



Mountain Lakes School District
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Mountain Lakes, New Jersey 07046
Phone: 973-334-8280 Fax: 973-334-2316
www.mlschools.org

NOTICE

The Regular Meeting of the Mountain Lakes Board of Education will be held on
Monday, May 15, 2023 at 6:30pm at Mountain Lakes High School,
96 Powerville Road, Mountain Lakes, New Jersey

Alex Ferreira,
School Business Administrator / Board Secretary

AGENDA

STATEMENT OF ADEQUATE NOTICE

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: *The Daily Record*, *The Citizen*, and *the District Website*.

PLEDGE OF ALLEGIANCE

Board President, Mrs. Barkauskas will lead those present in the Pledge of Allegiance

ROLL CALL

Board Member	Present	Absent
Dr. Don		
Dr. Driscoll		
Mrs. Hermey		
Dr. Hirschfeld		
Ms. Leininger		
Dr. McIntyre		
Mrs. Parker (<i>Vice President</i>)		
Mrs. Tucker		
Mrs. Barkauskas (<i>President</i>)		

Also present: Mr. Michael Fetherman, Mr. Alex Ferreira, Mrs. Ivonne Ciresi

EXECUTIVE SESSION

BE IT RESOLVED, that the Mountain Lakes Board of Education enter into Executive Session was made by _____ and seconded by _____, that the Board of Education adopt the following resolution.

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 15th day of May 2023 at _____pm as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion:

Matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically:

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

3. This resolution shall take effect immediately.

MOTION, to leave executive session at _____ was made by _____ and seconded by _____.

The motion was approved _____ and the Board returned to public session at _____.

STUDENT GOVERNMENT REPORT

MOUNTAIN LAKES SCHOOL DISTRICT STUDENT COMMENT

COMMENTS AND REQUESTS FROM THE MLEA CO-PRESIDENTS

PRESENTATIONS

NJ Governor's Schools Program Recognition
Strategic Planning

BOARD PRESIDENT REPORT

SUPERINTENDENT / ASSISTANT SUPERINTENDENT UPDATE

SCHOOL BUSINESS ADMINISTRATOR UPDATE

APPROVAL OF MINUTES

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following meeting minutes, as recommended by the Superintendent:

Date	Minutes
May 1, 2023	Regular and Executive Session Minutes

COMMENTS AND REQUESTS FROM THE MEMBERS OF THE PUBLIC ON AGENDA ITEMS

Public comment is set aside for the Board to hear feedback and questions from members of the public. The Board will take all comments and suggestions from the public into consideration. If you have more than one question, we request that all questions are asked within the time provided, as Public Comment is not intended for back and forth dialogue. If the Board is unable to answer your question(s) at this time, we will explain when and in what format the answer(s) will be communicated.

We request that you limit your questions or comments to 3 minutes and present all questions within those 3 minutes. Please state your name and address for the record. The Board appreciates and thanks you for your attendance and participation in our meeting.

COMMUNICATIONS

BOONTON TOWNSHIP REPORT

COMMITTEE REPORTS

2023 COMMITTEES

<p><u>Curriculum, Instruction & Assessment</u> James Hirschfeld (Chair) Aruni Don Lauren Silva McIntyre</p>	<p><u>Facilities</u> Erinn Tucker (Chair) Meghan Leininger Jennifer Parker Lauren Silva McIntyre</p>	<p><u>Finance</u> Kevin Driscoll (Chair) Aruni Don James Hirschfeld Lauren Silva McIntyre</p>
<p><u>Personnel</u> Aruni Don (Chair) James Hirschfeld Jennifer Parker Erinn Tucker</p>	<p><u>Policy</u> Jennifer Parker (Chair) Aruni Don Meghan Leininger</p>	<p><u>Special Education</u> Meghan Leininger (Chair) Lauren McIntyre</p>
<p><u>Negotiations (Special Committee)</u> Kevin Driscoll (Chair) Jennifer Parker Erinn Tucker</p>	<p><u>Long Range Planning (Special Committee)</u> Lauren Silva McIntyre (Chair) Joanne Barkauskas Leigh Hermey Meghan Leininger</p>	

2023 LIAISON AND CONFERENCE REPORTS

<p><u>Home and School</u> Lauren Silva McIntyre</p>	<p><u>Recreation Commission</u> Meghan Leininger</p>
<p><u>ML Education Foundation (MLEF)</u> Erinn Tucker</p>	<p><u>Traffic & Safety (Borough)</u> Jennifer Parker</p>
<p><u>ML Friends of the Arts (FOTA)</u> Meghan Leininger</p>	<p><u>Sound Start Babies Foundation</u> Meghan Leininger</p>
<p><u>Safety and Security</u> Aruni Don</p>	<p><u>Representative to the County SBA</u> Vacant</p>
<p><u>ML Alumni Association (MLAA)</u> Vacant</p>	<p><u>NJ School Boards Delegate</u> Vacant</p>

