

Mountain Lakes Board of Education

Check Register By Check Number

1

for Batches 0,50 and UnPosted Checks : Check Date is from 06/01/2022 to 06/16/2022

Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Batch	Check Amount	Check Description	Check Date	Check Type
UNPOSTED CHECKS								
96404 22-0416		11-000-240-610-HS-0250A- -	6913/ABLE SHRED BUSINESS PRODUCTS LLC *	0	75.00	Inv. 2491-52	06/13/2022	C
Total For Check Number 96404					\$75.00			
96405 22-0800		11-000-262-420-DW-0620A- -	6086/ACCESS INC. *	0	1,050.81	Invs. 9365643, 9418348	06/13/2022	C
22-0800		11-000-262-420-LR-0720A- -	6086/ACCESS INC. *	0	350.27	Invs. 9365643, 9418348	06/13/2022	C
Total For Check Number 96405					\$1,401.08			
96406 22-1345		11-000-240-610-HS-0250A- -	6373/ACCURATE LABEL DESIGNS *	0	224.95	Inv. 172175	06/13/2022	C
Total For Check Number 96406					\$224.95			
96407 22-1109		11-207-100-340-LR- - -	9224/AMERICAN EDUCATIONAL CONSULTANTS *	0	10,611.00	Final less \$1k Retainage	06/13/2022	C
Total For Check Number 96407					\$10,611.00			
96408 22-0418		11-000-262-610-DW-0620C- -	1123/ANCHOR ACE HARDWARE *	0	303.74	May Invoices	06/13/2022	C
Total For Check Number 96408					\$303.74			
96409 22-0354		11-000-261-420-BC-0720B- -	5261/ARROW ELEVATOR INC. *	0	197.50	Inv. 106845 Jun'22	06/13/2022	C
22-0354		11-000-261-420-WW-0720B- -	5261/ARROW ELEVATOR INC. *	0	197.50	Inv. 106845	06/13/2022	C
Total For Check Number 96409					\$395.00			
96410 22-0330		11-000-100-566-CS-0870F- -	5202/BANYAN SCHOOL *	0	3,949.00	M.J. 6/22; Credit (4) days	06/13/2022	C
Total For Check Number 96410					\$3,949.00			
96411 22-0707		11-000-100-566-CS-0870F- -	9187/BARNSTABLE ACADEMY	0	4,965.00	Jun'22	06/13/2022	C
Total For Check Number 96411					\$4,965.00			
96412 22-0019		11-190-100-500-LR-0720C- -	8745/CABLEVISION LIGHTPATH, INC. *	0	1,462.28	Inv. 100789361	06/13/2022	C
22-0019		11-190-100-500-TD-0720D- -	8745/CABLEVISION LIGHTPATH, INC. *	0	4,386.83	Inv. 100789361 5/1-5/31/22	06/13/2022	C
Total For Check Number 96412					\$5,849.11			
96413 22-0326		11-000-100-566-CS-0870F- -	8377/CELEBRATE THE CHILDREN *	0	2,700.00	Inv. 2206070 Jun'22	06/13/2022	C
22-0328		11-000-100-566-CS-0870F- -	8377/CELEBRATE THE CHILDREN *	0	2,700.00	Inv. 2206069 Jun'22	06/13/2022	C
22-0326		20-250-100-300-CS- - -	8377/CELEBRATE THE CHILDREN *	0	7,416.00	Inv. 2206070 Jun'22	06/13/2022	C
22-0328		20-250-100-300-CS- - -	8377/CELEBRATE THE CHILDREN *	0	7,416.00	Inv. 2206069 Jun'22	06/13/2022	C
Total For Check Number 96413					\$20,232.00			
96414 22-1360		11-402-100-890-HS-1020A-21-	9110/COACH	0	104.00	Christopher Infante	06/13/2022	C
Total For Check Number 96414					\$104.00			
96415 22-0363		11-000-100-566-CS-0870F- -	8376/CORNERSTONE DAY SCHOOL,	0	8,576.61	Inv. 1031366 Jun'22	06/13/2022	C

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UNPOSTED CHECKS								
96415			LLC *					
96415	22-0363	11-000-100-566-CS-0870F- -	8376/CORNERSTONE DAY SCHOOL, LLC *	0	1.00	Bal. Inv. 1031062	06/13/2022	C
Total For Check Number 96415					\$8,577.61			
96416	22-0030	11-000-230-590-AD-0130S- -	5595/DAILY RECORD *	ADS 0	13.26	Order #0005110983	06/13/2022	C
	22-0030	11-000-230-590-AD-0130S- -	5595/DAILY RECORD *	ADS 0	125.48	Order #0005274121	06/13/2022	C
	22-0030	11-000-230-590-AD-0130S- -	5595/DAILY RECORD *	ADS 0	46.70	Order #0005282618	06/13/2022	C
Total For Check Number 96416					\$185.44			
96417	22-0002	11-000-291-270-DW-0820C- -	4676/DELTA DENTAL OF N J *	0	22,313.17	Dental Ins. - May'22	06/13/2022	C
	22-0002	11-000-291-270-LR-0820A- -	4676/DELTA DENTAL OF N J *	0	6,664.98	Dental Ins. - May'22	06/13/2022	C
Total For Check Number 96417					\$28,978.15			
96418	22-1390	20-223-200-329-CS- - -	2500/EDUCATIONAL SVCS COMM-MORRIS *	0	1,573.00	Bal Inv. 202201862	06/13/2022	C
	22-1390	20-223-200-329-CS- - -	2500/EDUCATIONAL SVCS COMM-MORRIS *	0	5,992.00	Inv. 202202091	06/13/2022	C
	22-0895	20-250-200-300-CS- - -	2500/EDUCATIONAL SVCS COMM-MORRIS *	0	8,271.00	Inv. 202201862	06/13/2022	C
Total For Check Number 96418					\$15,836.00			
96419	22-1209	11-000-230-590-AD-0130S- -	9242/ENROLLHAND INC *	0	1,100.00	Inv. 25144 6/18-7/17/22	06/13/2022	C
Total For Check Number 96419					\$1,100.00			
96420	22-0365	11-000-100-566-CS-0870F- -	9175/GLENVIEW ACADEMY *	0	7,883.20	GL29461, CM GL26193	06/13/2022	C
	22-0365	11-000-100-566-CS-0870F- -	9175/GLENVIEW ACADEMY *	0	5,518.24	GL29511	06/13/2022	C
Total For Check Number 96420					\$13,401.44			
96421	22-1061	11-000-213-330-CS-0431A- -	9209/HAND OVER HAND LLC *	0	8,283.75	Inv. 4887509	06/13/2022	C
Total For Check Number 96421					\$8,283.75			
96422	22-0778	11-000-262-610-DW-0620C- -	2059/HOME DEPOT USA, INC	0	231.06	6035 3225 3191 4384 May	06/13/2022	C
Total For Check Number 96422					\$231.06			
96423	22-0364	11-000-100-566-CS-0870F- -	8758/HUNTERDON PREPARATORY SCHOOL	0	3,500.35	#346006012022.22-0364	06/13/2022	C
Total For Check Number 96423					\$3,500.35			
96424	22-0016	11-000-262-622-BC-0640B- -	2181/J C P & L *	0	2,612.27	4/28-5/26	06/13/2022	C
	22-0016	11-000-262-622-HS-0640B- -	2181/J C P & L *	0	6,049.15	4/28-5/26	06/13/2022	C
	22-0016	11-000-262-622-HS-0640B- -	2181/J C P & L *	0	221.72	4/20-5/19 Street Lighting	06/13/2022	C
	22-0016	11-000-262-622-LR-0640B- -	2181/J C P & L *	0	1,489.72	3/23-5/23	06/13/2022	C
	22-0016	11-000-262-622-WW-0640B- -	2181/J C P & L *	0	4,428.15	4/28-5/26	06/13/2022	C
	22-0016	11-000-262-622-WW-0640B- -	2181/J C P & L *	0	1,981.73	3/30-4/27, 4/28-5/26	06/13/2022	C

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UNPOSTED CHECKS								
Total For Check Number 96424						\$16,782.74		
96425	22-1361	11-402-100-890-HS-1020A-21-	8926/JOEL STEIN *	0	222.00	Inv. 2018-700	06/13/2022	C
Total For Check Number 96425						\$222.00		
96426	22-0947	11-000-263-420-DW-0720A- -	6240/KENVIL POWER MOWER *	0	119.50	Inv. 204462	06/13/2022	C
Total For Check Number 96426						\$119.50		
96427	22-0883	11-401-100-500-HS- - -	8791/KRISTA SWEER	0	200.00	Accompanist Fee, 12/16/21	06/13/2022	C
	22-0883	11-401-100-500-HS- - -	8791/KRISTA SWEER	0	200.00	Accompanist Fee, 5/19/22	06/13/2022	C
Total For Check Number 96427						\$400.00		
96428	22-1368	11-000-261-420-DW-0750 - -	9199/LEW CORPORATION *	0	519.00	Inv. 137977	06/13/2022	C
Total For Check Number 96428						\$519.00		
96429	22-1367	20-086-100-610-WW- - -	8067/MAIL BOXES & MORE	0	1,795.80	Inv. 63165	06/13/2022	C
Total For Check Number 96429						\$1,795.80		
96430	22-1307	11-402-100-890-HS-1020A-21-	8398/MCSSADA	0	550.00	Inv. 1102501	06/13/2022	C
Total For Check Number 96430						\$550.00		
96431	22-1375	11-000-213-330-LR-0430A- -	7334/MED-EL CORPORATION	0	1,750.00	Inv. PSI410493	06/13/2022	C
Total For Check Number 96431						\$1,750.00		
96432	22-0777	11-190-100-500-BC- - -	6636/MONETTI PIANO *	0	200.00	Inv. 050922	06/13/2022	C
Total For Check Number 96432						\$200.00		
96433	22-0605	11-000-100-566-CS-0870F- -	8891/MONTVILLE TWP BOARD OF EDUCATION *	0	4,720.00	Jun'22	06/13/2022	C
Total For Check Number 96433						\$4,720.00		
96434	22-1241	11-000-263-420-DW-0720A- -	9052/MOORE CONTROL EXTERMINATING CO *	0	229.80	Jun Invs 76699,76700,76701	06/13/2022	C
Total For Check Number 96434						\$229.80		
96435	22-1095	11-000-100-563-DW-0870A- -	6027/MORRIS COUNTY VOCATIONAL SCHOOL DIST. *	0	8,191.20	Inv. 2V0576 Jun'22	06/13/2022	C
	22-1095	11-000-100-563-LR-0870A- -	6027/MORRIS COUNTY VOCATIONAL SCHOOL DIST. *	0	2,917.20	Inv. 2V0576 Jun'22	06/13/2022	C
Total For Check Number 96435						\$11,108.40		
96436	22-0027	11-000-230-530-AD-0130U- -	6706/OPTIMUM	0	19.00	#07876-413447-01-1 5/15-6/14	06/13/2022	C
	22-0027	11-000-230-530-AD-0130U- -	6706/OPTIMUM	0	45.95	#07876-413649-01-3 5/22-6/21	06/13/2022	C
	22-0027	11-000-230-530-AD-0130U- -	6706/OPTIMUM	0	94.90	#07876-413365-01-5 5/15-6/14	06/13/2022	C
	22-0027	11-000-230-530-LR-0130U- -	6706/OPTIMUM	0	34.95	#07876-414014-01-7 5/8-6/7	06/13/2022	C
Total For Check Number 96436						\$194.80		
96437	22-1152	11-000-262-420-AD-0720C- -	4835/PITNEY BOWES INC/TERM	0	526.41	Inv. 3315744693 3/30-6/29/22	06/13/2022	C

