



**Mountain Lakes School District**  
96 Powerville Road, Suite 1  
Mountain Lakes, New Jersey 07046  
Phone: 973-334-8280 Fax: 973-334-2316  
[www.mlschools.org](http://www.mlschools.org)

## NOTICE

The Regular Meeting of the Mountain Lakes Board of Education will be held on  
Thursday, June 15, 2023 at 6:00pm at Mountain Lakes High School,  
96 Powerville Road, Mountain Lakes, New Jersey

Alex Ferreira,  
School Business Administrator / Board Secretary

## AGENDA

### STATEMENT OF ADEQUATE NOTICE

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: *The Daily Record, The Citizen, and the District Website.*

### PLEDGE OF ALLEGIANCE

Board President, Mrs. Barkauskas will lead those present in the Pledge of Allegiance

### ROLL CALL

Board Member	Present	Absent
Dr. Don		
Dr. Driscoll		
Mrs. Hermey		
Dr. Hirschfeld		
Ms. Leininger		
Dr. McIntyre		
Mrs. Parker ( <i>Vice President</i> )		
Mrs. Tucker		
Mrs. Barkauskas ( <i>President</i> )		

Also present: Mr. Michael Fetherman, Mr. Alex Ferreira, Mrs. Ivonne Ciresi

EXECUTIVE SESSION

BE IT RESOLVED, that the Mountain Lakes Board of Education enter into Executive Session was made by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution.

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 15<sup>th</sup> day of June, 2023 at \_\_\_\_\_pm as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion:

Matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically:

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

3. This resolution shall take effect immediately.

MOTION, to leave executive session at \_\_\_\_\_ was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

The motion was approved \_\_\_\_\_ and the Board returned to public session at \_\_\_\_\_.

STUDENT GOVERNMENT REPORT

MOUNTAIN LAKES SCHOOL DISTRICT STUDENT COMMENT

COMMENTS AND REQUESTS FROM THE MLEA CO-PRESIDENTS

PRESENTATIONS

- Laker Shout Out
- 2022-2023 Retiree Recognition
- Post Secondary Outcomes
- Student Safety Data System Report (SSDS)

BOARD PRESIDENT REPORT

SUPERINTENDENT / ASSISTANT SUPERINTENDENT UPDATE

SCHOOL BUSINESS ADMINISTRATOR UPDATE

APPROVAL OF MINUTES

COMMENTS AND REQUESTS FROM THE MEMBERS OF THE PUBLIC ON AGENDA ITEMS

Public comment is set aside for the Board to hear feedback and questions from members of the public. The Board will take all comments and suggestions from the public into consideration. If you have more than one question, we request that all questions are asked within the time provided, as Public Comment is not intended for back and forth dialogue. If the Board is unable to answer your question(s) at this time, we will explain when and in what format the answer(s) will be communicated.

We request that you limit your questions or comments to 3 minutes and present all questions within those 3 minutes. Please state your name and address for the record. The Board appreciates and thanks you for your attendance and participation in our meeting.

COMMUNICATIONS

BOONTON TOWNSHIP REPORT

COMMITTEE REPORTS

**2023 COMMITTEES**

<p><b><u>Curriculum, Instruction &amp; Assessment</u></b> James Hirschfeld (Chair) Aruni Don Lauren Silva McIntyre</p>	<p><b><u>Facilities</u></b> Erinn Tucker (Chair) Meghan Leininger Jennifer Parker Lauren Silva McIntyre</p>	<p><b><u>Finance</u></b> Kevin Driscoll (Chair) Aruni Don James Hirschfeld Lauren Silva McIntyre</p>
<p><b><u>Personnel</u></b> Aruni Don (Chair) James Hirschfeld Jennifer Parker Erinn Tucker</p>	<p><b><u>Policy</u></b> Jennifer Parker (Chair) Aruni Don Meghan Leininger</p>	<p><b><u>Special Education</u></b> Meghan Leininger (Chair) Lauren McIntyre</p>
<p><b><u>Negotiations (Special Committee)</u></b> Kevin Driscoll (Chair) Jennifer Parker Erinn Tucker</p>	<p><b><u>Long Range Planning (Special Committee)</u></b> Lauren Silva McIntyre (Chair) Joanne Barkauskas Leigh Hermey Meghan Leininger</p>	

**2023 LIAISON AND CONFERENCE REPORTS**

<p><b><u>Home and School</u></b> Lauren Silva McIntyre</p>	<p><b><u>Recreation Commission</u></b> Meghan Leininger</p>
<p><b><u>ML Education Foundation (MLEF)</u></b> Erinn Tucker</p>	<p><b><u>Traffic &amp; Safety (Borough)</u></b> Jennifer Parker</p>
<p><b><u>ML Friends of the Arts (FOTA)</u></b> Meghan Leininger</p>	<p><b><u>Sound Start Babies Foundation</u></b> Meghan Leininger</p>
<p><b><u>Safety and Security</u></b> Aruni Don</p>	<p><b><u>Representative to the County SBA</u></b> Vacant</p>
<p><b><u>ML Alumni Association (MLAA)</u></b> Vacant</p>	<p><b><u>NJ School Boards Delegate</u></b> Vacant</p>

REPORT AND RECOMMENDATIONS OF THE SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

**A. FINANCE**

**1. Presentation of Bills**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following bills list and check journals as of May 15, 2023 – June 13, 2023, as recommended by the Superintendent:\*

Fund	Amount
General Fund (10)	\$1,255,777.79
Special Revenue Fund (20)	\$124,869.87
Capital Project Fund (30)	N/A
Debt Service Fund (40)	N/A
Cafeteria Account Fund (60)	\$133,782.15
Payroll	\$2,407,612.71
<b>Total</b>	<b>\$3,922,042.52</b>

