



**Mountain Lakes School District**  
96 Powerville Road, Suite 1  
Mountain Lakes, New Jersey 07046  
Phone: 973-334-8280 Fax: 973-334-2316  
[www.mlschools.org](http://www.mlschools.org)

## NOTICE

The Regular Meeting of the Mountain Lakes Board of Education will be held on  
Monday, March 21, 2022 at 6:30 p.m. at Mountain Lakes High School,  
96 Powerville Road, Mountain Lakes, New Jersey

Alex Ferreira,  
School Business Administrator / Board Secretary

## AGENDA

### STATEMENT OF ADEQUATE NOTICE

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: *The Daily Record, The Citizen, and the District Website.*

### PLEDGE OF ALLEGIANCE

Board President, Mrs. Barkauskas will lead those present in the Pledge of Allegiance

### ROLL CALL

Board Member	Present	Absent
Dr. Don		
Dr. Driscoll		
Dr. Hirschfeld		
Ms. Leininger		
Mr. LeVar		
Ms. Lewis		
Dr. McIntyre		
Mrs. Parker ( <i>Vice President</i> )		
Mrs. Tucker		
Mrs. Barkauskas ( <i>President</i> )		

EXECUTIVE SESSION

BE IT RESOLVED, that the Mountain Lakes Board of Education enter into Executive Session was made by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution.

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 21<sup>st</sup> day of March, 2022 at \_\_\_\_\_ p.m. as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion:  
Matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically:

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

3. This resolution shall take effect immediately.

MOTION, to leave executive session at \_\_\_\_\_ was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

The motion was approved \_\_\_\_\_ and the Board returned to public session at \_\_\_\_\_.

STUDENT GOVERNMENT REPORT - Thomas Rankin

COMMENTS AND REQUESTS FROM THE MLEA PRESIDENT

PRESENTATIONS

- Adoption of Tentative Budget 2022-2023

BOARD PRESIDENT REPORT

SUPERINTENDENT / ASSISTANT SUPERINTENDENT UPDATE

SCHOOL BUSINESS ADMINISTRATOR UPDATE

APPROVAL OF MINUTES

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following meeting minutes, as recommended by the Superintendent:

<b>Date</b>	<b>Minutes</b>
February 3, 2022	Special Meeting Regular and Executive Session Minutes
March 7, 2022	Regular and Executive Session Minutes

COMMENTS AND REQUESTS FROM THE MEMBERS OF THE PUBLIC ON AGENDA ITEMS

Public comment is set aside for the Board to hear feedback and questions from members of the public. The Board will take all comments and suggestions from the public into consideration. If you have more than one question, we request that all questions are asked within the time provided, as Public Comment is not intended for back and forth dialogue. If the Board is unable to answer your question(s) at this time, we will explain when and in what format the answer(s) will be communicated.

We request that you limit your questions or comments to 3 minutes and present all questions within those 3 minutes. Please state your name and address for the record. The Board appreciates and thanks you for your attendance and participation in our meeting.

COMMUNICATIONS

BOONTON TOWNSHIP REPORT

COMMITTEE REPORTS

**2022 COMMITTEES**

<p><b><u>Curriculum, Instruction &amp; Assessment</u></b>                  James Hirschfeld (Chair)                  Aruni Don                  Tricia Lewis                  Lauren Silva McIntyre</p>	<p><b><u>Facilities</u></b>                  Erinn Tucker (Chair)                  Meghan Leininger                  Jennifer Parker                  Lauren Silva McIntyre</p>	<p><b><u>Finance</u></b>                  Kevin Driscoll (Chair)                  James Hirschfeld                  Tricia Lewis                  Lauren Silva McIntyre</p>
<p><b><u>Personnel</u></b>                  Aruni Don (Chair)                  Joanne Barkauskas                  James Hirschfeld                  Jennifer Parker</p>	<p><b><u>Policy</u></b>                  Jennifer Parker (Chair)                  Kevin Driscoll                  Tricia Lewis</p>	<p><b><u>Special Education</u></b>                  Meghan Leininger (Chair)                  Aruni Don                  Tricia Lewis                  Erinn Tucker</p>
<p><b><u>Negotiations (Special Committee)</u></b>                  Kevin Driscoll (Chair)                  Jennifer Parker                  Erinn Tucker</p>	<p><b><u>Long Range Planning (Special Committee)</u></b>                  Lauren Silva McIntyre                  Joanne Barkauskas                  Meghan Leininger                  Jonathan LeVar</p>	

