

Minutes of the Regular Monthly Meeting of the  
Suffield Water Pollution Control Authority & Treatment Facility  
September 12, 2023

**MEMBERS**

**PRESENT:**

Janet Davis, Chairman  
Frank Bauchiero  
Jeff Davis  
Dan Holmes  
Roger Ives

**MEMBERS**

**ABSENT:**

John Murphy  
Chris Rago

**ALSO PRESENT:**

Jamie Kreller, Superintendent  
Julie Nigro, Business Administrator  
Mike Headd, Woodard & Curran  
Andrew Lord, WPCA Attorney

1. **CALL TO ORDER:** Janet Davis called the Regular Monthly Meeting for September 12, 2023 to order at 7:01 p.m.
2. **CITIZEN INPUT:** David LaBlanc, and his wife Beverly of 18 LaFountain Road, were present to explain a claim against the WPCA's insurance company for damage to their basement on July 25, 2023.
3. **APPROVAL OF MINUTES:**
  - August 8, 2023 Public Hearing Meeting Minutes Review & Approval –
    - Roger Ives motioned to approved the Public Hearing Meeting Minutes of August 8, 2023.
    - Dan Holmes seconded the motion; the motion passed unanimously.
  - August 8, 2023 Regular Monthly Meeting Minutes Review & Approval-
    - Frank Bauchiero motioned to approve the Regular Monthly Meeting Minutes of August 8, 2023.
    - Roger Ives seconded the motion; the motion passed unanimously.
4. **CHANGES TO THE AGENDA:** Dan Holmes suggested adding 18 LaFountain Road to New Business
  - Frank Bauchiero motioned to add 18 LaFountain Road to New Business
  - Roger Ives seconded the motion; the motion passed unanimously.
  
  - Frank Bauchiero motioned to move New Business, item 9 to item 5 (above Chairman's Update)
  - Dan Holmes seconded the motion; the motion passed unanimously.
5. **CHAIRMAN'S UPDATE:** None
6. **TREASURER'S REPORT:**
  - Administration (O&M) Bills 2022/2023: \$16,443.93
  - Administration (O&M) Bills 2023/2024: \$99,209.47
  - RCM Bills 2023/2024: \$19,271.57
  - Administration fund distribution: \$76,021.98 (August's payroll)
    - Frank Bauchiero motioned to accept the Treasurer's report
    - Jeff Davis seconded the motion; the motion passed unanimously
7. **STAFF REPORTS:**
  - a. Superintendent's Report-(attached)

Minutes of the Regular Monthly Meeting of the  
Suffield Water Pollution Control Authority & Treatment Facility  
September 12, 2023

Jamie Kreller reviewed his report and highlighted several items:

- The Plant ran well; however, we exceeded our tons to MDC, with 50 dry tons in August, and an annual allowable of 525 dry tons (43 dry tons/month). Our BOD increased by almost 20%. Jamie confirmed August and September can be higher months for BOD.
- The variance between our testing and MDC's testing was .1%.
- The following reports were completed and sent to DEEP: Annual Aquatic Toxicity report, semi-annual Kent Farms testing – and found acceptable.
- GIS Mapping is now over 95% complete – including updating any errors.
- 2 miles of CCTV completed
- Annual generator maintenance completed
- Operators repaired a manhole at Suffield Middle School, where surface water was infiltrating.
- Attachment purchased for Vactor to use with our Versa Lift magnet, making it far easier to lift manhole covers.
- Pump station #3 (Mountain Road) wet well cleaning by Operators and ESI
- Pump station#7 (Poole Road) update – We began using PAA (Peroxyacetic Acid) and we had approximately two weeks where we had no or low H<sub>2</sub>S (Hydrogen Sulfide) in that manhole. Janet Davis asked if the residents have provided any information (dates, times, etc.) for sewer odors to either our engineer, Mike Headd, or Jamie Kreller. One email was received today 9/12/2023, indicating they're only having issues specific to their indoor sinks. Neither Jamie nor the WPCA engineer has received any data from residents. Janet Davis asked if there have been any water testing results from residents provided to Mike Headd or Jamie Kreller. Both indicated there has been none, and do not know if the residents have tested their water for odor and/or other issues. Mike Headd stated the monitoring equipment are showing levels at the discharge manhole at Poole Road low enough that they should not be causing any odor issues. Mike Headd will provide information explaining the results in the future.

**b. Business Administrator's Report (attached)**

Julie Nigro reported on the July 2023 financials & discussed:

- Delinquent accounts
- Annual collection rates
- Julie Nigro stated the auditors will be here the week of October 30<sup>th</sup>.
- The STIFF account was discussed, with the Business Administrator and the WPCA Treasurer as authorized users for the WPCA.

**8. OLD BUSINESS:**

- a. **Stony Brook Study** – Mike Headd reported they have finished the survey, and modeling the hydrologic and hydraulic modeling should be completed by Friday.
- b. **Morton Building Progress** – Mike Headd reported Morton submitted drawings, and Woodard & Curran reviewed them, not for design parameters, but to meet code; and it meets code. Jamie Kreller stated he anticipates we could begin site work next week, and then the foundation work can begin. Janet Davis asked if there was a way to determine the actual integrity of the foundation pour? Dan Holmes suggested collecting test cylinders. Jamie Kreller agreed to collecting test cylinders.
- e. **Solids Evaluation** – Mike Headd provided an overview of a preview of the report. He stated there are three inputs that come into the Plant: domestic, septage, and HOOD. Septage, in terms of BOD and solids production is manageable. BOD from domestic versus HOOD is about 50%/50% over the last couple of years. Additionally, over the same period, the sludge production has been similar, at about 45%/55% Hood to domestic. Therefore, they looked at what could be done, without changing any processes, to lower it. He indicated Jamie Kreller has been doing a great job, and there's nothing more that can be done with the current process. Mike Head discussed alternatives and he will provide more information.

Minutes of the Regular Monthly Meeting of the  
Suffield Water Pollution Control Authority & Treatment Facility  
September 12, 2023

- d. **Assistant Business Administrator Position** – Jamie Kreller stated the job was posted on 8/31, with interviews scheduled for the week of September 25, and an anticipated start date of 10/16.

