

**A.W. Beattie Career Center  
Joint Operating Committee**

**Combined Board Meeting September 28, 2023  
Arlene J. Bender Student Conference Center**

5:15 p.m. – Dinner  
5:45 p.m. – Committee of the Whole Meeting  
- HVAC Program Area  
6:15 p.m. – Joint Operating Committee Meeting

**ZOOM (video & audio conference):** Using a PC, tablet or smart phone,  
click on this link or cut & paste into your browser

<https://zoom.us/j/97880307738?pwd=ME1weS9nbE1GU3Bnd0ZYK3VDZlEwQT09>

❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible for the General Public at 6:10 PM ET. The JOC meeting will not start until 6:15 PM ET.

**AGENDA**

- I. Call to Order***
- II. Pledge of Allegiance***
- III. Roll Call***
- IV. Invitation for the public to address the Joint Operating Committee***
- V. Approval of Minutes of August 17, 2023***
- VI. President’s Report***
- VII. Superintendent of Record’s Report***
- VIII. Solicitor’s Report***
- IX. Executive Director’s Report***
  - ***PDE 2024 – 2027 Comprehensive Planning Process***
  - ***A.W. Beattie Career Center Curriculum Reviews***

**X. Committee Report**

**Organization & Curriculum (Libby Blackburn – Chairperson)**

**Action Items:**

1. To approve the following Advisory Board Minutes:  
Fall and Spring 2022 – 2023  
(Minutes will be available for review prior to the meeting on the JOC table.)
2. To approve the 2023 – 2024 Occupational Advisory Committee listings for each program. (Listing will be available at the JOC Meeting).
3. To approve 18 SkillsUSA students and three (3) advisors participating in the Western Region Leadership Forum at Seven Springs on November 8 - 10 at an estimated cost of \$9,650.16. Operating Budget: \$1,591.95 and Skills Activity: \$8,058.21. Mr. Brown will be in attendance on November 7<sup>th</sup> as forum leader.
4. To approve the continued MOU with Crisis Center North for services related to students involved directly/indirectly with dating/domestic violence for the 2023 – 2024 school year. There is no cost to the Career Center. Attachment #1
5. To approve the MOU with Crisis Center North for prevention education and individual school-based counseling program for the 2023 – 2024 school year. There is no cost to the Career Center. Attachment #2
6. To approve Ryan Neely participating in the PACTA Fall CTE Business Administrators meeting on October 17 – 18, 2023 in State College at an estimated cost of \$590.00, Operating Budget. This cost will be split 50% with Lenape CTC.
7. To approve Paula Gibson to participate in the 2023 PA Oral Health Summit in Harrisburg on November 15 – 17, 2023 at an estimated cost of \$450.00, Operating Budget.

**The Organization & Curriculum Committee recommends items 1 thru 7 be approved.**

**Information Items:**

1. The Career Center will restart evening Cosmetology Clinic hours for students to meet their state required instructional hours.

**XI. Committee Report**

**Personnel Committee (Ron Frank – Chairperson)**

**Action Items:**

1. To approve the resignation of Employee #423, effective August 11, 2023.
2. To approve Job Description #4044 – After School Cleaner. Attachment #3
3. To approve Reese Martin as a substitute custodian at the hourly rate of \$16.00, no benefits for the 2023 – 2024 school year.
4. To approve the change in status for Vince Constantino from Custodian to Groundskeeper/Custodian at the hourly rate of \$18.00, no other changes in benefits, effective October 1, 2023.

5. To approve the following E-Sports supplemental positions for the 2023 – 2024 school year. These positions are not part of the collective bargaining unit agreement.
  - Andrew Dumbeck \$1,200.00
  - Jennifer Dumbeck \$1,200.00
  - Vincenzina Olszewski \$1,200.00
  - Cameron Galloway \$1,200.00
6. To approve Andrew Golden as a full-time custodian effective September 11, 2023 at the hourly rate of \$17.00, with benefits. Mr. Golden’s rate will be \$17.05 upon obtaining a 90 day satisfactory review.
7. To approve the Kiddie Tech Day Care Center Paid Holiday/PTO Compensation schedules effective September 28, 2023. Attachment #4 A-B-C
8. To approve a .50 cent/hourly rate increase for Abigail Armstrong in the Kiddie Tech Day Care Center upon earning her Child Development Associate Certification (CDA). Her new hourly rate will be \$16.00/hour, no other changes in status. Effective October 16, 2023.
9. To approve Jimmy Christen (HA) as an After School Cleaner (Intern) effective September 22, 2023 at the hourly rate of \$13.00, no benefits.
10. To approve Hannah Klaas as a Co-Op student in the Kiddie Tech Day Care Center effective October 2, 2023 at the hourly rate of \$12.00, no benefits.

