0297		11-000-261-610-DW-0730B	4312/FERGUSON ENTERPRISES, INC. #501	0	1,081.29(5) July Invoices	07/31/2022 C
		Total For Check Number	96656		\$1,081.29	
96657 23-0384		11-190-100-500-BC	7491/FOLLETT SCHOOL SOLUTIONS INC.	, 0	821.79 Inv. 1482555	07/31/2022 C
23-0252		11-190-100-610-HS-0730C	7491/FOLLETT SCHOOL SOLUTIONS INC.	, 0	821.79 Inv. 1481976	07/31/2022 C
		Total For Check Number	96657		\$1,643.58	
96658 23-0348		11-000-252-500-CS	9272/FRONTLINE TECHNOLOGIES GROUP LLC	0	10,000.00 Inv. #INVUS151878	07/31/2022 C
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Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Ba- tch	Check Check Amount Description	Check Date	Check Type
POSTED CHECK	S						
96658 23-0348		11-190-100-500-TD-0720C	9272/FRONTLINE TECHNOLOGIES GROUP LLC	0	5,436.45 Inv. #INVUS151878	07/31/202	2 C
23-0120		11-190-100-500-TD-0720D	9272/FRONTLINE TECHNOLOGIES GROUP LLC	0	6,000.00 Inv. #INVUS159669	07/31/202	2 C
23-0121		11-190-100-500-TD-0720D	9272/FRONTLINE TECHNOLOGIES GROUP LLC	GIES 0 29,850.81 lnv. #INVUS161354		07/31/202	2 C
23-0357		11-190-100-500-TD-0720D	-190-100-500-TD-0720D 9272/FRONTLINE TECHNOLOGIES 0 1,500.00 Inv. #INVUS168199 GROUP LLC		07/31/202	2 C	
		Total For Check Number	96658	***************************************	\$52,787.26		
96659 23-0102		11-402-100-890-BC-1020A-23-	5191/GREATER MORRIS CTY JR SCHOOL C	0	415.00 Membership Fee ending 8/31/23	07/31/202	2 C
		Total For Check Number	96659		\$415.00		
96660 23-0115		11-000-222-610-BC-0230A	5518/HEALTH & NUTRITION LETTER	0	28.00 Subscription Renewal	07/31/202	2 C
		Total For Check Number	96660		\$28.00		
96661 23-0147		11-190-100-500-BC	5339/INGENUITY WORKS	0	695.00 Inv. 26026	07/31/2022	2 C
		Total For Check Number	96661		\$695.00		
96662 23-0123		11-190-100-500-TD-0720D	8516/INSTRUCTURE, INC	0	11,414.00 lnv. INV381257	07/31/2022	2 C
		Total For Check Number	96662	-	\$11,414.00		
96663 23-0322		11-190-100-500-TD-0720D	8210/IXL LEARNING, INC.	0	19,326.00Inv. S437696	07/31/2022	2 C
		Total For Check Number	96663		\$19,326.00		
96664 23-0349		11-000-222-610-BC-0230A	6894/JUNIOR LIBRARY GUILD	0	1,953.50 Inv. 620687	07/31/2022	2 C
		Total For Check Number	96664	-	\$1,953.50		
96665 23-0362		11-000-100-566-CS-0870F	8389/LIMITLESS	0	16,208.00 Invs #7121, #7122	07/31/2022	2 C
		Total For Check Number	96665		\$16,208.00		
96666 23-0326		11-000-221-580-HS-0250E	8974/ADVANCED ASSESSMENT SYSTEMS, INC	0	200.00 lnv. 1719	07/31/2022	2 C
		Total For Check Number	96666		\$200.00		
96667 23-0379		11-000-251-890-AD-0130L	6346/MCASBO	0	325.0022-23 Membership Dues	07/31/2022	2 C
		Total For Check Number	96667		\$325.00		
96668 23-0114		11-000-222-610-BC-0230A~ -	8702/MINDFUL	0	26.00 Subscription Renewal	07/31/2022	2 C
		Total For Check Number	96668		\$26.00		
96669 23-0106			07/31/2022	2 C			
23-0106		11-000-263-420-DW-0720A	9052/MOORE CONTROL EXTERMINATING CO	0	238.99 Aug'22 Invs 77740-77743	07/31/2022	2 C
		Total For Check Number	96669	~	\$477.98		

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Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Ba- tch	Check Check Amount Description	Check Check Date Type
POSTED CHEC	KS					
96670 23-0375		11-000-291-260-DW-0820B	7204/MORRIS ESSEX INSURANCE GROUP	0	90,165.001st Installment - 2022-2023	07/31/2022 C
		Total For Check Number	96670		\$90,165.00	
96671 23-0377		11-000-270-800-DW-O55A	8728/N.J. MOTOR VEHICLE COMMISSION	0	50.00 Renewal - Plate #A456S1	07/31/2022 C
		Total For Check Number	96671		\$50.00	
96672 23-0126		11-000-223-890-BC-0130B	6402/NASN	0	148.5022-23 Membership Renewal	07/31/2022 C
		Total For Check Number	96672		\$148.50	
96673 23-0119		11-000-223-890-BC-0130B	8549/NJAMLE	0	125.0022-23 Membership Renewal	07/31/2022 C
		Total For Check Number	96673	_	\$125.00	
96674 23-0101		11-000-221-890-HS-0250E	4331/NJPSA	0	2,535.0022-23 Membership Renewals	07/31/2022 C
23-0101		11-000-240-890-BC-0250D-BE-	4331/NJPSA	0	845.0022-23 Membership Renewals	07/31/2022 C
23-0101		11-000-240-890-CS-0250D-BE-	4331/NJPSA	0	845.0022-23 Membership Renewals	07/31/2022 C
23-0101		11-000-240-890-HS-0250D-BE-	4331/NJPSA	0	1,690.0022-23 Membership Renewals	07/31/2022 C
23-0101		11-000-240-890-LR-0250D	4331/NJPSA	0	845.0022-23 Membership Renewals	07/31/2022 C
23-0101		11-000-240-890-WW-0250D-BB-	4331/NJPSA	0	845.0022-23 Membership Renewals	07/31/2022 C
23-0101		11-402-100-890-HS-1020A-21-	4331/NJPSA	0	845.0022-23 Membership Renewals	07/31/2022 C
		Total For Check Number	96674		\$8,450.00	
96675 23-0282		11-402-100-890-HS-1020A-21-	8909/NORTH JERSEY SUPER FOOTBALL CONFERENCE	0	390.0022-23 Annual Dues	07/31/2022 C
		Total For Check Number	96675		\$390.00	
96676 23-0360		11-000-240-500-BC	8802/PTCFAST.COM	0	100.0022-23 Invoice Order #XGT5HC	07/31/2022 C
		Total For Check Number	96676		\$100.00	
96677 23-0128		11-000-240-500-BC	2881/READY REFRESH BY NESTLE	0	6.40AC#0015576978 5/13 - 6/12/22	07/31/2022 C
23-0128		11-000-240-500-BC	2881/READY REFRESH BY NESTLE	0	5.14AC#0015576978 6/13 - 7/12/22	07/31/2022 C
		Total For Check Number	96677		\$11.54	
96678 23-0179		11-000-240-610-BC-0250A	9044/SDI INNOVATIONS, INC	0	705.83 Inv. S22-0234891	07/31/2022 C
		Total For Check Number			\$705.83	
96679 23-0224		11-190-100-640-HS-0220A-D -	3087/SECRETARIES	0	31.75 Debbie Kovar	07/31/2022 C
		Total For Check Number			\$31.75	
96680 23-0295		20-041-100-610-HS	3087/SECRETARIES	0	5,628.48 Debbie Kovar	07/31/2022 C
		Total For Check Number			\$5,628.48	
96681 23-0416		11-190-100-610-HS-0240A-B -	3087/SECRETARIES	0	85.55 Debbie Kovar	07/31/2022 C
		Total For Check Number			\$85.55	
96682 23-0434		11-000-240-610-HS-0250A	3087/SECRETARIES	0	107.60 Debbie Kovar	07/31/2022 C
5555E 25 5454		Total For Check Number			\$107.60	
		Total For Check Number	30002		φ107.00	