LIAISON REPORTS

**2022 LIAISONS**

<p><b><u>Home and School</u></b>                  Lauren Silva McIntyre</p>	<p><b><u>Recreation Commission</u></b>                  Meghan Leininger</p>
<p><b><u>ML Education Foundation (MLEF)</u></b>                  Erinn Tucker</p>	<p><b><u>Borough Communications</u></b>                  Vacant</p>
<p><b><u>ML Friends of the Arts (FOTA)</u></b>                  Meghan Leininger</p>	<p><b><u>Traffic &amp; Safety (Borough)</u></b>                  Jennifer Parker</p>
<p><b><u>ML Alumni Association (MLAA)</u></b>                  Erinn Tucker</p>	<p><b><u>NJ School Boards Delegate</u></b>                  Aruni Don</p>
<p><b><u>Safety and Security</u></b>                  Joanne Barkauskas</p>	<p><b><u>Representative to the County NJSBA</u></b>                  Aruni Don</p>
	<p><b><u>Sound Start Babies Foundation</u></b>                  Meghan Leininger</p>

REPORT AND RECOMMENDATIONS OF THE SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

**A. FINANCE**

**1. Adoption of Tentative Budget 2022-2023**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the tentative budget be approved for the 2022-2023 School Year and that the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund	\$37,016,534
Special Revenue Fund	\$882,955
Debt Service Fund	\$1,924,969
<b>Total Tentative Budget</b>	<b>\$39,824,458</b>

BE IT FURTHER RESOLVED, that the Mountain Lakes School District Board of Education withdraws \$410,000 as budgeted in NJDOE budget line 600, Withdrawal from Capital Reserve, for capital project costs of the High School sewage lift station and the Wildwood playground, as recommended by the Superintendent.

**2. Acknowledgement of Amount to be Raised in Local Taxes**

BE IT RESOLVED, that the Mountain Lakes Board of Education acknowledge the total amount of funds to be raised in local taxes which includes the use of any eligible adjustments and use of banked cap in general fund for the ensuing school year (2022/23), as recommended by the Superintendent, as follows:

Fund 10 – General Fund	\$23,008,261
Fund 40 – Debt Service	\$1,731,789
<b>Total</b>	<b>\$24,740,050</b>

**3. Advertise Tentative Budget for Public Hearing**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the submission of the 2022-2023 tentative budget to the Morris County Executive County Superintendent of Schools for approval and authorize the advertisement after approval in the Daily Record in accordance with the form suggested by the NJ Department of Education and according to law and establish that the public hearing on the budget for the 2022-2023 school year be held on May 2, 2022 at 6:30pm, as recommended by the Superintendent.

**4. Travel and Related Expense Reimbursement for 2022-2023**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following resolution:

WHEREAS, school district policy and N.J.A.C. 6A:23A-7.1 et seq. provide that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2022-2023 school year;

WHEREAS, the maximum expenditure amount allotted for travel and expense reimbursement for the 2021-2022 was \$42,450; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$9,845.67 as of March 17, 2022;

NOW, THEREFORE BE IT RESOLVED, that the Mountain Lakes School District Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2022-2023 school year at the sum of \$39,781, and

BE IT FURTHERED RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded, as recommended by the Superintendent.