REPORT AND RECOMMENDATIONS OF THE SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

A. FINANCE

1. Presentation of Bills

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following bills list and check journals as of April 4, 2023 – April 30, 2023, as recommended by the Superintendent:*

Fund	Amount
General Fund (10)	\$842,455.34
Special Revenue Fund (20)	\$82,308.12
Capital Project Fund (30)	N/A
Debt Service Fund (40)	N/A
Cafeteria Account Fund (60)	N/A
Payroll	\$2,417,290.51
Total	\$3,342,053.97

2. Budget Transfers

BE IT RESOLVED, that the Mountain Lakes Board of Education approve and authorize the School Business Administrator / Board Secretary's action of making budgetary transfers pursuant to the attached March and April Transfer Report, as recommended by the Superintendent.*

3. Treasurer's Report

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Treasurer's Reports for the month ending March and April, as recommended by the Superintendent.*

4. Board Secretary's Report

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Board Secretary's Report for the month ending March and April, as recommended by the Superintendent.*

5 Auditor's Management Report

BE IT RESOLVED, that the Mountain Lakes Board of Education accept the Auditor's Management Report and the Annual Comprehensive Financial Report for the 2021-2022 fiscal year and directs the School Business Administrator to submit a copy of the audit to the Morris County Executive County Superintendent; and

BE IT FURTHER RESOLVED, that the Mountain Lakes Board of Education approve the Corrective Action Plan to address the recommendation as identified on the Auditor's Management Report, as recommended by the Superintendent.*

6. Withdrawal from Capital Reserve

BE IT RESOLVED, that the Mountain Lakes School District Board of Education approve the withdrawal from Capital Reserve, for additional costs related to the replacement of the Wildwood playground during the 2022-23 fiscal year and such funds be appropriated in account 12-000-400-450, as recommended by the Superintendent.

7. Chart of Accounts

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the New Jersey Department of Education Uniform Minimum Chart of Accounts 2022-23 Edition as revised in March 2023, as recommended by the Superintendent.

8. School Depositories and Signatures

BE IT RESOLVED, that the Mountain Lakes Board of Education approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A. 18A:19-1), as recommended by the Superintendent:

ACCOUNT	SIGNATURE	BANK	ACCOUNT
Cafeteria Account	Board Secretary	Lakeland	xxxxxx829
Payroll Agency Account	Treasurer	Lakeland	xxxxxx640
Payroll Account	Treasurer	Lakeland	xxxxxx691
Unemployment Account	Treasurer	Lakeland	xxxxxx802
Electronic Payment Acct.	Board Secretary	Lakeland	xxxxxx786
Flexible Spending Account	Board Secretary	Lakeland	xxxxxx608
Mountain Lakes BOE Money Market	Board Secretary	Lakeland	xxxxxx445
Mountain Lakes HS Organizations	Principal Bookkeeper	Lakeland	xxxxxx675
Mountain Lakes Scholarship Fund	Principal Bookkeeper	Lakeland	xxxxxx853
Briarcliff School Activities	Principal Administrative Secretary	Lakeland	xxxxxx632
Wildwood School Activities	Principal Administrative Secretary	Lakeland	xxxxxx624
Lake Drive School Activities	Principal Administrative Secretary	Lakeland	xxxxxx667

9. Facsimile Signatures

BE IT RESOLVED, that the Mountain Lakes Board of Education approves the use of facsimile signatures for the Board President, Board Secretary, Treasurer and Superintendent for ensuing term of the board on warrants, paychecks, and contracts for the 2023-2024 school year, as recommended by the Superintendent.

10. Petty Cash Funds and Custodians of Funds

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the designation of the following Petty Cash funds and Custodians of the funds, as recommended by the Superintendent:

Account Title	Custodian(s)	Amount
Board of Education Office & Superintendent's Office	School Business Administrator / Board Secretary or Designee	\$250
High School Office	Principal or Designee	\$250
Briarcliff School Office	Principal or Designee	\$200
Lake Drive Office	Principal or Designee	\$200
Wildwood School Office	Principal or Designee	\$200
Special Services - Child Study Team	Principal or Designee	\$200

11. Section 125 Cafeteria Plan Flexible Spending Account

BE IT RESOLVED, that the Mountain Lakes Board of Education approve Baker Tilly to continue to be the Administrator for Section 125 Cafeteria Plan Flexible Spending Account for the 2023-2024 school year, as recommended by the Superintendent.

