

Office Assistants - Tech Assistants 10.5 Month - 11 Month - Athletic Secretaries							
9/14/2023							
July 2023							
	SUN	MON	TUE	WED	THUR	FRI	SAT
Non-Work Days -Vacation Option - TA & 10/11 Secy							1
Non-Work Days -EOA							
Paid Holiday							
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
Red box days indicate the use of Approved Leave is prohibited and Incentive Days are limited. Personal and Family Illness will require a doctors note.	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31					
August 2023							
	SUN	MON	TUE	WED	THUR	FRI	SAT
8/1 11 Month & Athletic Secretary- First Day			1	2	3	4	5
8/7 10.5 Month - First Day							
8/14 Tech A - First Day							
8/28 Office Asst - First Day	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
8/14-8/25 EOA may work up to 2 days per building Principal	20	21	22	23	24	25	26
	27	28	29	30	31		
September 2023							
	SUN	MON	TUE	WED	THUR	FRI	SAT
9/1 EOA - Non Work Day -District PD						1	2
9/4 All Groups - Paid Holiday - No School Labor Day	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
October 2023							
	SUN	MON	TUE	WED	THUR	FRI	SAT
10/6 EOA - Non Work Day -District PD	1	2	3	4	5	6	7
10/9 All Groups - Non Work Day (Indigenous People Day) (Vacation Option - TA & 10/11 Secy)	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
November 2023							
	SUN	MON	TUE	WED	THUR	FRI	SAT
11/7 EOA - Non Work Day - District PD				1	2	3	4
11/22 All Groups - Non Work Day (Vacation Option - TA & 10/11 Secy) -Thanksgiving Recess	5	6	7	8	9	10	11
11/23-24 All Groups - Paid Holiday - Thanksgiving Recess	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30		
December 2023							
	SUN	MON	TUE	WED	THUR	FRI	SAT
12/4 EOA - Non Work Day - District PD						1	2
12/25-27 All Groups - Paid Holiday -Winter Recess	3	4	5	6	7	8	9
12/28-29 All Groups - Non Work Day (Vacation Option - TA & 10/11 Secy) -Winter Recess	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						

YEAR AT A GLANCE 2023-2024							
January 2024							
	SUN	MON	TUE	WED	THUR	FRI	SAT
1/1-2 All Groups - Paid Holiday -Winter Recess		1	2	3	4	5	6
1/3-5 All Groups - Non-Work Day (Vacation Option - TA & 10/11 Secy) -Winter Recess	7	8	9	10	11	12	13
1/15 All Groups - Non Work Day (Vacation Option - TA & 10/11 Secy) -MLK Day	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			
February 2024							
	SUN	MON	TUE	WED	THUR	FRI	SAT
2/5 EOA - Non Work Day -District PD					1	2	3
2/19-20 All Groups - Non Work Day (Vacation Option - TA & 10/11 Secy) -Mid Winter Break	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29		
March 2024							
	SUN	MON	TUE	WED	THUR	FRI	SAT
3/25 All Groups - Paid Holiday -No School Floating						1	2
3/26-28 All Groups - Non Work Day (Vacation Option - TA & 10/11 Secy) -Spring Break	3	4	5	6	7	8	9
3/29 All Groups - Paid Holiday -No School Good Friday	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
April 2024							
	SUN	MON	TUE	WED	THUR	FRI	SAT
4/19 EOA - Non Work Day - District PD	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30				
May 2024							
	SUN	MON	TUE	WED	THUR	FRI	SAT
5/17 EOA - Non Work Day - District PD				1	2	3	4
5/27 All Groups - Paid Holiday - Memorial Day	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	
June 2024							
	SUN	MON	TUE	WED	THUR	FRI	SAT
6/7 Office Asst/Athletic/Tech A - Last Day							
6/14 10.5 Month - Last Day							1
6/28 11 Month - Last Day							
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30						