* Break in Chk. # Sequence

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	nvoice Number	Account Number	Vendor No./ Name	Ba- tch	Check Check Amount Description	Check Check Date Type
POSTED CHECKS						
96683 23-0467		11-000-240-610-HS-0250A	3087/SECRETARIES	0	174.46 Debbie Kovar	07/31/2022 C
00000 20 0 101		Total For Check Number		_	\$174.46	3.73
96684 23-0122		11-190-100-610-TD-0730E	8712/SHI INTERNATIONAL CORP	0	60,720.00#B15582395, #B15591060	07/31/2022 C
		Total For Check Number			\$60,720.00	
96685 23-0312		11-000-240-610-WW-0250A		0	36.66 Order #7360345049	07/31/2022 C
		Total For Check Number			\$36.66	
96686 23-0325		11-000-230-339-AD-0120D	9043/STRAUSS ESMAY ASSOCIATES, LLP	0	4,835.00 Inv. 2223-0362	07/31/2022 C
		Total For Check Number			\$4,835.00	
96687 23-0194		11-190-100-610-WW-0240A-B -		0	848.99 Beth Azar	07/31/2022 C
		Total For Check Number			\$848.99	
96688 23-0195		11-190-100-610-WW-0240A-B -		0	944.80 Beth Azar	07/31/2022 C
		Total For Check Number			\$944.80	
96689 23-0196		11-190-100-610-WW-0240A-B -		0	1,205.34 Beth Azar	07/31/2022 C
		Total For Check Number	r 96689	**	\$1,205.34	
96690 23-0197		11-190-100-610-WW-0240A-B -		0	169.90 Beth Azar	07/31/2022 C
		Total For Check Number	96690		\$169.90	
96691 23-0202		11-190-100-610-HS-0240A-S -	3320/TEACHER	0	26.99Kenneth White	07/31/2022 C
		Total For Check Number	96691	-	\$26.99	
96692 23-0378		11-401-100-610-BC-1020A-A -	3320/TEACHER	0	41.88Bethany DeWalt	07/31/2022 C
		Total For Check Number	96692		\$41.88	
96693 23-0449		13-423-100-610-SA	3320/TEACHER	0	118.78 Danielle Pruser	07/31/2022 C
		Total For Check Number	96693	-	\$118.78	
96694 23-0376		11-000-230-590-DW-0820D	8849/USI INSURANCE SERVICES LLC	0	651.00 Inv. 4040233	07/31/2022 C
23-0415		11-000-230-590-DW-0820D	8849/USI INSURANCE SERVICES LLC	0	80,410.00 Inv. 4248570	07/31/2022 C
23-0415		11-000-230-590-DW-0820D	8849/USI INSURANCE SERVICES LLC	0	20,552.00 Inv. 4248336	07/31/2022 C
23-0415		11-000-230-590-DW-0820D	8849/USI INSURANCE SERVICES LLC	0	9,888.00 Inv. 4252369	07/31/2022 C
23-0415		11-000-230-590-DW-0820D	8849/USI INSURANCE SERVICES	0	6,316.00 Inv. 4252708	07/31/2022 C
23-0415		11-000-230-590-DW-0820D	8849/USI INSURANCE SERVICES	0	7,827.00 lnv. 4252711	07/31/2022 C
23-0415		11-000-230-590-DW-0820D	8849/USI INSURANCE SERVICES	0	683.00 Inv. 4253018	07/31/2022 C
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Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Ba- tch	Check Check Amount Description	Check Check Date Type
OSTED CHECKS						
96694			LLC			
96694 23-0403		11-000-262-520-DW-0820A	8849/USI INSURANCE SERVICES	0	45,865.00 Inv. 4248570	07/31/2022 C
23-0408		11-000-270-593-DW	8849/USI INSURANCE SERVICES	0	7,953.00 Inv. 4248324	07/31/2022 C
		Total For Check Numbe	r 96694		\$180,145.00	
96695 23-0395		11-190-100-610-TD-0730A	6282/B&H PHOTO	50	882.31 lnv. 204743174	07/31/2022 C
		Total For Check Numbe	r 96695	_	\$882.31	
96696 23-0460		11-000-262-441-DW	6140/BOROUGH OF MOUNTAIN LAKES	50	22,500.00 Inv 6/15/22 1st & 2nd Qtr'22	07/31/2022 C
		Total For Check Numbe			\$22,500.00	
96697 23-0473		11-000-270-615-DW-0550A	1289/BOROUGH OF MOUNTAIN LAKES	50	8,097.25 Fuel Reimb 7/1/21-6/30/22	07/31/2022 C
		Total For Check Numbe	r 96697		\$8,097.25	
96698 23-0461		11-000-262-420-DW-0620A	1293/BOROUGH MOUNTAIN LAKES	50	27,160.56 Inv 6/15/22 1st & 2nd Qtr '22	07/31/2022 C
		Total For Check Numbe	r 96698	***************************************	\$27,160.56	
96699 23-0456		11-000-262-490-DW-0640A	1290/BOROUGH OF MOUNTAIN LAKES	50	143.55AC#21145 Apr 1 to Jun 30	07/31/2022 C
23-0456		11-000-262-490-DW-0640A	1290/BOROUGH OF MOUNTAIN LAKES	50	2,877.66AC#4975 Apr 1 - Jun 30	07/31/2022 C
23-0456		11-000-262-490-DW-0640A	1290/BOROUGH OF MOUNTAIN LAKES	50	745.53AC#5961 Apr 1 - Jun 30	07/31/2022 C
23-0456		11-000-262-490-DW-0640A	1290/BOROUGH OF MOUNTAIN LAKES	50	640.79AC#7542 Apr 1 - Jun 30	07/31/2022 C
23-0456		11-000-262-490-DW-0640A	1290/BOROUGH OF MOUNTAIN LAKES	50	1,589.92AC#5680 Apr 1 - Jun 30	07/31/2022 C
		Total For Check Number	г 96699		\$5,997.45	
96700 23-0317		11-402-100-610-HS-1020A-54-	1342/BSN SPORTS, LLC	50	113.52 Inv. 917712870	07/31/2022 C
		Total For Check Number			\$113.52	
96701 22-1516		11-000-100-566-CS-0870F	8377/CELEBRATE THE CHILDREN	50	562.00 Inv. 2212069REV	07/31/2022 C
		Total For Check Number	r 96701		\$562.00	
96702 23-0382		11-190-100-500-BC	8284/CENGAGE LEARNING INC	50	50.00 Inv. 78261480	07/31/2022 C
		Total For Check Number	r 96702		\$50.00	
96703 23-0159		11-190-100-610-BC-0240A	1641/DEMCO INC	50	353.67 Inv. 7155743	07/31/2022 C
		Total For Check Number	r 96703		\$353.67	
96704 22-1515		11-000-230-339-AD-0120D	2500/EDUC SVCS COMM. MORRIS	50	421.50 Inv. 202201990	07/31/2022 C
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Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Ba- tch	Check Check Amount Description	Check Check Date Type
OSTED CHECKS						· · · · · · · · · · · · · · · · · · ·
96704			CNTY *			
96704 22-1515		11-000-230-339-AD-0120D	2500/EDUC SVCS COMM. MORRIS CNTY *	50	478.00 lnv. 202201535	07/31/2022 C
22-1515		11-000-230-339-AD-0120D	2500/EDUC SVCS COMM. MORRIS CNTY *	50	338.00 Inv. 2020102192	07/31/2022 C
		Total For Check Number	96704		\$1,237.50	
96705 22-1424		30-002-401-450-HS-0001	8598/FKA ARCHITECTS	50	3,303.75 Inv. 3 Project 2226.00	07/31/2022 C
		Total For Check Number	96705		\$3,303.75	
96706 22-0325		11-000-100-566-CS-0870F	8979/FLEX SCHOOL	50	4,609.25TK-2122-08	07/31/2022 C
22-0325		11-000-100-566-CS-0870F	8979/FLEX SCHOOL	50	4,609.25TK-2122-09	07/31/2022 C
22-0325		11-000-100-566-CS-0870F	8979/FLEX SCHOOL	50	4,609.25TK-2122-10	07/31/2022 C
		Total For Check Number	96706		\$13,827.75	
96707 23-0285		11-000-222-610-WW-0230B	7491/FOLLETT SCHOOL SOLUTIONS INC.	, 50	821.79 Inv. 1481616	07/31/2022 C
		Total For Check Number	96707		\$821.79	
96708 23-0276		11-000-263-420-DW-0720A	9092/FRANCIS IRON & DIESEL LLC	50	4,079.55 Invs 362, 364	07/31/2022 C
		Total For Check Number	96708		\$4,079.55	
96709 22-1319		11-000-270-420-DW	8799/HOOVER TRUCK & BUS CENTERS	50	105.00 Inv. 71020	07/31/2022 C
		Total For Check Number	96709		\$105.00	
96710 23-0130		11-000-240-500-BC	3206/JOHN SIMON INSTRUMENT CO.	50	390.00 Inv. 25-072222:A	07/31/2022 C
		Total For Check Number	96710		\$390.00	
96711 22-1497		11-000-261-610-DW-0730B	8743/JOHNSTONE SUPPLY	50	462.72 Inv. S5356024.001	07/31/2022 C
		Total For Check Number	96711		\$462.72	
96712 23-0302		11-000-263-420-DW-0720A	6240/KENVIL POWER MOWER	50	310.50 Invs 208320, 208654	07/31/2022 C
		Total For Check Number			\$310.50	
96713 23-0258		11-402-100-610-HS-1020A-54-	2317/LONGSTRETH SPORTING GOODS, LLC	50	936.36 Order #1555107A	07/31/2022 C
		Total For Check Number			\$936.36	
96714 23-0103		11-000-261-420-DW-0750	2390/MATHUSEK, INC.	50	8,531.00 Order 9548	07/31/2022 C
		Total For Check Number	•		\$8,531.00	
96715 22-1523		11-402-100-890-BC-1020A-23-	8839/MCSSIHL INC.	50	7,830.00 lnv. 2122-15	07/31/2022 C
		Total For Check Number			\$7,830.00	
96716 23-0275		11-402-100-610-HS-1020A-54-	5605/MFAC, LLC	50	64.70 Inv. INV218904	07/31/2022 C
		Total For Check Number			\$64.70	
00/00/0000 / 00 50		Total I of Officer Humber			40 111 0	Page 6