**2. Stale Outstanding Checks**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the cancellation of the following stale outstanding checks issued prior to July 1, 2022, as recommended by the Superintendent.\*

**3. Tax Levy Certification and Payment Schedule**

BE IT RESOLVED, that the Mountain Lakes Board of Education approves the payment schedule to receive the general fund tax levy and debt service tax levy for the 2023-2024 fiscal year consistent with the tax levy certification as approved as part of the approval of the annual budget on May 1, 2023, as recommended by the Superintendent:

Month	Total amount	General Fund	Debt Service
July	2,118,523.34	1,980,702.17	137,821.17
August	2,118,523.34	1,980,702.17	137,821.17
September	2,118,523.34	1,980,702.17	137,821.17
October	2,118,523.34	1,980,702.17	137,821.17
November	2,118,523.34	1,980,702.17	137,821.17
December	2,118,523.30	1,980,702.15	137,821.15
<b>Total Calendar Year 2023</b>	<b>12,711,140.00</b>	<b>11,884,213.00</b>	<b>826,927.00</b>
Month	Total amount	General Fund	Debt Service
January	2,118,523.17	1,980,702.17	137,821.00
February	2,118,523.17	1,980,702.17	137,821.00
March	2,118,523.17	1,980,702.17	137,821.00
April	2,118,523.17	1,980,702.17	137,821.00
May	2,118,523.17	1,980,702.17	137,821.00
June	2,118,523.15	1,980,702.15	137,821.00
<b>Total Calendar Year 2024</b>	<b>12,711,139.00</b>	<b>11,884,213.00</b>	<b>826,926.00</b>
<b>Totals Fiscal Year 2023/24</b>	<b>\$ 25,422,279.00</b>	<b>\$ 23,768,426.00</b>	<b>\$ 1,653,853.00</b>

**4. Certificate of Implementation**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the submission of the Certificate of Implementation pursuant to the recommendation in the 2021-2022 Auditor's Management Report, as recommended by the Superintendent.

**5. Authorization to Request Alternate Method of Compliance**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the request for authorization to use the alternate method of compliance in accordance with N.J.A.C 6A:26-6.2(h)4ii, by providing toilet rooms outside preschool rooms 3, 5, 7 and 9 and the kindergarten room 6 at Lake Drive School in lieu of individual toilet rooms in each, as recommended by the Superintendent.

**6. Tuition Reserve Adjustment**

WHEREAS, NJAC 6A:23A-14.4 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned administrative code permits a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts by board resolution; and

WHEREAS, the Mountain Lakes Board of Education anticipates that an amount not to exceed \$100,000 may be available for such purposes of transfer to the Tuition Reserve Account.

NOW THEREFORE, BE IT RESOLVED, by the Mountain Lakes Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, in an amount not to exceed \$100,000, as recommended by the Superintendent.

**7. Capital Reserve Adjustment**

WHEREAS, NJSA 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statute permits a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts by board resolution; and

WHEREAS, the Mountain Lakes Board of Education anticipates that an amount not to exceed \$2,800,000 may be available for such purposes of transfer to the Tuition Reserve Account.

NOW THEREFORE, BE IT RESOLVED, by the Mountain Lakes Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, in an amount not to exceed \$2,800,000, as recommended by the Superintendent.

**8. Maintenance Reserve Adjustment**

WHEREAS, NJSA 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statute permits a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts by board resolution; and

WHEREAS, the Mountain Lakes Board of Education anticipates that an amount not to exceed \$1,200,000 may be available for such purposes of transfer to the Tuition Reserve Account.

NOW THEREFORE, BE IT RESOLVED, by the Mountain Lakes Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, in an amount not to exceed \$1,200,000, as recommended by the Superintendent.

**9. School Depositories and Signatures**

BE IT RESOLVED, that the Mountain Lakes Board of Education approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A. 18A:19-1), as recommended by the Superintendent:

ACCOUNT	SIGNATURE	BANK	ACCOUNT
General Checking Account	Board Secretary, Board President, Treasurer	Lakeland	xxxxxx616

**10. Wildwood Time To Soar Tuition Rates**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the below tuition rates for the Time to Soar Before and After Care Program, for the 2022-2023 school year, as recommended by the Superintendent:

Monthly rates based upon weekly enrollment:		5 days	4 days	3 days	2 days	1 day
EarlyBirds <b>OR</b> AfterSchool	Early Birds	\$213	\$170	\$128	\$85	\$43
	After School	\$377	\$324	\$260	\$181	\$112
EarlyBirds <b>AND</b> AfterSchool	Both Services	\$483	\$430	\$367	\$266	\$154
Families enrolling more than one child will pay full tuition per the above rates for the first child, and receive a 10% discount on the tuition of any subsequent sibling						

**11. Nonresident Tuition  $\Delta$**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following enrollment changes, as recommended by the Superintendent:

Action	Student ID	School-Program	Start Date	End Date	Tuition	Extra Services
New	3359	Lake Drive Regular	5/8/23	6/20/23	\$13,266.60	N/A
New	0357	Lake Drive Regular	5/10/23	6/20/23	\$11,497.72	N/A
New	7739	Lake Drive Regular	5/22/23	6/20/23	\$7,959.96	N/A
New	TEMP-18	Lake Drive Regular	5/31/23	6/20/23	\$6,633.30	\$3,068.40
New	IR-16	Lake Drive Itinerant	5/11/23	6/20/23	\$850.00	N/A
Change	9638	Lake Drive Regular	8/31/22	5/16/23		\$29,407.03
Change	4764	Lake Drive Regular	8/31/22	6/20/23		\$5,993.84
Terminate	7739	Lake Drive Regular	8/31/22	4/28/23	\$63,680.00	N/A
Withdraw	NRT12	MLHS	8/30/2023	6/18/24	\$ 19,293.00	N/A
Returning	NRS19	MLHS	8/30/2023	6/18/24	\$500.00	N/A
<b>IVY H/WW/BC</b>						
New	NRT22	Wildwood	8/30/2023	6/18/24	\$15,120.00	N/A