**9. NEW BUSINESS:**

**a. 19 Lafountain Road -**

- Mr. LaBlanc explained the damage caused by water infiltration to his basement, and he stated Jamie Kreller was present to see some of the water entering his home. Jamie Kreller explained the cause of the damage and stated that CIRMA denied the claim for damages in the amount of \$31,000. Janet Davis requested Attorney Andrew Lord review the policy and appeal the claim. She explained Andrew Lord and Jamie Kreller will keep Mr. LaBlanc informed, and Mr. LaBlanc expressed he felt Jamie has been great, and he's aware of the delays in dealing with insurance companies.

**ADJOURNMENT:**

- Roger Ives motioned to adjourn the Regular Meeting of September 12, 2023 at 8:30 pm
- Frank Bauchiero seconded the motion; the motion passed unanimously

Respectfully submitted,



Julie M. Nigro  
Business Administrator

## **Superintendent's Report – August 2023**

### **Plant Operations**

- Plant average flow for the month was 1.4 MGD. This was 70% of plant design flow.
- Hood's average flow for the month was 89,102 gallons. This was 6% of plant monthly flow.
- Prison flow for the month was 267,513 gallons. This was 19% of plant monthly flow.
- BOD and TSS removal for the month was 99%. Our permit limit is a minimal 85% removal.
- E-coli geometric mean for the month was 3.09. Our limit is a monthly geometric mean less than 126.
- Nitrogen pounds for the month were 13 pounds. Our limit is a yearly average less than 45 pounds.

### **Call-Before-You-Dig Tickets**

- 66 call-before-you-dig tickets were completed.

### **Unscheduled Overtime**

- 8/9 – PS #3 (Mountain Road) Pump #3 overload alarm.
- 8/13 – Barry Place Emergency CBYD.
- 8/22 - PS #3 (Mountain Road) Power Failure

### **Capacity Letter**

- Capacity Letter was Issued for project Madigan Circle

### **DEEP**

- Annual Aquatic Toxicity Report was completed and sent to DEEP. The annual report and tests are conducted to assess chronic toxicity effects to fresh water species.
- Semi-annual Kent Farm's testing was completed. DMR was sent to DEEP.

### **Inspection**

- Lateral inspection was completed at 469 Hickory Street.
- Lateral Inspection was completed at 180 East Street South.

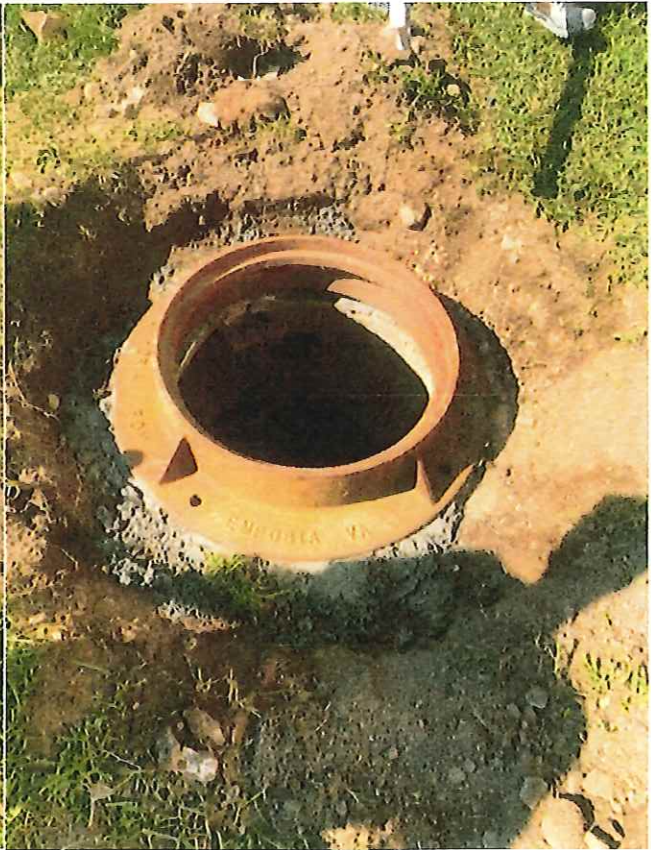
### **Maintenance**

- The plant AC units' annual maintenance was completed.
- Semi-annual OdaLog calibration was completed.
- New key reader for Mission at PS #12 (Bridge Street) was installed.
- New battery for UPS at PS #3 (Mountain Road) was installed.
- Semi-annual plant lighting checks were completed.

- Annual HACH equipment calibrations and maintenance were completed.
- Annual lab solids scale calibration was completed.
- Semi-annual belt filter pumps' inspections and quarterly maintenance were completed.
- Annual belt filter press maintenance was completed.
- Quarterly RAS pump inspections were completed.
- Bi-monthly pressure wash of belt filter press was completed.
- Annual cleaning of plant fence was completed.
- Quarterly prison line jet cleaning was completed.
- Bi-monthly weir's cleaning was completed.
- Bi-monthly anoxic mixer's inspection was completed.
- Semi-annual exercising of water gate valves were completed.
- Semi annual CAT mixer oil check was completed.
- WPCA operators installed new blades on our lawn mower.
- Lawn mower had new hydraulic pump installed.
- All pump stations data sheets were updated after checking and adjusting wet well levels and float heights.
- We cleaned out one catch basin and jetted one storm line on South Grand Street for the Suffield Highway Department.
- F-250 brake and rotors replaced and oil changed by WPCA operators.
- Kings Meadow mapping of manholes and sewer lines were completed.
- 5 manholes were reset on Suffield Meadow, Grassmere Pond, Bridge Street, and Remington Street.
- Closed Caption TV was completed on the dead end of Poole Road, the rest of Sutula Road and Lafountain Road, and Heritage Trail, to find missing manholes that were not mapped correctly.
- 1.93 miles of gravity sewer were cleaned on Poole Road, Prospect Street, Whitfield Way, Wainscot Lane, and Lafountain Road, Harvey Lane, and Bennett Road.
- 58 manholes were inspected.
- Annual generator maintenance was completed at PS #6 (Landing Circle), #9 (Conservation Drive), #12 Bridge Street, #18 (Wisteria Lane), and the plant.



