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Ronald Wilcox, Ed.D.,  
Superintendent of Schools



Hannah Priester, Board Chair  
Sabrena Graham, Vice-Chair  
Kari Foy, Secretary  
Bruce Davis, Parliamentarian  
Debra Holmes, Member  
Marsha Robinson, Member  
Mary Wilson, Member

Dear Parent/Guardian:

The Family Education Rights and Privacy Act (“FERPA”) authorizes Hampton County School District to release “directory information” of students to individuals who request it. **Directory information includes** your child’s name, address, telephone number, photograph (as related to School/District sponsored events, activities and special recognitions), date and place of birth, participation in officially recognized activities and sports, weights and heights of members of athletic teams, dates of attendance, degrees and awards received, the most recent previous school attended, and other similar information.

Additional, information about your child may appear in newspaper articles, on television, in radio broadcasts, or in District or school promotional pieces.

**For example, our schools frequently submit honor rolls to local the newspaper, create athletic programs to be distributed at sports events, and post information concerning honors and awards our students have received on our school web site.**

If for some reason you object to the release of the above referenced information, please indicate in the appropriate space on the back of this form.

**If you do not complete and return this form to your child’s school within 15 days, you understand that we will be free to release or use information on your child as appropriate.**

If you have questions about this form please call your child's school.

**DO NOT RELEASE** the following directory information:

- Photos/Information to the school annual or yearbook
- Photos/Information for use in school promotional pieces (for example, athletic programs)
- Photos/Information to the local newspaper, radio, or television (for example, honor roll lists)
- Photos/Information for use on the school or district web site. \*\* Note the district will NOT post a student's address or phone number on a web site.
- Directory Information to **any other** requesting individual
- Other \_\_\_\_\_

\_\_\_\_\_  
Date Notice Given to Student

\_\_\_\_\_  
School Name

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Student's Full Name (PRINT)

\_\_\_\_\_  
Student's Home Telephone Number

\_\_\_\_\_  
Student's Full Address

\_\_\_\_\_  
Parent/Guardian's Full Name (PRINT)

\_\_\_\_\_  
Date Parent/Guardian/Student Signed  
Signature

\_\_\_\_\_  
Parent/Guardian's or Student's  
(If student is 18)