

MINUTES
AD-HOC COMMUNITY CENTER COMMITTEE
ORGANIZATIONAL MEETING

Thursday, September 14, 2023 – 6:00 p.m.

Item 1. Call to Order 6:04 pm

Item 2. Attendance & Introductions

Jim Weaver, Patrick O'Reilly, Amelia Dow, Alex Marshall, Peter, Freiling, Bethany Jensen, Dennis Meehan, Todd Souza-Staff Liaison, Karin Shupe-Council Liaison, & Jean Marie Caterina-Council Liaison

Item 3. Review of Committee Charge

Item 4. Recap of the last process vs this one

Item 4. Introduction of UTILE and review of Work Plan

Introduction of the UTILE team, review of the proposed project timeline and a homework assignment given to the Community Center Ad-Hoc Committee.

Discussion on design definitions "Program" vs "Activities". Simply, when referencing a "Program" this references a physical space and when referencing an "Activity" this references an activity/event that happens in that "Program" space.

Homework:

1. Review previous reports
2. Become familiar with types of programs and uses previously proposed
3. Talk to your neighbors on what they would like to see in a Community Center; be and advocate and envoy for the project throughout the process
4. Develop ideas about programs and uses for the design team to study

Item 5. Election of Chair, Vice-Chair, and Recording Clerk

Motion by Dennis and Second by Bethany = unanimous vote to elect Patrick O'Reilly as Chair and Amelia Dow as Vice-Chair. It was agreed upon to wait to fill the Recording Clerks position until we have full attendance.

Decision was made to refill the vacant 2018 Committee Member seat on the Committee. Make contact with past members, if no interest, ask the Appointments Committee to review the At-Large applicant pool and fill from there.

Item 6. Schedule date, time and location of upcoming meetings

Next meeting, Monday, September 25th 7:00 pm in Council Chambers B at Town Hall. Committee asked Community Services to send a poll out to determine best dates for future meetings.

Item 7. Set next agenda items

1. Review UTILE homework assignments
2. Discuss previous program data and discuss potential activities

Item 8. (If time allows) - overview of building program definitions

Item 9. Adjourn. 7:30 pm