



Mountain Lakes School District
96 Powerville Road, Suite 1
Mountain Lakes, New Jersey 07046
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www.mlschools.org

NOTICE

The Regular Meeting of the Mountain Lakes Board of Education will be held on
Tuesday, January 4, 2022 at 6:30 p.m. at Mountain Lakes High School,
96 Powerville Road, Mountain Lakes, New Jersey.

Alex Ferreira,
School Business Administrator / Board Secretary

AGENDA

STATEMENT OF ADEQUATE NOTICE

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: *The Daily Record, The Citizen, and the District Website.*

CERTIFICATION OF ANNUAL ELECTION – REPORT OF BOARD SECRETARY

BE IT FURTHER RESOLVED, that the Mountain Lakes Board of Education have the Statement of Determination, dated November 15, 2021, of the 2021 School Election as certified by the Morris County Board of Elections made part of the annual organization meeting minutes.

<u>THREE-YEAR TERM (3)</u>	<u>Total Votes</u>
Meghan Leininger	862
Aruni Singamkutti Arachchige Don	894
Write-In	861 (Erinn Tucker received 326)

OATH OF OFFICE

Board Secretary administers Oath to newly elected Board Member:

Meghan Leininger
Aruni Singamkutti Arachchige Don
Erinn Tucker

ROLL CALL

Board Member	Present	Absent
Dr. Don		
Dr. Driscoll		
Dr. Hirschfeld		
Ms. Leininger		
Ms. Lewis		
Mrs. Parker		
Mrs. Tucker		
BT Representative		
Mrs. Barkauskas (<i>President</i>)		

PLEDGE OF ALLEGIANCE

Board Secretary, Mr. Ferreira will lead those present in the Pledge of Allegiance

ELECTION OF OFFICERS

Board President

Nomination of President:

RESOLVED, to nominate _____ for President.

Additional Nominees:

RESOLVED, to close nomination for President and call for a roll call vote. Discussion or comments.

At this time in the meeting, the newly elected President will take the podium.

Board Vice President

Nomination of Vice President:

RESOLVED, to nominate _____ for Vice President.

Additional Nominees:

RESOLVED, to close nomination for Vice President and call for a roll call vote. Discussion or comments.

EXECUTIVE SESSION

BE IT RESOLVED, that the Mountain Lakes Board of Education enter into Executive Session was made by _____ and seconded by _____, that the Board of Education adopt the following resolution.

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 4th day of January, 2022 at _____ p.m. as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion:

Matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically:

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

3. This resolution shall take effect immediately.

MOTION, to leave executive session at _____ was made by _____ and seconded by _____.

The motion was approved _____ and the Board returned to public session at _____.

STUDENT GOVERNMENT REPORT

COMMENTS AND REQUESTS FROM THE MLEA PRESIDENT

PRESENTATIONS

BOARD PRESIDENT REPORT

SUPERINTENDENT / ASSISTANT SUPERINTENDENT UPDATE

SCHOOL BUSINESS ADMINISTRATOR UPDATE

COMMENTS AND REQUESTS FROM THE MEMBERS OF THE PUBLIC ON AGENDA ITEMS

Public comment is set aside for the Board to hear feedback and questions from members of the public. The Board will take all comments and suggestions from the public into consideration. If you have more than one question, we request that all questions are asked within the time provided, as Public Comment is not intended for back and forth dialogue. If the Board is unable to answer your question(s) at this time, we will explain when and in what format the answer(s) will be communicated.

We request that you limit your questions or comments to 3 minutes and present all questions within those 3 minutes. Please state your name and address for the record.

The Board appreciates and thanks you for your attendance and participation in our meeting.

APPROVAL OF MINUTES

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following meeting minutes:

Date	Minutes
December 6, 2021	Regular and Executive Session Minutes

COMMUNICATIONS

BOONTON TOWNSHIP REPORT

COMMITTEE REPORTS

2022 Committees Pending

LIAISON REPORTS

2022 Liaisons Pending

REPORT AND RECOMMENDATIONS OF THE SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

A. REORGANIZATION

1. Code of Ethics for School Board Members

BE IT RESOLVED, that the Mountain Lakes Board of Education adopts the Code of Ethics for School Board members, as recommended by the Superintendent:

A School board member shall abide by the following Code of Ethics for School Board Members: (each member reads one aloud)

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in the proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

2. Morris County School Boards and New Jersey School Boards

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the appointment to Morris County School Boards Association and New Jersey School Boards Association, move that the President be directed to appoint a Delegate and an Alternate to the Morris County School Boards Association and the New Jersey School Boards Association, as recommended by the Superintendent.

3. Parliament of Procedures

BE IT RESOLVED, that the Mountain Lakes Board of Education adopt Robert Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and the board attorney to act as the parliamentarians for the 2022 calendar year, as recommended by the Superintendent.