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05/01/2022

Check #	PO #	Invoice Number	Account Number	Vendor No./ Name	Batch	Check Amount	Check Description	Check Date	Check Type
UNPOSTED CHECKS									
96437				RENTAL					
Total For Check Number 96437						\$526.41			
96438	22-0896		11-000-263-890-DW-0660A- -	9019/PODS	0	279.00	Inv. PODS000713677	06/13/2022	C
	22-0896		11-000-263-890-DW-0660A- -	9019/PODS	0	279.00	Inv. PODS001014307	06/13/2022	C
Total For Check Number 96438						\$558.00			
96439	22-0691		11-000-100-566-CS-0870F- -	9005/SAGE DAY SCHOOLS	0	4,067.47	Inv 14451 Jun'22	06/13/2022	C
Total For Check Number 96439						\$4,067.47			
96440	22-0537		11-190-100-610-WW-0240A-P -	9170/SCHOOL SPECIALTY, LLC *	0	8.01	#208129717670, #208130017058	06/13/2022	C
Total For Check Number 96440						\$8.01			
96441	22-0324		20-250-100-300-CS- - -	8496/SHEPARD SCHOOL *	0	6,104.80	Inv. 114567 May'22	06/13/2022	C
	22-0324		20-250-100-300-CS- - -	8496/SHEPARD SCHOOL *	0	4,578.60	Inv. 114628 Jun'22	06/13/2022	C
Total For Check Number 96441						\$10,683.40			
96442	22-1306		11-190-100-610-HS-0240A-F -	9253/SHOP RITE	0	332.11	Customer ID 149902-May	06/13/2022	C
Total For Check Number 96442						\$332.11			
96443	22-1346		11-000-240-610-WW-0250A- -	7945/STAPLES ADVANTAGE	0	646.56	Order 7356755578	06/13/2022	C
Total For Check Number 96443						\$646.56			
96444	22-1181		11-190-100-500-TD-0720C- -	9239/T-MOBILE *	0	120.00	AC#977316580	06/13/2022	C
Total For Check Number 96444						\$120.00			
96445	22-0989		30-002-401-450-HS-0001 - -	9132/THE GILLESPIE GROUP *	0	67,864.50	Inv. 13385	06/13/2022	C
Total For Check Number 96445						\$67,864.50			
96446	22-0018		11-000-262-622-HS-0640B- -	8054/TIOGA SOLAR MORRIS COUNTY 1, LLC *	0	2,209.30	May'22	06/13/2022	C
Total For Check Number 96446						\$2,209.30			
96447	22-1350		11-000-240-610-BC-0250A- -	7754/UNITED BUSINESS SYSTEMS	0	110.00	Inv. 503647	06/13/2022	C
Total For Check Number 96447						\$110.00			
96448	22-1395		11-000-261-420-DW-0750 - -	6912/UNITED FIRE PROTECTION *	0	860.00	Inv. 267019	06/13/2022	C
Total For Check Number 96448						\$860.00			
96449	22-1011		10-000-100-560- - - -	8947/UNITY CHARTER SCHOOL *	0	1,322.00	May'22	06/13/2022	C
Total For Check Number 96449						\$1,322.00			
96450	22-1046		11-000-230-530-AD-0130U- -	9144/VERIZON	0	663.84	356-779-984-0001-81 Jun'22	06/13/2022	C
	22-1046		11-000-230-530-AD-0130U- -	9144/VERIZON	0	-74.45	Bal Trsf fr Another Acct	06/13/2022	C
Total For Check Number 96450						\$589.39			
96451	22-1163		11-190-100-500-TD-0720C- -	9188/VERIZON	0	1,429.82	Inv. Z8217365	06/13/2022	C
Total For Check Number 96451						\$1,429.82			

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05/01/2022

for Batches 0,50 and UnPosted Checks : Check Date is from 06/01/2022 to 06/16/2022

Check #	PO #	Invoice Number	Account Number	Vendor No./ Name	Batch	Check Amount	Check Description	Check Date	Check Type
UNPOSTED CHECKS									
96452	22-0032		11-000-230-530-CS-0130U- -	4483/VERIZON WIRELESS *	0	35.01	AC882304441 Apr 20-May 19	06/13/2022	C
Total For Check Number 96452						\$35.01			
96453	22-0033		11-219-100-530-LI-0641 - -	7983/VERIZON WIRELESS (LI)	0	99.18	AC 482266659 May-Jun 1	06/13/2022	C
Total For Check Number 96453						\$99.18			
96454	22-1338		11-000-218-610-HS-0250A-G -	6480/W.B. MASON CO., INC. *	0	2,089.80	Invs 229879601, 229910928	06/13/2022	C
	22-1338		11-190-100-610-HS-0240A-U -	6480/W.B. MASON CO., INC. *	0	900.00	Inv. 229879601, 229910928	06/13/2022	C
Total For Check Number 96454						\$2,989.80			
96455	22-1418		11-190-100-610-HS-0240A-F -	8624/ACME *	50	196.19	Receipts 3/30 - 5/25/22	06/16/2022	C
Total For Check Number 96455						\$196.19			
96456	22-1397		11-000-261-420-DW-0750 - -	1068/ADAMS FIRE PROTECTION INC. *	50	84.23	Inv. 0012195	06/16/2022	C
Total For Check Number 96456						\$84.23			
96457	22-0008		11-000-230-339-AD-0120D- -	7916/BAKER TILLY VANTAGEN, LLC	50	224.39	Inv. 43235 May'22	06/16/2022	C
Total For Check Number 96457						\$224.39			
96458	22-1236		11-000-100-566-CS-0870F- -	9187/BARNSTABLE ACADEMY	50	4,710.00	Add'l Math Class AL	06/16/2022	C
Total For Check Number 96458						\$4,710.00			
96459	22-1383		11-000-218-890-HS-0250D-BD-	9258/COLLEGE GUIDANCE NETWORK	50	2,520.00	Inv. 1011	06/16/2022	C
Total For Check Number 96459						\$2,520.00			
96460	Non A/P Chk		DB10-499- , CR10-101-	9265/JOHN S CORNWELL	50	100.00	Overpayment-Preschool	06/16/2022	C
Total For Check Number 96460						\$100.00			
96461	22-1356		11-402-100-890-HS-1020A-21-	8398/MCSSADA	50	546.00	Inv. 1222856	06/16/2022	C
Total For Check Number 96461						\$546.00			
96462	22-1151		11-000-270-511-DW-0520A- -	8993/O'DOWD TRANSPORTATION	50	8,989.00	May'22	06/16/2022	C
	22-1399		11-000-270-512-DW-0520E- -	8993/O'DOWD TRANSPORTATION	50	6,290.00	May'22 (12) Athletic Trips	06/16/2022	C
	22-1151		11-000-270-514-DW- - -	8993/O'DOWD TRANSPORTATION	50	5,250.00	May'22 Vo-Tech	06/16/2022	C
Total For Check Number 96462						\$20,529.00			
96463	22-1105		11-190-100-320-DW-0120A- -	6766/SAGE THRIVE INC *	50	4,913.00	Inv. 1775 May'22	06/16/2022	C
	22-1105		20-485-200-300-DW- - -	6766/SAGE THRIVE INC *	50	4,722.00	Inv. 1775 May'22	06/16/2022	C
Total For Check Number 96463						\$9,635.00			
96464	Non A/P Chk		DB20-499- , CR20-101-	9111/SOUND START BABIES PROGRAM	50	35,170.03	May'22 EDI, Reg, & Tuition	06/16/2022	C
Total For Check Number 96464						\$35,170.03			

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05/01/2022

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Total Unposted Checks

\$334,961.52

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05/01/2022

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Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	10	\$1,322.00	\$100.00			\$1,422.00
	10	11	\$182,635.79				\$182,635.79
	Fund 10	TOTAL	\$183,957.79	\$100.00			\$184,057.79
	20	20	\$47,869.20	\$35,170.03			\$83,039.23
	30	30	\$67,864.50				\$67,864.50
	GRAND	TOTAL	\$299,691.49	\$35,270.03	\$0.00	\$0.00	\$334,961.52

* Total Prior Cycle Checks Voided in selected cycle(s): \$0.00
Total Checks from selected cycle(s) voided in the selected cycle(s): \$0.00

*District, Charter School and Renaissance School Project Comprehensive Equity Plan
Needs Assessment*

Directions:

Indicate compliance by yes or no. If non-compliant, list the name of the school(s) not in compliance; specific areas identified as non-compliant **must** be addressed on the Comprehensive Equity Plan forms.

