

Minutes of the Regular Meeting of the Board of Education of the Clinton Central School District, Oneida County, New York, held on August 31, 2023.

Present:

(Board)

(Administration)

Ms. Melinda Leising, President  
Ms. Erica Shaw, Vice-president  
Mr. Sam Catterson  
Ms. Rachael Clark  
Mr. Patrick LaVeck  
Ms. Lisa Magnarelli

Mr. Christopher Clancy, Superintendent  
Mr. Joseph Barretta, Assistant Superintendent for Business  
Mr. Edward Waskiewicz, Elementary Principal  
Ms. Michelle Gabree-Huba, Assistant Superintendent for Instruction and Technology  
Ms. Elizabeth Dougherty, Director of Pupil Personnel Services

Julia A. Scranton, District Clerk

Absent: Dr. Lyndsey Bauer, Board Member

1. CALL TO ORDER

Ms. Leising called the meeting to order at 5:31pm.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. READING OF THE MISSION STATEMENT

Ms. Leising read the mission statement.

4. PUBLIC HEARING

A. Special Patrol Officer Agreement

Mr. Clancy reviewed information he had previously shared regarding the replacement of retired School Resource Officer Chuck Kriz. The Oneida County Sheriff’s department is the sole agency capable of filling this vacancy. Four individuals will be sharing two full time positions, with Officers Dembrow and Grogan returning, and the addition of Officers Gaiser and Roberts. Officers will be located visibly near building entrance areas. The contract with the Sheriff’s Department, having been posted on the website for review, is on the agenda for adoption.

5. INFORMATION-REPORTS-PROPOSAL/SUPERINTENDENT & STAFF

A. Superintendent’s Report

Middle School Dress Code

Mr. Clancy brought a potential change to the middle school dress code that would allow students to wear hats, breaking with tradition, to the attention of the Board. This is a thoughtful decision proposed for a number of reasons, but will come with restrictions.

Mascot & Renaming Update

Mr. Clancy then reviewed the process so far regarding the change. The Steering Committee met on August 22 to discuss the timeline for feedback review and the advisory poll process. Feedback will be reviewed at the September 12 meeting to select the final three names that will be presented to the school and community on September 19. The hope is to announce the final decision at the Homecoming Pep Rally on September 22.

New Website Update

The new website was launched on Tuesday, August 29, with an updated look and better functionality.

New Staff

Mr. Clancy warmly congratulated Darcey Cross on her retirement and presented a list of new staff members who will be appointed at this meeting: TJ McAvaney, long-term substitute string teacher; Rose Pitman, physical education teacher; Hilarie Lally, teaching assistant; Faith Bower, Michael Patrei, and Michelle Covell, aides; Lisa Davies, school monitor; and Lisa Shuman, bus attendant. Welcome and thank you!

Capital Project Update

Mr. Clancy informed the Board that the recommendation to accept the mechanical and electrical bids for Middle School boiler replacement is on this agenda. This comprises Phase 1 of the current Capital Project and is targeted for winter/spring completion.

8 Man Football

Mr. Clancy reported that 15 athletes are registered for the Varsity Football Team, with 12 suited players needed per game. He and Mr. Bentley met with parents and reviewed options including combining with other districts. Understanding the risks involved, parents and administrators co-decided to proceed as a Clinton team.

Additionally, as discussed at an earlier meeting, the resolution to approve one New Hartford gymnastics participant is on tonight's agenda for approval. .

Superintendent's Conference Day Agenda

Mrs. Michelle Gabree-Huba reviewed the agenda for September 5 & 6- New Beginnings: Charting a Path Forward which focuses on Consistent Systems, Coordination of Efforts, Enhanced Communication and a Culture of Excellence. Day 1 will include information on understanding the 1:1 Chromebook rollout, and IEP/504 reviews meetings. Dr. David Walden from Hamilton College will begin Day 2, followed by Instructional Technology Updates, union meetings, and time to complete required virtual trainings and classroom set-up time.