12. Appointments

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments for the period of July 1, 2023 – June 30, 2024, as recommended by the Superintendent:

Service	Title
504 Officer	Raymond Searles
Affirmative Action Officers	Julie Lazeration, Darrell Fusco
Asbestos Hazardous Emergency Response Act (AHERA) Coordinator	Ryan Dunn
Attendance Officer	Lisa Cortese
Bond Counsel	Jacqueline Shanes, McCarter & English
Claims Auditor	Alex Ferreira
Custodian of Records	Alex Ferreira
Depository of School Funds	Lakeland Bank
District Architect	Di Cara Rubino Architects
District Auditor	Samuel Klein & Co.
District Engineer	Anderson & Denzler Associates, Inc.
District Insurance	Ray Gil, USI Insurance Services
District Physician	Changebridge Medical Associates
Environmental Consultants	RK Occupational & Environmental Analysis, Inc.
Integrated Pest Management Officer	Ryan Dunn
OPRA Officer	Alex Ferreira
Phoenix Advisors	Municipal Advisor /Continuing Disclosure Agreement
Policy Manual	Strauss Esmay Associates, LLP
Pre-Payment Authorization	Alex Ferreira, Michael Fetherman
Public Agency Compliance Officer (PACO)	Alex Ferreira
Qualified Purchasing Agent	Alex Ferreira
Representative Requesting Grant Funds	Ivonne Ciresi
Representative Educational Services Commission	Michael Fetherman
Right to Know Officer	Lisa Cortese
Safety & Health Designee	RK Occupational & Environmental Analysis, Inc.
Third-Party Administrator for 403(b) / 457(b)	TSA Consulting Group
Transportation Contract Agent/Officer	Alex Ferreira
Treasurer of School Monies	Timothy Roberts

13. Tax Shelter Annuity Programs

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following Tax Shelters Annuity Programs (403b & 457b) for the 2023-2024 school year, as recommended by the Superintendent:

Equitable
Brighthouse Life Insurance Company
Invesco Oppenheimer Funds
Lincoln Investment Planning, LLC
Lincoln National Life Insurance Company
Metropolitan Life Insurance Company
Orion Portfolio Solutions
Security Benefit Group

14. Disability Insurance Companies

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following Disability Insurance Companies for the 2023-2024 school year, as recommended by the Superintendent:

Prudential Insurance Co. of America
AFLAC

15. Authorize the use of State Contracts

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”; and

WHEREAS, the Mountain Lakes School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Mountain Lakes School District Board of Education desires to authorize its purchasing agent for the 2023-2024 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and

THEREFORE, BE IT RESOLVED, that the Mountain Lakes School District Board of Education in the county of Morris, New Jersey does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey website, as recommended by the Superintendent.

16. Proprietary Computer Hardware/Software

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following proprietary computer hardware/software companies for the Mountain Lakes School District 2023-2024 school year, as recommended by the Superintendent:

Company	Service	Amount
Canvas / Instructure	Canvas Cloud Subscription (Year 3 of 3 year contract)	\$16,000.00
Frontline Education	Employee Evaluation Management Professional Learning Management Absence & Substitute Management Applicant Tracking & Proactive Recruiting IEP-Direct Asset Management Solutions	\$30,750.00 Incl above Incl above Incl above \$16,594.18 \$6,000.00
Genesis Educational Services	Student Information System ASP Services	\$25,065
IXL	Student Assessments	\$20,000.00
LinkIt!	Assessment Data Warehouse	\$40,000.00
School Messenger / Intrato	Unified Communications and Website	\$7,650.00
Systems 3000 Inc.	Software Licenses and support for Visual Fund Accounting, Visual Personnel and Visual Payroll Modules, and annual backup	\$27,425.00

17. Cooperative Purchasing

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following as Cooperative Purchasing agents for the Mountain Lakes School District 2023-2024 school year, as recommended by the Superintendent:

Educational Data Services
Educational Services Commission of NJ
Hunterdon County Educational Services
NJSBA Cooperative Pricing System

18. NJSIAA Membership

BE IT RESOLVED, that the Mountain Lakes Board of Education approve that the Mountain Lakes School District in Mountain Lakes, New Jersey Hereby enrolls as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA), a non-profit association of the public and non-public high schools in the State of New Jersey and is authorized to participate in the approved athletic activities sponsored by the NJSIAA. The Board of Education of Mountain Lakes hereby adopts as its own policy and agrees to be governed by the Constitution, Bylaws, Rules and Regulations of the NJSIAA. Administrative Responsibility – NJSIAA must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in NJSIAA Bylaws, Article V. Toward that end, the Principal of each member school has the affirmative obligation to report to the NJSIAA any violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the NJSIAA Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school. In addition, a school must maintain a status of “Member in Good Standing” as outlined in the Principal’s Affidavit to remain eligible for NJSIAA activities and tournaments, with a membership fee of \$2,675 (Includes DAANJ membership), as recommended by the Superintendent.