Table 1: Needs Assessment, Board Responsibility

I. Board Responsibility	Compliant (Yes or No)	Documentation or evidence to substantiate compliance must include board policy title, number and date of adoption and or revision.	List name of noncompliant school(s) in the district
NJAC 6A:7-1.7; Title VII, Civil Rights Act of 1964; Section 504, Rehabilitation Act of 1973; N.J.S.A. 10:5, Title IX; U.S. Supreme Court, 1982; Plyler v. Doe; N.J.A.C. 6A:15-1.7; Castañeda v. Pickard A. Adopt or re-adopt written equality and equity policies, requiring the following:			
1. Equality and Equity in School and Classroom Practices, that shall, as a minimum, do the following: a. Identify and address all forms of prejudice and discrimination in all district, charter and renaissance school project programs, practices, curricula, instructional materials and assessments.	Yes	Policy 2260 - Affirmative Action Program for School and Classroom Practices (January 19, 2021)	

b. Ensure equal access to all schools, facilities, programs, activities, and benefits for all students, regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability or socioeconomic status.	Yes	Policy 2260 - Affirmative Action Program for School and Classroom Practices (January 19, 2021)	
c. Provide equitable treatment for pregnant and married students	Yes	Policy 5752 - Marital Status and Pregnancy (January 19, 2021)	
d. Prohibit or eliminate all forms of harassment, including sexual harassment, intimidation and bullying. (P.L.2010,c122).	Yes	Policy 3362 - Sexual Harassment (January 19, 2021) Policy 5512 - Harassment, Intimidation, and Bullying (January 19, 2021)	
2. Equality in Employment and Contract Practices for all persons, regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability or socioeconomic status.	Yes	Policy 1530 - Equal Employment Opportunities (January 19, 2021) Policy 1550 - Affirmative Action Program for Employment and Contract Practices (January 19, 2021)	
3. The appointment of an Affirmative Action Officer (AAO) who can also serve as, or coordinate with, the district, charter and renaissance school	Yes	Policy 1140 - Affirmative Action Program (January 19, 2021)	

<p>project school's Section 504 Officer and/or the district, charter and renaissance school project's Title IX Coordinator.</p>			
<p>4. Provide staff development to ensure that all equity requirements are in compliance with N.J.A.C. 6A:7-1.6.</p>	<p>No</p>	<p>Policy 1140 - Affirmative Action Program (January 19, 2021)</p>	<p>District</p>
<p>B. Authorize the Affirmative Action Officer team to develop a Needs Assessment and a Comprehensive Equity Plan, implement the plan over a three-year period of time, submit an annual Statement of Assurance of its implementation and progress, and complete the District Performance Review in the NJQSAC. Charter schools will report annual progress in the Charter School Annual Report.</p>	<p>Yes</p>	<p>Policy 1523 - Comprehensive Equity Plan (January 19, 2021)</p>	
<p>C. Collect and analyze Annual Yearly Progress (Progress Targets) data for underperforming subgroups disaggregated by gender, race, ethnicity, limited English proficiency, special education, migrant status, date of enrollment, student suspension, expulsion, child study team referrals; Pre-K-12 promotion/retention data; Pre-K-12 completion rates and re-</p>	<p>Yes</p>		

<p>examination and re-evaluation of classification and placement of students in special education programs if there is over representation within certain groups; staffing practices; quality of program data; and stakeholder satisfaction data. Identify any school-level underperforming subgroups on Annual Yearly Progress (Progress Targets) reports for state assessments.</p>			
<p>D. Adopt the Comprehensive Equity Plan (CEP) by board resolution, and facilitate and support implementation of the CEP, by undertaking or authorizing the following actions:</p>	<p>Yes</p>	<p>Policy 1523 - Comprehensive Equity Plan (January 19, 2021) Policy 1140 - Affirmative Action Program (January 19, 2021)</p>	
<p>1. Inform the school community the Board's policies prohibiting bias, harassment, discrimination and segregation; and ensuring equality in educational programs.</p>	<p>Yes</p>	<p>Policy 1140 - Affirmative Action Program (January 19, 2021)</p>	
<p>2. Define the responsibilities of the AAO (Affirmative Action Officer/504 Officer, and/or Title IX Coordinator); require that the AAO be a certificated staff person; and, train the AAO to handle the district,</p>	<p>Yes</p>	<p>Policy 1140 - Affirmative Action Program (January 19, 2021)</p>	

charter and renaissance school projects equity' responsibilities.			
3. Inform students, staff and the community of the name, office address, and phone number of the district, charter and renaissance school project's AAO, and publicize the location and availability of the district, charter and renaissance school project's CEP, policy(ies), grievance procedures and annual reports.	No	Policy 1140 - Affirmative Action Program (January 19, 2021)	District
4. Investigate and resolve discrimination complaints, grievances and incidents between students and teachers or among students, based on race, national origin, sexual orientation, gender, religion, English proficiency, housing status, socio-economic status or disability.	Yes	Policy 1140 - Affirmative Action Program (January 19, 2021)	
5. Report on progress made in meeting the adequate yearly targets (as set by the Department of Education) for closing the achievement gap.	Yes		

6. Authorize the AAO to conduct yearly equity training for all staff.	Yes	Policy 1140 - Affirmative Action Program (January 19, 2021)	
E. A county vocational school district shall admit resident students based on board-approved policies and procedures that ensure equity and access for enrollment that shall be posted on the school district, charter and renaissance school project's district's website. N.J.A.C. 6A:19-2.3(b), Career and Technical Education Programs and Standards.	Yes	(For County Vocational School Districts Only)	

Table 2: Needs Assessment, Staff Development and Classroom Practices

II. Staff Development And Training • N.J.A.C. 6A:7-1.6 & N.J.S.A. 10:5	Compliant (Yes or No)	Documentation or Evidence to Substantiate Compliance must include Board policy title, number and date of adoption and/or revision.	List name of noncompliant school(s) in the district
A. Provide staff development, which will be open to parents and community members, to identify and resolve problems associated with the student achievement gap and other inequities arising from prejudice regardless of race, creed, color, national origin, ancestry, age, marital status, affectional	No	Policy 1140 - Affirmative Action Program (January 19, 2021)	District

or sexual orientation, gender, religion, disability, housing status or socioeconomic status every school year , as follows:			
1. To all certificated (administrative and professional) staff.		Policy 3240 - Professional Development for Teachers and School Leaders (January 19, 2021)	
2. To all non-certificated (non-professional) staff.		Policy 3240 - Professional Development for Teachers and School Leaders (January 19, 2021)	

Table 3: Needs Assessment, School and Classroom Practices

III.School and Classroom Practices	Compliant (Yes or No)	Documentation or Evidence to Substantiate Compliance must include Board policy title, number and date of adoption and/or revision.	List name of noncompliant school(s) in the district
<p>A. Equality and Equity in Curriculum</p> <ul style="list-style-type: none"> ● N.J.A.C. 6A:7-1.7(b); Section 504, Rehabilitation Act of 1973; N.J.S.A. 10:5; Title IX, Education Amendments of 1972, U.S. Supreme Court, 1982; Plyler v. Doe; N.J.A.C. 6A:15-1.7; Castañeda v. Pickard <p>1. Ensure that the district, charter school or renaissance school project’s curriculum and instruction are aligned to the State’s Core Curriculum Content Standards and addresses the elimination of discrimination and the achievement gap, as identified by underperforming school-level AYP (Progress Targets profiles) for State assessment, by providing equity in educational programs and by providing opportunities for students to interact positively with others regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability, immigration status, English proficiency, housing status or socioeconomic status. Areas covered include, but are not limited to, the following:</p>	<p>Yes</p>	<p><u>Policy 2260: Affirmative Action Program for School and Classroom Practices</u> (January 19,2021)</p>	
<p>a. School climate and culture, safe and positive learning environment.</p>	<p>Yes</p>	<p><u>Policy 5512 - Harassment, Intimidation, and Bullying</u> (January 19, 2021)</p>	

b. Courses of study, including Physical Education	Yes	<u>Policy 2260: Affirmative Action Program for School and Classroom Practices</u> (January 19,2021)	
c. Library materials/Instructional materials and strategies	No	<u>Policy 2260: Affirmative Action Program for School and Classroom Practices</u> (January 19,2021) <u>Policy & Regulation 2361 – Acceptable Use of Computer Networks/Computers and Resources</u> (January 19, 2021) <u>Policy 2510 – Adoption of Textbooks,</u> (January 19, 2021) <u>Policy & Regulation 5750 – Equal Educational Opportunity</u> (January 19, 2021)	District
d. Technology/software and audio-visual materials	Yes	<u>Policy 2360 – Use of Technology</u> (January 19, 2021) <u>Policy & Regulation 2361 – Acceptable Use of Computer Networks/Computers and Resources</u> (January 19, 2021) <u>Policy & Regulation 5750 – Equal Educational Opportunity</u> (January 19, 2021)	
e. Guidance and counseling, including harassment, intimidation and bullying, sexual harassment, & grievance procedures	Yes	<u>Policy 5512 - Harassment, Intimidation, and Bullying</u> (January 19, 2021)	
f. Extra-curricular programs and activities	No	<u>Policy 1523 – Comprehensive Equity Plan,</u> (January 19, 2021) <u>Policy & Regulation 2430 – Extra-Curricular Activities,</u> (January 19, 2021)	District

		<p><u>Policy & Regulation 5750 – Equal Educational Opportunity (January 19, 2021)</u></p> <p>Curriculum Guides & Instructional Alignments</p>	
g. Tests and other assessments	Yes	<p><u>Policy 2260: Affirmative Action Program for School and Classroom Practices (January 19,2021)</u></p> <p><u>Policy 2610 – Educational Program Evaluation, (January 19,2021)</u></p> <p><u>Policy 2622 – Student Assessment, (January 19, 2021)</u></p> <p><u>Policy 2624 – Grading Policy and Procedure, (January 19, 2021)</u></p>	
h. Reduction and/or prevention of under representation of minority, female and male students in all classes and programs	Yes	<p><u>Policy 2260: Affirmative Action Program for School and Classroom Practices (January 19,2021)</u></p>	
2. Include a multicultural curriculum in the instructional content and practices across the curriculum.	Yes	<p><u>Policy 2260: Affirmative Action Program for School and Classroom Practices (January 19,2021)</u></p>	
3. Ensure that instruction on African-American History, including the Amistad, and the history of other cultures is taught as part of the history of the United States. (N.J.S.A. 18A:35-1)	Yes	<p><u>Policy 2260: Affirmative Action Program for School and Classroom Practices (January 19,2021)</u></p>	
4. Include instruction on the Holocaust and other genocide curricula in the curriculum for elementary and	Yes	<p><u>Policy 2260: Affirmative Action Program for School and Classroom Practices (January 19,2021)</u></p>	