WPCA Operators fixed a manhole that was deteriorated and letting surface water into the manhole at the Suffield Middle School





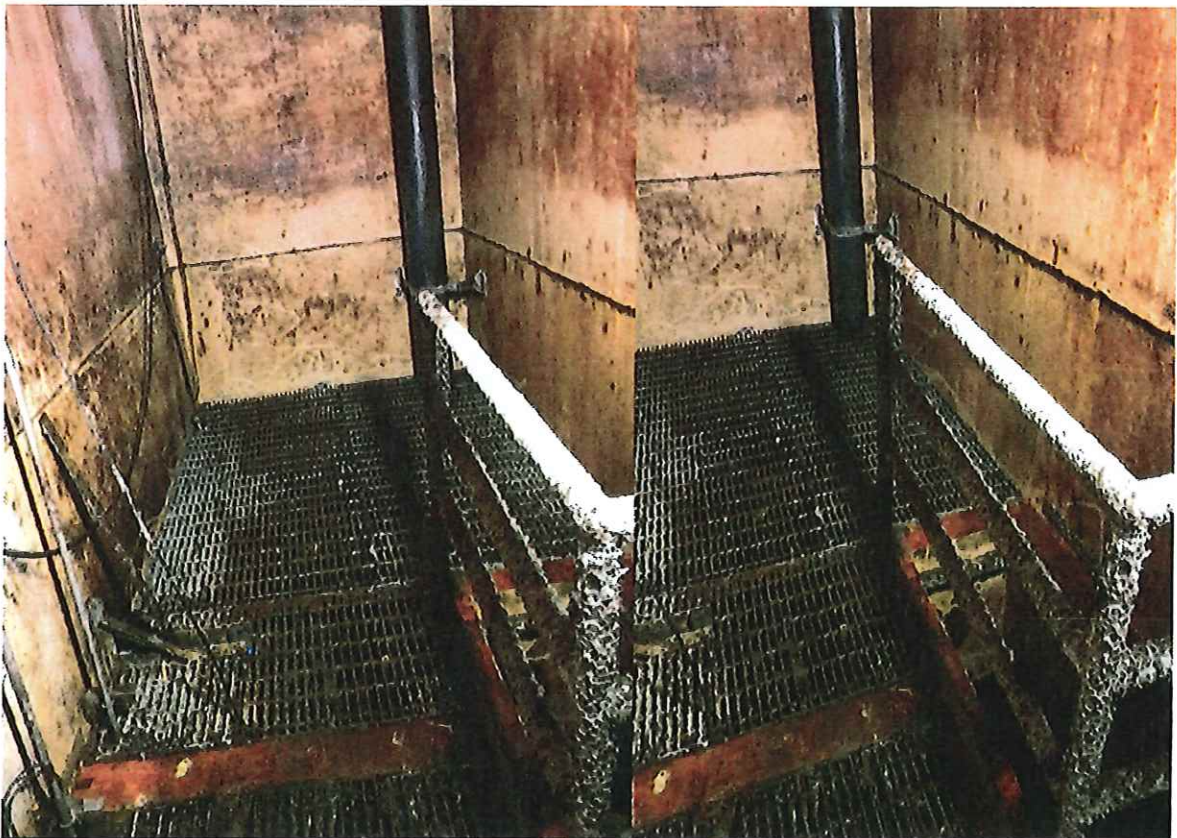
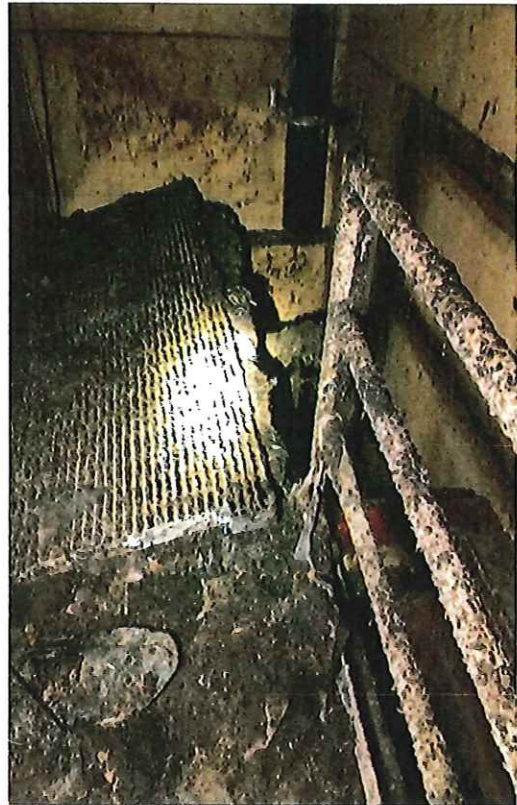