**The Personnel Committee recommends that items 1 thru 11 be approved.**

**XII. Committee Report**

**Finance Committee (Jim Fisher – Chairperson)**

**Action Items:**

|                     |   |           |                 |
|---------------------|---|-----------|-----------------|
| 1. ACCOUNTS PAYABLE | AWBCC Operating Fund  | 8/31/2023 | \$ 729,282.81   |
|                     | AWBCC Capital Reserve Fund  | 8/31/2023 | \$ 37,403.00    |
|                     | Alfred W. Beattie Memorial Fund   | 8/31/2023 | \$              |
|                     | Conroy D. Guyer Fox Chapel Charitable Trust   | 8/31/2023 | \$ 4,757.74     |
| 2. BUDGET REPORT    | AWBCC Operating Budget  | 8/31/2023 | \$              |
| 3. CASH REPORTS     | AWBCC Operating Fund  | 8/31/2023 | \$ 1,876,767.97 |
|                     | PLGIT & PSDLAF  | 8/31/2023 | \$ 1,780,972.83 |
|                     | AWBCC – 3 Month CD  | 8/31/2023 | \$ 500,000.00   |
|                     | AWBCC Money Market Fund   | 8/31/2023 | \$ 1,387,971.60 |
|                     | AWBCC Capital Reserve Fund  | 8/31/2023 | \$ 174,177.34   |
|                     | Alfred W. Beattie Memorial Fund   | 8/31/2023 | \$ 224,194.78   |
|                     | Conroy D. Guyer Fox Chapel Charitable Trust   | 8/31/2023 | \$ 17,001.25    |
|                     | AWBCC Student Activity Accounts   | 8/31/2023 | \$ 53,331.74    |
| 4.                  | To authorize the payment of October 2023 payables to be ratified at the November 16, 2023 JOC meeting.  |           |                 |
| 5.                  | To approve the following hourly rate of \$12.00, no benefits for IT, Culinary, and ECE Student Co-Op Interns effective September 28, 2023. (This is the instructional year rate.) |           |                 |

**The Finance Committee recommends items 1 thru 5 be approved.**

**Information Items:**

1. Kiddie Tech Childcare and Learning Center:
  - KT Director – Report on July and August 2023 Enrollment, Revenue, and Expenditures
  - KT Director – Report on 2023 – 2024 Enrollment, Revenue and Expenditures to date

**XIII. Committee Report**

**Building and Grounds Committee (Dee Spade – Chairperson)**

**Action Items:**

1. To approve the Standard Form of Agreement between HHS DR Architects and A.W. Beattie Career Center dated 30 June, 2023.

2. To approve the purchase of two (2) 23'0" X 14'6" retractable canopies for the ECE courtyard learning area at the cost of \$12,100.00 per unit through Thomas V. Giel of Gibsonia, PA. KTEIC Grant.
3. To approve the purchase of six (6) Bench pro 48" by 96" Butcher Block work benches through Midwest Production Supply of Barnsville, MN at the cost of \$10,104.00 for the HVAC program. Operating Fund Balance.

**The Building and Grounds Committee recommends items 1 thru 3 be approved.**

***XIV. Committee Report***

***Policy Report (Elizabeth Warner – Chairperson)***

**No Action Items**

**Information Item:**

1. First Reading of revised policy:
  - #903 Public Participation in Joint Operating Committee Meeting

Attachment #6

***XV. Committee Report***

***Legislative Report (Libby Blackburn – Chairperson)***

**Action Item:**

1. **Description of Request:**
  - That the Joint Operating Committee select the PSBA Officer candidates, and the candidates for the position of Trustee for the PSBA Insurance Trust, for whom they wish to cast their collective ballot.

**Relevant Facts:**

- The A.W. Beattie Career Center JOC may cast 1 collective ballot.
- The JOC members must vote in public for the candidates they want to be on their collective ballot.
- The Executive Director is authorized to submit this ballot on behalf of the JOC.
- The ballot must be submitted to PSBA no later than October 27, 2023

**Candidate Slate:**

- There is 1 candidate for the office of President Elect 2024
  - Allison Mathis, North Hills School District
- There is 1 candidate for the office of Vice President 2024
  - Sabrina Backer, Franklin Area School District
- There is 1 candidate for the Office of Treasurer 2024 – 2026
  - Karen Beck Pooley, Bethlehem Area School District
- There are 2 seats available for PSBA Insurance Trust - Trustee (Term ends Dec. 31, 2026)
  - Marianne Neel
  - Michael Faccinnetto

- There is 1 candidate for the Office of Western Zone Representative (2024 – 2026)
  - Marsha Pleta, Washington School District
  
- There is 1 candidate for the Office of Section W3 Advisor (2024 – 2025)
  - Erica Meredith, East Allegheny School District

**XVI. Committee Report**

**Public Relations Report (Ron Frank – Chairperson)**

**No Action Items**

**XVII. Old Business**

**XVIII. New Business**

**XIX. Next Meeting**

**November 16, 2023 – A.W. Beattie Career Center**

5:15 p.m.

Dinner

5:45 p.m.

Committee of the Whole

6:15 p.m.

Joint Operating Committee Meeting –

Arlene J. Bender Student Conference Center