<p>secondary school students. (N.J.S.A. 18A:35-28)</p>			
<p>B. Equality and Equity in Student Access</p> <ul style="list-style-type: none"> • N.J.A.C. 6A:7-1.7; Titles VI & VII, Civil Rights Act of 1964; Title IX, Education Amendments of 1972; Section 504, Rehabilitation Act of 1973; N.J.S.A. 10:5 IDEA of 1997; Guidelines for Eliminating Discrimination and Denial of Services in Vocational Education (1989); U.S. Supreme Court, 1982; Plyler v. Doe; U.S. Supreme Court, 1974, Castañeda v. Pickard <p>Provide equal and bias-free access for all students to all school facilities, courses, programs, activities and services, regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability, English proficiency, housing status or socioeconomic status, as follows:</p>	<p>Yes</p>	<p><u>Policy 2260: Affirmative Action Program for School and Classroom Practices</u> (January 19,2021)</p>	
<p>1. Ensure equal and barrier-free access to all school and classroom facilities.</p>	<p>Yes</p>	<p><u>Policy 2260: Affirmative Action Program for School and Classroom Practices</u> (January 19,2021)</p>	
<p>2. Attain minority representation of students within each school, including racial and ethnic balance, within each school which approximates the district, charter and renaissance school project's overall minority racial and ethnic representation.</p>	<p>Yes</p>	<p><u>Policy 2260: Affirmative Action Program for School and Classroom Practices</u> (January 19,2021)</p>	

<p>3. Refrain from locating new facilities in areas that will contribute to imbalanced, isolated, or racially identifiable school enrollments.</p>	<p>Yes</p>	<p><u>Policy 5755 - Equity in Educational Programs and Services</u> (January 19, 2021)</p>	
<p>4. Ensure that students are not separated or isolated by race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability, immigration status, housing status or socioeconomic status, resulting in disproportionate placement within schools, courses, classes, programs or extracurricular activities.</p>	<p>Yes</p>	<p><u>Policy 2260: Affirmative Action Program for School and Classroom Practices</u> (January 19,2021)</p>	
<p>a. Ensure that minority and female students are not under-represented in gifted and talented or accelerated/advanced courses, including math and science.</p>	<p>Yes</p>	<p><u>Policy 2260: Affirmative Action Program for School and Classroom Practices</u> (January 19,2021)</p>	
<p>b. Ensure that minority and male students are not disproportionately represented in detentions, suspensions, expulsions, dropouts, or special need classifications.</p>	<p>No</p>		<p>District</p>
<p>c. Ensure equal and bias-free access for all students to computers, computer classes, career and technical education programs, and technologically-advanced</p>	<p>Yes</p>	<p><u>Policy 2260: Affirmative Action Program for School and Classroom Practices</u> (January 19,2021) <u>Policy 5755 - Equity in Educational Programs and Services</u> (January 19, 2021)</p>	

instructional assistance, regardless of race, creed, color, national origin, ancestry, age, marital status, affectional/sexual orientation, gender, religion, disability, English proficiency, immigration status, housing status or socioeconomic status.			
d. Ensure that all English language learners have equal and bias-free access to all school programs and activities.	Yes	<u>Policy 2423 - Bilingual and ESL Education</u> (January 19, 2021)	
e. Ensure that all students with disabilities have equal and bias-free access to all school programs and activities	Yes	<u>Policy 2260: Affirmative Action Program for School and Classroom Practices</u> (January 19,2021)	
f. Ensure that all schools' registration procedures are in compliance with State and Federal regulations and case law.	Yes	<u>Policy 8140 - Pupil Enrollments</u> (January 19, 2021)	
5. Utilize a State approved language proficiency assessment on an annual basis for determining the English language proficiency of English language learners.	Yes	<u>Policy 2260: Affirmative Action Program for School and Classroom Practices</u> (January 19,2021)	
6. Utilize bias-free measures for determining the special needs of students with disabilities.	Yes	<u>Policy 2260: Affirmative Action Program for School and Classroom Practices</u> (January 19,2021)	

<p>7. Ensure that support services (e.g. school-based youth services, health care, tutoring and mentoring) are available to all students, including English language learners.</p>	<p>Yes</p>	<p><u>Policy 5310 - Health Services</u> (January 19, 2021) <u>Policy 5755 - Equity in Educational Programs and Services</u> (January 19, 2021)</p>	
<p>8. Ensure that all pregnant students are permitted to remain in the regular school program and activities. Ensure that equivalent instruction is provided the students, if not permitted to attend school by a doctor.</p>	<p>Yes</p>	<p><u>Policy 5752 - Marital Status and Pregnancy</u> (January 19, 2021)</p>	
<p>C. Equality and Equity in Guidance Programs and Services</p> <ul style="list-style-type: none"> N.J.A.C. 6A:7-1,7(c)Title IX, Education Amendments of 1972, & Carl D. Perkins Vocational & Technical Education Act of 1998 <p>Ensure that the district, charter and renaissance school project's guidance program provides the following:</p>			
<p>1. Access to adequate and appropriate counseling services for all students, including females, minority students, English language learners, non-college bound students, and students with disabilities.</p>	<p>No</p>	<p><u>Policy 2411 - Guidance Counseling</u> (January 19, 2021)</p>	<p>District</p>
<p>2. The presentation of a full range of possible occupational, professional, and Career and Technical Education choices for all students, including</p>	<p>Yes</p>	<p><u>Policy 2411 - Guidance Counseling</u> (January 19, 2021)</p>	

careers in the science and technology industries and nontraditional careers.			
3. Guidance counselors are using bias-free materials.	Yes	Policy 2411 - Guidance Counseling (January 19, 2021)	
<ul style="list-style-type: none"> Equality and Equity in Physical Education N.J.A.C. 6A:7 (d) and Title IX, Education Amendment of 1972 <p>Ensure that the district, charter and renaissance school project's physical education program is co-educational, as follows:</p> <ol style="list-style-type: none"> All instructional activities are equitable and are co-educational. 	Yes	Policy 2411 - Guidance Counseling (January 19, 2021)	
<p>D. Equality and Equity in Athletic Programs</p> <ul style="list-style-type: none"> Athletic Guidelines 1986; N.J.A.C. 6A:7-1.7(d) and Title IX, Education Amendments of 1972 <p>Ensure that the district, charter and renaissance school project's Athletic Program accomplishes the following:</p>	Yes	Policy 2411 - Guidance Counseling (January 19, 2021) Policy 2260: Affirmative Action Program for School and Classroom Practices (January 19,2021)	
<ol style="list-style-type: none"> Ensures relatively equal numbers of varsity and sub-varsity teams for male and female students. 	Yes	Policy 2260: Affirmative Action Program for School and Classroom Practices (January 19,2021)	
<ol style="list-style-type: none"> Ensures equitable scheduling of night games, practice times, locations and numbers of games for male and female teams. 	Yes	Policy 2260: Affirmative Action Program for School and Classroom Practices (January 19,2021)	

3. Ensures that athletic programs receive equitable treatment that includes staff salaries, purchase and maintenance of equipment, etc.	Yes	<u>Policy 2260: Affirmative Action Program for School and Classroom Practices</u> (January 19,2021)	
4. Provides comparable facilities for male and female teams.	Yes	<u>Policy 2260: Affirmative Action Program for School and Classroom Practices</u> (January 19,2021)	

Table 4: Needs Assessment, Employment/Contract Practices

IV. Employment/Contract Practices <ul style="list-style-type: none"> N.J.A.C. 6A:7-1.8; Title VII, Civil Rights Act of 1964; Title IX, Education Amendments of 1972; N.J.S.A. 10:5, Equal Pay Act 1973 	Compliant (Yes or No)	Documentation or Evidence to Substantiate Compliance must include Board policy title, number and date of adoption and/or revision.	List name of noncompliant school(s) in the district
A. Ensure that the district, charter and renaissance school project provides equal and bias-free access to all categories of employment, as follows: <ol style="list-style-type: none"> Utilize equitable hiring practices that correct imbalance and isolation based on race, national origin, sexual orientation, and gender among the district, charter and renaissance school project's certificated and non-certificated staff and within every category of employment, including administration. 	Yes	Policy 1530 - Equal Employment Opportunities (January 19, 2021)	
<ol style="list-style-type: none"> Target recruiting practices for under-represented populations in every category of employment. 	Yes	Policy 1530 - Equal Employment Opportunities (January 19, 2021)	

<p>3. Ensure that the district, charter and renaissance school project's employment applications and pre-employment inquiries conform to the guidelines of the New Jersey Division on Civil Rights.</p>	<p>Yes</p>	<p>Policy 1530 - Equal Employment Opportunities (January 19, 2021)</p>	
<p>4. Monitor promotions and transfers to ensure non-discrimination.</p>	<p>Yes</p>	<p>Policy 1530 - Equal Employment Opportunities (January 19, 2021)</p>	
<p>5. Ensure equal pay for equal work among members of the district, charter and renaissance school project's staff, regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability or socioeconomic status.</p>	<p>Yes</p>	<p>Policy 1550 - Affirmative Action Program for Employment and Contract (January 19, 2021)</p>	
<p>B. Ensure that the district, charter and renaissance school project does not enter into, or maintain, contracts with persons, agencies, or organizations that discriminate in employment or in the provision of benefits or services, on the basis of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability, housing status or socioeconomic status.</p>	<p>Yes</p>	<p>Policy 1550 - Affirmative Action Program for Employment and Contract (January 19, 2021)</p>	

C. Provide Equality in Employment and Contract Practices for all persons, regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability, housing status or socioeconomic status.	Yes	Policy 1550 - Affirmative Action Program for Employment and Contract (January 19, 2021)	
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A Comprehensive Equity Plan Corrective Actions

I. Board Responsibility

School District, Charter School or Renaissance School Project Name: Mountain Lakes School District

Objective:

For each noncompliant area of the district, charter school or renaissance school project's Needs Assessment describe the corrective actions to be implemented for School Years 2019-20 through 2021-22, to ensure that the Board of Education or Board of Trustees follows through with its responsibilities, including adoption or re-adoption of written equality and equity policies; the authorization of the AAO to develop a CEP; collection of disaggregated data; and adoption of the CEP and facilitate and support its implementation.

Table 5: Corrective Actions, Board Responsibilities

Section/sub-section from needs assessment	Implementation Strategies	Staff Responsible	Implementation Timeline 2019 2020 2021 Ongoing	Evidence of Completion
I. Board Responsibility A4	MLSD will provide staff development to ensure that all equity requirements are met. Areas for exploration will be Diversity, Implicit Bias, Social Emotional Learning and Culturally Responsive classrooms.	District Administration Affirmative Action Team	2022-2025	Agendas/Minutes from Faculty, Administrative, and Departmental Meetings Professional Development Day Opportunities/Offerings/Presentations
I. Board Responsibility D3	MLDS should Inform students, staff and the community of the name, office address, and phone number of the district, charter and renaissance school project's AAO, and publicize the location and availability of the CEP policy(ies), grievance procedures and annual reports.	Affirmative Action Team	2022-2025	Update the District Website Update School Handbooks

II. Staff Development and Training

School District, Charter School or Renaissance School Project Name:

Objective:

For each noncompliant area of the district, charter school or renaissance school project’s Needs Assessment describe the corrective actions to be implemented for School Years 2019-20 through 2021-22 to provide in-service training for school personnel on a continuing basis to identify and resolve problems arising from prejudice on the basis of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability, housing status or socioeconomic status.