**12. Out of District Placements**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the updated list of out-of-district placements for the 2023 extended school year and the 2023-2024 school year, as recommended by the Superintendent:

Student ID	Placement	Start Date	End Date	Tuition
4686	Harbor Haven	6/26/2023	7/28/2023	\$6,840.00
6361	Harbor Haven	6/26/2023	7/28/2023	\$6,840.00
2708	Harbor Haven	6/26/2023	7/28/2023	\$6,840.00
9069	Harbor Haven	6/26/2023	7/28/2023	\$6,840.00
9120	Harbor Haven	6/26/2023	7/28/2023	\$6,840.00
3958	Harbor Haven	6/26/2023	7/28/2023	\$6,840.00
4784	Reed Academy	7/10/2023	8/18/2023	\$18,406.50
4784	Reed Academy	9/7/2023	6/18/2024	\$110,439.00
7707	Glenview Academy	7/5/2023	8/15/2023	\$12,894.30
7707	Glenview Academy	9/6/2023	6/20/2024	\$78,225.42
0601	Cornerstone Day School	7/10/2023	6/28/2024	\$100,975.60
8426	Windsor School	9/7/2023	6/21/2023	\$79,560.00
8426	Windsor School	7/5/2023	8/15/2023	\$13,260.00
6260	Paradigm School	7/5/2023	7/28/2023	\$6,930.56
6260	Paradigm School	9/6/2023	6/21/2024	\$73,790.08
8930	Sage Alliance	9/5/2023	6/14/2024	\$71,656.00
6292	Celebrate the Children	9/7/2023	6/24/2023	\$108,585.00
4933	Limitless	7/5/2023	8/4/2023	\$8,104.00
4933	Celebrate the Children	9/7/2023	6/24/2024	\$108,585.00

**13. Professional Services**

WHEREAS, the Mountain Lakes Board of Education (“Board”) has decided to secure the professional services to support the instructional programs of the district; and

WHEREAS, the Board is permitted, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., to contract with vendors providing professional services, without advertising bids; and

NOW THEREFORE, BE IT RESOLVED, that the Board hereby awards the following contracts with vendors providing professional services, as recommended by the Superintendent:

Contractor	Start Date	End Date	Nature / Service	Rate	Contract / Not to Exceed
Learn Well Education	5/25/23	6/29/23	Home Instruction – SID #: 7073	\$50.50 per hour	\$3,000
Learn Well Education	5/25/23	7/21/23	Home Instruction - SID #: 7073	\$50.50 per hour	\$4,050
Trinitas Children’s Therapy Services	7/3/23	7/28/23	Summer School – Occupational Therapy	\$87.72 per hour	\$2,500
Heather Long	7/3/2023	7/28/2023	Summer School – Physical Therapy	\$85 per hour	\$500

**14. Travel / Conferences Expenditures**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following staff members to attend training and conferences in accordance with Policy 6471, as recommended by the Superintendent.

Name / ID	Location	Date	Event Name	Cost
<b>DISTRICT</b>				
Adams, Sarah	MLHS	9/28-12/21/22	Habits to Thrive –Facilitator Led Dynamic Group	\$0
Adams, Sarah	MLHS	1/25-6/28/23	Habits to Thrive – Mentee Program	\$0
Adams, Sarah	MLHS	12/13/22	Executive Committee Training - MLEA	\$0
Adams, Sarah	MLHS	2/27/23;3/29/23	NJEA – Membership Chair Training	\$0
Adams, Sarah	MLHS	1/9-1/23/23	Three Part Ayurveda Series	\$0
Adams, Sarah	MLHS	3/15/23	Digital Portfolios with Adobe Express Course	\$0
Alfano, Jessica	MLHS	4/12/23	Math Department Course Placement Exams	\$0
Butler, Patrick	MLHS	5/23/23	Atlas Asynchronous Training	\$0
Cottone, Margo	LD	5/18/23	Understanding & Addressing Challenges of Deaf Survivors	\$0
Lazeration, Julie	LD	5/11/23	Internet Safety – “Starting the Conversation with your Kids.”	\$0
Lindsay, Maria	MLHS	5/9/23	Best of Boston College Webinar	\$0
Macko, Lauren	MLHS	5/9/23	Best of Boston : Debrief for Counselors	\$0
Pagan, Cara	MLHS	5/18/23	ASAP Morris County SAC Meeting	\$0
Sica, David	MLHS	7/17-7/21/23	Syracuse Forensic Science Course (SUPA)	\$1,153
Suarez, Jennifer	MLHS	2/27-2/28/23	SHAPENJ	\$0
Suarez, Jennifer	MLHS	6/27-6/30/23	Wingman Training	\$1,267
Worden Maureen	MLHS	6/12/23	School Based OT: Beyond the Basics Webinar Package	\$175

**15. Donations / Grant**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following donations / grants, as recommended by the Superintendent:

To	From	Reason	Amount
<b>DISTRICT</b>			
Mountain Lakes Softball	Peter & Susan Mirz	MLHS Softball Program	\$5,000.00

**16. Disposition of Property**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following disposition or property, as recommended by the Superintendent:

Property	Amount	Department / Location
<b>DISTRICT</b>		
Gray Oral Reading Test (PRO-ED, GORT4)	\$200.00	Special Services



**17. Briarcliff School Activity Fee Δ**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Briarcliff School activity fee pursuant to Policy 2436 (Activity Participation Fee); and

BE IT FURTHER RESOLVED, that the Briarcliff activity fee for the 2023-24 school year will be assessed at \$75 per participant per activity (athletic season, club, etc.) with an annual activity fee cap of \$225 per student, as recommended by the Superintendent.