4. Authorized Signatures / Annual Appointments

BE IT RESOLVED, that the Mountain Lakes Board of Education extends the following appointments and authorized signatures for the following accounts for the period of January 1, 2022 to December 31, 2022, as recommended by the Superintendent:

Board Secretary	Mr. Alex Ferreira
Acting Board Secretaries	Mr. Michael Fetherman, Mrs. Lisa Hogan
Treasurer of School Monies	Mr. Timothy Roberts
Custodian Of Records	Mr. Alex Ferreira
OPRA Officer	Mr. Alex Ferreira
Qualified Purchasing Agent	Mr. Alex Ferreira
Authorized Signatures General	Mr. Alex Ferreira, Board President (TBD), Mr. Timothy Roberts
Authorized Signature Payroll Account	Mr. Timothy Roberts
Pre-Payment Authorization	Mr. Alex Ferreira, Mr. Michael Fetherman
District Physician	Dr. Arnold Pallay, Changebridge Medical Associates
District Engineer	Anderson & Denzler Associates, Inc.
District Attorney	Fogarty & Hara, ESQS
District Insurance	USI Insurance Services
Depositories for School Funds	Lakeland Bank
Official Newspapers	The Daily Record, The Citizen
Claims Auditor	Mr. Alex Ferreira

5. 2022 School Board of Education Meeting Calendar

BE IT RESOLVED, that the Mountain Lakes Board of Education will hereby hold and advertise their regular meetings for the 2022 calendar year and the 2023 reorganization meeting, in the Media Center or Auditorium at the Mountain Lakes High School or virtually at 6:30pm as follows, as recommended by the Superintendent:

Tuesday, January 4, 2022
Tuesday, January 18, 2022
Monday, February 7, 2022
Monday, March 7, 2022
Monday, March 21, 2022 <i>(Adopt tentative Budget)</i>
Monday, April 4, 2022
Monday, May 2, 2022 <i>(Public Budget Hearing & Adoption)</i>
Monday, May 16, 2022
Monday, June 6, 2022
Monday, June 20, 2022
Monday, July 18, 2022
Monday, August 15, 2022
Tuesday, September 6, 2022
Monday, September 19, 2022
Monday, October 3, 2022
Monday, October 17, 2022
Monday, November 7, 2022
Monday, November 21, 2022
Monday, December 5, 2022
Tuesday, January 3, 2023 <i>(Reorganization Meeting)</i>

6. Strauss Esmay Policy and Regulations Manual

BE IT RESOLVED, that the Mountain Lakes Board of Education approves and adopts the policies and regulations included in the Strauss Esmay Policy and Regulations Manual, as recommended by the Superintendent.

7. Doctrine of Necessity

WHEREAS, the School Ethics Act, N.J.S.A. 18A:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to prove specific ethical standards to guide their conduct; and WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity.

NOW, THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that Boards of Education that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for thirty (30) days and provide the Commission with a copy; and

BE IT FURTHER RESOLVED that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Association of School Administrators, the New Jersey Association of School; Business Officials and the New Jersey Education Association, as recommended by the Superintendent.

B. FINANCE

8. Budget Transfers

BE IT RESOLVED, that the chief school administrator be designated to approve such line item budget transfers as necessary between Board of Education meetings, and

BE IT FURTHER RESOLVED, that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly, as recommended by the Superintendent.

B. MISCELLANEOUS

REPORT AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

9. Appointments / Amendments/ Resignations / Rescission / Retirements / RIF's

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, amendments, resignations, rescissions, retirements and RIFs, for all regular employees with base pay, be approved, as recommended by the Superintendent:*

Name	Action	UPC	Position	Location	FTE	Degree/ Step	Rate of Pay	Start Date	Term Date
Niewood, Elizabeth	Revise Appointment	SPT-LR-SLS-04	Speech Language Specialist	LD	1.0	MA Step 4	\$72,395 (pro-rated)	2/15/22 or sooner pending completion of paperwork	
Wachter, Marc	Resignation	SUPV-DIST-TECH-01	IT Director	District	1.0		\$135,000	8/16/2021	2/14/22 or sooner

Santos, David	Appointment	SUPV-DIST-TECH-01	IT Director	District	1.0		\$140,000	1/31/22 or sooner pending completion of paperwork	
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B. CURRICULUM / SPECIAL SERVICES

10. Curriculum Approval

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the curriculum for grades K – 12, pursuant to Policy #0154, as recommended by the Superintendent.

C. MISCELLANEOUS

UNFINISHED BUSINESS

NEW BUSINESS

Board Vacancy Appointment

PENDING LEGISLATION

COMMENTS AND REQUESTS FROM THE PUBLIC

EXECUTIVE SESSION

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1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion:
 Matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically:
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

MOTION, to leave executive session at _____ was made by _____ and seconded by _____
 The motion was approved _____ and the Board returned to public session at _____.

ADJOURNMENT

MOTION to adjourn the meeting at _____ was made by _____ and seconded by _____.

(MLHS): The areas of permitted voting for the Boonton Township district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the services to the receiving district board of education.

**: Indicates a motion/resolution will have supporting documentation*