Table 6: Corrective Actions, Staff Development and Training

Section/sub-section from needs assessment	Implementation Strategies	Staff Responsible	Implementation Timeline 2019 2020 2021 Ongoing	Evidence of Completion
<p>II. Staff Development A</p>	<p>Provide staff development, which will be communicated to parents and community members, to identify and resolve problems associated with the student achievement gap and other inequities arising from prejudice regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability, housing status or socioeconomic status</p>	<p>School Principals and Affirmative Action Team</p>	<p>2022-2025</p>	<p>Principal’s Updates Invitations to select programming Tracked through My Learning Plan</p>

*III. School and Classroom Practices:
Equality and Equity in Curriculum*

School District, Charter School or Renaissance School Project Name:

Objective:

For each noncompliant area of the district, charter school or renaissance school project’s Needs Assessment describe the corrective actions to be implemented for School Years 2019-20 through 2021-22 for developing and/or revising curriculum to eliminate discrimination, add multicultural content, and promote understanding and mutual respect among all students.

Table 7: Corrective Actions, School and Classroom Practices: Equality and Equity in Curriculum

Section/sub-section from needs assessment	Implementation Strategies	Staff Responsible	Implementation Timeline 2019 2020 2021 Ongoing	Evidence of Completion
<p>III. School and Classroom Practices: A.1a-d, f-g</p>	<p>MLSD should audit their academic programs and curriculum. All stakeholders should adopt common language that builds around equity, social-emotional learning, and cultural responsiveness. All stakeholders should take notice of language they use in their own work.</p>	<p>Affirmative Action Team Building Principals</p>	<p>2022-2025</p>	<p>Agendas/Minutes from Faculty, Administrative, and Departmental Meetings Professional Development Day Opportunities/Offerings/Presentations Teacher Lesson Plans</p>

<p>III. School and Classroom Practices B.4b</p>	<p>MLSD should review school discipline data collected from each school. An emphasis should be placed on reviewing specifically the following: frequency of students based on gender, race, and other classifications. A determination should be made after a thorough review of the data from all schools.</p>	<p>Affirmative Action Team Building Principals</p>	<p>2022: Review data from (2019-2020 and 2020-2021); Make Recommendations</p>	<p>Discipline Data from 2019-2020, 2020-2021, and 2021-2022 List of programs offered in district Agendas/Minutes from meetings where this was discussed</p>
<p>III. School and Classroom Practices C.1</p>	<p>MLSD has seen an increase in students requiring ESL supports. The district should review their current processes for supporting these students and any relevant translation services as well. A survey to all families could help in identifying areas in need of support.</p>	<p>District Administration Affirmative Action Team</p>	<p>2022: Review ESL data from 2019-2022 2022: Make Recommendations 2023: Execute Plan of Action</p>	<p>Data of ESL students and families in the MLSD</p>

Travel/Conferences Expenditures				
Name	Location	Date	Event Name	Cost
DISTRICT				
Alfano, Jessica	MLHS	5/25/2022	Extra SafeSchools	\$0
Baier, Stephanie	MLHS	6/11/2022	Vex Exp Certification	\$0
Barkauskas, Joanne	District	10/24/2022-10/26/2022	Annual NJSBA Workshop	\$239
Becht, Jennifer	LD	10/25/2021 - 10/29/2021	Tame the Itinerant Beast	\$0
Becht, Jennifer	LD	10/6/2021	Presentation for Professional Development Who Service Students Who Are Deaf or Hard of Hearing	\$0
Becht, Jennifer	LD	11/3/2021	Talk, Read, Sing: Grow Your Child's Brain	\$0
Becht, Jennifer	LD	9/22/2021	What's Possible with Hearing Technologies Today	\$0
Becht, Jennifer	LD	10/6/2021	How Remote Microphones Make a Difference	\$0
Becht, Jennifer	LD	11/18/2021	Using Great Instructional Materials for Great Outcomes	\$0
Becht, Jennifer	LD	10/21/2021	Teacher Trunk Show	\$0
Becht, Jennifer	LD	3/3/2022	Explode the App	\$0
Becht, Jennifer	LD	3/2/2022	A Practical Discussion of Mathematics Assessment for Deaf/HH	\$0
Becht, Jennifer	LD	3/8/2022	NJDOE TOD Roundtable	\$0
Becht, Jennifer	LD	5/02/2022 - 05/06/2022	Wrap Up the School Year	\$0
Blood, Dara	MLHS	5/20/2022	FPGE - Additional Safe School Training	\$0
Don, Aruni	District	10/24/2022-10/26/2022	Annual NJSBA Workshop	\$239
Driscoll, Kevin	District	10/24/2022-10/26/2022	Annual NJSBA Workshop	\$239
Lindsay, Maria	MLHS	2/9/2022	NEWA 2.9.22 Post-Pandemic School Anxiety: Practical Interventions to Overcome School Refusal and Academic Deficits - Rya	\$0
Lindsay, Maria	MLHS	12/9/2021	Curry College Coffee and Conversations	\$0
Lindsay, Maria	MLHS	5/31/2022 - 06/22/2022	Legal One-The ABS Online Certificate Program	\$0
Boyan, Meredith	MLHS	6/6/2022	NJSMA Membership PD Day	\$0
Friedrich, Rebecca	MLHS	7/5/2022	Facilitating Sign Language Development through Interpretation in the Educational Setting	\$30
Friedrich, Rebecca	MLHS	7/5/2022	Essential Documentation for Educational Interpreters	\$30
Gomes, Giselle	MLHS	8/18/2021	Bioprinter Training	\$0
Harrington, Amy	MLHS	8/29/2021 - 05/20/2022	Additional Safeschools	\$0
Hirschfeld, James	District	10/24/2022-10/26/2022	Annual NJSBA Workshop	\$239
Leininger, Meghan	District	10/24/2022-10/26/2022	Annual NJSBA Workshop	\$239
Lewis, Tricia	District	10/24/2022-10/26/2022	Annual NJSBA Workshop	\$239
Macko, Lauren	MLHS	2/9/2022	Post-Pandemic School Anxiety Webinar	\$0
Macko, Lauren	MLHS	5/03/2022 - 06/17/2022	Legal One - ABS Certificate Program	\$0
McIntyre, Lauren	District	10/24/2022-10/26/2022	Annual NJSBA Workshop	\$239
Nicholson, Caroline	MLHS	4/12/2022	Morris County Professional Counselor Association Meeting	\$0
Nicholson, Caroline	MLHS	3/15/2022	Counselor Bites PD: Helping Students Cope with College Disappointment	\$0
Pagan, Cara	MLHS	5/01/2022 - 06/22/2022	Legal One Anti Bullying Specialist Online Cert. Program	\$0
Parker, Jennifer	District	10/24/2022-10/26/2022	Annual NJSBA Workshop	\$239
Pelchat, Cara	MLHS	5/02/2022 - 06/17/2022	HIB Training	\$0
Pelchat, Cara	MLHS	6/13/2022	Genesis 101 Training	\$0
Petrucelli, Michael	MLHS	7/14/2022	College Board National and State Advocate Leads & AP Alumni Leader Convening	\$0
Schwartz, Pam	LD	11/13/2021 - 11/14/2021	Better Together - NJRID Biennial Conference	\$0
Sica, David	MLHS	5/08/2022 - 06/09/2022	AP Reader - AP Environmental Science	\$0
Suarez, Jennifer	MLHS	5/17/2022	Curriculum writing	\$0
Sullivan, Betsy	MLHS	5/09/2022 - 06/20/2022	Legal One- ABS Certificate Program	\$0
Supple, Barbara	LD	6/2/2022	Organizing Bedrock teacher made materials	\$0
Terzis, Patrick	MLHS	5/01/2022 - 06/09/2022	AP English Literature Exam Reader	\$0
Tucker, Erinn	District	10/24/2022-10/26/2022	Annual NJSBA Workshop	\$239

IH/BC/WW						
Fagan, Trisha	WW	6/3/2022	New Jersey Consortium for Gifted and Talented Programs	\$0		
Falk, Sara	WW	5/17/2022	CPR/BLS renewal	\$0		
Ludwig, Eileen	BC	3/30/2022	Best Practices in Morris County School Counseling	\$0		
Murphy, Allison	WW	10/13/2021	Virtual Learning Planning	\$0		
Pelliconi, Deborah	BC	4/26/2022	Data Science in Grades K-C	\$0		

Lake Drive Summer School

Name	Action	UPC	Position	Location	FTE	Rate of Pay	Start Date	Term Date
Becht, Jennifer	Appointment		Teacher	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Buriak, Ma'Kaila	Appointment		Teacher	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Carangelo, Anthony	Appointment		Teacher	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Ciasulli, Keri	Appointment		Teacher	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Crimmins, Cathy	Appointment		Teacher	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Daly, Lauren	Appointment		Teacher	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Franklin, Kim	Appointment		Teacher	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Fucarino, Samantha	Appointment		Teacher	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Gonzalez, Maria	Appointment		Teacher	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Hewitt, Diane	Appointment		Teacher	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Lawrey, Michelle	Appointment		Teacher	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Oravec, Kelly	Appointment		Teacher	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Perez, Ryan	Appointment		Teacher	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Supple, Barbara	Appointment		Teacher	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Valvano, Sarah	Appointment		Teacher	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Dorsey, Carla	Appointment		Speech Therapist	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Kaplan, Samantha	Appointment		Speech Therapist	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Kassel-Petrocco, Janice	Appointment		Speech Therapist	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Oakes, Cassie	Appointment		Speech Therapist	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Sabato, Pamela	Appointment		Speech Therapist	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Williams, Otilia	Appointment		Speech Therapist	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Banet, Theresa	Appointment		Paraprofessional	LD	0.97	Regular Hourly rate (5.8 hrs/day)	7/5/22	7/29/22
Cohen, Ilana	Appointment		Paraprofessional	LD	0.97	Regular Hourly rate (5.8 hrs/day)	7/5/22	7/29/22
Frequenza, Miriam	Appointment		Paraprofessional	LD	0.97	Regular Hourly rate (5.8 hrs/day)	7/5/22	7/29/22
Jorgenson, Kyle	Appointment		Paraprofessional	LD	0.97	Regular Hourly rate (5.8 hrs/day)	7/5/22	7/29/22
Lim, Brianna	Appointment		Paraprofessional	LD	0.97	Regular Hourly rate (5.8 hrs/day)	7/5/22	7/29/22
McGregor, Marissa	Appointment		Paraprofessional	LD	0.97	Regular Hourly rate (5.8 hrs/day)	7/5/22	7/29/22
McKinstry, Samantha	Appointment		Paraprofessional	LD	0.97	Regular Hourly rate (5.8 hrs/day)	7/5/22	7/29/22
Papadopolo, Rossana	Appointment		Paraprofessional	LD	0.97	Regular Hourly rate (5.8 hrs/day)	7/5/22	7/29/22
Patrucker, Danielle	Appointment		Paraprofessional	LD	0.97	Regular Hourly rate (5.8 hrs/day)	7/5/22	7/29/22
Tierney, Diane	Appointment		Paraprofessional	LD	0.97	Regular Hourly rate (5.8 hrs/day)	7/5/22	7/29/22
Caniglia, Francine	Appointment		Paraprofessional	LD	0.97	Regular Hourly rate (5.8 hrs/day)	7/5/22	7/29/22
Chartier, Alyssa (OD)	Appointment		Paraprofessional	LD	0.97	\$19.45 per hour (5.8 hrs/day)	7/5/22	7/29/22
Schwartz, Jobi	Appointment		Audiologist	LD	1.0	Regular Per diem rate	7/5/22	7/29/22
Wendler, Sharon	Appointment		Nurse	LD	1.0	Regular Per diem rate	7/5/22	7/29/22