19. Athletic Dues and Schedules

BE IT RESOLVED, that the Mountain Lakes Board of Education approve memberships in the following leagues and conferences for 2023-2024 school year, as recommended by the Superintendent:

Conference	Membership Fees*
MCSSADA - Morris County Secondary School Athletic Directors Association	\$2,500
MCSSIHL- Morris County Secondary Schools Ice Hockey League	\$1,200
NJAC - Northwest Jersey Athletic Conference	\$2,800
NJIGLL - North Jersey Interscholastic Girls Lacrosse League	\$75
NJILL - North Jersey Interscholastic Lacrosse League	\$210
NJISRA - New Jersey Interscholastic Ski Racing Association	\$1,300
NJSFC - North Jersey Super Football Conference	\$390
NJSIAA - New Jersey State Interscholastic Athletic Association (includes DAANJ Membership)	\$2,675

*Membership fees are estimated

20. Tax Levy Certification and Payment Schedule

BE IT RESOLVED, that the Mountain Lakes Board of Education approves the payment schedule to receive the general fund tax levy and debt service tax levy for the 2023-2024 fiscal year consistent with the tax levy certification as approved as part of the approval of the annual budget on May 1, 2023, as recommended by the Superintendent:

Date	Total Amount	General Fund	Debt Service
July	2,542,228	2,376,843	165,385
August	2,542,228	2,376,843	165,385
September	1,821,393	1,687,611	133,781
October	1,821,393	1,687,611	133,781
November	1,821,393	1,687,611	133,781
December	1,821,393	1,687,611	133,781
January	2,175,376	2,044,049	131,326
February	2,175,376	2,044,049	131,326
March	2,175,376	2,044,049	131,326
April	2,175,376	2,044,049	131,326
May	2,175,376	2,044,049	131,326
June	2,175,376	2,044,049	131,326
Totals	\$25,422,279	\$23,768,426	\$1,653,853

21. Therapy and Professional Support Services

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Therapy and Professional Support Services rates for 2023-2024, as recommended by the Superintendent:

Therapy Services and Professional Support Services	Rate	Unit
Aide 1:1 - Extraordinary Services	\$30.00	Hourly
Aide 1:1 - Extraordinary Services	\$35,360.00	Annualized
AI program - Audiologist	\$255.00	Hourly
AI program - Child Study Team evaluations	\$875.00	Evaluation
AI program - Child Study Team Eligibility meeting for non-enrolled students	\$330.00	Session
AI program - Itinerant Teacher of the Deaf	\$216.00	Hourly
AI program - Occupational Therapy / Physical Therapy / Speech services	\$127.00	Hourly
AI program - Occupational Therapy / Physical Therapy / Speech services	\$2,398.00	Annualized
AI program - Occupational Therapy / Physical Therapy / Audiology evaluation	\$636.00	Annualized
AI program - Sign Language Interpreter	\$80.00	Hourly
Non-AI program specific - Assistive Technology (AT) evaluation	\$1,325.00	Evaluation
Non-AI program specific - Bilingual evaluation	\$485.00	Evaluation
Non-AI program specific - Behavioral services evaluation	\$186.00	Hourly
Non-AI program specific - Child Study Team evaluation	\$400.00	Evaluation
Non-AI program specific - Occupational Therapy / Physical Therapy / Speech services	\$110.00	Hourly
Non-AI program specific - Psychologist Counseling	\$212.00	Hourly
Non-AI program specific - Structured Learning Experience evaluation	\$636.00	Evaluation
Non-AI program specific - Structured Learning Experience supervision	\$212.00	Hourly
Non-AI program specific - Vocational evaluation	\$848.00	Evaluation

22. Professional Services

WHEREAS, the Mountain Lakes Board of Education (“Board”) has decided to secure the professional services to support the instructional programs of the district; and

WHEREAS, the Board is permitted, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., to contract with vendors providing professional services, without advertising bids; and

NOW THEREFORE, BE IT RESOLVED, that the Board hereby awards the following contracts with vendors providing professional services, as recommended by the Superintendent*

Contractor	Start Date	End Date	Nature / Service	Rate	Contract / Not to Exceed
Educational Services Commission of Morris County	7/1/2023	6/30/2024	Nonpublic Services/ Professional Support	See attached sheet	As set forth by the NJDOE Nonpublic aid notices