**5. Presentation of Bills**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following bills list and check journals as of March 9, 2022 – March 17, 2022, as recommended by the Superintendent\*:

Fund	Amount
General Fund (10)	\$222,697.27
Special Revenue Fund (20)	\$43,256.97
Capital Project Fund (30)	\$407.40
Debt Service Fund (40)	
Cafeteria Account Fund (60)	
Payroll	
Total	\$266,361.64

**6. Budget Transfers**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve and authorize the School Business Administrator / Board Secretary’s action of making budgetary transfers pursuant to the attached February Transfer Report, as recommended by the Superintendent.\*

**7. Treasurer’s Report**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Treasurer’s Reports for the month ending February, as recommended by the Superintendent.\*

**8. Board Secretary’s Report**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Board Secretary’s Report for the month ending February, as recommended by the Superintendent.\*

**9. Donations / Grant**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following donations / grants, as recommended by the Superintendent:

To	From	Reason	Amount
<b>DISTRICT</b>			
MLHS Boys’ Lacrosse Team	James Rodgers	AV equipment	\$2,500.00
<b>IH/WW/BC</b>			
BC Class of 2022 (8 <sup>th</sup> Grade class)	Home & School Association	8 <sup>th</sup> Grade Trip to Boston	\$2,568.20

**10. Nonresident Tuition**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following enrollment changes, as recommended by the Superintendent:

Action	Student ID	School-Program	Start Date	End Date	Tuition	Extra Services	Notes
New	TEMP-08	Lake Drive Regular	2/23/22	6/23/22	\$30,015.30		
New	TEMP-09	Lake Drive Regular	3/7/22	6/23/22	\$28,414.50	\$1,744.00	
New	IJ-5	Lake Drive Itinerant	3/3/22	6/23/22	\$2,508.00		
New	IHT-1	Lake Drive Itinerant	1/28/22	6/23/22	\$3,135.00		
Change	MLP-4	Lake Drive Preschool	3/1/22	6/23/22	\$2,116.00		No Longer IEP Student
Terminate	IP-1	Lake Drive Itinerant	9/9/21	2/22/22	\$8,514.00		
New	NTR01	MLHS	8/31/22	6/20/23	TBD	TBD	Grade 9
New	NTR02	MLHS	8/31/22	6/20/23	TBD	TBD	Grade 12

**11. Travel / Conferences Expenditures A**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following staff members to attend training and conferences in accordance with Policy 6471, as recommended by the Superintendent.

Name / ID	Location	Date	Event Name	Cost
<b>DISTRICT</b>				
Lazeration, Julie	LD	3/2/22	A Practical Discussion of Mathematics Assessment for Deaf/HH Students	\$0
Lazeration, Julie	LD	2/23/22	Education & Advocacy Summit – Workshop for Administrators	\$0
Lazeration, Julie	LD	3/2/22	NJDOE State Mandated Language Development Reporting for Deaf/Hard of Hearing Students ages 3 to 5	\$0
Perkins, Meredith	LD	3/2/22	A Practical Discussion of Mathematics Assessment for Deaf/HH Students	\$0
Perkins, Meredith	LD	3/2/22	NJDOE State Mandated Language Development Reporting for Deaf/Hard of Hearing Students ages 3 to 5	\$0
Petrucci, Michael	MLHS	6/11/22-6/17/22	AP Statistics Distributed Reading	\$0
<b>IH/WW/BC</b>				
Foster, Joseph	BC	10/23/21	Supporting the Whole Child – Power School for Life/Empathy Training & Leadership Opportunities for Life	\$0
Hussein, Amal	WW	2/9/22	Facilitating Student Learning	\$0

**B. MISCELLANEOUS**

**12. Board Policies and Regulations**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve and adopt the following policies and regulations for presentation for second reading, as recommended by the Superintendent:\*

Action	Policy Number	Title	First Reading	Second Reading
New	P 1648.13	School Employee Vaccination Requirements (M)	3/7/22	3/21/22
New	P 2425	Emergency Virtual or Remote Instruction Program (M)	3/7/22	3/21/22
Revised	P & R 5751	Sexual Harassment of Students (M)	3/7/22	3/21/22

**REPORT AND RECOMMENDATIONS OF THE SUPERINTENDENT**

**A. PERSONNEL**

**13. Appointments / Amendments/ Resignations / Rescission / Retirements / RIF's**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, amendments, resignations, rescissions, retirements and RIFs, for all regular employees with base pay, be approved, as recommended by the Superintendent:

Name	Action	UPC	Position	Location	FTE	Degree/ Step	Rate of Pay	Start Date	Term Date
<b>DISTRICT</b>									
Alfano, Jessica	1 additional section	TCH-HS-MATH-08	Teacher (5512)	MLHS	1.20	MA/ Step 15	\$109,105 (prorated)	3/21/22	6/30/22
Ayhan, Aaron	1 additional section	TCH-HS-MATH-05	Teacher (5512)	MLHS	1.40	MA/ Step 15	\$125,605 (prorated)	3/21/22	6/30/22
Bolton, Douglas	Rescind Appointment		Interim Vice Principal	MLHS	1.0	N/A	\$500/day	1/24/22	3/11/22
Cortese, Lisa	Appointment	SUPV-DIST-CAS-03	Acting Vice Principal	MLHS	1.0	MA	\$134,200	3/14/22	6/30/22
Durkin, Dawn	1 Additional Section	TCH-HS-CST-04	Teacher (4015)	MLHS	1.20	MA+30/ Step 15	\$119,739 (prorated)	3/15/22	4/14/22
Lam, Cheppo	Resignation	MAIN-DW-COUR-01	Mail Courier	DW	0.5	N/A	\$24.20/hr	2/28/17	3/25/22
Pasquale, Caren	1 Additional Section	TCH-HS-MATH-07	Teacher (5512)	MLHS	1.20	MA+60/ Step 15	\$125,168 (prorated)	3/14/22	6/30/22

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Petrucelli, Michael	1 Additional Section	TCH-HS-MATH-02	Teacher (5512)	MLHS	1.20	BA/Step 15	\$101,005 (prorated)	3/21/22	6/30/22
Rigby Krause, Effie	1 Additional Section	TCH-HS-MATH-09	Teacher (5512)	MLHS	1.20	MA/Step 15	\$109,105 (prorated)	3/21/22	6/30/22
Terzis, Michael (Patrick)	1 Additional Section	TCH-HS-ENG-05	Teacher (4015)	MLHS	1.20	MA+30/Step 15	\$109,105 (prorated)	3/15/22	4/14/22
<b>IH/WW/BC</b>									
Pollara, Jacqueline	Appointment		Long-Term Substitute (4160)	WW	1.0	BA/Step 1	\$61,190 (prorated)	3/7/22	3/11/22
Marjeh, Kristina	Appointment	TCH-WW-TCH-09	Mentor	WW	1.0	N/A	\$1,000 (prorated)	3/7/22	3/11/22

**14. Leaves of Absence**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following leaves of absence, as recommended by the Superintendent:

ID#	Action	UPC	Position	Location	FTE	Degree/Step	Rate of Pay	Start Date	Term Date
<b>DISTRICT</b>									
5005	Unpaid LOA		Teacher	MLHS	1.0			(,5) 3/10/22	3/10/22
4015	Paid LOA Utilizing Sick Time		Teacher	MLHS	1.0			2/28/22	4/22/22
5512	Revise Paid Sick LOA		Teacher	MLHS	1.0			3/21/22	4/13/22 (am)
5512	Revise Unpaid LOA		Teacher	MLHS	1.0			4/13/22 (pm)	6/30/22
<b>IH/WW/BC</b>									
5333	Unpaid LOA		Paraprofessional	WW	.97			3/10/22	3/10/22
4160	Paid LOA Utilizing Sick Time		Teacher	WW	1.0			3/7/22	3/11/22

**15. Athletics / Extra Services**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for all extra earnings under the contract, as recommended by the Superintendent:

Name	Action	UPC	Position	Location	FTE	Degree/Step	Rate of Pay	Start Date	Term Date
Stanzione, Matthew (OD)	Appointment		Spring Weight Room Coach	MLHS		N/A	\$3,096	3/7/22	6/1/22



**16. Additional Compensation**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for extra earnings not listed in contract, as recommended by the Superintendent:

Name	Action	UPC	Position	Location	FTE	Degree/Step	Rate of Pay	Start Date	Term Date
Nicholson, Caroline	Revise Appointment		The Admission Game Presentation	MLHS			\$50/hr (Not to exceed 2 hrs)	3/29/22	3/29/22
Nicholson, Caroline	Appointment		College Fair	MLHS			\$50/hr (Not to exceed 2 hrs)	4/7/22	4/7/22
Lindsay, Maria	Appointment		College Fair	MLHS			\$50/hr (Not to exceed 2 hrs)	4/7/22	4/7/22
Pelchat, Cara	Appointment		College Fair	MLHS			\$50/hr (Not to exceed 2 hrs)	4/7/22	4/7/22
Sullivan, Elizabeth (Betsy)	Appointment		College Fair	MLHS			\$50/hr (Not to exceed 2 hrs)	4/7/22	4/7/22
Macko, Lauren	Appointment		College Fair	MLHS			\$50/hr (Not to exceed 2 hrs)	4/7/22	4/7/22

**17. Substitutes, Volunteers and Intern Appointments**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, as recommended by the Superintendent:

Name	Action	UPC	Position	Location	FTE	Degree/Step	Rate of Pay	Start Date	Term Date
Chaird, Jennifer	Appointment		Volunteer	DW				3/14/22	6/30/22
Kosciuszko, Daniel	Appointment		Substitute	DW				4/30/22 (or sooner, pending completion of paperwork)	6/30/22
Ravin, Jonah	Appointment		Substitute	DW			BOE Substitute Rate Table	4/30/22 (or sooner, pending completion of paperwork)	6/30/22

**18. Tuition Reimbursement  $\Delta$**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following course(s) for tuition reimbursement when the course has been completed and the transcripts received by the Superintendent's office, as recommended by the Superintendent:

Name	Location	College/University	Course Title / #	Credits
<b>DISTRICT</b>				
Fucarino, Samantha	LD	NJCTL	Learning and Teaching Algebra 1	4
Fucarino, Samantha	LD	NJCTL	Learning and Teaching Geometry	4
Fucarino, Samantha	LD	NJCTL	Learning and Teaching Pre-Algebra	4
<b>IH/WW/BC</b>				
Pruser, Danielle	WW	Walden University	Learning and Teaching Mathematics MATH 6561	3
Pruser, Danielle	WW	Walden University	Enhancing Learning for Diverse Populations EDUC 6616	3

**B. CURRICULUM / SPECIAL SERVICES**

**19. Field Trips  $\Delta$**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following field trips for the 2021-2022 school year, as recommended by the Superintendent:

School	Destination	Reason	Date
<b>DISTRICT</b>			
MLHS	Ramapo College Mahwah, NJ	TEEEM Student Leadership Symposium	3/23/22
MLHS	Ridgewood High School Ridgewood, NJ	Academic Team – Maroon Bowl	3/26/22
MLHS	Edison High School Edison, NJ	Academic Team – EAST II	4/9/22
MLHS	Arlington, VA	Academic Team – History Bowl Nationals	4/22 - 4/24/22
MLHS	Atlanta, GA	DECA – ICDC (Revision)	4/23 - 4/27/22
<b>IH/WW/BC</b>			
BC	DW (WW, LD & MLHS)	Musical Play Preview - Teaser	4/7/22
BC	County College of Morris Randolph, NJ	Teen Arts Festival	5/13/22

**C. MISCELLANEOUS**

UNFINISHED BUSINESS

NEW BUSINESS

PENDING LEGISLATION

COMMENTS AND REQUESTS FROM THE PUBLIC

EXECUTIVE SESSION

MOTION to enter into Executive Session was made by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution.

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 21<sup>st</sup> day of March, 2022 at \_\_\_\_\_ p.m. as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion:  
Matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically:
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

MOTION, to leave executive session at \_\_\_\_\_ was made by \_\_\_\_\_ and seconded by \_\_\_\_\_  
The motion was approved \_\_\_\_\_ and the Board returned to public session at \_\_\_\_\_.

ADJOURNMENT

MOTION to adjourn the meeting at \_\_\_\_\_ was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

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*A Indicates matters not relating to MLHS, the Boonton Township district Representative of the Board of Education will refrain from voting on such matters, pursuant to Board Policy 0141.2.*

*\* Indicates a motion/resolution will have supporting documentation*