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Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Ba- tch	Check Check Amount Description	Check Check Date Type	
		Number	No./ Name	ten	Amount Description	Date Type	
OSTED CHECK	KS						
96717 22-1357		11-402-100-890-HS-1020A-21-	8850/MORRIS COUNTY TRACK COACHES ASSOC.	50	616.00 Inv. 1235670	07/31/2022 C	
		Total For Check Numbe	r 96717		\$616.00		
96718 22-1510		11-000-310-930-LR-0920	7019/MOUNTAIN LAKES BD-CAFE ACCT	50	2,428.70 Jun'22	07/31/2022 C	
22-1510	22-1510 13-424-100-610-WW 7019/MOUNTAIN LAKES BD-CAFE 50 354.60 Jun'22 ACCT		354.60 Jun'22	07/31/2022 C			
		Total For Check Numbe	r 96718		\$2,783.30		
96719 22-1520		11-000-213-610-HS-0420A	8272/NJ MEDICAL WASTE	50	196.12 Inv. 47922	07/31/2022 C	
	Total For Check Number 96719			\$196.12			
96720 23-0313		11-402-100-890-HS-1020A-21-	5326/NJILL	50	210.0022-23 Membership Dues	07/31/2022 C	
	Total For Check Number 96720 \$210.00		\$210.00				
96721 23-0538		11-000-291-270-DW-0820C	8877/NJSHBP	50	2,000.00 Claim Experience Report	erience Report 07/31/2022 C	
		Total For Check Numbe	r 96721		\$2,000.00		
96722 22-1509		11-000-270-512-DW-0520E	8993/O'DOWD TRANSPORTATION	50	3,180.00 Inv dated 6/23/22 Project Grad	07/31/2022 C	
		Total For Check Numbe	r 96722		\$3,180.00		
96723 22-1521		11-000-252-500-TD	5675/ON-TECH CONSULTING, INC.	50	9,548.91 Inv. Inv-0790	07/31/2022 C	
		Total For Check Numbe	r 96723		\$9,548.91		
96724 22-1519		11-000-270-512-DW-0520E	9161/BROADWAY ELITE TOURS, INC	50	675.00 Inv. 7901	07/31/2022 C	
		Total For Check Number	r 96724		\$675.00		
96725 22-1503		11-207-100-610-LR-0240	1107/PHONAK, INC	50	7,449.99 Inv. 5136697735	07/31/2022 C	
		Total For Check Number	r 96725		\$7,449.99		
96726 23-0161		11-000-222-610-HS-0230B	6576/PROQUEST LLC	50	1,379.21 Inv. 70739401	07/31/2022 C	
		Total For Check Number	r 96726		\$1,379.21		
96727 23-0207		11-190-100-610-HS-0240A-B -	5723/QUILL CORPORATION	50	18.73 Inv. 25921204	07/31/2022 C	
23-0226		11-190-100-610-HS-0240A-B -	5723/QUILL CORPORATION	50	186.24 Inv. 25921021	07/31/2022 C	
23-0233		11-190-100-610-HS-0240A-B -	5723/QUILL CORPORATION	50	176.5525922432, 25971388, 25941333	07/31/2022 C	
23-0240		11-190-100-610-HS-0240A-B -	5723/QUILL CORPORATION	50	193.17(4) invoices	07/31/2022 C	
23-0225		11-190-100-610-HS-0240A-B -	5723/QUILL CORPORATION	50	179.81 Inv. 25920992	07/31/2022 C	
22-1461		11-190-100-610-HS-0240A-F -	5723/QUILL CORPORATION	50	193.31 (5) Invoices	07/31/2022 C	
		Total For Check Number	r 96727		\$947.81		
96728 22-1498		11-402-100-500-HS	7354/RIDDELL ALL AMERICAN SPORTS CORP.	50	8,583.28Bal. Inv. 60437073	07/31/2022 C	
		Total For Check Number	r 96728		\$8,583.28		
96729 23-0267		11-402-100-610-HS-1020A-54-	9271/THE TRACK MAN, LLC	50	1,310.00 lnv. 6156	07/31/2022 C	
		Total For Check Number	r 96729		\$1,310.00		
						D 7	

Mountain Lakes Board of Education Check Register By Check Number

1

Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Ba- tch	Check Check Amount Description	Check Check Date Type
POSTED CHECK	S					
96730 23-0332		11-207-100-610-LR-0240	9170/SCHOOL SPECIALTY, LLC	50	230.44 Inv. 208130415207	07/31/2022 C
23-0334		11-207-100-610-LR-0240	9170/SCHOOL SPECIALTY, LLC	50	323.62 Inv. 308104029534	07/31/2022 C
23-0337		11-207-100-610-LR-0240	9170/SCHOOL SPECIALTY, LLC	50	93.68 Inv. 208130426779	07/31/2022 C
		Total For Check Number	96730		\$647.74	
96731 22-1513		11-000-100-566-CS-0870F	8496/SHEPARD SCHOOL	50	173.00 lnv. 114598	07/31/2022 C
		Total For Check Number	96731		\$173.00	
96732 22-1401		11-000-262-610-DW-0620C	7582/ULINE	50	3,800.09 Inv. 149726269	07/31/2022 C
		Total For Check Number	96732		\$3,800.09	
96733 23-0107		11-000-261-420-DW-0750	6912/UNITED FIRE PROTECTION	50	8,415.00 lnv. 269430	07/31/2022 C
			CORP.			
		Total For Check Number	96733		\$8,415.00	
		Total Pos	sted Checks		\$680,815.88	

Mountain Lakes Board of Education Check Register By Check Number

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for Batches 0,50 and Posted Checks: Current Cycle: July

Fund Summary	Fund	Sub	Computer	Computer	Hand	Hand	Total
	Category	Fund	Checks	Checks Non/AP	Checks	Checks Non/AP	Checks
	10 10	11 13	\$646,910.27 \$473.38				\$646,910.27 \$473.38
	Fund 10	TOTAL	\$647,383.65				\$647,383.65
	20	20	\$30,128.48				\$30,128.48
	30	30	\$3,303.75				\$3,303.75
	GRAND	TOTAL	\$680,815.88	\$0.00	\$0.00	\$0.00	\$680,815.88

