

FOREST LAKE AREA SCHOOLS

COMMUNITY USE OF SCHOOL DISTRICT FACILITIES AND EQUIPMENT CLASSIFICATIONS AND FEE SCHEDULE

Revenue received from fees associated with community use of school facilities and equipment are used to recover added costs such as personnel, preparation and/or maintenance of facilities and fields, utilities, equipment, cleaning, consumable supplies, and other district costs associated with use. In order to ensure that these costs are not absorbed by and/or impacting the district's K-12 general education fund, these costs are charged back to the user based on the classification listed in section I below.

In cases where it is in the best interest of the community and school district to do so, the school district reserves the right to determine adjustments to classification placements and/or rental fees. These determinations are at the discretion of the Director of Community Education, Director of Business Services, and/or Superintendent and are made on a case-by-case basis.

I. CLASSIFICATIONS

- A. The classifications outlined below will be used to determine rental fees, custodial and/or personnel charges, and other facility use charges/fees. All classification placements, rental fees, custodial and/or personnel charges, and other facility use charges/fees are determined on a case-by-case basis and are at the discretion of the Director of Community Education, Director of Business Services, and/or Superintendent.

CLASS I:

1. FLAS curricular, co-curricular, and extracurricular district-sponsored activities/events
2. FLAS Community Education activities/events
3. FLAS support organizations: PTAs, PTOs, site councils, booster clubs, and organizations authorized by district administration

Notes: These groups shall be considered to be Class I as determined by district administration even if their activities are collecting fees, accepting donations, selling concessions, fundraising, and/or generating revenue. Class I users shall not pay a facility use rental fee, but they may be required to reimburse the district for staff costs and/or other expenses directly attributable to the activity.

CLASS II:

1. Tax-supported public agencies operating within the school district: city and township public hearings, caucuses, elections, candidate forums, and other similar events

Notes: These groups remain in Class II as long as their activities are not collecting admission fees, accepting donations, selling concessions, fundraising, and/or generating revenue. Class II users shall not pay a facility use rental fee, but they may be required to

reimburse the district for staff costs and/or other expenses directly attributable to the activity.

CLASS III:

1. Nonprofit, youth-sponsored community service groups with a majority of participants residing in the district: youth service organizations, scouts, 4-H, etc.

Notes: These groups remain in Class III as long as their activities are not collecting admission fees, accepting donations, selling concessions, fundraising, and/or generating revenue. Registration fees collected to cover an activity's direct expenses is not considered an admission fee or fundraising activity under this policy. Class III users shall not pay a facility use rental fee, but they may be required to reimburse the district for staff costs and/or other expenses directly attributable to the activity.

CLASS IV:

1. Nonprofit, youth-sponsored community recreational groups with a majority of participants residing in the district: youth athletic associations and organizations
2. Nonprofit, adult-sponsored community groups with a majority of participants residing in the district

Notes: These groups remain in Class IV as long as their activities are not collecting admission fees, accepting donations, selling concessions, fundraising, and/or generating revenue. Registration fees collected to cover an activity's direct expenses is not considered an admission fee or fundraising activity under this policy.

CLASS V:

1. All Class II, Class III, and Class IV groups holding activities that collect admission fees, accept donations, sell concessions, fundraise, and/or generate revenue
2. FLAS district residents holding private activities (proof of insurance or waiver may be required)
3. Non-FLAS district nonprofit, youth-sponsored service and recreational groups/organizations
4. Non-FLAS district nonprofit, adult-sponsored groups/organizations

CLASS VI:

1. Charter schools, private schools, non-district educational institutions, commercial, religious, and/or for-profit groups/organizations

II. FEE SCHEDULE

Facility Rental Fees (Hourly unless otherwise noted)	CLASS IV	CLASS V	Class VI
Classrooms & Hallways			
Classrooms (All Buildings)	\$3.18	\$8.49	\$33.95
Hallways (All Buildings)	\$2.12	\$5.30	\$21.22
Cafeterias & Concessions Stands			
Elementary Cafeteria	\$8.49	\$8.49	\$33.95
Middle School Cafeteria	\$10.61	\$10.61	\$42.44
Education Center Cafeteria	\$10.61	\$10.61	\$42.44
High School Cafeteria	\$15.91	\$15.91	\$63.65
High School Concession Stand	\$10.61	\$10.61	\$42.44
Gymnasiums			
Elementary Gym Fee	\$3.18	\$9.55	\$38.19
Middle School 3-Gym Bundle Option	\$10.61	\$31.83	\$127.31
Middle School Gym A	\$4.24	\$12.73	\$50.92
Middle School Gym B	\$4.24	\$12.73	\$50.92
Middle School Gym C	\$4.24	\$12.73	\$50.92
Middle School Gym D	\$4.24	\$12.73	\$50.92
Education Center			
Education Center Gym	\$4.24	\$12.73	\$50.92
High School Main Gym	\$7.43	\$22.28	\$89.12
High School Field House 2-Gym Bundle Option	\$10.61	\$31.83	\$127.31
High School North Field House Gym A	\$6.37	\$19.10	\$76.38
High School North Field House Gym B	\$6.37	\$19.10	\$76.38
High School South Field House Gym A	\$6.37	\$19.10	\$76.38
High School South Field House Gym B	\$6.37	\$19.10	\$76.38
High School South Field House Gym C	\$6.37	\$19.10	\$76.38

Facility Rental Fees (Hourly unless otherwise noted)	CLASS IV	CLASS V	Class VI
Lecture, Meeting, & Large Group Rooms			
High School Wrestling Room	\$2.12	\$5.30	\$21.22
Auditorium	\$10.61	\$21.20	\$84.87
Auditorium with Stage Lighting and/or Sound System	\$21.22	\$42.44	\$169.74
Media Centers			
Elementary School Media Center	\$5.30	\$10.61	\$42.44
Middle School Media Center	\$6.37	\$12.73	\$50.92
High School Media Center	\$7.43	\$15.91	\$63.65
Grounds			
Elementary Outdoor Field	NA	\$5.30	\$21.22
Middle School Outdoor Field	NA	\$8.49	\$33.95
Middle School Track Grounds (Track, Track Infield, and Track Facilities)	NA	\$18.04	\$72.14
High School Outdoor Field	NA	\$15.91	\$63.65
High School Outdoor Stadium	\$75.00	\$125.00	\$125.00
High School Varsity Softball Field	NA	\$18.04	\$72.14
Schumacher Stadium	NA	\$18.04	\$72.14

The Forest Lake Area Schools Community Pool, Sports Center, computer labs, parking lots, batting cages, and other indoor and outdoor spaces will have an hourly rental rate as determined by the school district.

III. CUSTODIAL SERVICES, PERSONNEL, EQUIPMENT, AND OTHER FACILITY USE CHARGES/FEES

- **Custodial Services**
 - **\$44.35 per hour**
- **The following services may be provided at a designated rate to be determined by the District:**
 - **Food service, building supervisor, A.V. tech, and/or other personnel, field preparation, plowing services not otherwise scheduled by the district, other district items and/or equipment**

7/1/2023