Safety Update

Mr. Clancy informed the Board that several safety updates have been completed, and others are under discussion as recommended after a requested OHM BOCES safety audit was completed. More detailed new and replacement signage, and traffic safety improvements are in place. Middle school student transitions in the courtyard will be more closely supervised and discussion is continuing regarding open campus lunch. Cameras arms have been installed on all buses

A motion was made by Ms. Shaw, seconded by Ms. Magnarelli, and carried (6, 0) to add the following section to the agenda:

6. PUBLIC COMMENT

District parent Heidi Venero expressed appreciation for the information shared regarding the upcoming staff development days to be held prior to the arrival of students. She hoped that 504 plan as well as IEP reviews would be included. She was informed that was the intention.

7. STANDING RESOLUTIONS (CONSENT AGENDA)

A motion was made Ms. Magnarelli, seconded by Ms. Clark, and carried (6, 0) to combine items 7A through 7E.

A motion was made Ms. Shaw, seconded Mr. Catterson, and carried (6, 0) to approve items 7A through 7E.

- A. Agenda and Any Additions to the Agenda for August 31, 2023
- B. Minutes from the Regular Meeting held on August 15, 2023
- C. Extra-classroom Treasurer’s Report for July 2023
- D. Committee on Preschool Special Education (CPSE) and Committee on Special Education (CSE) Report:

Program Review	0
Annual Review	0
Re-evaluation (Triennial)	0
Administrative Transfer	0
Preschool	0
New Referral	0
504 Review	0
504 Referral	1
Amendment w/o Meeting Held	3

- E. Updated List of Substitute and Supervisory Personnel

8. NEW BUSINESS

A motion was made by Ms. Shaw, seconded by Mr. LaVeck, and carried (6, 0) to approve the following resolution:

**A. RESOLUTION APPROVING SPECIAL PATROL OFFICER AGREEMENT**

At a Regular Meeting of the Board of Education (the “Board”) of the Clinton Central School District (the “School District”), held on August 31, 2023.

**WHEREAS**, Article 5-G of the New York State General Municipal Law provides the authority for the School District and Oneida County (the “County”) to enter into agreements for the performance

between themselves, or one for the other, of their respective functions, powers and duties on a cooperative contract basis; and

**WHEREAS**, the Board of Education of the School District has determined that an effective and efficient method to protect the safety of School District students, staff and property is an intermunicipal agreement with the County to obtain Special Patrol Officer (“SPO”) services for the 2023-24 school year; and

**WHEREAS**, stakeholders of the District, including parent representatives, community representatives, student representatives, teacher representatives, administrator representatives, and law enforcement representatives, met during the 2023-24 school year to review and determine the parameters of the contractual relationship between the School District and the County; and

**WHEREAS**, the Board of Education has had the opportunity to review the proposed agreement;

**NOW, THEREFORE**, the Board of Education of the School District resolves as follows:

1. The Board of Education hereby approves the intermunicipal agreement between the School District and Oneida County for Special Patrol Officer services for the 2023-24 school year.
2. The Board authorizes the Superintendent to execute the intermunicipal agreement in the form approved by legal counsel.
3. This Resolution shall take effect immediately.

A motion was made by Mr. Catterson, seconded by Ms. Shaw, and carried (6, 0) to approve the following resolution:

- B. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, that the boiler installation and associated work at the Middle School be awarded to HJ Brandeles for the amount of \$529,000, contingent upon the submission of the appropriate and acceptable bonds and insurances as required by the Contract Documents.

A motion was made by Ms. Shaw, seconded by Ms. Clark, and carried (6, 0) to approve the following resolution:

- C. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, that the electrical construction for the boiler installation and associated work at the Middle School be awarded to Oneida Electric for the amount of \$19,284, contingent upon the submission of the appropriate and acceptable bonds and insurances as required by the Contract Documents

NOTE: Items 7B and 7C comprise Phase 1 of the 2025 Capital Project.

9. OTHER

A motion was made by Ms. Clark, seconded by Ms. Magnarelli, and carried (6, 0) to approve the following resolution:

A. DATA PROTECTION OFFICER

BE IT RESOLVED that Mrs. Michelle Gabree-Huba be designated as Data Protection Officer for the 2023-2024 school year to be responsible for the implementation of the policies and procedures required in Education Law §2-d and its accompanying regulations, and to serve as the point of contact for data security and privacy.