* Total Prior Cycle Checks Voided in selected cycle(s): \$0.00

Total Checks from selected cycle(s) voided in the selected cycle(s): \$0.00

Mountain Lakes Board of Education Check Register By Check Number



for Batch 60 and UnPosted Checks: Check Date is from 08/01/2022 to 08/26/2022

### STATE CHECKS 96734 22-1507	Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Ba- tch	Check Check Amount Description	Check Check Date Type
Total For Check Number 96734 11-000-262-510-DW-0620C 1252/CAPITAL SUPPLY 60 160 001-0630 08/26/2022 C 14-000-262-510-DW-0620C 250 08/26/2022 C 14-000-262-510-DW-0640A 5367/COMMISSIONER OF LWD 60 160 001-0630 68/20022 C 14-000-262-510-DW-0640A 5367/COMMISSIONER OF LWD 60 3,900 001-w. 2022-320 08/26/2022 C 25-0363 11-000-263-420-DW-0720A 871 8/EMP INC. 60 3,900 001-w. 2022-320 08/26/2022 C 25-0363 11-000-263-420-DW-0720A 871 8/EMP INC. 60 3,900 001-w. 2022-320 08/26/2022 C 25-0363 11-000-263-420-DW-0720A 871 8/EMP INC. 60 3,900 001-w. 2022-320 08/26/2022 C 25-0363 11-000-263-420-DW-0720A 871 8/EMP INC. 60 42,500 001-w. 2022-320 08/26/2022 C 25-0363 11-000-263-420-DW-0720A 871 8/EMP INC. 60 42,500 001-w. 2022-320 08/26/2022 C 25-0363 11-000-262-610-DW-0690 871 8/EMP INC. 60 42,500 000 427.501-w. 60 60 427.501-w. 60 60 60 60 60 60 60 6	UNPOSTED CHE	CKS					
96735 23-0420	96734 22-1507		11-190-100-610-HS-0240A-F -	8624/ACME *	60	35.12AC#187342 - 6/14/22 Receipt	08/26/2022 C
			Total For Check Number	r 96734		\$35.12	
11-000-262-490-DW-0840A- 5357/COMMISSIONER OF LWD 60 160.00License Renewal - MS 08/26/2022 C	96735 23-0420		11-000-262-610-DW-0620C	1252/CAPITAL SUPPLY *	60	490.57 Inv. 790358	08/26/2022 C
Total For Check Number 96736 8718/EMP INC. * 60 3,900.001m. 2022-320 08/26/2022 C 23-0363 11-000-261-42/0-DW-0750 -			Total For Check Number	r 96735		\$490.57	
96737 23-0454	96736 23-0492		11-000-262-490-DW-0640A	5357/COMMISSIONER OF LWD	60	160.00 License Renewal - MS	08/26/2022 C
1-00-263-42D-W-0720A - 8718/EMP INC. 60 2,300.00 inv. 2022-319 08/26/2022 C 2-1493 30-002-401-460-H3-0001 - 8718/EMP INC. 60 6,800.00 inv. 2022-318 08/26/2022 C 3-1000.00 3			Total For Check Number	r 96736	-	\$160.00	
22-1493 30-002-401-450-HS-0001 8718/EMP INC. 60 6,800.00 lnv, 2022-318 08/26/2022 C Total For Check Number 96738 11-000-221-500-CL 917/GRACENOTE'S LLC 60 427.50 lnv, 18ceer 08/26/2022 C Total For Check Number 96738 5427.50 3,950.92 lnvs 9340872887, 9366023423 08/26/2022 C Total For Check Number 96739 3,950.92 lnvs 9340872887, 9366023423 08/26/2022 C Total For Check Number 96740 3,950.92 lnvs 9340872887, 9366023423 08/26/2022 C Total For Check Number 96740 880.08 lnv, DATMN0001076 08/26/2022 C Total For Check Number 96740 880.08 lnv, DATMN0001076 08/26/2022 C 23-0300 11-000-262-610-DW-0620C - 2069/HOME DEPOT USA, INC 60 110.796035 3225 3191 4384 6/28/22 08/26/2022 C 23-0300 11-000-262-610-DW-0620C - 2069/HOME DEPOT USA, INC 60 270.106035 3225 3191 4384 6/28/22 08/26/2022 C 23-0300 11-190-100-500-BC - 9128/KAMI 60 99.00 lnv, 221301 08/26/2022 C Total For Check Number 96742 899.00 11-190-100-500-BC - 9128/KAMI 60 99.00 lnv, 221301 08/26/2022 C Total For Check Number 96743 899.00 10-200-263-809-DW-0550 - 8728/KJ, IMOTOR VEHICLE 60 50.00 Vehicle Plate #P352S1 08/26/2022 C Total For Check Number 96743 8728/KJ, IMOTOR VEHICLE 60 50.00 Vehicle Plate #P352S1 08/26/2022 C Total For Check Number 96745 850.00 125.00 lnv, 223315 08/26/2022 C FERSONS 11-000-263-899-DW-0660A - 7529/KJ, IMOTOR VEHICLE 60 289.00 lnv, 223315 08/26/2022 C FERSONS 11-000-263-899-DW-0660A - 7529/KJ, IMOTOR VEHICLE 60 289.00 lnv, 223315 08/26/2022 C FERSONS 11-000-263-899-DW-0660A - 7529/KJ, IMOTOR VEHICLE 60 289.00 lnv, 239943 08/26/2022 C FERSONS 11-000-263-899-DW-0660A - 7529/KJ, IMOTOR VEHICLE 60 289.00 lnv, 239943 08/26/2022 C FERSONS 11-000-263-890-DW-0660A - 7529/KJ, IMOTOR VEHICLE 60 289.00 lnv, 239943 08/26/2022 C FERSONS 11-000-263-890-DW-0660A - 7529/KJ, IMOTOR VEHICLE 60 289.00 ln	96737 23-0454		11-000-261-420-DW-0750	8718/EMP INC. *	60	3,900.00 lnv. 2022-320	08/26/2022 C
Total For Check Number 96737 9177/GRACENOTES LLC * 60	23-0363		11-000-263-420-DW-0720A	8718/EMP INC. *	60	2,300.00 lnv. 2022-319	08/26/2022 C
96738 23-0459	22-1493		30-002-401-450-HS-0001	8718/EMP INC. *	60	6,800.00 Inv. 2022-318	08/26/2022 C
Total For Check Number 96738 \$427.50 3,950.92 Invs 9340872887, 9366023423 08/26/2022 C Total For Check Number 96739 \$3,950.92 Invs 9340872887, 9366023423 08/26/2022 C Total For Check Number 96739 \$3,950.92 Invs 9340872887, 9366023423 08/26/2022 C \$3,950.92 Invs 9340872887, 9366023423 08/26/2022 C \$3,950.92 Invs 9340872887, 9366023423 08/26/2022 C Invs 934087287, 93408728 Invs 9340872887, 9366023423 08/26/2022 C Invs 934087287, 93408728 Invs 93408728, 93408728 Invs 934087287, 93408728 Invs 93408728,			Total For Check Number	r 96737	-	\$13,000.00	
12-000-262-732-DW 2005/GRAINGER. INC * 60 3,950.92 lnvs 9340872887, 9366023423 08/26/2022 C Total For Check Number 96740 11-000-240-610-HS-0250A - 7565/HARRIS SCHOOL SOLUTIONS 60 880.08 lnv. DATMN0001076 08/26/2022 C 880.08 10-000-240-610-HS-0250A - 7565/HARRIS SCHOOL SOLUTIONS 60 880.08 lnv. DATMN0001076 08/26/2022 C 880.08 11-000-262-610-DW-0620C - 2059/HOME DEPOT USA, INC 60 270.106035 3225 3191 4384 6/28/22 08/26/2022 C 23-0300 11-000-262-610-DW-0620C - 2059/HOME DEPOT USA, INC 60 270.106035 3225 3191 4384 7/28/22 08/26/2022 C 70.106035 3225 3191 4384 7/28/22 70.106035 3225 3191 4384 7/28/22 70.106035 3225 3191 4384 7/28/22 70.106035 3225 3191 4384 7/28/22 70.106035 3225 3191 4384 7/28/22 70.106035 3225 3191 4384 7/28/22 70.106035 3225 3191 4384 7/28/22 70.106035 3225 3191 4384 7/28/22 70.106035 3225 3191 4384 7/28/22 70.106035 3225 3191 4384 7/28/22 70.106035 3225 3191 4384 7/28/22 70.106035 3	96738 23-0459		11-000-221-500-CI	9177/GRACENOTES LLC *	60		08/26/2022 C
Total For Check Number 96739 \$3,959.92			Total For Check Number	r 96738		\$427.50	
96740 23-0160 11-000-240-610-HS-0250A - 7565/HARRIS SCHOOL SOLUTIONS 60 880.08Inv. DATMN0001076 08/26/2022 C	96739 23-0113		12-000-262-732-DW	2005/GRAINGER. INC *	60	3,950.92 Invs 9340872887, 9366023423	08/26/2022 C
96740 23-0160 11-000-240-610-HS-0250A - 7565/HARRIS SCHOOL SOLUTIONS 60 880.08Inv. DATMN0001076 08/26/2022 C			Total For Check Number	r 96739		\$3,950.92	
96741 23-0300	96740 23-0160				60		08/26/2022 C
96741 23-0300				*			
23-0300			Total For Check Number	96740		\$880.08	
Sababa S	96741 23-0300		11-000-262-610-DW-0620C	2059/HOME DEPOT USA, INC	60	110.796035 3225 3191 4384 6/28/22	08/26/2022 C
96742 23-0419	23-0300		11-000-262-610-DW-0620C	2059/HOME DEPOT USA, INC	60	270.106035 3225 3191 4384 7/28/22	08/26/2022 C
Total For Check Number 96742 \$99.00			Total For Check Number	96741		\$380.89	
96743 22-1234	96742 23-0419		11-190-100-500-BC	9128/KAMI *	60	99.00 Inv. 221301	08/26/2022 C
Total For Check Number 96743 11-000-270-800-DW-O55A 8728/N.J. MOTOR VEHICLE 60 50.00 Vehicle Plate #P352S1 08/26/2022 C COMMISSION			Total For Check Number	96742	-	\$99.00	
96744 23-0478 11-000-270-800-DW-O55A 8728/N.J. MOTOR VEHICLE 60 50.00 Vehicle Plate #P352S1 08/26/2022 C COMMISSION Total For Check Number 96744 \$50.00 96745 23-0453 11-000-263-890-DW-0660A 7529/NJ ASSOC OF DESIGNATED 60 125.00 Inv. 2223315 08/26/2022 C PERSONS Total For Check Number 96745 \$125.00 96746 23-0458 11-000-221-500-Cl 6471/NOTEFLIGHT LLC * 60 269.00 Inv. 599943 08/26/2022 C Total For Check Number 96746 \$269.00 96747 22-1522 11-000-261-420-DW-0750 7934/PDM GROUP * 60 4,373.20 Inv. 34499 08/26/2022 C 22-1518 11-000-261-420-HS-0720B 7934/PDM GROUP * 60 2,184.92 Inv. 34097 08/26/2022 C	96743 22-1234		11-213-100-610-CS-1105A-64-	8534/LEARNING A-Z	60	125.00 lnv. 5739193	08/26/2022 C
COMMISSION Total For Check Number 96744 96745 23-0453 11-000-263-890-DW-0660A- 7529/NJ ASSOC OF DESIGNATED 60 125.00 Inv. 2223315 08/26/2022 C PERSONS Total For Check Number 96745 \$125.00 96746 23-0458 11-000-221-500-Cl 6471/NOTEFLIGHT LLC * 60 269.00 Inv. 599943 08/26/2022 C Total For Check Number 96746 \$269.00 96747 22-1522 11-000-261-420-DW-0750 - 7934/PDM GROUP * 60 4,373.20 Inv. 34499 08/26/2022 C 22-1518 11-000-261-420-HS-0720B- 7934/PDM GROUP * 60 2,184.92 Inv. 34097 08/26/2022 C			Total For Check Number	96743		\$125.00	
Total For Check Number 96744 \$50.00 96745 23-0453 11-000-263-890-DW-0660A- 7529/NJ ASSOC OF DESIGNATED 60 125.00 Inv. 2223315 08/26/2022 C PERSONS Total For Check Number 96745 \$125.00 96746 23-0458 11-000-221-500-Cl 6471/NOTEFLIGHT LLC * 60 269.00 Inv. 599943 08/26/2022 C Total For Check Number 96746 \$269.00 96747 22-1522 11-000-261-420-DW-0750 - 7934/PDM GROUP * 60 4,373.20 Inv. 34499 08/26/2022 C 22-1518 11-000-261-420-HS-0720B- 7934/PDM GROUP * 60 2,184.92 Inv. 34097 08/26/2022 C	96744 23-0478		11-000-270-800-DW-O55A	8728/N.J. MOTOR VEHICLE	60	50.00 Vehicle Plate #P352S1	08/26/2022 C
96745 23-0453				COMMISSION			
PERSONS Total For Check Number 96745 96746 23-0458 11-000-221-500-Cl 6471/NOTEFLIGHT LLC * 60 269.00 lnv. 599943 08/26/2022 C Total For Check Number 96746 96747 22-1522 11-000-261-420-DW-0750 - 7934/PDM GROUP * 60 4,373.20 lnv. 34499 08/26/2022 C 22-1518 11-000-261-420-HS-0720B 7934/PDM GROUP * 60 2,184.92 lnv. 34097 08/26/2022 C			Total For Check Number	96744		\$50.00	
Total For Check Number 96745 \$125.00 96746 23-0458 11-000-221-500-Cl 6471/NOTEFLIGHT LLC * 60 269.00 Inv. 599943 08/26/2022 C Total For Check Number 96746 \$269.00 96747 22-1522 11-000-261-420-DW-0750 - 7934/PDM GROUP * 60 4,373.20 Inv. 34499 08/26/2022 C 22-1518 11-000-261-420-HS-0720B 7934/PDM GROUP * 60 2,184.92 Inv. 34097 08/26/2022 C	96745 23-0453		11-000-263-890-DW-0660A	7529/NJ ASSOC OF DESIGNATED	60	125.00 lnv. 2223315	08/26/2022 C
96746 23-0458 11-000-221-500-CI 6471/NOTEFLIGHT LLC * 60 269.00 lnv. 599943 08/26/2022 C Total For Check Number 96746 \$269.00 96747 22-1522 11-000-261-420-DW-0750 - 7934/PDM GROUP * 60 4,373.20 lnv. 34499 08/26/2022 C 22-1518 11-000-261-420-HS-0720B 7934/PDM GROUP * 60 2,184.92 lnv. 34097 08/26/2022 C				PERSONS			
Total For Check Number 96746 \$269.00 96747 22-1522 11-000-261-420-DW-0750 - 7934/PDM GROUP * 60 4,373.20 Inv. 34499 08/26/2022 C 22-1518 11-000-261-420-HS-0720B- 7934/PDM GROUP * 60 2,184.92 Inv. 34097 08/26/2022 C			Total For Check Number	96745	-	\$125.00	
96747 22-1522	96746 23-0458		11-000-221-500-CI	6471/NOTEFLIGHT LLC *	60	269.00 Inv. 599943	08/26/2022 C
22-1518 11-000-261-420-HS-0720B 7934/PDM GROUP * 60 2,184.92 Inv. 34097 08/26/2022 C			Total For Check Number	96746		\$269.00	
	96747 22-1522		11-000-261-420-DW-0750	7934/PDM GROUP *	60	4,373.20 Inv. 34499	08/26/2022 C
Total For Check Number 96747 \$6,558.12	22-1518		11-000-261-420-HS-0720B	7934/PDM GROUP *	60	2,184.92 Inv. 34097	08/26/2022 C
			Total For Check Number	96747		\$6,558.12	

