

# NEW BRAUNFELS INDEPENDENT SCHOOL DISTRICT

## PARENT & FAMILY ENGAGEMENT POLICY

**2023-2024**

1. New Braunfels Independent School District (NBISD) shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of ESSA Section 1116 subsections (c) through (f).

Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school. Section 1116 (b)(1) & (e)(5)

The PFE policy is reviewed and revised annually with the input of parents. The revised policy is distributed to parents concluding the revisions made at the September 7, 2023 meeting. THE PFE is explained to parents as part of the Parent Advisory Committee (PAC) meeting and also during the District Education Improvement Committed (DEIC) meetings.

Copies of the policy will follow our District Translation Policy and will be available in both English and Spanish on the District's website.

2. NBISD Title I campuses shall convene two annual meetings, at two convenient times, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; Section 1116 (c)(1).

The Annual Title I Meetings will be held in the fall and will be repeated as necessary to ensure meetings are convened at a convenient time/day to meet parents' work schedules. Advance notice of meetings will be sent to parents in the form of emails, social media posting, as well as other school postings. The campus administrator will be responsible for conducting the meetings.

3. NBISD Title I campuses shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement (Section 1116 (c)(2)).

Flexible meetings will be scheduled with the option for virtual and/or face-to-face meeting formats and will provide a variety of days/times for such meetings with parents. The campus will offer assistance to parents who request the need for childcare, virtual opportunities, or home visits when necessary for parents to attend or participate in meetings.

4. New Braunfels ISD shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the Districtwide program plan under section 1114(b) (District Improvement Plan). The District process will include an adequate representation of parents of participating children (Section 1116 (c)(3)).

Parents will have the opportunity to provide input and develop the campus' PFE program and activities during scheduled parent meetings throughout the year. The PFE policy will be reviewed and revised annually during these meetings, inclusive of the evaluation. Additionally, parents will be invited and encouraged to participate in the development of the annual District Improvement Plan.

5. NBISD and their Title I campuses shall provide parents of participating children— (A) timely information about programs under this part; (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (Section 1116 (c)(4)).

Parents are informed about the PFE program and activities in a variety of ways to include one or more of the following: emails, automated messages through the Parent Square app, informational flyers, newsletters, the campus/district website, social media, school marquee, and/or in-person invitations.

Information about the curriculum and assessments will be provided to parents during the Annual Title I Meeting, Parent/Teacher Conferences and the Federal School Report Card.

6. If the Districtwide program plan (District Improvement Plan - DIP) under section 1114(b) is not satisfactory to the parents of participating children, parents are encouraged to submit any comments on the plan when the school makes the plan available to the local educational agency (Section 1116 (c)(5)).

Parents are invited and encouraged to participate in the development of the District and Campus Improvement Plans. A copy of the plans will be provided to parents on request and/or will be posted on the district or campus website for review by parents. Parents can share their comments or questions about the plan with a campus or district administrator.

7. To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, NBISD and their Title I campuses shall provide assistance to parents of children served by the school, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic

assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children (Section 1116 (e)(1)).

Resources and assistance for parents to help their child improve academically will include information on understanding academic reports, such as the MAPS growth assessment and STAAR report.

8. NBISD Title I campuses will educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school (Section 1116 (e)(3)).

All staff on the Title I campuses will attend an annual training on the value and utility of working with parents. Parents will be encouraged to provide their input into the information for the training.

9. New Braunfels ISD will coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs and Communities in Schools, and conduct other activities that encourage and support parents in more fully participating in the education of their children (Section 1116 (e)(4)).

Parent and family engagement activities and programs will be coordinated with other Migrant, Special Education, CTE, early childhood, or other applicable programs that address parent engagement. The district will provide direct funds to campuses through federal funds to support parent involvement activities and training.

Some activities will include: understanding the TEKS and academic standards and how parents can best support their child(ren) at home to be academically successful, including understanding of academic milestones; healthy lifestyles and related events, including the importance of; and technology applications parents can use to support classroom learning at home. Materials will be provided to the campus to support some of the activities mentioned.

10. New Braunfels ISD will provide other reasonable support for parental involvement activities as parents may request (Section 1116 (e)(14)). Requests will be made through the Parent Advisory Committee, as well as through the campuses.

11. New Braunfels ISD will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools (Section 1116(D)).

At the end of every school year, the campus will conduct a meeting for parents to evaluate the content and effectiveness of the parent and family engagement policy and the PFE programs and services. The committee will decide on what type of strategies will be best to survey district parents. The evaluation will include potential barriers to participation, if any, that were not addressed, future needs of parents not addressed in the policy, and strategies to continue to support successful school-family interactions.

Developed by the NBISD Parent Advisory Committee (PAC)

Name	Role	Campus
Tera Thompson	Director of Federal Programs and Grants	Admin Building
Aida Klepinger	Compliance Specialist - paraprofessional	Admin Building
Francine Hancock	Parent	Carl Schurz ES
Annette DeLaHoya	Parent	Klein Road ES
Darla Henderson	Parent	Klein Road ES
Jessica Buck	Parent	Lone Star ECC and Voss Farms ES
Meliss Loyola	Parent	Lone Star ECC
Annette Hauptman	Parent	Lamar ES
Danielle Taylor	Parent	Lamar ES
Mindy Huddleston	Parent	Memorial ES
Journeth First	Parent	Carl Schurz ES
Kailey, Jonas	Parent	Lamar ES
Jamie Houghman	Parent	Lamar ES
Tracy Nicolaysen	Parent	Seele ES
Sarah Barton	Parent	Seele ES
Anissa Cooke	Parent	Walnut Springs ES

Revised: September 11, 2023

Rachelle Anderson	Parent	Walnut Springs ES
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