An attachment was purchased for the Vector to use with our new Versa Lift magnet





Cleaning of PS #3 (Thompsonville Road) wet well has begun



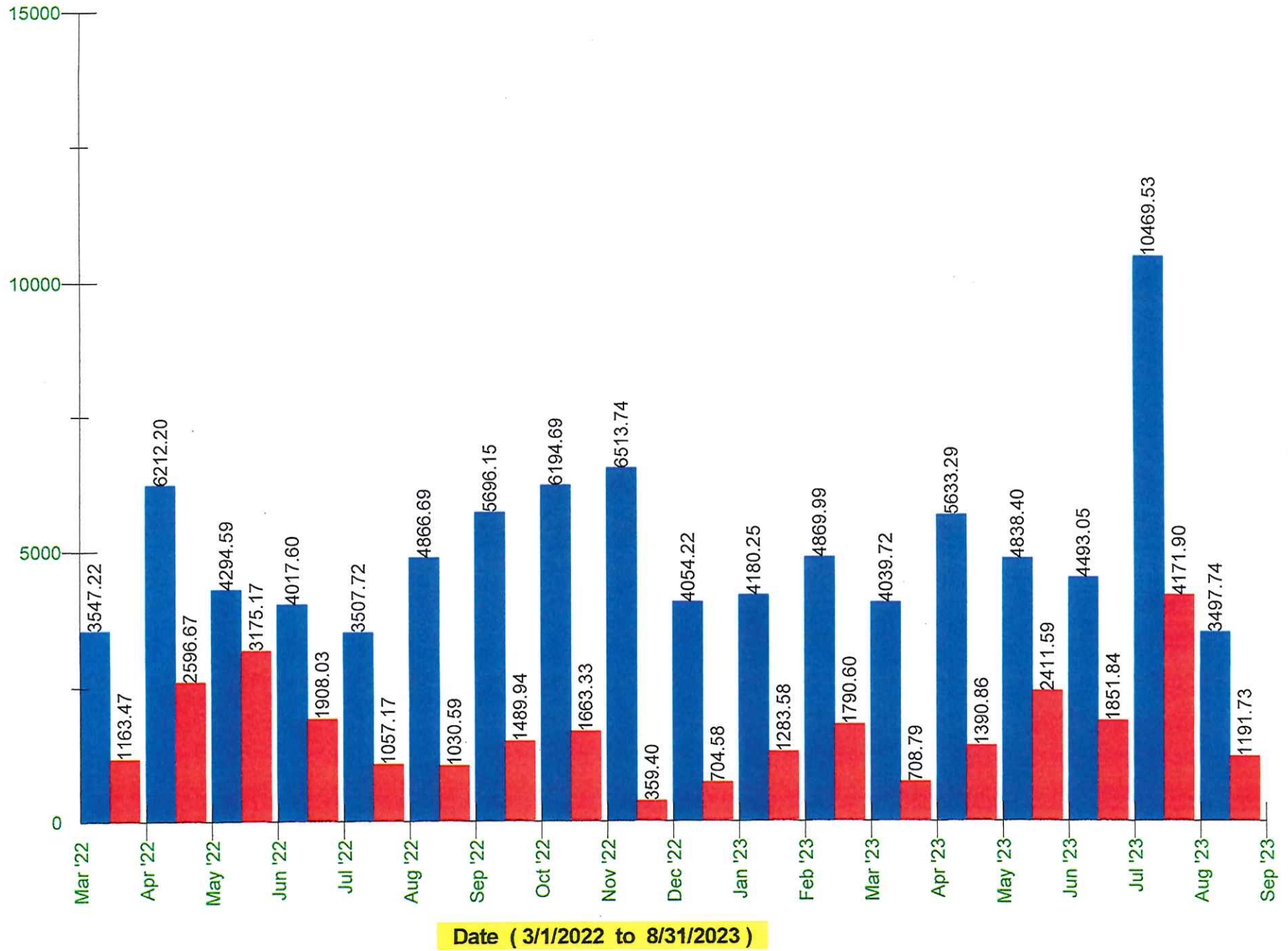


## Scheduled vs Unscheduled Overtime Costs

Scheduled OT Costs

Unscheduled OT Costs

Monthly Overtime Costs in Dollars