Lake Drive Summer School

Name	Action	UPC	Position	Location	FTE	Rate of Pay	Start Date	Term Date
Boneberg, Julia	Appointment		Substitute Paraprofessional	LD	0.97	Per BOE Substitute Rate Table	7/5/22	7/29/22
Caniglia, Francine	Appointment		Substitute Teacher	LD	1.0	Per BOE Substitute Rate Table	7/5/22	7/29/22
Chartier, Alyssa	Appointment		Substitute Teacher	LD	1.0	Per BOE Substitute Rate Table	7/5/22	7/29/22
Keane, Tracy	Appointment		Substitute Teacher	LD	1.0	Per BOE Substitute Rate Table	7/5/22	7/29/22
Sullivan, Serena	Appointment		Paraprofessional	LD	0.97	Hourly rate (5.8 hrs/day)	7/5/22	7/29/22
Orlando, Brittany (OD)	Appointment		Paraprofessional	LD	0.97	\$15.00 per hour (5.8 hrs/day)	7/5/22	7/29/22
Franklin, Jake (OD)	Appointment		Paraprofessional	LD	0.97	\$15.00 per hour (5.8 hrs/day)	7/5/22	7/29/22
Fezenko, Sierra (OD)	Appointment		Paraprofessional	LD	0.97	\$15.00 per hour (5.8 hrs/day)	7/5/22	7/29/22
Bolka, Chloe (OD)	Appointment		Paraprofessional	LD	0.97	\$15.00 per hour (5.8 hrs/day)	7/5/22	7/29/22
Minick, Casey (OD)	Appointment		Paraprofessional	LD	0.97	\$15.00 per hour (5.8 hrs/day)	7/5/22	7/29/22
Kim Lappe (OD)	Appointment		Physical Therapist	LD		\$85.00 per hour (Not to exceed 100 hours)	7/5/22	7/29/22
Heather Long (OD)	Appointment		Physical Therapist	LD		\$80.00 per hour (Not to exceed 100 hours)	7/5/22	7/29/22
Maureen Worden	Appointment		Occupational Therapist	LD	1.0	Regular Per diem rate (Not to exceed 16 days)	7/5/22	7/29/22
Isabel Park (OD)	Appointment		Occupational Therapist	LD	1.0	Regular Per diem rate (Not to exceed 16 days)	7/5/22	7/29/22
Margo Cottone	Appointment		Mental Health	LD	1.0	Regular Per diem rate (Not to exceed 10 day	7/5/22	7/29/22
Jennifer DeMuth	Appointment		Mental Health	LD	1.0	Regular Per diem rate (Not to exceed 10 day	7/5/22	7/29/22
Maria Mores	Appointment		Mental Health	LD	1.0	Regular Per diem rate (Not to exceed 10 day	7/5/22	7/29/22
Mary Osborne (OD)	Appointment		Consultant	LD	1.0	\$135.00 per hour (Not to exceed 10 days)	7/5/22	7/29/22

(All OD employees pending completion of paperwork)

(Per diem and hourly rates per the 7/1/18-6/30/22 MLEA & MLBOE CBA)

Special Services Summer School

Name	Action	UPC	Position	Location	FTE	Rate of Pay	Start Date	Term Date
District								
Goldstein, Debbie	Appointment		School Social Worker	DW	1.0	Regular Hourly Rate (Not to exceed 60 hours)	6/27/22	7/29/22
Chapman, Andrea	Appointment		School Social Worker	DW	1.0	Regular Hourly Rate (Not to exceed 40 hours)	6/27/22	7/29/22
Spence-Reid, Trish	Appointment		LDT-C	DW	1.0	Regular Hourly Rate (Not to exceed 40 hours)	6/27/22	7/29/22
Distell, Jennifer	Appointment		Speech Therapist	DW	1.0	Regular Hourly Rate (Not to exceed 20 hours)	6/27/22	7/29/22
Gonzalez, Elizabeth	Appointment		LDT-C	DW	1.0	Regular Hourly Rate (Not to exceed 40 hours)	6/27/22	7/29/22
Landerwehrle, Amanda	Appointment		School Psychologist	DW	1.0	Regular Hourly Rate (Not to exceed 15 hours)	6/27/22	7/29/22
IH/BC/WW								
Gonzalez, Elizabeth	Appointment		Teacher	WW	1.0	Regular Hourly Rate (Not to exceed 50 hours)	6/27/22	7/29/22
Winget, Abbey	Appointment		Teacher	WW	1.0	Regular Hourly Rate (Not to exceed 60 hours)	6/27/22	7/29/22
Distell, Jennifer	Appointment		Speech Therapist	WW	1.0	Regular Hourly Rate (Not to exceed 25 hours)	6/27/22	7/29/22
Oakes, Cassie	Appointment		Speech Therapist	IH	1.0	Regular Hourly Rate (Not to exceed 5 hours)	6/27/22	7/29/22

(Per diem and hourly rates per the 7/1/18-6/30/22 MLEA & MLBOE CBA)

LOUIS J. CAROZZA, MS

OBJECTIVE: High School Chemistry teacher

TEACHING EXPERIENCE

- Chemistry Teacher, 2013-present, Bridgewater Raritan High School, Bridgewater, NJ
 - Currently teaching courses in College Preparatory Chemistry and Honors Organic and Biochemistry.
 - Advisor to the Science National Honor Society.
 - Cooperating teacher for student teacher 2021-2022
- Adjunct Professor of Chemistry, 2016-present. County College of Morris, Randolph,
 - Taught Introduction to Chemistry, General Chemistry I and II Labs.
- Mathematics Teacher, 1989-1990, Bayley Ellard High School, Madison, NJ
 - Taught courses in freshmen through junior level mathematics.
- Chemistry Teacher, 1986-1987, DePaul High School, Wayne, NJ
 - Taught courses in freshmen and sophomore Physical Science and Chemistry

EDUCATION & CERTIFICATIONS

- NJ Certification in Chemistry
- M.S., Chemistry, University of Illinois at Urbana Champaign, IL
- B.S., Chemistry, Summa Cum Laude, Montclair State University, NJ

CORPORATE EMPLOYMENT HISTORY

- Selective Insurance, Branchville, NJ, Sr. Project Manager 2012-March 2013
- Chubb Insurance, Whitehouse Station, NJ, IT Department Manager 1990-2012

PROFESSIONAL SKILLS**Presentation Skills**

- Delivered weekly presentations to upper management on project status, budgets, and forecasts.
- Conducted weekly staff meetings and quarterly department meeting presentations.
- Developed training presentations on project management processes and best practices.

Interpersonal Skills

- Assessed employee performance and prepared and executed mid-year and year end performance appraisals and goal setting. Delivered and executed performance improvement plans to employees not meeting goals.
- Provided career coaching and guidance to staff through weekly one on one meetings.

Leadership Skills

- Directed a staff of 28 IT professionals including Project Managers, Business and Technical Analysts, and Developers in the support of a diverse portfolio of mission critical IT applications.
- Managed cross functional teams for a large, complex, multi year program to replace legacy Claim applications at Chubb Insurance. Provided leadership for all planning, budgeting, and vendor management.
- Managed the implementation of a new Paper Free system to eliminate policy paper for Chubb's agents, resulting in the reduction of nearly 2 million printed pages in 2011 with a cost savings of \$127,000.

Organizational Skills

- Planned and orchestrated all phases of several high profile, multimillion dollar projects on time, on budget, and within the scope of business requirements.
- Developed and instituted process improvements in project management methodologies and best practices.

ANNE GREGORY

OBJECTIVE

Detail oriented and motivated School Counselor with extensive experience and training in various instructional, academic, and social service environments seeking the position of a high school counselor. I am well versed in college preparation, career training, establishing relationships with college admission officers, testing, designing curriculums, and mental health support.

EXPERIENCE

DePaul Catholic High School
Wayne, NJ

Director of School Counseling

July 2019- present

Responsibilities include training new school counselors, school counselor appraisals, running all college training sessions for parents and students across all grade levels, SSD coordinator, AP testing coordinator, PSAT coordinator, Iowa testing coordinator, NWEA testing coordinator, college counselor, summer school program coordinator, student caseload, NCAA development, curriculum advisor, scheduling advisor, Introducing Princeton Review SAT student preparatory class, School Day SAT coordinator, high risk student assessments and crisis counseling, Naviance career and college search training and redesigning school counseling web page. I was also involved in the planning committee for the School's in-person opening in 2020 and 2021.

The Princeton Review

2020-Present

Member of the Princeton Review National College Counselor Advisory Board

Responsibilities include keeping the lines of communication open and providing feedback on any specific improvements or features that high school counselors and students would like to see in Princeton Review books or potential new guides and resources.

