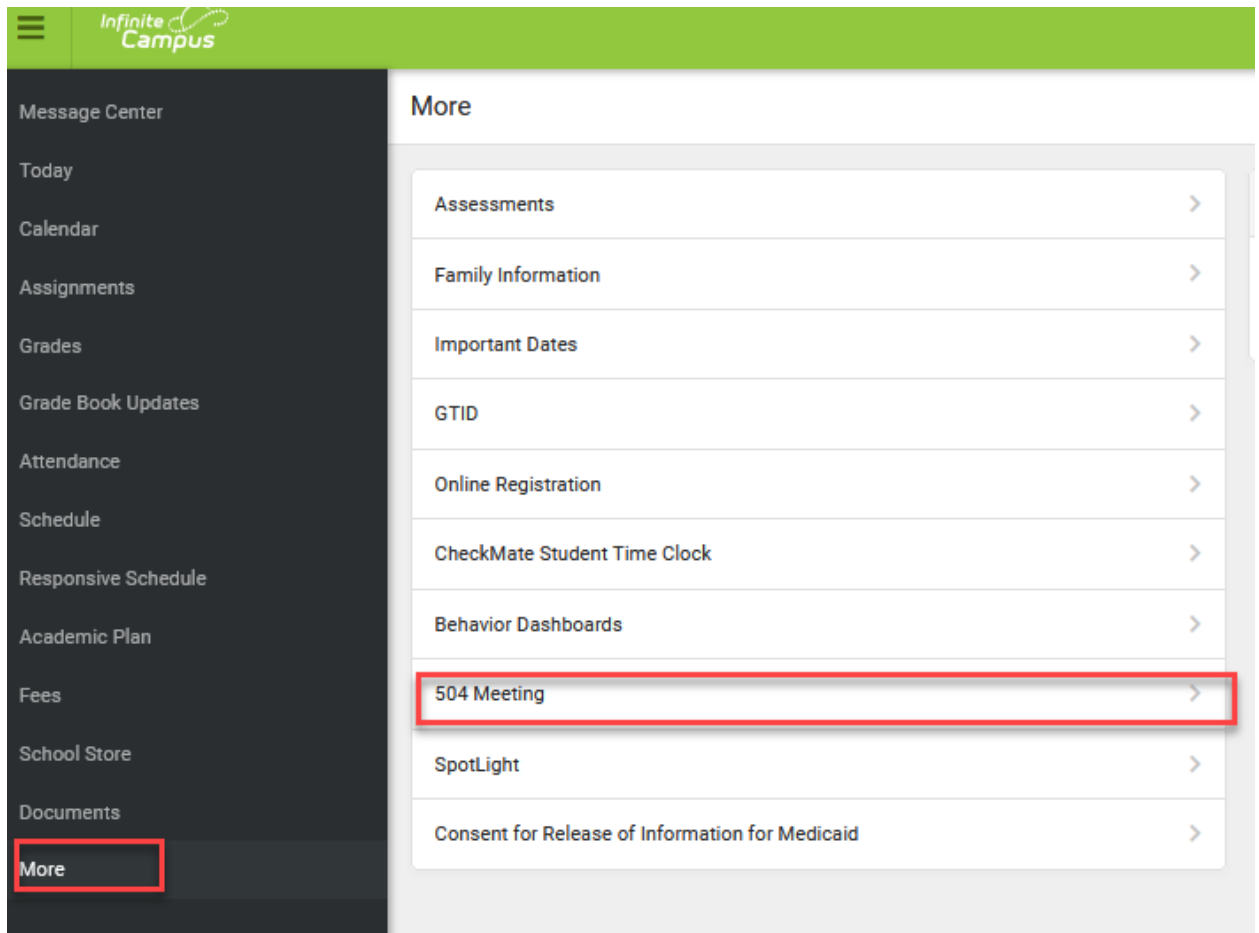


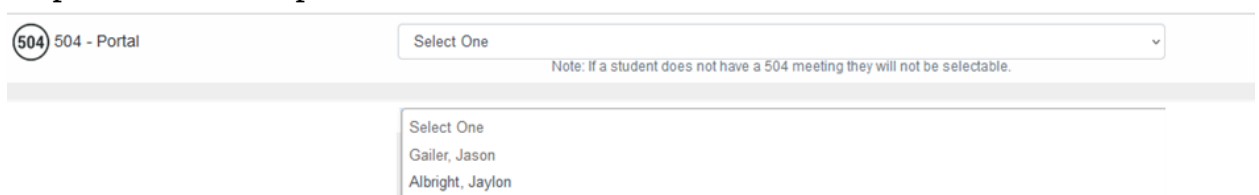
DIRECTIONS TO ACCESS, PRINT, AND SIGN OFF ON A STUDENT'S 504 PLAN

- 1) Log into Infinite Campus
- 2) On the left navigation bar, click the **More** button.

This will open up options on the right, where you will click **504 Meeting**



- 3) It will then take you to a screen where you need to **select your student** from the drop-down at the top:



4) It will give you two options: **Current Plan** and **All Meetings**

The **Current Plan** will list the active 504 Plan Accommodations.

Albright, Jaylon's Accommodation Plan

Plan Start Date: 10/18/2022 Plan End Date: 10/18/2023

Classroom Accommodations

Core Areas	Accommodation	Evaluation Methods	Comments
Language Arts, Math, Science, Social Studies	Read directions to student		Develop a system with student for them to let you know when they need these read.
All	Seat student near the source of instruction		Verify student can see visual illustrations

Testing Accommodations

Test	Accommodation(s)
8th Grade Writing	Oral Reading of Test Questions
End of Course Ninth Grade Literature and Comp	Oral Reading of Passages

Plan Comments

All Meetings will include all records of 504 meetings held.

Signature Required

Eligibility 10/18/2022

Signature is required at the bottom of this page.

504 Eligibility Meeting - 10/18/2022

Does the student have a physical or mental impairment?
Yes

Please select a primary (and any additional) impairment(s)

Primary: Eye Disease Secondary:

Does the student have a medical impairment form issued by a medical professional?
No

Describe how the impairment impacts the student within the school setting.
Student has difficulty seeing the whiteboard unless sitting within 6 feet of the board

Print

Under **All Meetings**, you will see an option in the top right to **Print**. We recommend that you **Print** and/or save the document for your records.

- 5) If there is a red exclamation mark, that plan requires your signature. Scroll down and find a place for an electronic signature, then click Sign.