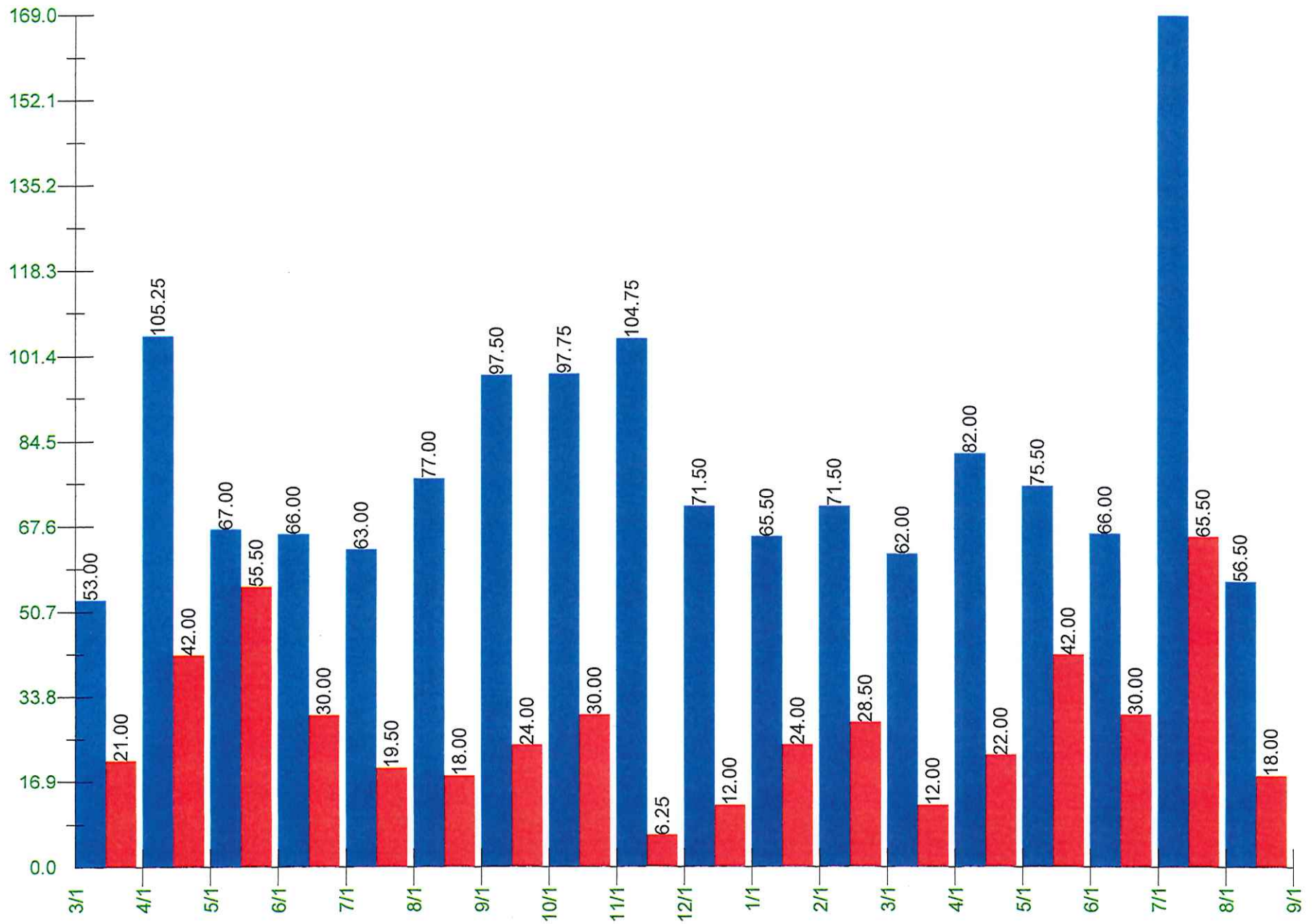


## Scheduled vs Unscheduled Overtime Hours

■ Scheduled Hours

■ Unscheduled Hours

Monthly Overtime Hours



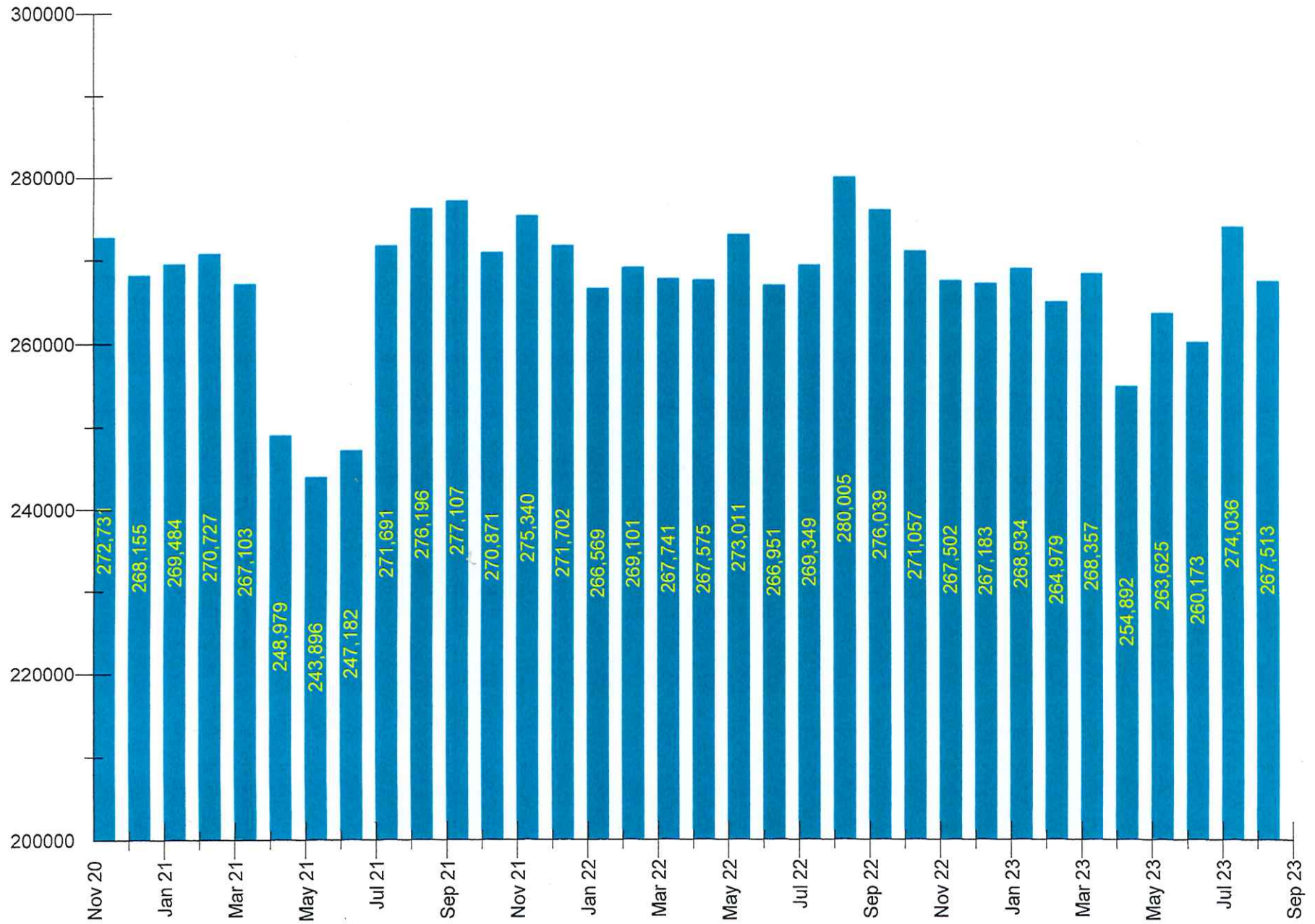
Date ( 3/1/2022 to 8/31/2023 )



## Prison Flow - Average Gallons Per Month

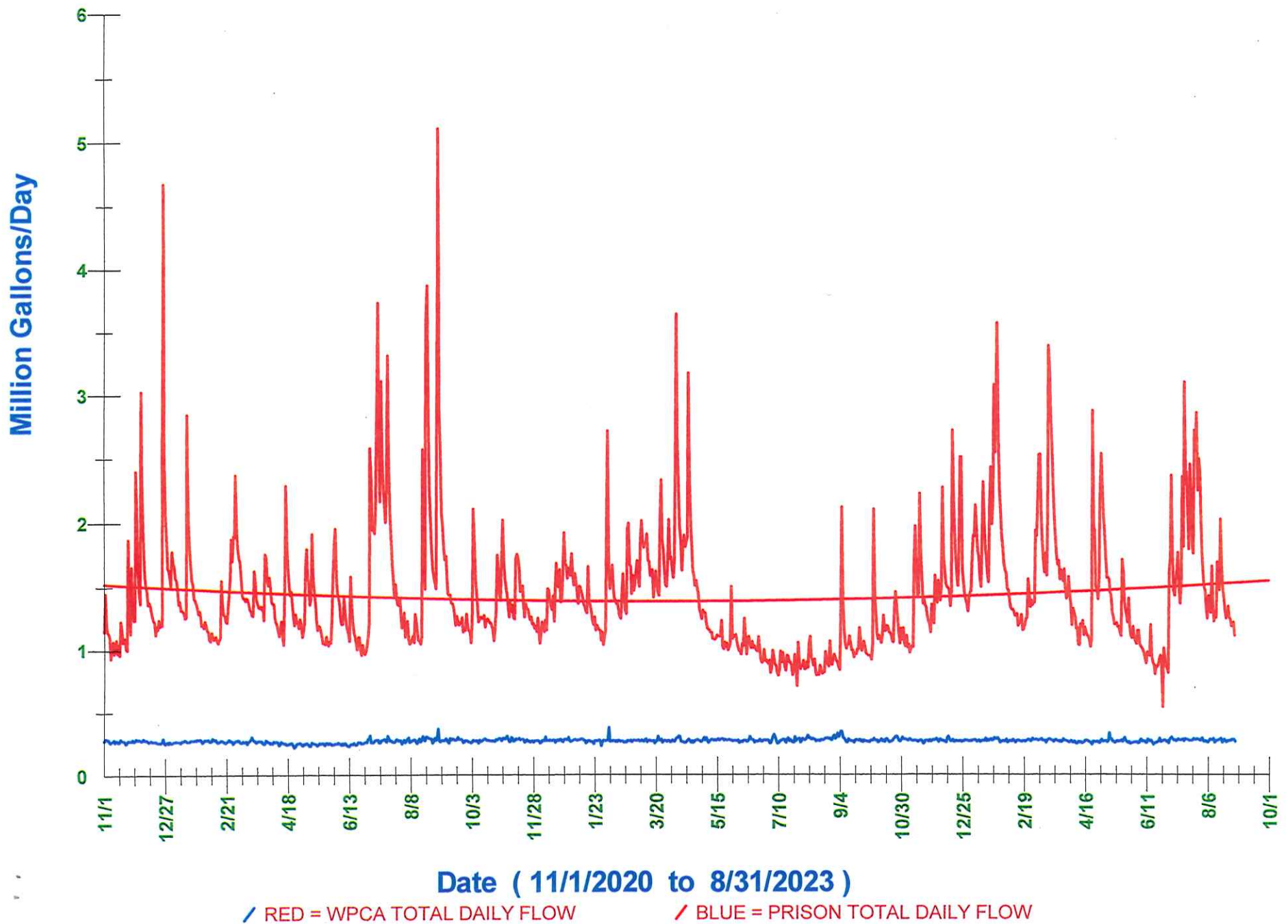
■ CALCULATED PRISON FLOW (Mo Avg)