**18. Transportation Contract**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the renewal of the transportation contract with O'Dowd Transportation Company of Montville to provide student transportation for the Mountain Lakes School District for the 2023-2024 SY in the amount of \$96,122, as recommended by the Superintendent.

**19. Standard Operating Procedures Manual**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve Mountain Lakes Standard Operating Procedures manual (2020 Edition), as recommended by the Superintendent.

**20. Purchasing Manual**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the 2023-2024 Mountain Lakes School District Purchasing Manual, as recommended by the Superintendent.

**21. Submission of Extraordinary Aid Application**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the submittal of the Extraordinary Aid application for the 2022-2023 fiscal year, as recommended by the Superintendent.

**B. MISCELLANEOUS**

**22. Approval of Memorandum of Agreements**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Memorandums of Agreement between the Mountain Lakes Education Association and the Mountain Lakes Board of Education, dated May 18, 2023, and June 12, 2023, and is agreed by both parties that the following changes will be made to the Collective Bargaining Agreement, as recommended by the Superintendent\*.

REPORT AND RECOMMENDATIONS OF THE SUPERINTENDENT

**A. PERSONNEL**

**23. Administrator Contracts**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the administrator contract of Alexandre Ferreira, School Business Administrator / Board Secretary at an annual salary of \$170,610.00 effective July 1, 2023 through June 30, 2024, as recommended by the Superintendent.

BE IT FURTHER RESOLVED, that the Mountain Lakes Board of Education approve the administrator contract of Ivonne Ciresi, Assistant Superintendent at an annual salary of \$178,879.00, effective July 1, 2023 through June 30, 2024, as recommended by the Superintendent.

**24. Awarding Contracts for the 2023-2024 School Year**  $\Delta$

BE IT RESOLVED, that the Mountain Lakes Board of Education approve awarding personnel contracts for the 2023 - 2024 school year, as recommended by the Superintendent.\*

**25. Appointments / Amendments/ Resignations / Rescission / Retirements / RIF's**  $\Delta$

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, amendments, resignations, rescissions, retirements and RIFs, for all regular employees with base pay, be approved, as recommended by the Superintendent.\*

Name	Action	UPC	Position	Location	FTE	Degree/ Step	Rate of Pay	Start Date	Term Date
<b>DISTRICT</b>									
Alfonso, Diana	Appointment	SEC-CO-BUS-01	Confidential Secretary – Student Registration & Benefits	DW	1.0	N/A	\$65,500 (pro-rated)	7/31/23 (or sooner pending paperwork)	6/30/24
Birchenough, Reno	Appointment	SUP-DIST-TECH-02	IT Technician	DW	1.0	Step 12	\$81,753	7/1/23	6/30/24
Buzzelli, Vincent	Appointment	TCH-BC-TCH-20	Teacher	DW	1.0	MA/Step 4	\$74,375	8/28/23	6/30/24
Cook, Denis	Appointment	TCH-HS-MATH-04	Teacher	MLHS	1.0	MA/Step 13	\$91,075	8/28/23	6/30/24
Humphreys, Ryan	Revise Appointment	TCH-HS-SS-01	Teacher	MLHS	1.0	BA/Step 13	\$82,975	8/28/23	6/30/24
Maurizi, Sean	Appointment	TCH-HS-SCI-07	Teacher	MLHS	1.0	BA/Step 7	\$70,240	8/28/23	6/30/24
Neri, Mary Rose	Appointment	SPS-LR-SEC-02	Secretary Admin/Aud - 12 Month	LD	1.0	Step 7	\$65,375 (pro-rated)	8/1/23 (Or sooner pending paperwork)	6/30/24
Novachevska, Diana	Appointment	TCH-HS-ART-01	Teacher	MLHS	1.0	BA/Step 1	\$62,765	8/28/23	6/30/24
Pacifico, John	Appointment	SUP-DIST-JRTECH-02	Jr. IT Technician	DW	1.0	Step 1	\$50,260 (pro-rated)	7/10/23 (Or sooner pending paperwork)	6/30/24
Pagan, Cara	Resignation	SPT-HS-SAC-01	Teacher	MLHS	1.0	MA/Step 11	\$82,905	8/30/17	6/30/23
Pollara, Jacqueline	Appointment		LTR Teacher (5301)	WW	1.0	BA/Step 2	\$63,885	8/28/23	6/30/24
Schutz, Michael	Revise Appointment (Mvmt on Guide)	TCH-HS-SS-04	Teacher	MLHS	1.0	From MA to MA +30/ Step 12	\$88,198	8/29/22	6/30/23
Urbanek, Jasmine	Resignation	SPS-LR-AID-U29-15	Paraprofessional	LD	0.97	Step 9	\$24,737.70 (\$23.28/hr., 5.8 hrs./day)	2/25/08	6/20/23

IVY H/WW/BC									
Daly, Ceri	Revise Appointment (Mvmt on Guide)	TCH-WW-CST-03	Teacher	WW	1.0	From MA to MA +30/ Step 12	\$99,924	8/29/22	6/30/23

**26. Leaves of Absence 4**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following leaves of absence, as recommended by the Superintendent:

ID#	Action	UPC	Position	Location	FTE	Degree/Step	Rate of Pay	Start Date	Term Date
<b>DISTRICT</b>									
4145	Administrative Leave (paid w/benefits)		Technician	DW	1.0			6/1/23	7/15/23
4195	Medical LOA (using sick days, w/benefits)		Custodian	DW	1.0			6/12/23	6/27/23
5429	Medical LOA (using sick days, w/benefits)		Custodian	DW	1.0			6/12/23	8/11/23
5429	FMLA (unpaid, w/benefits)		Custodian	DW	1.0			8/14/23	9/1/23
<b>IVY H/WW/BC</b>									
4160	Medical LOA (using sick days, w/benefits)		Teacher	WW	1.0			5/19/23	6/14/23

**27. Athletics / Extra Services (Schedule B Appointments)**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for all extra earnings under the contract, as recommended by the Superintendent:

Name	Action	Position	Location	Degree/Step	Rate of Pay	Start Date	Term Date
<b>DISTRICT</b>							
Peischl, Mary (OD)	Appointment	Cheerleading-Head Coach	MLHS	4	\$5,204.00	6/16/23	11/26/23
Allison, Vicki	Appointment	Cross Country Boys-Head Coach	MLHS	4	\$7,204.00	6/16/23	11/26/23
Kashulines, Peter (OD)	Appointment	Cross Country Girls-Head Coach	MLHS	4	\$7,204.00	6/16/23	11/26/23
Misko, Rebecca	Appointment	Field Hockey-Assistant Coach	MLHS	4	\$5,472.00	6/16/23	11/26/23
Suarez, Jennifer	Appointment	Field Hockey-Assistant Coach	MLHS	4	\$5,472.00	6/16/23	11/26/23
Buckley, Coleen	Appointment	Field Hockey-Head Coach	MLHS	4	\$7,806.00	6/16/23	11/26/23
Capriola, Dan (OD)	Appointment	Football-Assistant Coach	MLHS	4	\$7,631.00	6/16/23	11/26/23
Feltmann, Steve	Appointment	Football-Assistant Coach-Frosh	MLHS	4	\$6,404.00	6/16/23	11/26/23

Lane, Nick (OD)	Appointment	Football-Assistant Coach-Frosh	MLHS	4	\$6,404.00	6/16/23	11/26/23
Reid, Jeff	Appointment	Football-Assistant Coach	MLHS	4	\$7,631.00	6/16/23	11/26/23
Stanzione, Matt (OD)	Appointment	Football-Assistant Coach	MLHS	4	\$7,631.00	6/16/23	11/26/23
Bronico, Jeff (OD)	Appointment	Football-Assistant Coach	MLHS	4	\$7,631.00	6/16/23	11/26/23
Fusco, Darrell	Appointment	Football-Head Coach	MLHS	4	\$10,409.00	6/16/23	11/26/23
Missenheim, Yuri (OD)	Appointment	Soccer Boys-Assistant Coach	MLHS	4	\$5,472.00	6/16/23	11/26/23
Schlosser, Andy (OD)	Appointment	Soccer Boys-Assistant Coach	MLHS	4	\$5,472.00	6/16/23	11/26/23
White, Justin (OD)	Appointment	Soccer Boys-Assistant Coach	MLHS	4	\$5,472.00	6/16/23	11/26/23
Walters, Mark	Appointment	Soccer Boys-Head Coach	MLHS	4	\$7,806.00	6/16/23	11/26/23
Fucarino, Samantha	Appointment	Soccer Girls-Assistant Coach	MLHS	4	\$5,472.00	6/16/23	11/26/23
Lee, Jana (OD)	Appointment	Soccer Girls-Assistant Coach	MLHS	4	\$5,472.00	6/16/23	11/26/23
Maurizi, Sean (OD)	Appointment	Soccer Girls-Head Coach	MLHS	4	\$7,806.00	6/16/23	11/26/23
Smith, Joanne (OD)	Appointment	Tennis Girls-Assistant Coach	MLHS	4	\$4,960.00	6/16/23	11/26/23
Price, Ryan	Appointment	Tennis Girls-Head Coach	MLHS	4	\$7,204.00	6/16/23	11/26/23
Vitolo, Jodi (OD)	Appointment	Volleyball Girls-Assistant Coach	MLHS	4	\$4,960.00	6/16/23	11/26/23
Petrozelli, Linda (OD)	Appointment	Volleyball Girls-Head Coach	MLHS	4	\$7,204.00	6/16/23	11/26/23
Hittinger, Francis	Appointment	Weight Room -Fall	MLHS	N/A	\$3,096.00	8/10/23	11/26/23
Stanzione, Matthew	Appointment	Weight Room -Summer	MLHS	N/A	\$3,096.00	6/12/23	8/9/23

**28. Additional Compensation  $\Delta$**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for extra earnings not listed in contract, as recommended by the Superintendent\*:

(\*Lake Drive ESY Staff 2023, \*Summer Curriculum Writing 2023, \*Summer Academy 2023)

Name	Action	UPC	Position	Location	FT E	Degree/ Step	Rate of Pay	Start Date	Term Date
<b>DISTRICT</b>									
Aporta, Emily	Appointment		Summer Meetings	DW			Hourly rate – not to exceed 20 hours	6/21/23	8/25/23
Buckley, Coleen	Appointment		Home Instruction SID #: 6798	N/A			\$50 per hour - - not to exceed 15 hours	5/15/23	6/20/23
Chandra, Mukta	Appointment		Home Instruction SID #: 6798	N/A			\$50 per hour – not to exceed 15 hours	5/15/23	6/20/23
Chandra, Mukta	Appointment		Home Instruction SID #: 8426	N/A			\$50 per hour – not to exceed 10 hours	5/23/23	6/26/23