Mountain Lakes Board of Education Check Register By Check Number

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for Batch 60 and UnPosted Checks: Check Date is from 08/01/2022 to 08/26/2022

Check #	PO#	Invoice Number	Account Number	Vendor No./ Name	Ba- tch	Check Check Amount Description	Check Date	Check Type
NPOSTE	ED CHEC	CKS						
96748	23-0180		11-190-100-610-HS-0240A-B -	5723/QUILL CORPORATION *	60	200.5625920639, 25920662, 26071441	08/26/202	2 C
	23-0372		11-207-100-610-LR-0240	5723/QUILL CORPORATION *	60	202.4126746937, 26751328, 26840393	08/26/2022 C	
			Total For Check Numbe	r 96748		\$402.97		
96749	23-0128		11-000-240-500-BC	2881/READY REFRESH BY NESTLE	60	5.98AC#0015576978 7/13-8/12/22	08/26/2022	2 C
			Total For Check Numbe	r 96749		\$5.98		
96750	23-0144		11-190-100-610-BC-0240A	9170/SCHOOL SPECIALTY, LLC *	60	105.23 Inv. 308104027649	08/26/2022	2 C
			Total For Check Numbe	r 96750		\$105.23		
96751	23-0272		11-190-100-500-TD-0720D	8712/SHI INTERNATIONAL CORP *	60	1,199.03 Inv. B15600653	08/26/2022	2 C
			Total For Check Numbe	r 96751		\$1,199.03		
96752	23-0457		11-000-221-500-CI	7837/SMART MUSIC *	60	2,202.50 Inv. INV-MM6867097	08/26/2022	2 C
			Total For Check Numbe	r 96752		\$2,202.50		
96753	Non A/P Chk		DB20-499- , CR20-101-	9111/SOUND START BABIES	60	19,855.82 July 22 EDI & Tuition Pmts	08/26/2022	2 C
				PROGRAM				
	Non A/P Chk		DB20-499- , CR20-101-	9111/SOUND START BABIES	60	21,509.04 August'22 EDI Pmts	08/26/2022	2 C
				PROGRAM				
			Total For Check Numbe	r 96753		\$41,364.86		
96754	22-1486		11-190-100-610-HS-0240A-F -	3320/TEACHER	60	18.87 Teresa Fiorina	08/26/2022	2 C
			Total For Check Numbe	r 96754		\$18.87		
96755	23-0465		13-423-100-610-SA	3320/TEACHER	60	249.00 Megan McCarthy	08/26/2022	2 C
			Total For Check Numbe	r 96755		\$249.00		
96756	23-0471		13-423-100-610-SA	3320/TEACHER	60	988.10 Judy Hollick	08/26/2022	2 C
			Total For Check Numbe	r 96756		\$988.10		
96757	23-0472		13-423-100-610-SA	3320/TEACHER	60	200.64 Michael Hollick	08/26/2022	2 C
			Total For Check Number	r 96757		\$200.64		
96758	23-0152		11-190-100-610-BC-0240A	8668/THERAPY SHOPPE, INC. *	60	32.48 Inv. 385306	08/26/2022	2C
			Total For Check Number	r 96758		\$32.48		
			Total Un	posted Checks		\$73,320.86		
			Total Oil	hoaren ollecka		\$1 J,J£0.00		