Average Gallons per Month



Date ( 11/1/2020 to 8/31/2023 )

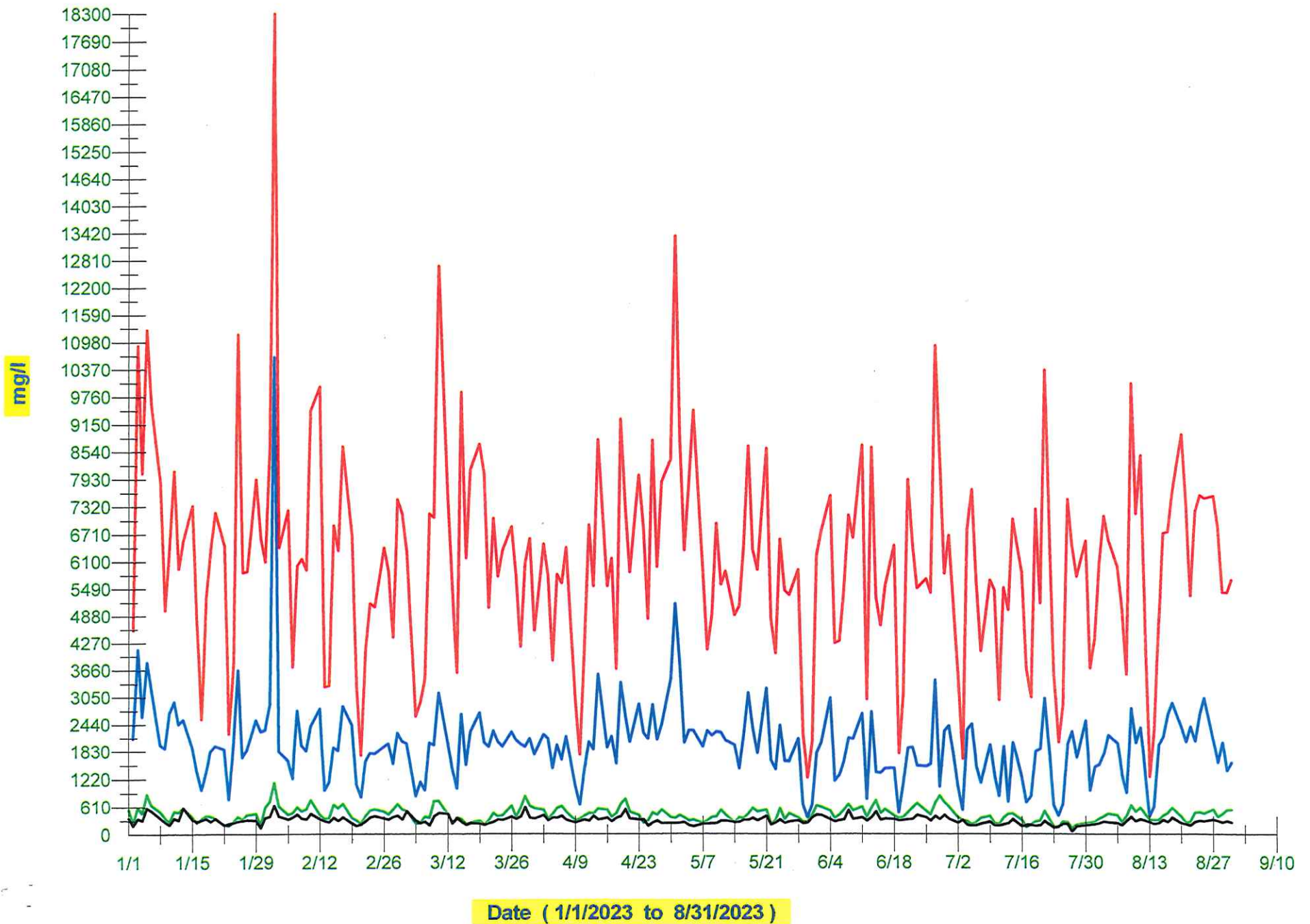
# PRISON AVERAGE DAILY FLOW VS. PLANT FLOW