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Ciulla, Kristina	Appointment		Summer Meetings	DW			Hourly rate – not to exceed 20 hours	6/21/23	8/25/23
Comora, Mary	Appointment		Summer Meetings	DW			Hourly rate – not to exceed 20 hours	6/21/23	8/25/23
Daly, Lauren	Appointment		Summer Meetings	DW			Hourly rate – not to exceed 20 hours	6/21/23	8/25/23
Distell, Jennifer	Appointment		CST	DW			Hourly rate – not to exceed 40 hours	6/21/23	8/25/23
Doolittle, Christina	Appointment		Summer Meetings	DW			Hourly rate – not to exceed 20 hours	6/21/23	8/25/23
Durkin, Dawn	Appointment		Home Instruction SID #: 6798	N/A			\$50 per hour – not to exceed 30 hours	5/15/23	6/20/23
Eis, Lindsay	Appointment		Summer Meetings	DW			Hourly rate – not to exceed 20 hours	6/21/23	8/25/23
Goldstein, Debra	Appointment		CST	DW			Hourly rate – not to exceed 80 hours	6/21/23	8/25/23
Gonzalez, Elizabeth	Appointment		CST	DW			Hourly rate – not to exceed 40 hours	6/21/23	8/25/23
Gregory, Anne	Appointment		College Admissions Panel	MLHS			\$50 per hour - not to exceed 2 hours	6/6/2023	6/6/2023
Joy, Melba	Appointment		CST	DW			Hourly rate – not to exceed 40 hours	6/21/23	8/25/23
Levy, Ellen	Appointment		Home Instruction SID #: 8426	N/A			\$50 per hour – not to exceed 10 hours	5/23/23	6/26/23
Lindsay, Maria	Appointment		Guidance-Summer Hours	MLHS			6 days at regular rate	6/21/23	8/27/23
Macko, Lauren	Appointment		Guidance - Summer Hours	MLHS			6 days at regular rate	6/21/23	8/27/23
MacQueen, Patti	Appointment		Home Instruction SID #: 8426	N/A			\$50 per hour – not to exceed 10 hours	5/23/23	6/26/23
Pelchat, Cara	Appointment		Guidance - Summer Hours	MLHS			6 days at regular rate	6/21/23	8/27/23
Perez, Ryan	Appointment		Summer Meetings	DW			Hourly rate – not to exceed 20 hours	6/21/23	8/25/23
Schutz, Michael	Appointment		Home Instruction SID #: 6798	N/A			\$50 per hour – not to exceed 15 hours	5/15/23	6/20/23
Spence-Reid, Trish	Appointment		CST	DW			Hourly rate – not to exceed 40 hours	6/21/23	8/25/23
Sullivan, Betsy	Appointment		Guidance - Summer Hours	MLHS			6 days at regular rate	6/21/23	8/27/23
Winget, Abbey	Appointment		Summer Meetings	DW			Hourly rate – not to exceed 20 hours	6/21/23	8/25/23
Wojcik, LuAnn	Appointment		Nurse - Summer Hours	MLHS			12 days at regular rate	6/21/23	8/27/23

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JUNE 15, 2023

Chara, Susan	Appointment		Summer School-Paraprofessional	LD			Hourly rate – not to exceed 29 hrs./wk.	7/3/23	7/28/23
<b>IVY H/WW/BC</b>									
Buckley, Colleen	Appointment		Overnight Chaperone (8 <sup>th</sup> Gr. Boston Trip)	BC			\$125/night	6/13/20	6/15/23
D’Addezio, Dominique	Appointment		Guidance-Summer Hours	WW			Hourly rate - not to exceed 60 hours	7/1/23	8/25/23
Diesso, Amanda	Appointment		Teacher-Summer Hours-Instructional Support (BSI) Planning	WW			Hourly rate - not to exceed 10 hours	7/1/23	08/25/23
Diesso, Amanda	Appointment		Basic Skills	WW			Hourly rate - not to exceed 84 minutes per week	4/27/23	6/30/23
DiGiacinto, Kerry	Rescind		Overnight Chaperone (8 <sup>th</sup> Gr. Boston Trip)				\$125.00 - not to exceed 2 nights	6/13/23	6/15/23
Distell, Jennifer	Appointment		Summer School – Speech Therapist	WW			Hourly rate – not to exceed 60 hours	7/3/23	7/28/23
Dunn, Melissa	Appointment		Teacher-Summer Hours-Instructional Support (BSI) Planning	WW			Hourly rate - not to exceed 10 hours	7/1/23	8/25/23
Fagan, Trish	Appointment		Media Specialist-Summer Hours	WW			Hourly rate - not to exceed 25 hours	7/1/23	8/25/23
Falk, Sara	Appointment		Nurse-Summer Hours	WW			Hourly rate - not to exceed 18 hours	7/1/23	8/25/23
Gonzalez, Elizabeth	Appointment		Summer School - Teacher	WW			Hourly rate – not to exceed 60 hours	7/3/23	7/28/23
Lih, Erik	Rescind		Overnight Chaperone (8 <sup>th</sup> Gr. Boston Trip)	BC			\$125.00 - not to exceed 2 nights	6/13/23	6/15/23
Nyman, Suzanne	Appointment		Secretary-Summer Hours	WW			Hourly rate - not to exceed 80 hours	7/1/23	08/25/23
Perez, Ryan	Appointment		Summer School - Teacher	WW			Hourly rate – not to exceed 60 hours	7/3/23	7/28/23
Posner, Dennis	Appointment		Media Specialist-Summer Hours	WW			Hourly rate - not to exceed 25 hours	07/1/23	08/25/23
Preston, Alison	Appointment		Overnight Chaperone (8 <sup>th</sup> Gr. Boston Trip)	BC			\$125.00 - not to exceed 2 nights	6/13/23	6/15/23
Winget, Abbey	Appointment		Summer School - Teacher	WW			Hourly rate – not to exceed 60 hours	7/3/23	7/28/23