A motion was made by Ms. Shaw, seconded by Mr. Catterson, and carried (6, 0) to approve the following resolution:

**B. RESOLUTION REGARDING PARTICIPATING IN VARSITY GYMNASTICS WITH THE NEW HARTFORD VARSITY TEAM**

At a Regular Meeting of the Board of Education of the Clinton Central School District (the “Board”), held on August 31, 2023 at 75 Chenango Ave, Clinton, BY 13323;

**WHEREAS** a Clinton Central School District (the “District”) student (the “Student”), wishes to compete in Varsity Gymnastics during the 2023-2024 season; and

**WHEREAS**, the District does not field a gymnastics program; and the New Hartford Central School District (“New Hartford”) does; and

**WHEREAS**, the Student wishes to practice with the New Hartford gymnastics team and compete in Varsity meets and tournaments, on behalf of the District, as a team of one;

**NOW, THEREFORE**, be it resolved as follows:

1. The Student shall compete as a team of one in Varsity Gymnastics, participating on behalf of Clinton Central School District. The Student shall practice with the New Hartford Central School District team.
2. The Superintendent shall be authorized to take any and all action, including any forms or documentation required by Section III and or the New York State Public High School Athletics Association (“NYSPHSAA”), to effectuate the participation of this student as a “team of one.”
3. This resolution shall take effect immediately.

10. PERSONNEL

A motion was made by Ms. Magnarelli, seconded by Mr. Catterson, and carried (6, 0) to combine items 10A through 10 V.

A motion was made by Ms. Shaw, seconded by Ms. Magnarelli, and carried (6, 0) to approve items 10A through 10 V.

- A. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the resignation of Janelle Conklin from the position of music teacher for the Clinton Central School District, effective August 31, 2023 be accepted with regret.
- B. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the appointment of Thomas J. McAvaney to the position of long-term substitute music teacher to be compensated at step 9MA in accordance with the current CTA agreement, beginning September 1, 2023 through June 30, 2024, be approved.
- C. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the resignation with intent to retire of Darcey Cross from the position of physical education teacher for the Clinton Central School District, effective September 26, 2023 be accepted with regret.

- D. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the appointment of Rose Pitman to the position of long-term substitute physical education teacher, in the physical education tenure area, to be compensated at step 2BA in accordance with the current CTA agreement, beginning September 1, 2023 through September 26, 2023, be approved.
- E. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the appointment of Rose Pitman to the four year probationary tenure track position of physical education teacher, to be compensated at Step 2BA, in accordance with the current CTA agreement, effective September 27, 2023, with a probationary period from September 1, 2023 through August 31, 2027, except to the extent required by the applicable provisions of Education Law § 3014, in order to be granted tenure, the appointee must receive composite of overall annual professional performance review ratings pursuant to Education Law §3012-c or § 3012-d of either effective or highly effective in at least two of the three preceding years, and if the appointee receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time, be approved.
- F. BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the creation of one Teacher Assistant position, be approved.
- G. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the following co-curricular appointments for the 2023-2024 school year, to be compensated in accordance with Article 15 of the CTA
- |               |                                |
|---------------|--------------------------------|
| Jenna Wratten | Middle School Musical Costumer |
|---------------|--------------------------------|
- H. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the following coaching appointments for the 2023-2024 school year, pending team formation, to be compensated in accordance with Article 14 of the CTA contract or other agreements/understandings between the District and CTA, be approved.
- |                          |                                       |
|--------------------------|---------------------------------------|
| Amy Randall              | Girls Modified Field Hockey Volunteer |
| Eric Stilz               | Boys Varsity Soccer Volunteer         |
| Angelo Gaetano           | Cross Country Volunteer               |
| Heather Hillage-Scribner | Girls Modified Field Hockey Volunteer |
- I. BE IT RESOLVED that the resignation of Jamie Kirley from the full time civil service position of aide for the Clinton Central School District, effective August 30, 2023, be accepted with regret.
- J. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the appointment of Faith Bower to the full time civil service position of aide to be compensated at an annual salary of \$18,389 in in accordance with the current CSEA agreement, effective September 1, 2023, with a probationary period of 8 to 26 weeks, be approved.
- K. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the appointment of Michael Patrei to the full time civil service position of aide to be compensated at an annual salary of \$18,389 in accordance with the current CSEA agreement, effective September 1, 2023, with a probationary period of 8 to 26 weeks, be approved.
- L. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the resignation of Michelle Covell from the part time civil service position of school monitor, contingent upon her appointment to the full time position of aide, effective August 31, 2023, be approved.