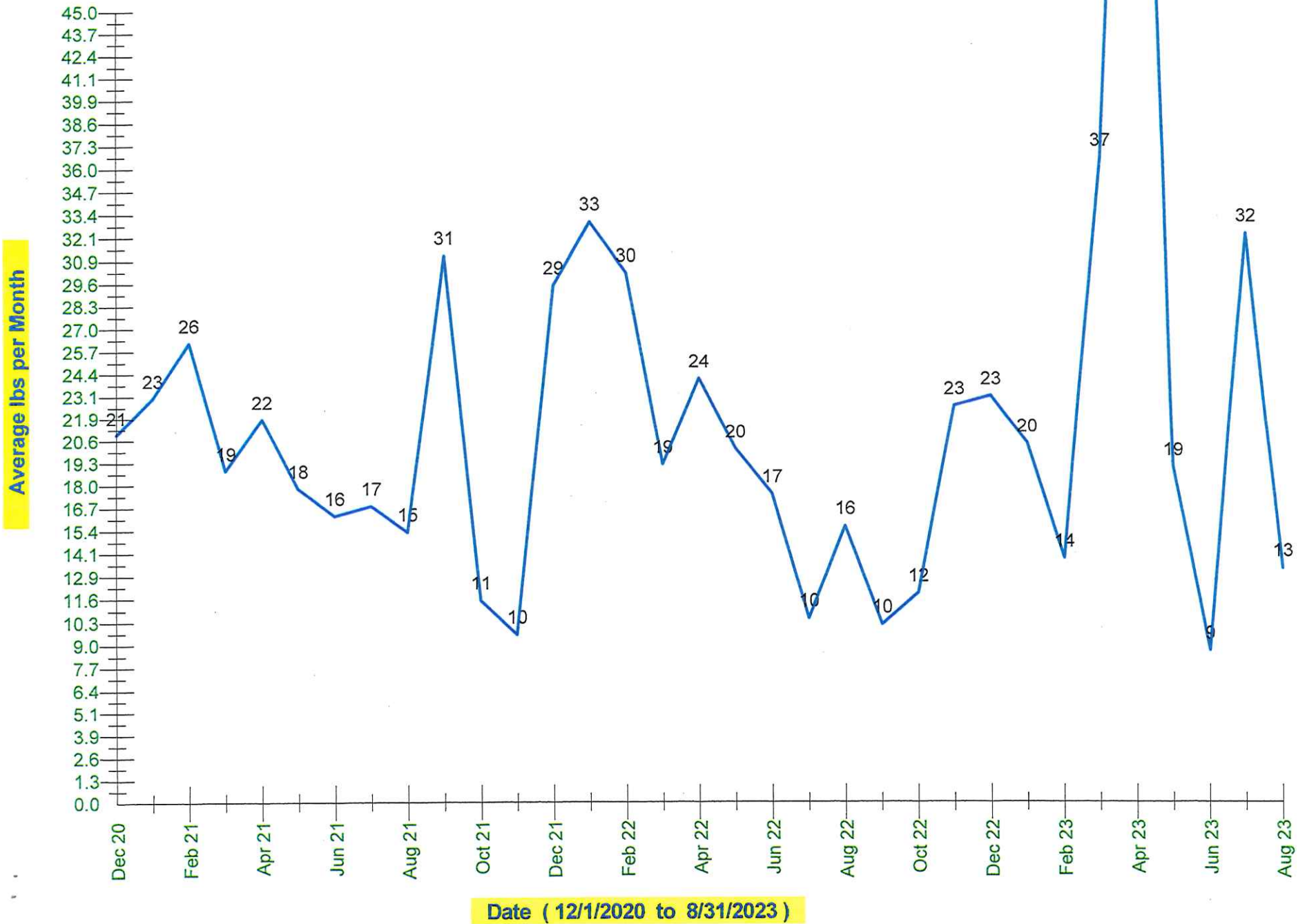
## H.P. HOOD LOADING VS PLANT LOADING

■ Hood TSS    ■ Hood BOD    ■ Inf. Plant BOD    ■ Inf. Plant TSS



# Monthly Average of Effluent Nitrogen lbs/Suffield WPCA Monthly Limit 45 lbs

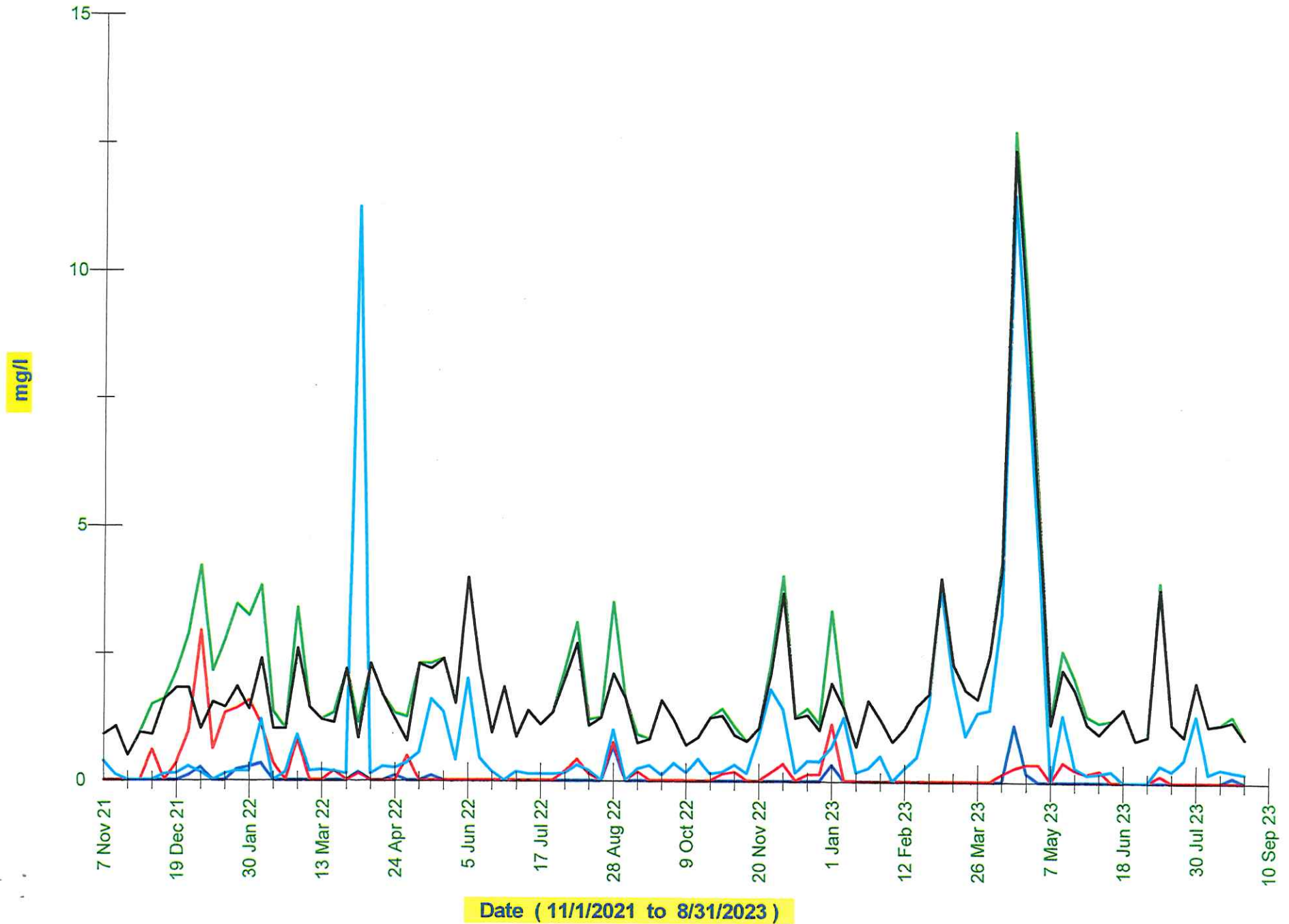
— Total Nitrogen lbs/day (Eff.) (Mo Avg)