**29. Field Trips A**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following field trips for the 2022-2023 school year, as recommended by the Superintendent:

School	Destination	Reason	Date
<b>DISTRICT</b>			
MLHS	Union, NJ	Kean University Guitar Fest	6/17/23
<b>IVY H/WW/BC</b>			
WW	Island Beach, NJ	5 <sup>th</sup> Grade Island Beach Day	6/19/23

**30. Substitutes, Volunteers and Intern Appointments**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, as recommended by the Superintendent:

Name	Action	Position	Location	Rate of Pay	Start Date	Term Date
<b>DISTRICT</b>						
Caso, Jonah	Appointment	Summer IT Intern	DW	\$15/hr (not to exceed 27 hrs./wk.)	7/5/23 (or sooner pending paperwork)	8/29/23
Chiara, Paul (OD)	Appointment	Volunteer Football	MLHS	N/A	6/23/23	11/26/23
Cina, Joe (OD)	Appointment	Volunteer Football	MLHS	N/A	6/23/23	11/26/23
Direzze, Marco	Appointment	Summer Custodial Intern	DW	\$15/hr (not to exceed 29 hrs./wk.)	7/6/23 (or sooner pending paperwork)	8/29/23
Dunn, Luke (OD)	Appointment	Volunteer Boys Soccer	MLHS	N/A	6/23/23	11/26/23
Dunn, Stephen (OD)	Appointment	Summer Custodial Intern	DW	\$15/hr (not to exceed 29 hrs./wk.)	7/6/23 (or sooner pending paperwork)	8/29/23
Leshnowar, David	Appointment	Volunteer Football	MLHS	N/A	6/23/23	11/26/23
Fullwood, Jaylen	Revise Appointment	Student Custodial Intern	LD	\$14.13/hr (not to exceed 12 hrs./week)	1/2/23	6/30/23
Mahoney, Noreen Rocco (OD)	Appointment	Volunteer Field Hockey	MLHS	N/A	6/23/23	11/26/23
Maniatis, Alex	Appointment	Summer Custodial Intern	DW	\$15/hr (not to exceed 29 hrs./wk.)	7/6/23 (or sooner pending paperwork)	8/29/23
O'Donnell, Ginny (OD)	Appointment	Volunteer Girls Tennis	MLHS	N/A	6/23/23	11/26/23
Scarola, Vito (OD)	Appointment	Volunteer Girls Soccer	MLHS	N/A	6/23/23	11/26/23
Schneider, Erik (OD)	Appointment	Summer Custodial Intern	DW	\$15/hr (not to exceed 29 hrs./wk.)	7/6/23 (or sooner pending paperwork)	8/29/23

**31. Tuition Reimbursement ▲**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following course(s) for tuition reimbursement when the course has been completed and the transcripts received by the Superintendent’s office, as recommended by the Superintendent:

Name	Location	College/University	Course Title / #	Credits
<b>DISTRICT</b>				
Doniloski, Jason	MLHS	University of California/San Diego	Educating the Whole Student: Mindfulness & Social/Emotional Learning / EDUC40154	5
Doniloski, Jason	MLHS	University of California/San Diego	Social, Emotional and Physical Wellness for Students and Teachers /136T02/ EDUC42343	5
Doniloski, Jason	MLHS	University of California/San Diego	Classroom Management Strategies for High School Teachers/102T02 /EDUC40140	5
Doniloski, Jason	MLHS	University of California/San Diego	Best Practices for a Successful High School Classroom/ 33T02/EDUC41580	5
Doniloski, Jason	MLHS	University of California/San Diego	Motivating and Engaging Middle and High School Students (Grades 6-12)/107T02 Edu 40177	5
Doniloski, Jason	MLHS	University of California/San Diego	Embracing Technology to Empower Students with Special Needs	5
Fiorina, Teresa	MLHS	University of California/San Diego	Motivating and Engaging Middle and High School Students (Grades 6-12)/107T02 Edu 40177	3.3
Fiorina, Teresa	MLHS	University of California/San Diego	Focused Interventions to Improve Executive function Skills (GRADES K-12)/127T02 EDUC42260	3.3
Fiorina, Teresa	MLHS	University of California/San Diego	Technology Tools to amplify learning (Grades K-12) Flex Course PDI/132T02 EDUC42310	3.3
Lawry, Michelle	LD	NJCTL	Learning & Teaching K-5 Mathematics I/6415	3
Lawry, Michelle	LD	NJCTL	Learning and Teaching Algebra I/6432	4
Lawry, Michelle	LD	NJCTL	Learning and Teaching Pre-Algebra/6423	4
Lawry, Michelle	LD	NJCTL	Learning & Teaching Biology: Chemistry of Life/6841	3
Lawry, Michelle	LD	NJCTL	Learning and Teaching Geometry (formerly 6405)/6433	4
Mores, Maria	LD	University of Alabama	Advanced Theories on Oppression and Disparities/SW700	3
Mores, Maria	LD	University of Alabama	Research for Clinical and Community Practice I/SW701	3
Petrucelli, Michael	MLHS	St. Elizabeth’s University	Social Emotional Learning and Educational Leadership/PSY 629	3