Mountain Lakes Board of Education Check Register By Check Number



for Batch 60 and UnPosted Checks: Check Date is from 08/01/2022 to 08/26/2022

Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	11	\$19,767.34				\$19,767.34
	10	12	\$3,950.92				\$3,950.92
	10	13	\$1,437.74				\$1,437.74
	Fund 10	TOTAL	\$25,156.00				\$25,156.00
	20	20		\$41,364.86			\$41,364.86
	30	30	\$6,800.00				\$6,800.00
	GRAND	TOTAL	\$31,956.00	\$41,364.86	\$0.00	\$0.00	\$73,320.86

* Total Prior Cycle Checks Voided in selected cycle(s): \$0.00

Total Checks from selected cycle(s) voided in the selected cycle(s): \$0.00



	4	
4		

Action	Student ID	School-Program	Start Date	End Date	Tuition	Extra Services
New	NRT22	MLHS	8/31/2022	6/20/2023	\$18,000	
New	NRT23	MLHS	8/31/2022	6/20/2023	\$18,000	
Terminate	216	Lake Drive ESY			\$7,960.00	
Terminate	IR-6	Lake Drive Itinerant			\$680.00	
New	5454	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	670	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	3067	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$2,180.00
New	8051	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	4435	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	9532	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$1,090.00
New	7065	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	1848	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	9560	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	6570	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	2311	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$1,090.00
New	3773	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$3,270.00
New	216	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	9265	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	7115	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	3256	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	9364	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	2741	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	~ ~ ~
New	8285	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	3855	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	3169	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$4,360.00
New	8139	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	7127	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$33,715.00
New	9638	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	Temp-12	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$33,715.00
New	882	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$1,090.00
New	7861	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$1,090.00
New	7319	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$35,895.0
New	7366	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	0047	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$2,180.00
New	Temp-13	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$36,985.0
New	2995	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	6563	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$34,805.00

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New	7391	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	4112	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	4764	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	5642	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	5501	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$33,715.00
New	9707	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$3,270.00
New	5619	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	4194	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$3,270.00
New	8072	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	5407	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	3367	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$33,715.0
New	4501	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$33,715.0
New	2767	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	1511	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	1793	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	Temp-14	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	3046	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	3168	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$33,715.0
New	4424	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$1,090.00
New	6763	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$33,715.0
New	8656	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$33,715.0
New	2949	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	714	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$3,270.00
New	7739	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	9802	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$1,090.00
New	5753	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$34,805.0
New	7337	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	4299	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	2442	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$1,090.00
New	3215	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$35,895.0
New	5275	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	3765	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	8949	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	9693	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	9780	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$34,805.0
New	1977	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	7515	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	7084	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	-

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New	7353	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$38,075.00
New	1611	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	1336	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$16,857.50
New	1402	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$2,180.00
New	4659	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	1251	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	0811	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	\$2,180.00
New	7401	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	5803	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	7338	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	Temp-15	Lake Drive Regular	8/31/22	6/20/23	\$79,600.00	
New	IBL-3	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00	
New	IBN-1	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00	
New	IBO-1	Lake Drive Itinerant	8/31/22	6/20/23	\$3,400.00	
New	IBu-7	Lake Drive Itinerant	8/31/22	6/20/23	\$3,876.00	
New	IBu-6	Lake Drive Itinerant	8/31/22	6/20/23	\$3,876.00	
New	IBu-3	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00	
New	IBu-5	Lake Drive Itinerant	8/31/22	6/20/23	\$7,752.00	
New	IBu-2	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00	
New	IBu-4	Lake Drive Itinerant	8/31/22	6/20/23	\$7,106.00	
New	IBu-1	Lake Drive Itinerant	8/31/22	6/20/23	\$12,920.00	
New	IBY-2	Lake Drive Itinerant	8/31/22	6/20/23	\$19,380.00	
New	IBY-1	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00	
New	ICI-1	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00	
New	ID-1	Lake Drive Itinerant	8/31/22	6/20/23	\$680.00	
New	IFR-12	Lake Drive Itinerant	8/31/22	6/20/23	\$12,920.00	
New	IFR-13	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00	
New	IFR-11	Lake Drive Itinerant	8/31/22	6/20/23	\$3,400.00	
New	IFR-1	Lake Drive Itinerant	8/31/22	6/20/23	\$3,400.00	
New	IFR-9	Lake Drive Itinerant	8/31/22	6/20/23	\$19,380.00	
New	IFR-14	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00	
New	IFR-6	Lake Drive Itinerant	8/31/22	6/20/23	\$12,920.00	
New	IFR-8	Lake Drive Itinerant	8/31/22	6/20/23	\$12,920.00	
New	IFR-15	Lake Drive Itinerant	8/31/22	6/20/23	\$3,400.00	
New	IFR-7	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00	
New	IF-1	Lake Drive Itinerant	8/31/22	6/20/23	\$19,380.00	
New	IFB-1	Lake Drive Itinerant	8/31/22	6/20/23	\$3,400.00	
New	IG-1	Lake Drive Itinerant	8/31/22	6/20/23	\$3,400.00	

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New	IG-6	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IG-5	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IG-2	Lake Drive Itinerant	8/31/22	6/20/23	\$3,400.00
New	IG-3	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	IG-4	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	IGM-1	Lake Drive Itinerant	8/31/22	6/20/23	\$12,920.00
New	IGR-4	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IGR-5	Lake Drive Itinerant	8/31/22	6/20/23	\$12,920.00
New	IGR-1	Lake Drive Itinerant	8/31/22	6/20/23	\$680.00
New	IGR-3	Lake Drive Itinerant	8/31/22	6/20/23	\$850.00
New	IHT-1	Lake Drive Itinerant	8/31/22	6/20/23	\$3,400.00
New	IHam-2	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IHam-1	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IH-1	Lake Drive Itinerant	8/31/22	6/20/23	\$12,920.00
New	IHopeT-1	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	IFR-3	Lake Drive Itinerant	8/31/22	6/20/23	\$680.00
New	IFR-2	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	IFR-4	Lake Drive Itinerant	8/31/22	6/20/23	\$680.00
New	IHR-5	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IJ-6	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	IJ-1	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IJ-2	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IJ-3	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	IJ-5	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IJ-4	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	IK-2	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	IL-1	Lake Drive Itinerant	8/31/22	6/20/23	\$12,920.00
New	IM-1	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	MCVT-1	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	IN-3	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	NPS-1	Lake Drive Itinerant	8/31/22	6/20/23	\$12,920.00
New	INW-6	Lake Drive Itinerant	8/31/22	6/20/23	\$850.00
New	IBL-2	Lake Drive Itinerant	8/31/22	6/20/23	\$680.00
New	IPA-5	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	IPA-7	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IPA-8	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	IPA-9	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IPA-6	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00

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New	IPA-10	Lake Drive Itinerant	8/31/22	6/20/23	\$12,920.00
New	IP-2	Lake Drive Itinerant	8/31/22	6/20/23	\$510.00
New	IP-1	Lake Drive Itinerant	8/31/22	6/20/23	\$340.00
New	IR-14	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IR-2	Lake Drive Itinerant	8/31/22	6/20/23	\$680.00
New	IR-3	Lake Drive Itinerant	8/31/22	6/20/23	\$12,920.00
New	IR-4	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IR-5	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IR-6	Lake Drive Itinerant	8/31/22	6/20/23	\$12,920.00
New	IR-7	Lake Drive Itinerant	8/31/22	6/20/23	\$170.00
New	IR-8	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	IR-9	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	IR-12	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IR-15	Lake Drive Itinerant	8/31/22	6/20/23	\$12,920.00
New	IR-13	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	IRT-3	Lake Drive Itinerant	8/31/22	6/20/23	\$850.00
New	IRT-2	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	ICh-1	Lake Drive Itinerant	8/31/22	6/20/23	\$12,920.00
New	ICh-2	Lake Drive Itinerant	8/31/22	6/20/23	\$12,920.00
New	ICh-3	Lake Drive Itinerant	8/31/22	6/20/23	\$12,920.00
New	ISBB-1	Lake Drive Itinerant	8/31/22	6/20/23	\$680.00
New	IW-3	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IW-1	Lake Drive Itinerant	8/31/22	6/20/23	\$3,400.00
New	IWhT-1	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IWP-2	Lake Drive Itinerant	8/31/22	6/20/23	\$25,840.00
New	PGC-1	Lake Drive Itinerant	8/31/22	6/20/23	\$7,752.00
New	PGC-2	Lake Drive Itinerant	8/31/22	6/20/23	\$7,752.00
New	PGC-3	Lake Drive Itinerant	8/31/22	6/20/23	\$7,752.00
New	PGC-4	Lake Drive Itinerant	8/31/22	6/20/23	\$3,876.00
New	BMTS-1	Lake Drive Itinerant	8/31/22	6/20/23	\$680.00
New	HPC-1	Lake Drive Itinerant	8/31/22	6/20/23	\$15,504.00
New	TEECS-1	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	IS-3	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	IS-4	Lake Drive Itinerant	8/31/22	6/20/23	\$1,700.00
New	INHVR-1	Lake Drive Itinerant	8/31/22	6/20/23	\$6,460.00
New	INHVR-2	Lake Drive Itinerant	8/31/22	6/20/23	\$561.00
New	IHP76	Lake Drive Preschool	8/31/22	6/20/23	\$13,770.00
New	5972	Lake Drive Preschool	8/31/22	6/20/23	0.00