- M. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the appointment of Michelle Covell to the full time civil service position of aide to be compensated at an annual salary of \$18,389 in accordance with the current CSEA agreement, effective September 1, 2023, with a probationary period of 8 to 26 weeks, be approved.
- N. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the appointment of Lisa Davies to the part time civil service position of school monitor to be compensated at an hourly rate of \$14.20 in accordance with the current CSEA agreement, effective September 1, 2023, with a probationary period of 8 to 26 weeks, be approved.
- O. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the appointment of Lisa Shuman to the part time civil service position of bus attendant to be compensated Step 5 in accordance with the current CSEA agreement, effective September 1, 2023, with a probationary period of 8 to 26 weeks, be approved.
- P. BE IT RESOLVED that the following list of teachers serve as mentors to first year teachers, to be compensated with an annual stipend of \$500:
- Heather Hillage-Scribner, Natalie Dwyer, Sarah Gaetano, Michael Tesak, Matthew Bashant, and Teresa Scott
- Q. LEAD EVALUATOR
- WHEREAS evidence exists that Ms. Michelle Gabree-Huba, Ms. Elizabeth Dougherty, and Mr. Edward Waskiewicz have completed training which meets the requirements of 8 NYCRR 30-2.9 and the Clinton Central School District Annual Performance Professional Review Plan for certification as a Lead Evaluators of teachers, therefore
- BE IT RESOLVED that, upon the recommendation of the Superintendent, Ms. Gabree-Huba, Ms. Dougherty, and Mr. Waskiewicz be certified as Lead Evaluators of teachers.
- R. LEAD EVALUATOR
- WHEREAS evidence exists that Mr. Christopher Clancy, Superintendent, has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Clinton Central School District Annual Performance Professional Review Plan for certification as a Lead Evaluator of teachers/principals, therefore
- BE IT RESOLVED that Mr. Christopher Clancy, be certified as Lead Evaluator of teachers/principals.
- S. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the following placements be approved:
1. Eliza Behrke (Hamilton College) field placement under the supervision of high/middle school teachers beginning September 7, 2023 through November 21, 2023.
- T. BE IT RESOLVED that the attached Memorandum of Agreement between the Clinton Central School District and the CSEA be approved.

- U. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the appointment of Hilarie Lally to the four year probationary tenure track position of teacher assistant in the teacher assistant tenure area, to be compensated at (0.55) Step 1BA, in accordance with the current CTA agreement, effective September 1, 2023 through August 31, 2027, except to the extent required by the applicable provisions of Education Law § 3014, in order to be granted tenure, the appointee must receive composite of overall annual professional performance review ratings pursuant to Education Law §3012-c or § 3012-d of either effective or highly effective in at least three of the four preceding years, and if the appointee receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time, be approved.
- V BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the resignation of Robert Wright from the position of cleaner for the Clinton Central School, effective August 31, 2023, be accepted.

11. QUESTIONS BY THE BOARD OF EDUCATION

Ms. Leising drew attention to the opportunity for Board members to serve as NYSSBA voting delegates. The virtual meeting would take place on October 16 with a brief training occurring on October 11.

12. EXECUTIVE SESSION AND ADJOURNMENT

A motion was made by Ms. Magnarelli, seconded by Mr. Catterson, and carried (6, 0) to go into executive session to discuss proposed, pending or current litigation; and the medical, financial, credit or employment history of a particular person(s) or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. The time was 7:12pm.

A motion was made by Ms. Magnarelli, seconded by Mr. Catterson, and carried (6, 0) to return to regular session. The time was 7:45pm.

A motion was made by Ms. Magnarelli, seconded by Ms. Shaw, and carried (6, 0) to adjourn the meeting. The time was 7:45pm.

Respectfully submitted,



Julia A. Scranton  
District Clerk