Anne Gregory (continued)

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Pope John XXII High School
Sparta, New Jersey

September 2013 –June 2019

Director of School Counseling:

June 2016-July 2019

Responsibilities include organizing, supervising and evaluating the school counselors, SSD coordinator, AP testing coordinator, PSAT coordinator, School Day SAT coordinator, college counselor, international student counselor, faculty consultant, master scheduling, summer school program coordinator and counselor caseload of students grades 8-12.

School Counselor:

September 2013 –June 2016

International School Counselor: Cultural exchange program with over 60 students from China. Assisted with Admissions, developed an international curriculum, visited China and served as the School Counselor for all International students.

College Counselor: Responsibilities included conducting college presentations for grades 9-12, AP testing, scheduling, crisis counseling, Naviance training and college planning.

NCAA Advisor: Responsible for obtaining clearance for school courses, preparing worksheets for Division I and II athletes and academically guiding student athletes.

Private College Counseling

September 2008- 2019

New Jersey

Private college admission counseling

Ramsey High School

September 2007- May 2008

Ramsey, New Jersey

Internship: college counseling, group counseling, scheduling, naviance training, career counseling and auditing of guidance webpage

Anne Gregory, Esquire

2003- 2013

Ramsey, New Jersey

Part time solo law practice

Law Office of Larry J. McClure

2000- 2003

Hackensack, NJ

Prepared motions, conducted client interviews, prepared interrogatories and made court appearances in various areas of the law including criminal, family, real estate and tort law

OBJECTIVE

Enthusiastic and motivated individual looking to obtain a school-based position.

EDUCATION

Western New England University • Springfield, MA
OTD, August 2020

University of Connecticut • Storrs, CT
MS, Kinesiology - Exercise Science, August 2014

University of Connecticut • Storrs, CT
BA, English, May 2012

WORK EXPERIENCE

Isabel Park LLC August 2021 – present
Occupational Therapist

Provide occupational therapy services, as identified through the IEP/504 plan. Develop treatment plans and goals to improve student functional skills in a school setting. Perform evaluations and consultations as needed. Attend IEP meetings and collaborate with special services team.

WEECARE THERAPY SERVICES February 2021 – present
Occupational Therapist

Provide occupational therapy services, as identified through the IEP/504 plan. Develop treatment plans and goals to improve student functional skills in a school setting. Collaborate with teachers and special services team.

BRAINBUILDERS December 2020 – present
Occupational Therapist

Evaluate and provide direct and/or consultative therapy to children with Autism Spectrum Disorder (ASD) in the home setting. Attend team meetings to address concerns related to client occupations and progress.

TENAFly PUBLIC SCHOOLS February 2021 – August 2021
Occupational Therapist (Leave Replacement)

Provided occupational therapy services, as identified through the IEP/504 plan. Administered occupational therapy assessments to determine a student's level of functioning relative to their age and educational placement. Developed treatment plans and goals to improve student functional skills in a school setting.

SKILLS & CERTIFICATIONS

- Telehealth Delivery of Services, 12 contact hours | Western New England University, 2020
- Mental Health First Aid USA Certified | National Council for Behavioral Health, 2019
- Basic Life Support (BLS) Certified | American Heart Association, 2019
- Proficient in programming/using TouchChat & Proloquo2Go

Proactive, resourceful, professional administrator/coach/educator seeks an opportunity to apply strong organizational, technology and leadership skills. Maintains the mindset of being a lifelong learner, positive role model, team player, an exceptional communicator, and having a strong work ethic.

PROFESSIONAL CERTIFICATIONS

Supervisor Certificate (Standard Certificate # 989001)
Teacher of English as a Second Language (Standard Certificate # 002000076)
Teacher of Elementary Education (Standard Certificate # 00215838)
Teacher of Comprehensive Business (Standard Certificate # 854345)
Highly Qualified Teacher (HQT) Status Achieved
Google Certified Trainer, Google Certified Educator Level 2, Google Certified Educator Level 1

EVERY DAY SKILLS SUMMARY

- ❖ Works effectively in a fast-paced environment
 - ❖ Exceptional communicator and problem solver
 - ❖ Patiently teaches and mentors colleagues
 - ❖ Contributes well to a team toward global goals
 - ❖ Strong aptitude to grasp new concepts quickly
 - ❖ Facilitates special projects – from start to finish
 - ❖ Prioritizes and multi-tasks detailed assignments
 - ❖ Initiates responsibly and works without direction
-

SAMPLE OF TECHNOLOGY TOOLS KNOWLEDGE

Google Workspace for Education (Google Classroom, Gmail, Sites, Drive, Doc, Sheets, Slides, Jamboard) Genesis, ClassLink, LinkIt, Zoom, iMovie, WeVideo, QuickTime, Symbaloo, Padlet, Smore Newsletters, Code.org, Raz-Kids, Happy Numbers, Freckle, Kahoot, Lalilo, McGraw Hill Connect Ed, Newsela, Sadlier Connect, Flipgrid, Seesaw, XtraMath.

EXAMPLES OF PROJECT ACCOMPLISHMENTS

- SEQUENTIAL TECH LESSON PROGRAM: Created a google doc of sequential lessons for the entire school year for introduction of chromebooks and technology for grades K & 1, including links to authentic student-view videos (recording me as a student on a student device, signed in as a student, step by step).
- QR CODE SIGN IN CARD & PASSWORD LOCKER: Led a search for a solution to the challenge of the amount of time and frustration it was taking for younger students to log onto their chromebooks and students having so many logins and passwords for different programs/apps. I recommended and led the implementation of the Classlink single sign on system, including the QR Code Card login.
- GO GUARDIAN IMPLEMENTATION: Managed the implementation of the Go Guardian program: attended train-the-trainer program, coordinated with the IT department to take care of OU-related tasks in the Google Admin Panel, and then provided training to 5th & 6th grade teachers.
- SUBSTITUTE SYSTEM DURING VIRTUAL: Designed, implemented and provided training for a system for district substitutes to have their own gmail and for agency substitutes to use generic district gmail and their matching recurring zoom links for any virtual students. Then I created the protocol for tech coaches to be co-teachers in google classrooms so they could post the correct sub zoom links to the correct Google Classroom for any virtual students.
- DIGITAL TEACHER SUB PLAN SYSTEM: Created teacher sub plan systems & directions for teachers to be able to leave a digital sub folder on the desktop of the classroom desktop guest login. In that folder, I coached teachers to create a PDF containing a google doc (set to viewable by anyone) and within that google doc is a link to the day's plans (set to viewable by anyone), so the sub can open it and project onto

Susan Miele-Motyka (*continued*)

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the smartboard. This way, district information is protected as subs do not have to sign in to google and have no access to Genesis, teacher's gmail, teacher's Google Drive, etc.

- GOOGLE CLASSROOM MODEL: Created a model district Google Classroom for consistency, so that parents see the same Google Classroom format (topics, schedule, posted recurring zoom link, etc.) for whichever Google Classroom they go to during virtual learning.
- INSTANT CONTENT AREA TRANSLATION TOOL FOR ELLS: Researched ELL apps and found the best option for upper grade on-the-spot translation from a content area textbook (i.e. science): the app Papago. Student opens the app, points the iPad at the science book page and it immediately scans and translates it to the student's L1 (home language).

RELATED WORK EXPERIENCE

River Edge Public School District
Instructional Technology Coach

January 2016-Present

- Works closely with Superintendent, Principals, Supervisors and IT Department to develop, plan, direct and implement the district's current and future technology plans
- Conducts tech needs assessments, researches and analyzes new apps/programs options, arranges purchase orders within budget, facilitates IT support for instituting new technology, and turnkeys training for teachers
- Develops and conducts PD (professional development) for staff in large group, small group and 1:1 settings
- Incorporates new technology-related standards into curriculum through participation in curriculum writing
- Brainstorms and collaborates with teachers to create templates to be assigned through Google Classroom
- Investigates and analyzes IT tech problems and either fixes the problem or sources solutions to fix the problem
- Facilitates and completes various special projects, as needed, for district-wide initiatives
- Participates as a member of the following district teams: District Testing Team for Start Strong and NJSLA testing, District Assessment LinkIt Data Team, District Technology Committee, District STEAM Committee and Emergency Response Team

Parsippany-Troy Hills Public School District
Middle School (grades 6-8) Technology Teacher

September 2008-January 2016

- Teacher of middle school technology classes (Multimedia, Video Game Design, Coding, Current & Emerging Technologies and Digital Citizenship)
- Wrote curriculum for newly-introduced courses and updated curriculum for existing courses
- Introduced and taught the applications of various new technologies and programs to students and teachers
- Modeled critical thinking and problem-solving skills to promote student adoption of higher level thinking
- Created and presented professional development of technology integration to staff
- Coached and mentored district colleagues with incorporating technology into their daily teaching

English as a Second Language Teacher

- Awarded 2013 Knollwood Elementary School Teacher of the Year recognition
- Teacher of elementary and middle school ESL classes (grades K-8)
- Member of Technology Committee, Curriculum Writing Committee, Report Card Revision Committee, International Day Committee, Expressive Reading/Forensics Coach, and represented district at NJ's Differentiating the Common Core State Standards for ESL Students Workshop in Edison, NJ
- Responsible for compiling, updating and documenting various administrative reports, as needed
- Site Director and Teacher for District ESL Summer School Program

EDUCATION

Centenary College - Supervisor Certificate

Fairleigh Dickinson University - Masters in the Art of Teaching: English as a Second Language

Montclair State University - Bachelor of Science - Business Administration

Angela Williams

Professional Summary

Dependable, hardworking, and capable Montclair State University alumnus and recent Master of Arts in Teaching (MAT) graduate aiming to continue garnering rich educational experiences; looking to take on both the opportunities and the challenges of this position. Teaching and working with students throughout and post college (in addition to being a dedicated and disciplined musician), strong attributes include excellent communication skills (both adult and student oriented), successful time and stress management, positive attitude, and an enthusiasm to learn.

Skills

Strong organizational skills
 Self-motivated
 Fast learner
 Personable & able to adapt to different age groups
 Sense of discipline and dedication

Experience

Violin Teaching Artist *Sep 2018 - Present*

The Paterson Music Project - Paterson, NJ

Responsibilities include instructing structured, hour-long group classes of elementary and middle school violin and viola students. Additionally, in charge of students during after school Wait Time and facilitated the transportation of approximately 30 children from school to program site via school bus for two school years.

Substitute Teacher *Sep 2018 - Jun 2019*

Caldwell-West Caldwell Public Schools - Caldwell, NJ

Providing instruction on an as-needed basis specifically for the music teachers of the Caldwell-West Caldwell school system. Experience includes teaching general music elementary classes, violin elementary lessons (including Suzuki classes), elementary orchestra rehearsals, middle school string lessons, and high school orchestra and symphony rehearsals.