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New	IHP59	Lake Drive Preschool	8/31/22	6/20/23	\$13,770.00	
New	IHP60	Lake Drive Preschool	8/31/22	6/20/23	\$11,430.00	
New	IHP61	Lake Drive Preschool	8/31/22	6/20/23	\$13,770.00	
New	IHP77	Lake Drive Preschool	8/31/22	6/20/23	\$13,770.00	
New	IHP78	Lake Drive Preschool	8/31/22	6/20/23	\$13,770.00	
New	IHP79	Lake Drive Preschool	8/31/22	6/20/23	\$6,890.00	
New	IHP80	Lake Drive Preschool	8/31/22	6/20/23	\$8,270.00	
New	IHP81	Lake Drive Preschool	8/31/22	6/20/23	\$13,770.00	
New	IHP62	Lake Drive Preschool	8/31/22	6/20/23	\$13,770.00	
New	IHP63	Lake Drive Preschool	8/31/22	6/20/23	\$13,770.00	
New	IHP72	Lake Drive Preschool	8/31/22	6/20/23	\$11,430.00	
New	IHP82	Lake Drive Preschool	8/31/22	6/20/23	\$6,890.00	
New	IHP65	Lake Drive Preschool	8/31/22	6/20/23	\$13,770.00	
New	IHP84	Lake Drive Preschool	8/31/22	6/20/23	\$6,890.00	
New	IHP85	Lake Drive Preschool	8/31/22	6/20/23	\$13,770.00	
New	IHP67	Lake Drive Preschool	8/31/22	6/20/23	\$13,770.00	
New	IHP73	Lake Drive Preschool	8/31/22	6/20/23	\$11,430.00	
New	IHP74	Lake Drive Preschool	8/31/22	6/20/23	\$13,770.00	
New	IHP68	Lake Drive Preschool	8/31/22	6/20/23	\$11,430.00	
New	IHP86	Lake Drive Preschool	8/31/22	6/20/23	\$6,890.00	
New	IHP87	Lake Drive Preschool	8/31/22	6/20/23	\$13,770.00	
New	IHP88	Lake Drive Preschool	8/31/22	6/20/23	\$11,430.00	
New	IHP90	Lake Drive Preschool	8/31/22	6/20/23	\$13,770.00	
New	8828	Lake Drive Preschool	8/31/22	6/20/23	0.00	
New	IHP91	Lake Drive Preschool	8/31/22	6/20/23	0.00	
New	IHP75	Lake Drive Preschool	8/31/22	6/20/23	\$11,430.00	
New	IHP70	Lake Drive Preschool	8/31/22	6/20/23	\$13,770.00	
New	IHP89	Lake Drive Preschool	8/31/22	6/20/23	\$11,430.00	
New	IHP71	Lake Drive Preschool	8/31/22	6/20/23	\$11,430.00	
New	IHP92	Lake Drive Preschool	8/31/22	6/20/23	\$13,770.00	
Withdrew	NRT20	Briarcliff Middle School	8/31/2022	6/20/2023	\$14,500.00	
New	NRT21	Briarcliff Middle School	8/31/2022	6/20/2023	\$14,500.00	74

ANASTASCIA LYNN DUFFY

CERTIFIT CATIONS

SPECIAL EDUCATION TEACHER PK-12

Concentration in Deaf and Hard of Hearing

Pennsylvania Certified

K-5 TEACHER OF THE DEAF/STUDENTS WITH DISABILITIES

Awaiting on paperwork to submit to the NJ Department of Education

Praxis - passed

New Jersey Pending

EDUCATION

SAINT JOSEPH'S UNIVERSITY

College of the Arts and Sciences

Masters of Science in Special Education

GPA: 3.3

Philadelphia, PA January 2020

MONTCLAIR STATE UNIVERSITY

College of Humanities and Social Sciences

Bachelor of Arts in Linguistics; Minor in Communication Sciences and Disorders

GPA: 3.329

Montclair, NJ May 2017

PROFESSIONAL EXPERIENCE

SUMMER SCHOOL TEACHER

Seventh and Eighth Grade Self Contained Special Education

Montclair, NJ July 2022- August 2022

- Conducted and taught in person students
- · Created lessons based on students skill levels
- · Created and worked on building social and emotional skills

PARAPROFESSIONAL

Fifth Grade Special Education, Hillside Elementary School

Montclair, NJ April 2021- Present

Parsippany, NJ

- Supported students in both special education and main stream classrooms
- Assisting students with educational needs
- Assisting students with behavioral and emotional needs
- Supporting students in curricular and aesthetic classes

BUILDING SUBSTITUTE

Rockaway Elementary School

· Building floater substitute

- · Conducted and taught in classroom grades kindergarten through fifth
- Taught lessons for both in class and virtual students
- Collaborate with teachers and support staff on lessons and classroom procedures

LONG TERM SUBSTITUTE

Fifth Grade, Rockaway Meadow Elementary School

Parsippany, NJ September 2020- October 2020

October 2020- April 2021

- · Conducted and taught both in person and virtual students
- Simultaneously taught both in class students and students via google meet
- Created lesson plans bases on the Common Core Standards
- Created a safe and healthy environment for the students

STUDENT TEACHER

Preschool, Lake Drive School for the Deaf and Hard of Hearing

Mountain Lakes, NJ September 2019- December 2019

- Created lesson plans based on the Preschool Common Core Standards
- Collaborated with the classroom teacher and classroom paraprofessionals
- · Assessed students academic skills and created IEP's
- · Communicated with students families

PARAPROFESSIONAL

Mountain Lakes, NJ October 2017- June 2020

Lake Drive & Wildwood Elementary School

• Experience working in a classroom setting with deaf and hard of hearing students.

- Experience with working in the mainstream setting with a deaf student.
- · Preforming hearing aid and cochlear implant checks daily.
- Trouble shooting students equipment when the time arises.
- · Assisting students with emotional and behavior disorders.

VETERAN AFFAIRS MEDICAL CENTER

Lyons, NJ

Audiology Center Volunteer

June 2015 – August 2017

- Collaborate with and assist the Audiologists in specified work pertaining to audiological exams, such as refilling the booths and ear tips.
- Accommodate the front desk by communicating with the patients and checking them in.
- Certify incoming hearing aids through the system.
- Observe and assist in the hearing aid repair clinic.

MOUNTAIN LAKES SCHOOL

Mountain Lakes, NJ

November 2016- June 2017

- Volunteer at the Deaf and Hearing Impaired School
- Assists the Audiologist with hearing tests.
 Assists with Visual Reinforcement Audiometry and Conditioned Play Audiometry tests.
- Inspect hearing aids, Cochlear Implants, and FM systems for recalibration.

ADLER APHASIA CENTER

West Orange, NJ

Volunteer

September 2015 – August 2016

- · Assisted members one on one to enhance their communication skills.
- Assisted the members in creating articles for the weekly newsletter.
- Created and formatted the weekly news letter for the center.



Neisa M Maute

Huggle Hounds

September 2017 - May 2019

321 Palmer Rd Denville NJ 07834 973-339-9655 Contact: Beth Moran

Responsibilities:
Sales - took orders for stores
Invoicing
Set up shipping
Customer Service

Empowerment Coaching

2008 - 2013

Own Business - Certified Life Coach

Certified Dave Ramey Financial Coach

Financial and Debt coaching. I helped clients reduce their debt and come up with a plan to save and manage their finances.

Lakeland Polymers, LLC

2001 - 2004

132 Division St Boonton NJ 07005 973-316-9152

Contact: Mike or Dave Maute

Responsibilities:
Set up Quickbooks
Invoicing
Customer Support
Office Management

Volunteer Work:

Roots & Wings 75 Bloomfield Ave Denville NJ 07834 973-453-6668 2002 - 2015

Roots & Wings helps young adults who age out of the Foster Care System. They provide housing, help with schooling, work, life skills and financial literacy. The goal is for their clients to become independent and successful adults.

Responsibilities:
Board Member
Mentor
Financial Education
Fundraising

I K

JULIA STYRNIK

SUMMARY

Over 8 years experience in Financial Operations and 7 years experience in OB/GYN as a Medical Administrator. Excellent organization, communication, and multi-tasking skills in a fast paced team-oriented environment. Experienced in mentoring, training, and supporting off-site and off-shored teams.