Suarez, Jennifer	MLHS	University of California/San Diego	Self-Care Check-In: Guiding Teachers to Wellness (Grades P-12)	1.5
Suarez, Jennifer	MLHS	University of California/San Diego	Educating the Whole Student: Mindfulness & Social/Emotional Learning / EDUC40154	5
Suarez, Jennifer	MLHS	University of California/San Diego	Motivating and Engaging Middle and High School Students (Grades 6-12)/107T02 Edu 40177	5
Suarez, Jennifer	MLHS	University of California/San Diego	Best Practices for a Successful High School Classroom/ 33T02/EDUC41580	5
Suarez, Jennifer	MLHS	University of California/San Diego	Classroom Management Strategies for High School Teachers/102T02 /EDUC40140	5
Suarez, Jennifer	MLHS	University of California/San Diego	Embracing Technology to Empower Students with Special Needs	5
Suarez, Jennifer	MLHS	University of California/San Diego	Social, Emotional & Physical Wellness for Students & Teachers /136T02/ EDUC42343	5
Valvano, Sarah	LD	Rider University	Assistive and Augmentative Technology for Autism Spectrum Disorders and Other Disabilities/SPED 504	3
<b>IVY H/WW/BC</b>				
Boehm, Brianne	BC	ISME	IMSE Multi-Sensory reading program	11
Boehm, Brianne	BC	Colorado State University	Helping Adolescents with ADHD and Learning Disabilities/ED 501	3
Boehm, Brianne	BC	Colorado State University	Course: The Epidemic/ED501	3
Doolittle, Christina	BC	University of California/San Diego	Educating the Whole Student: Mindfulness & Social/Emotional Learning / EDUC40154	5
Infante, Christopher	WW	County College of Morris	Personal & Family Nutrition/ HED-115-66108	3
Platt, Kaitlin	BC	Ashland University	Phonological Awareness	1
Platt, Kaitlin	BC	Ashland University	ISME Fidelity Certification (for Orton Gillingham Reading Certification)	1

**32. Job Descriptions**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following job descriptions, as recommended by the Superintendent:\*

Title
Affirmative Action Officer
Athletic Director
Athletic Trainer
Auditor
Bookkeeper
Business Administrator
Coach

Confidential Secretary – Personnel & Risk Management
Director of Guidance
Extracurricular Advisor
Guidance Counselor
Interpreter
Media Specialist
Paraprofessional
Principal
Right-To-Know Officer
School Board Attorney
School Nurse
School Physician
School Psychologist
Secondary Supervisor of Instruction
Secretary
Social Worker
Speech Language Specialist
Student Assistance Coordinator
Superintendent
Teacher
Technology Director
Treasurer of School Monies
Vice Principal

**B. CURRICULUM / SPECIAL SERVICES**

**C. MISCELLANEOUS**

**33. MLHS Class of 2023**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Mountain Lakes High School Class of 2023 Graduates, as recommended by the Superintendent.\*

**34. Harassment, Intimidation and Bullying Incident A**

BE IT RESOLVED, that the Mountain Lakes Board of Education affirm and adopt the Superintendent’s decision and findings for the Harassment, Intimidation and Bullying incident Case #004-2223-WW reported on May 15, 2023, and discussed in Executive Session, as recommended by the Superintendent.

**35. Harassment, Intimidation and Bullying Incident A**

BE IT RESOLVED, that the Mountain Lakes Board of Education affirm and adopt the Superintendent’s decision and findings for the Harassment, Intimidation and Bullying incident Case #011-2223-MLHS reported on May 15, 2023, and discussed in Executive Session, as recommended by the Superintendent.

UNFINISHED BUSINESS

NEW BUSINESS

**Board Vacancy Appointment**

PENDING LEGISLATION

COMMENTS AND REQUESTS FROM THE PUBLIC

EXECUTIVE SESSION

MOTION to enter into Executive Session was made by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution.

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 15<sup>th</sup> day of June at \_\_\_\_\_ pm as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion:

Matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically:

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

3. This resolution shall take effect immediately.

MOTION, to leave executive session at \_\_\_\_\_ was made by \_\_\_\_\_ and seconded by \_\_\_\_\_  
The motion was approved \_\_\_\_\_ and the Board returned to public session at \_\_\_\_\_.

ADJOURNMENT

MOTION to adjourn the meeting at \_\_\_\_\_ was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

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*Δ Indicates matters not relating to MLHS, the Boonton Township district Representative of the Board of Education will refrain from voting on such matters, pursuant to Board Policy 0141.2.*

*\* Indicates a motion/resolution will have supporting documentation*

**2022-2023 District Goals**

Goal Area	Goal Statement
Ensuring the Success of All Students	Create a learning environment and programs that provide a solid foundation for all and that supports students of all abilities and interests to achieve their potential in whatever learning path suits them best.
Ensuring the Success of All Staff	Develop and maintain an environment that values and empowers all staff which will lead to passionate educators who feel supported in their positions.
Supporting the Whole Child	To create a safe/nurturing, supportive, and healthy environment where collaboration and diversity are encouraged and celebrated for inclusive learning both within and outside the walls of the classroom.
Finance/Infrastructure/ Technology	Increase revenue, decrease/manage costs, and balance the budget by collaborating with stakeholders and local and state resources.
Strong Family/School/ Community Partnerships	To foster meaningful relationships between school, family, and community that promotes a sense of unity, tradition, and shared responsibility for enriching the lives of all community members.

**2022-2023 Board Goals**

Board Goal	Committee Support
Development of a sustainable comprehensive budget that supports the district's goals/priorities, short and long-term facility needs, and strengthens the district's financial position.	Finance, Facilities
To support and provide for the implementation of the districtwide five-year strategic plan.	Will assign to align with Strategic Plan action steps
To enhance the support, celebration, and recognition of the contributions and accomplishments of district staff and students.	Curriculum, Personnel, Special Services
To enhance the accountability and transparency of the accomplishment of Board goals through the development/monitoring of action plans and a quarterly reporting of progress.	Full Board