Private Music Instructor *Mar 2019 - Mar 2020*

B Natural Pianos and Music School - Rockaway, NJ

Providing half hour, weekly lessons to students from young children to grown adults on violin (beginner to advanced levels), as well as viola, cello, guitar, and piano (beginner to intermediate levels).

Education

Bachelor of Music, School & Community Settings *Sep 2014 - May 2018*
Montclair State University - Montclair, NJ

Master of Arts in Teaching, Music concentration *Jan 2020 - May 2022*
Montclair State University - Montclair, NJ

Robin Ziegler

Experienced worker looking for new opportunities to broaden my knowledge in life and to be a part of a company that offers positive atmosphere to learn new methods of working and apply the same for the development of business.

Experience

Sept. 2021 - present

Crossing Guard *All City Management Services*

I provide visibility for pedestrians and remind drivers to slow down and follow traffic laws. I follow protocols for directing people and cars and assess the flow of traffic to make informed decisions about when to allow pedestrians to cross.

May 2019 - Aug. 2021

Food Service Worker *Pomptonian Food Services*

I prepared and served meals in the cafeteria. I cleaned up the cafeteria and kitchen after dining hours. I took in orders and helped with an inventory.

Aug. 2018 – Dec. 2018

Sales Associate *Capezio Ballet Makers Inc.*

I assisted customers during their shopping experience by helping them pick out the best outfit and making sure they were the right size. I also rang up customers on the register. I helped keep the store looking nice and helped with the inventory.

Education

[Redacted]
Wayne Hills High School

Skills

- Problem-solving
- Leadership
- Organization
- Communication

Contact

[Redacted]

MLHS Fall Coaches 2022-2023 School Year

Last Name	First Name	Action	Postion	Location	FTE	Degree/Step	Rate of Pay	Start Date	End Date
Peischl (OD)	Mary	Appointment	Cheerleading - Head Coach	MLHS		4	\$ 5,204.00	8/10/22	11/27/22
Bessin	Sue	Appointment	Cross Country - Head Girls' Coach	MLHS		4	\$ 7,204.00	8/22/22	11/13/22
Buckley	Coleen	Appointment	Field Hockey - Head Coach	MLHS		4	\$ 7,806.00	8/22/22	11/13/22
Misko	Rebecca	Appointment	Field Hockey - Assistant Coach	MLHS		4	\$ 5,472.00	8/22/22	11/13/22
Suarez	Jennifer	Appointment	Field Hockey - Assistant Coach	MLHS		2	\$ 3,912.00	8/22/22	11/13/22
Preston	Alison	Appointment	Field Hockey - Assistant Coach	MLHS		4	\$ 5,472.00	8/22/22	11/13/22
Fusco	Darrell	Appointment	Football - Head Coach	MLHS		4	\$ 10,409.00	8/10/22	11/27/22
Wallace	Kevin	Appointment	Football - Varsity Assistant	MLHS		4	\$ 7,631.00	8/10/22	11/27/22
Capriola (OD)	Dan	Appointment	Football - Varsity Assistant	MLHS		4	\$ 7,631.00	8/10/22	11/27/22
Reid	Jeff	Appointment	Football - Varsity Assistant	MLHS		4	\$ 7,631.00	8/10/22	11/27/22
Stanzione (OD)	Matt	Appointment	Football - Varsity Assistant	MLHS		4	\$ 7,631.00	8/10/22	11/27/22
Feltmann	Steve	Appointment	Football - Freshman Assistant	MLHS		4	\$ 6,404.00	8/10/22	11/27/22
Lane (OD)	Nick	Appointment	Football - Freshman Assistant	MLHS		4	\$ 6,404.00	8/10/22	11/27/22
Maurizi (OD)	Sean	Appointment	Girls' Soccer - Head Coach	MLHS		4	\$ 7,806.00	8/22/22	11/13/22
Fucarino	Samantha	Appointment	Girls' Soccer - Assistant Coach	MLHS		3	\$ 4,358.00	8/22/22	11/13/22
Walters	Mark	Appointment	Boys' Soccer - Head Coach	MLHS		4	\$ 7,806.00	8/22/22	11/13/22
Schlosser (OD)	Andy	Appointment	Boys' Soccer - Assistant Coach	MLHS		4	\$ 5,472.00	8/22/22	11/13/22
Schutz	Mike	Appointment	Boys' Soccer - Assistant Coach	MLHS		4	\$ 5,472.00	8/22/22	11/13/22
White (OD)	Justin	Appointment	Boys' Soccer - Assistant Coach	MLHS		4	\$ 5,472.00	8/22/22	11/13/22
Price	Ryan	Appointment	Girls' Tennis - Assistant Coach	MLHS		2	\$ 3,495.00	8/17/22	11/13/22
Petrozelli (OD)	Linda	Appointment	Volleyball - Head Coach	MLHS		4	\$ 7,204.00	8/22/22	11/13/22
Vitolo (OD)	Jodi	Appointment	Volleyball- Assistant Coach	MLHS		4	\$ 4,960.00	8/22/22	11/13/22
Wallace	Kevin	Appointment	Summer Weight Room	MLHS		N/A	\$ 3,096.00	7/1/22	8/30/22

(1) Based on 21-22 Coach Salary Guide per 7/1/2018-6/0/2022 MLEA & MLBOE CBA

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Briarcliff Extracurricular/Advisors 2022-2023 SY								
Name	Action	Position	Location	FTE	Degree/Step	Rate of Pay	Start Date	End Date
Alves, Michael	Appointment	Academic Team	BC		Step 3	\$3,825	8/29/22	6/30/23
Boehm, Brianna	Appointment	Musical (Costume Design)	BC		Step 1	\$1,530	8/29/22	6/30/23
Bogucz, Kelly	Appointment	Musical (Set Design)	BC		Step 3	\$2,550	12/1/22	4/30/23
Bogucz, Kelly	Appointment	School Store	BC		Step 3	\$1,020	8/29/22	6/30/23
Bogucz, Kelly	Appointment	Yearbook	BC		Step 3	\$2,550	8/29/22	6/30/23
Bogucz, Kelly	Appointment	Team Leader (Allied)	BC			\$500	8/19/22	6/30/23
DeWalt, Bethany	Appointment	Robotics	BC		Step 3	\$2,550	8/29/22	6/30/23
Doolittle, Christina	Appointment	Mock Trial	BC		Step 1	\$1,836	8/29/22	6/30/23
Doolittle, Christina	Appointment	ScIP	BC			\$1,500	8/29/22	6/30/23
Ebersole, Erica	Appointment	Destination Imagination Coordinator	BC		Step 3	\$2,652	8/29/22	6/30/23
Ebersole, Erica	Appointment	Student Government	BC		Step 3	\$1,428	8/29/22	6/30/23
Gleeson, Bill	Appointment	Newspaper Club	BC		Step 3	\$2,550	8/29/22	6/30/23
Karcher, Dana	Appointment	End of Year Slideshow	BC		Step 3	\$612	8/29/22	6/30/23
Karcher, Dana	Appointment	Multimedia	BC		Step 3	\$2,550	8/29/22	6/30/23
Karcher, Dana	Appointment	Team Leader (7th Grade)	BC			\$500	8/29/22	6/30/23
Karcher, Dana	Appointment	Upstanders Club	BC		Step 3	\$1,428	8/29/22	6/30/23
Kolek, Judy	Appointment	Musical (Vocal/Instrumental Co-Director)	BC		Step 3	\$2,295	8/29/22	6/30/23
Lombardi, Deidre	Appointment	Family Math (Co-Advisor)	BC		Step 3	\$765	8/29/22	6/30/23
Lombardi, Deidre	Appointment	Team Leader (6th Grade)	BC			\$500	8/19/22	6/30/23
Major, Michelle	Appointment	Math Counts Club	BC		Step 2	\$1,122	8/29/22	6/30/23
Matton, Douglas	Appointment	8th Grade Trip Coordinator	BC		Step 3	\$1,428	8/29/22	6/30/23
Matton, Douglas	Appointment	Team Leader (8th Grade)	BC			\$500	8/29/22	6/30/23
Mendellio, Jim	Appointment	Musical Co-Director	BC		Step 3	\$2,295	8/29/22	6/30/23
Pecarific, Melissa	Appointment	Musical Co-Director	BC		Step 2	\$2,040	8/29/22	6/30/23
Pelliconi, Debbie	Appointment	Family Math (Co-Advisor)	BC		Step 3	\$765	8/29/22	6/30/23
Petrie, Jillian (OD)	Appointment	Musical (Choreographer)	BC		Step 3	\$1,530	8/29/22	6/30/23
Platt, Kaitlin	Appointment	Environmental Club	BC		Step 3	\$2,550	8/29/22	6/30/23
Platt, Kaitlin	Appointment	Musical (Vocal/Instrumental Co-Director)	BC		Step 2	\$637.50	8/29/22	6/30/23
Platt, Kaitlin	Appointment	ScIP	BC			\$1,500	8/29/22	6/30/23
Price, Ryan	Appointment	Jazz Band	BC		Step 3	\$3,060	8/29/22	6/30/23
Vallies, Austin	Appointment	Winter Concert Accompanist	BC			\$100	8/31/22	12/31/22
Vallies, Austin	Appointment	Spring Concert Accompanist	BC			\$100	1/1/23	5/30/23

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Briarcliff Coaches 2022-2023 School Year								
Name	Action	Position	Location	FTE	Degree/Step	Rate of Pay	Start Date	End Date
Buckley, Coleen	Appointment	Girls' Basketball	BC		Step 3	\$4,284	11/1/22	2/28/23
Buckley, Coleen	Appointment	Softball	BC		Step 3	\$4,284	3/1/23	5/31/23
Mattoon, Douglas	Appointment	Boys' Basketball	BC		Step 3	\$4,284	11/1/22	2/28/23
Mattoon, Douglas	Appointment	Intramural Basketball	BC		Step 3	\$3,162	10/4/22	10/28/22
Foster, Joseph	Appointment	Boys' Soccer	BC		Step 2	\$3,774	9/1/22	10/31/22
Pecarific, Melissa	Appointment	Cross Country	BC		Step 2	\$3,774	9/1/22	10/31/22
Mendello, James	Appointment	Cross Country	BC		Step 2	\$3,774	9/1/22	10/31/22
Wallace, Kevin	Appointment	BC Athletic Coordinator	BC		Step 3	\$5,000	8/29/22	6/30/23

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