EXPERIENCE

Automatic Data Processing (ADP), Florham Park, NJ Issue Resolution Specialist and Reporting Analyst

Nov 2009-Oct 2013

Subject matter expert in Client Billing with expert knowledge of all financial systems and lead contact for all billing / commission / financial issue inquiries. Provide comprehensive training and direction for the off-site Billing teams. Create, maintain, and analyze detailed manual reporting.

- Sole contact for Client Services, Sales, New Business, Sales Operations, and Corporate for all 401k Retirement Services billing related issues
- Manage critical lost revenue for company
- Design, maintain, and produce various financial reports as required by Management such as backlog reports, discounting trend reports, start and special billing reports
- Contribute to critical financial reporting as requested by senior -level divisional management as well as corporate level
- Monitor all financial systems and resolve any anomalies with internal systems related to billing
- Mentor and provide oversight and guidance to Shared Services billing team via hands-on support, training, and direction
- Lead and facilitate on and off-site training to all billing staff members on various billing processes within the Finance department
- Manage the billing and order entry workflow process. Help management determine best use of departmental assets to maximize efficiency. Identify training needs with billing/order entry team and coordinate additional training as needed
- Document and identify all procedural opportunities and ensure productivity for finance
- Work with sales and sales management to research and resolve billing, commissions, pricing, or sales credit discrepancies received in a timely manner

Automatic Data Processing (ADP), Florham Park, NJ Commission Specialist

Jan 2006-Nov 2009

Responsible for timely completion of commission and bonus payments for all Retirement Services Sales Associates. Interacted with sales associates and other ADP associates to research and resolve complex compensation issues.

 Maintain sensitive salary-related information. Create and review deficit reports and maintain all financial controls

JULIA STYRNIK

Commission Specialist (continued)

- Responsible for commission and bonus payments for sales associates. Analyze
 information obtained through several interface systems to determine appropriate course
 of action
- Manually maintain all commission payment tiers for over 250 sales associates, new hires, terminated associates, and process individual commission worksheets with back up for each associate
- Perform monthly audits of sales commission and ensure all billing related Sarbanes
 Oxley controls are in place and being met

Automatic Data Processing (ADP), Florham Park, NJ Billing Specialist

Nov 2005-Jan 2009

Prepare and enter billing data and ensure billing is in compliance with policies and procedures.

- Develop and maintain operating manual for all billing associates including training plans, end user manuals, and reference guides
- Process all manual billing and client checks on a scheduled basis for all Retirement Services clients
- Run billing reports and distribute to internal Accounting departments, set up pricing agreements for Client Billing, process deletes and clear errors, address all clarify cases sent from Client Services and update with resolution

Lifeline Medical Assocaites, Parsippany, NJ Medical Administrator/Patient Liaison

Sept 1998- Nov 2005

Welcome Patients and visitors, answering inquiries, scheduling appointments, maintaining records, and process billing.

- Obtain revenue by recording and updating financial information; recording and collecting patient charges; controlling credit extended to patients; filing, collecting, and expediting third-party claims. Also responsible for updating patient medical record.
- Mentor and train new newly hired employees to ensure successful transition.
- Welcome patients and in person or on the telephone; answering or referring inquiries.
 Assist patients in distress by responding to emergencies. Comfort patients by anticipating patients' anxieties; answering patients' questions
- Maintain patient accounts by obtaining, recording, and updating personal and financial information. Protects patients' rights by maintaining confidentiality of personal and financial information. Responsible for Insurance Pre-certification and Verification.
- Knowledgeable in all office functions such as billing, checking in and checking out patients, processing medical records, pre-certifications and referrals with insurance companies, scheduling appointments and surgeries, and calling in prescriptions.

EDUCATION

Montclair State University, Upper Montclair, NJ

- Graduated Magna cum Laude, Dean's List.
- B.A., Criminal Justice, Concentration: Justice Studies

Soneya N. Amin

PROFESSIONAL SUMMARY

Seeking position in educational field, where I can utilize my professional experience, skills and education.

EXPERIENCE

Instructional Para-Paraprofessional

November 2021-June 2022

- --Worked in autism class with children from kindergarten through second grade.
- --Assisted Homeroom teacher in preparing weekly and monthly individual student curriculum
- Assisted in preparing daily student progress reports in LifEd and behavioral sheet
- Assisted in creating summer programs folder for individual students.

Paraprofessional

April 2019- October 2021

Mountain Lakes School District

- -- Worked in preschool class with children with hard for hearing disability
- -- Worked in Ivy Hall Preschool class as a full time paraprofessional
- -- Worked in middle school as a full time para
- -- Assisted student in supplemental class with homework and assignments.

Substitute Kindergarten Paraprofessional

Nov 2018-Jan 2019

Mt. Tabor Elementary School, Parsippany, NJ

- -- Assist teacher with classroom centers
- -- Preparing daily classroom activities
- -- Managed classroom during lunch and recess
- -- Preparing kid during dismissal
- -- Assist during art and library hours

Noontime Aid

November 2015-June 2018

Mt. Tabor Elementary School, Parsippany, NJ

- -- Managed assigned classroom during lunch and recess
- -- Assist teaches with classroom copying, organizing etc.
- -- Worked with 4th grade math class

Billing and Payroll Coordinator

Converse Consultants - Whippany, NJ

August 2007 - October 2010

- -- Process Vendor invoices in Citrix Advantage Administrator
- -- Generate monthly Accounts Payable invoices for all clients with supporting documentation
- -- Process Timesheet and Expense for all employees in Converse Consultant NJ office
- -- Closely monitor all business expenditures and consolidate costs as applicable
- -- Prepare weekly, monthly expense reports for the project managers
- -- Coordinate all advertising efforts and updating Marketing materials
- -- Prepare Request for Proposals (RFPs) for potential client projects
- -- Work within the marketing group across all Converse locations

Defined Contributions Benefits Analyst

Hewitt Associates - Bridgewater, NJ

Sep 2006 - July 2007

- -- Analyze and interpret business requirements and client provisions
- -- Responsible for the documentation of business processes and functional requirements

- -- Subject matter expert for clients 401(k) ongoing processes
- -- Experience in qualified 401(k) plan administration
- -- Prepare, process and verify 401(k) transactions for client companies
- -- Process and analyze quarterly 401(k) employer match
- -- Administer benefits in compliance with applicable laws and regulation
- -- Review and/or record change orders for systems defects

Mortgage Processor

Valley National Bank - Corporate HQ, Wayne, NJ

Oct 2004 - Aug 2006

- -- Manage pipeline to ensure adherence to company lending and service standards
- -- Prepares mortgage loan file by reviewing loan application; clarifying or obtaining additional information
- -- Obtains mortgage loan documentation by ordering credit report, land survey, building appraisal, title, flood searches and related information.
- -- Keeps information accessible by sorting, organizing, and filing documents
- -- Analyze criteria for Mortgage Eligibility such as Income Verification & Credit Reports
- -- Total Assets Verification
- -- Derive Loan to Value and Debt to Income ratios
- -- Provide Customer Service throughout the mortgage process
- -- Analyze loans based on Fannie Mae and Freddie Mac guidelines
- -- Remain current on company requirements and ensure compliance

Legal Assistant

Casale & Pellegrino, LLC, Parsippany, NJ

May 2003 - Sep 2004

- -- Analyzed Property Title Search
- -- Assisted in preparing legal documents (complaint and summons) for property foreclosure
- -- Conducted Service Procedures for property foreclosure
- -- Assisted Lawyers and Paralegals in everyday work

JOBS, United Nations Project, Dhaka, Bangladesh

Jan 1999 - Sep 1999

- -- Worked within the marketing department in JOBS as a Business Analyst
- -- Analyzed potential entrepreneurs in the handloom and handicraft sector
- -- Conducted product analysis that was used toward winning entrepreneurs with grants from the United Nations

Intern -- Standard Chartered Bank - Dhaka, Bangladesh

Apr 1998 - Sep 1998

- -- Worked in the Corporate Marketing Division as an Internee
- -- Assisted the Marketing Relationship Manager with creating various high profile client presentation documents
- -- Reorganized and streamlined the corporate clients database
- -- Analyzed the quality of products and services for corporate clients as well as assisted the managers in formulating recommendations

COMPUTER SKILLS

MS Word, MS Excel, MS Power Point, Corel Word Perfect,
Proficient in Hewitt Associate's Defined Contribution TBA platform
Proficient in IBM Mainframe workbench platform
File Maker -- Mortgage Software: Integra, Zeus & CDP
Publisher – Advertising software
Citrix Invoicing Administrator
Timekeeper Advantage Administrator

EDUCATION

North South University, Bangladesh Bachelor of Science; Dec 1998

Major: Marketing GPA - 3.76

Asian Institute of Technology (AIT), Thailand MBA; Dec 2000

Major: Management GPA - 3.4