Educational Services Commission of Morris County	7/1/2023	6/30/2024	Joint Transportation Agreement		NTE \$410,000.00
Sussex County Regional Cooperative	7/1/2023	6/30/2024	Joint Transportation Agreement		NTE \$185,000.00

23. Nonresident Tuition Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following enrollments and or changes, as recommended by the Superintendent:

Action	Student ID	School-Program	Start Date	End Date	Tuition	Extra Services
DISTRICT						
New	5047	Lake Drive Regular	4/5/2023	6/20/2023	\$19,458	\$8,241.56
New	8598	Lake Drive Regular	4/17/2023	6/20/2023	\$18,573	
New	9638	Lake Drive Regular	4/21/2023	6/20/2023	\$16,804	
Change	9532	Lake Drive Regular	8/31/2022	4/23/2023		\$762.00
Terminate	9638	Lake Drive Regular	8/31/2022	3/31/2023	\$56,162	
New	NRT12	MLHS	8/30/2023	6/18/2024	\$19,293	
Returning	NRT13	MLHS	8/30/2023	6/18/2024	\$19,293	
Returning	NRT14	MLHS	8/30/2023	6/18/2024	\$19,293	
Returning	NRT15	MLHS	8/30/2023	6/18/2024	\$19,293	
Returning	NRT16	MLHS	8/30/2023	6/18/2024	\$19,293	
Returning	NRT17	MLHS	8/30/2023	6/18/2024	\$19,293	
Returning	NRT18	MLHS	8/30/2023	6/18/2024	\$19,293	
Returning	NRT19	MLHS	8/30/2023	6/18/2024	\$19,293	
Returning	NRT20	MLHS	8/30/2023	6/18/2024	\$19,293	
New	NRT21	MLHS	8/30/2023	6/18/2024	\$19,293	
Returning	NRS11	MLHS	8/30/2023	6/18/2024	\$500	
Returning	NRS12	MLHS	8/30/2023	6/18/2024	\$500	
Returning	NRS13	MLHS	8/30/2023	6/18/2024	\$500	
Returning	NRS14	MLHS	8/30/2023	6/18/2024	\$500	
Returning	NRS15	MLHS	8/30/2023	6/18/2024	\$500	
Returning	NRS16	MLHS	8/30/2023	6/18/2024	\$500	
Returning	NRS17	MLHS	8/30/2023	6/18/2024	\$500	
New	NRS18	MLHS	8/30/2023	6/18/2024	\$500	
IVY H/WW/BC						
Returning	NRT1	Wildwood	8/30/2023	6/18/2024	\$15,120	
Returning	NRT2	Wildwood	8/30/2023	6/18/2024	\$15,120	
Returning	NRT3	Wildwood	8/30/2023	6/18/2024	\$15,120	
Returning	NRT4	Briarcliff	8/30/2023	6/18/2024	\$15,660	

Returning	NRT5	Briarcliff	8/30/2023	6/18/2024	\$15,660	
Returning	NRT6	Briarcliff	8/30/2023	6/18/2024	\$15,660	
New	NRT7	Briarcliff	8/30/2023	6/18/2024	\$15,660	
Returning	NRT8	Briarcliff	8/30/2023	6/18/2024	\$15,660	
Returning	NRT9	Briarcliff	8/30/2023	6/18/2024	\$15,660	
Returning	NRT10	Briarcliff	8/30/2023	6/18/2024	\$15,660	
Returning	NRT11	Briarcliff	8/30/2023	6/18/2024	\$15,660	
New	NRS1	Wildwood	8/30/2023	6/18/2024	\$500	
New	NRS2	Wildwood	8/30/2023	6/18/2024	\$500	
New	NRS3	Wildwood	8/30/2023	6/18/2024	\$500	
Returning	NRS4	Wildwood	8/30/2023	6/18/2024	\$500	
Returning	NRS5	Wildwood	8/30/2023	6/18/2024	\$500	
Returning	NRS6	Briarcliff	8/30/2023	6/18/2024	\$500	
Returning	NRS7	Briarcliff	8/30/2023	6/18/2024	\$500	
Returning	NRS8	Briarcliff	8/30/2023	6/18/2024	\$500	
Returning	NRS9	Briarcliff	8/30/2023	6/18/2024	\$500	
Returning	NRS10	Briarcliff	8/30/2023	6/18/2024	\$500	

24. Travel / Conferences Expenditures 1

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following staff members to attend training and conferences in accordance with Policy 6471, as recommended by the Superintendent:

Name / ID	Location	Date	Event Name	Cost
DISTRICT				
Adams, Sarah	MLHS	7/24-7/28/23	Manhattan College Advanced Placement Summer Institute July (Online) - Art & Design	\$900
Boyan, Merideth	MLHS	6/6/23	NJSMA PD Day	\$0
Ferreira, Alex	DW	6/6 - 6/9/23	NJASBO Conference 2023	\$665
Lindsey, Maria	MLHS	1/04/23	The Role of the School Climate Team	\$0
Macko, Lauren	MLHS	1/04/23	The Role of the School Climate Team	\$0
Vallies, Austin	MLHS	6/6/23	NJSMA Membership PD Day	\$0
IVY H/WW/BC				
Falk, Sarah	WW	10/26/22	Confidence in the Classroom	\$0
McCarthy, Megan	WW	6/2/23	New Jersey Consortium for Gifted and Talented Programs (NJCGTP) Professional Development Workshop	\$0
Shaffer, Deliriz	WW	12/1/22	Dyslexia Training	\$0

25. Donations / Grant

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following donations / grants, as recommended by the Superintendent:

To	From	Reason	Amount
DISTRICT			
MLHS Cheer Team	Laker Sports Club	Mats & megaphones	\$3,094.25
MLHS Wrestling, Basketball & Volleyball	Laker Sports Club	Scoreboard in main gym, wireless controller, Wrestling insert, Basketball insert, Volleyball insert	\$5,342.00
MLHS Soccer	Laker Sports Club	Frame shed, soccer goal	\$3,548.79
Mountain Lakes HS Athletics	Laker Sports Club	New portable AED	\$1,819.92
Mountain Lakes HS Athletics	Laker Sports Club	HuDL	\$13,000.00

B. MISCELLANEOUS

REPORT AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

26. Position Creation/Modifications

WHEREAS, that the Mountain Lakes Board of Education approved the 2023-2024 budget on May 1, 2023; and

WHEREAS, the balancing of the 2023-2024 budget required adjustments to personnel positions; and

NOW THEREFORE, BE IT RESOLVED, that the Mountain Lakes Board of Education approve the abolishment of the following personnel positions as listed below for budgetary reasons of economy and efficiency; and

- SUP-DIST-TECH-01 – Technician – 1.0
- SUP-DIST-TECH-02 – Technician – 1.0

BE IT FURTHER RESOLVED, that the Mountain Lakes Board of Education approve the creation of the following personnel position as listed below; and

- SUP-DIST-ITTECH-01 – IT Technician – 1.0
- SUP-DIST-JRTECH-02 - Jr. Technician – 1.0

BE IT FURTHER RESOLVED, that the Mountain Lakes Board of Education approve said personnel changes effective July 17, 2023, as recommended by the Superintendent.

27. Appointments / Amendments/ Resignations / Rescission / Retirements / RIF's Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, amendments, resignations, rescissions, retirements and RIFs, for all regular employees with base pay, be approved, as recommended by the Superintendent:

Name	Action	UPC	Position	Location	FTE	Degree/ Step	Rate of Pay	Start Date	Term Date
DISTRICT									
Addington, Lianne	Resignation	SEC-CO-BUS-03	Confidential Secretary (P/T)	DW	.5		\$22.50/hr (not to exceed 20 hrs./wk)	1/02/23	5/31/23
DeStefano, Amanda	Resignation	TCH-LR-ITCH-05	Teacher	DW	1.0	MA/Step 1	\$70,020	8/29/22	6/30/23
Fiorina, Teresa	Revise Appointment (Mvmt on Guide)	TCH-HS-21CS-02	Teacher	MLHS	1.0	From BA to MA/Step 10	\$80,730	8/29/22	6/30/23
McKinstry, Samantha	Resignation	SPS-LR-AID-U29-18	Paraprofessional – P/T	LD	1.0	Step 5	\$21,258.62	9/21/16	6/30/23
IVY H/WW/BC									
Paolazzi, Christopher	Revise Appointment (Mvmt on Guide)	TCH-WW-TCH-31	Teacher	WW	1.0	From BA to MA/Step 7	\$76,935	8/29/22	6/30/23
Slootmaker, Leeann	Revise Appointment	SPS-CST-ABA-01	Teacher	WW	1.0	BA/Step 2	\$62,225 (pro-rated)	4/17/23	6/30/23

28. Awarding Contracts Retroactively for the 2022-2023 School Year Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve retroactive personnel contracts for the 2022-2023 school year pursuant to the agreement between the Board of Education and the Mountain Lakes Education Association, as recommended by the Superintendent.*

(back up __A-District and __B-Other) (Per the 7/1/2022-6/30/2027 CBA between the MLEA and the MLBOE)

29. Leaves of Absence Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following leaves of absence, as recommended by the Superintendent:

ID#	Action	UPC	Position	Location	FTE	Degree/ Step	Rate of Pay	Start Date	Term Date
DISTRICT									
4162	Revise Administrative Leave (w/benefits)		Teacher	District	1.0			3/30/23	5/8/23

IVY H/WW/BC									
5301	Revised Unpaid CCLOA(w/out benefits)		Teacher	WW	1.0			8/29/23	2/23/24

30. Athletics / Extra Services (Schedule B Appointments)

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for all extra earnings under the contract, as recommended by the Superintendent:

Name	Action	Position	Location	Grade/Step	Rate of Pay	Start Date	Term Date
DISTRICT							
Ciasulli, Keri	Appointment	Head Track Coach	MLHS	Step 4	\$7,806 (pro-rated)	3/16/23	4/17/23
Ciasulli, Keri	Appointment	Assistant Track Coach	MLHS	Step 4	\$5,472 (pro-rated)	4/18/23	6/15/23
Infante, Chris	Revise Appointment	Head Track Coach	MLHS	Step 4	\$7,806 (pro-rated)	4/18/23	6/15/23

31. Athletics/Extra Services (Schedule B Appointments) Retroactive for the 2022-2023 School Year Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve retroactive personnel athletic/extra services appointments for the 2022-2023 school year pursuant to the agreement between the Board of Education and the Mountain Lakes Education Association, as recommended by the Superintendent.*

(back up __A-District and __B-Other) (Per the 7/1/2022-6/30/2027 CBA between the MLEA and the MLBOE)

32. Additional Compensation Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for extra earnings not listed in contract, as recommended by the Superintendent:

Name	Action	UPC	Position	Location	FTE	Degree/Step	Rate of Pay	Start Date	Term Date
IVY H/WW/BC									
Banks, Kate	Appointment		Overnight Chaperone (8 th Gr. Boston Trip)	BC			\$125.00 (not to exceed 2 nights)	6/13/23	6/15/23
Carlson, Erik	Appointment		Overnight Chaperone (8 th Gr. Boston Trip)	BC			\$125.00 (not to exceed 2 nights)	6/13/23	6/15/23
DiGiacinto, Kerry	Appointment		Overnight Chaperone (8 th Gr. Boston Trip)	BC			\$125.00 (not to exceed 2 nights)	6/13/23	6/15/23
Doolittle, Christina	Appointment		Overnight Chaperone (8 th Gr. Boston Trip)	BC			\$125.00 (not to exceed 2 nights)	6/13/23	6/15/23

Elko, Kimberly	Appointment		Mentor	WW			\$1,000	5/1/23	2/15/24
Fetherman, Mike	Appointment		Overnight Chaperone (8 th Gr. Boston Trip)	BC			N/A	6/13/23	6/15/23
Lawrey, Michele	Appointment		Overnight Chaperone (8 th Gr. Boston Trip)	BC			\$125.00 (not to exceed 2 nights)	6/13/23	6/15/23
Mattoon, Doug	Appointment		Overnight Chaperone (8 th Gr. Boston Trip)	BC			\$125.00 (not to exceed 2 nights)	6/13/23	6/15/23
Merian, Debbie	Appointment		Overnight Chaperone (8 th Gr. Boston Trip)	BC			\$125.00 (not to exceed 2 nights)	6/13/23	6/15/23
Ramirez, Justin	Appointment		Overnight Chaperone (8 th Gr. Boston Trip)	BC			\$125.00 (not to exceed 2 nights)	6/13/23	6/15/23

33. Field Trips

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following field trips for the 2022-2023 school year, as recommended by the Superintendent:

School	Destination	Reason	Date
DISTRICT			
MLHS	Honesdale, PA	Cheer Camp	8/21 - 8/24/23
MLHS	Atlanta, GA	NAQT 2023 High School National Championship Tournament (Academic Bowl)	5/26-5/28/23
MLHS	Highland Park, NJ	Central Jersey Model United Nations Conference (CJMUNC)	5/20/23

34. Substitutes, Volunteers and Intern Appointments

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, as recommended by the Superintendent:

Name	Action	Position	Location	Rate of Pay	Start Date	Term Date
DISTRICT						
Malaman, Samara	Appointment	Intern (50 hours / Ed.S. Seton Hall Univ.)	DW	Unpaid	5/16/23 (Pending completion of required paperwork)	8/31/23
O'Melia, Katherine	Appointment	Substitute	DW	Per BOE Substitute Rate Table	5/19/23 (or sooner pending paperwork)	6/30/23

35. Tuition Reimbursement ▲

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following course(s) for tuition reimbursement when the course has been completed and the transcripts received by the Superintendent’s office, as recommended by the Superintendent:

Name	Location	College/University	Course Title / #	Credits
DISTRICT				
Petrucelli, Michael	MLHS	St. Elizabeth’s University	Social Emotional Learning and Educational Leadership / PSY 629	3
Suarez, Jennifer	MLHS	Walden University	Design, Curriculum, Instruction, and Assessment/6602j	3
IVY H/WW/BC				
Alves, Michael	BC	RTC/TCNJ	Cooperative Discipline/EDIN 565-910	3
Doolittle, Christina	BC	University of California/San Diego	Responding to Students' Mental Health Challenges with Social-Emotional Learning / EDUC 4	5
Veneziano, Dalyn	IVY H	Rider University	Assistive and Augmentative Technology for Autism Spectrum Disorders and Other Disabilities/SPED 504	3
Zielinski, Staci	WW	Ramapo University	Evaluation and Supervision to Promote Student Academic Success /EDLD 603	4
Zielinski, Staci	WW	Ramapo University	Best Practices in Curriculum Planning, Design & Development /EDLD 602	4
Zielinski, Staci	WW	Ramapo University	Effective Leadership & School Management in Contemporary Education / EDLD 601	4

B. CURRICULUM / SPECIAL SERVICES

36. Evaluation Model

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Mountain Lakes Teacher Evaluation Model and the Administrator Evaluation Model for the 2023-2024 school year, as recommended by the Superintendent.

C. MISCELLANEOUS

37. Harassment, Intimidation and Bullying Incident – Retro May 1, 2023

BE IT RESOLVED, that the Mountain Lakes Board of Education affirm and adopt the Superintendent’s decision and findings for the Harassment, Intimidation and Bullying incident Case #008-2223-MLHS reported on May 15, 2023, and discussed in Executive Session, as recommended by the Superintendent.

38. Harassment, Intimidation and Bullying Incident

BE IT RESOLVED, that the Mountain Lakes Board of Education affirm and adopt the Superintendent’s decision and findings for the Harassment, Intimidation and Bullying incident Case #09-2223-MLHS reported on May 1, 2023, and discussed in Executive Session, as recommended by the Superintendent.

39. Harassment, Intimidation and Bullying Incident

BE IT RESOLVED, that the Mountain Lakes Board of Education affirm and adopt the Superintendent's decision and findings for the Harassment, Intimidation and Bullying incident Case #010-2223-MLHS reported on May 1, 2023, and discussed in Executive Session, as recommended by the Superintendent.

UNFINISHED BUSINESS

NEW BUSINESS

PENDING LEGISLATION

COMMENTS AND REQUESTS FROM THE PUBLIC

EXECUTIVE SESSION

MOTION to enter into Executive Session was made by _____ and seconded by _____, that the Board of Education adopt the following resolution.

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 15th day of May 2023 at _____pm as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion:

Matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically:

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

3. This resolution shall take effect immediately.

MOTION, to leave executive session at _____ was made by _____ and seconded by _____
The motion was approved _____ and the Board returned to public session at _____.

ADJOURNMENT

MOTION to adjourn the meeting at _____ was made by _____ and seconded by _____.

Δ Indicates matters not relating to MLHS, the Boonton Township district Representative of the Board of Education will refrain from voting on such matters, pursuant to Board Policy 0141.2.

** Indicates a motion/resolution will have supporting documentation*

2022-2023 District Goals

Goal Area	Goal Statement
Ensuring the Success of All Students	Create a learning environment and programs that provide a solid foundation for all and that supports students of all abilities and interests to achieve their potential in whatever learning path suits them best.
Ensuring the Success of All Staff	Develop and maintain an environment that values and empowers all staff which will lead to passionate educators who feel supported in their positions.
Supporting the Whole Child	To create a safe/nurturing, supportive, and healthy environment where collaboration and diversity are encouraged and celebrated for inclusive learning both within and outside the walls of the classroom.
Finance/Infrastructure/ Technology	Increase revenue, decrease/manage costs, and balance the budget by collaborating with stakeholders and local and state resources.
Strong Family/School/ Community Partnerships	To foster meaningful relationships between school, family, and community that promotes a sense of unity, tradition, and shared responsibility for enriching the lives of all community members.

2022-2023 Board Goals

Board Goal	Committee Support
Development of a sustainable comprehensive budget that supports the district's goals/priorities, short and long-term facility needs, and strengthens the district's financial position.	Finance, Facilities
To support and provide for the implementation of the districtwide five-year strategic plan.	Will assign to align with Strategic Plan action steps
To enhance the support, celebration, and recognition of the contributions and accomplishments of district staff and students.	Curriculum, Personnel, Special Services
To enhance the accountability and transparency of the accomplishment of Board goals through the development/monitoring of action plans and a quarterly reporting of progress.	Full Board