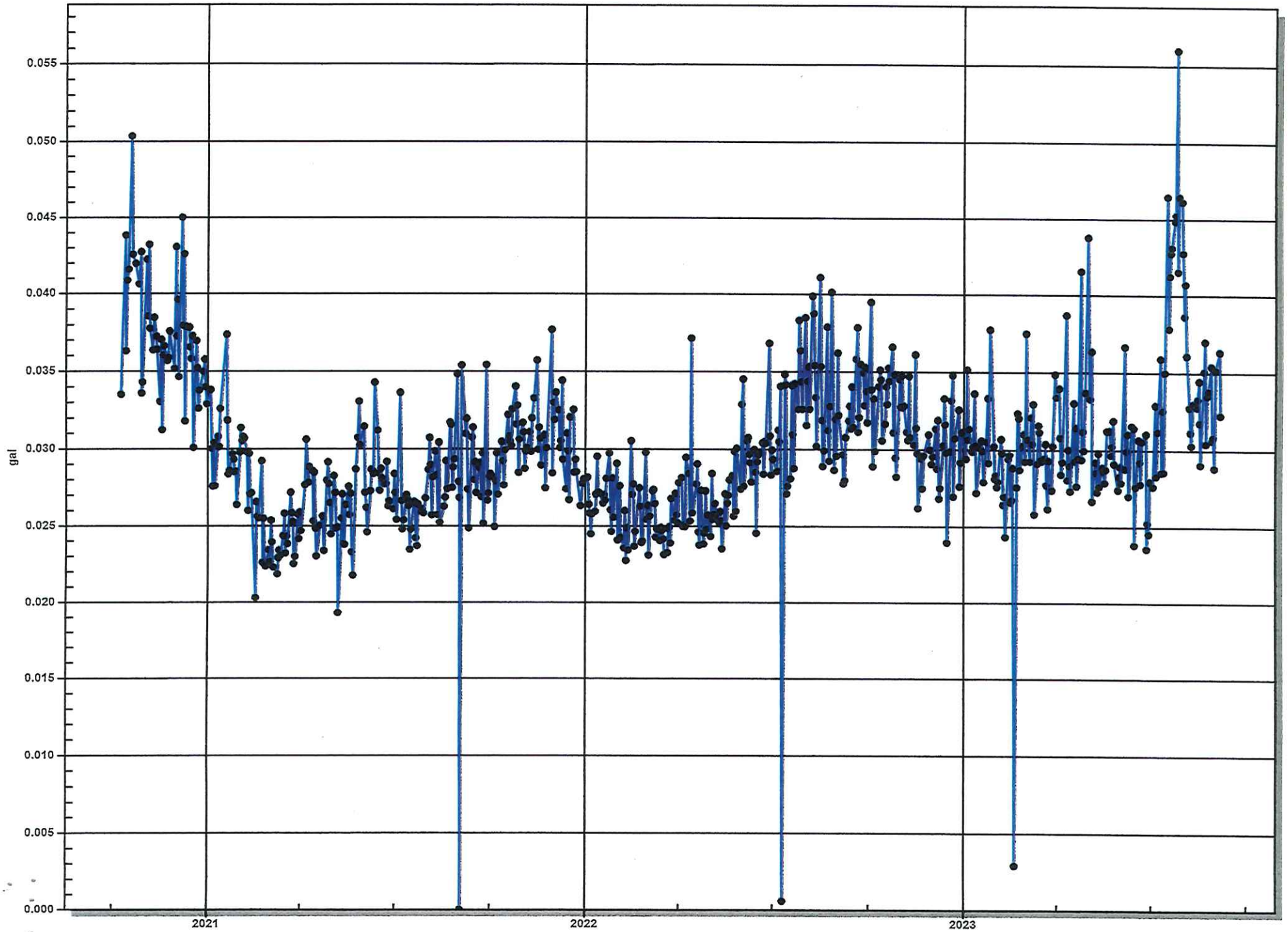
## Weekly Average of Total Nitrogen VS Forms of Nitrogen

Nitrite Nitrate Total Nitrogen Ammonia Total Kjeldahl



# 8012 - Gallons to be Wasted

10/9/2020 - 9/6/2023





Date	Monthly Dry Tons	Total to Date	Dry Tons Available	Percent of Limit	Percent of Time	WPCA Dry Tons
2023-2024						
April	47.4	47.4	477.6	9.03%	8.33%	43.95
May	55.692	103.092	421.908	19.64%	16.67%	54.89
June	41.357	144.449	380.551	27.51%	25.00%	38.841
July	39.933	184.382	340.618	35.12%	33.33%	39.212
August	50.756	235.138	289.862	44.79%	41.67%	
September		235.138	289.862	44.79%	50.00%	
October		235.138	289.862	44.79%	58.33%	
November		235.138	289.862	44.79%	66.67%	
December		235.138	289.862	44.79%	75.00%	
January		235.138	289.862	44.79%	83.33%	
February		235.138	289.862	44.79%	91.67%	
March		235.138	289.862	44.79%	100.00%	

## WPCA Reserve Capacity Maintenance Fund - 2023/2024

July 2023

Cash Balance @ 7/01/2023

FNB# 27650

\$ 20,795.27

CADRE

\$ 851,904.25

\$ 872,699.52

RECEIPTS:	BUDGET	MONTH	YTD	VARIANCE
Interest Income	\$ -	\$ 1,293.69	\$ 1,293.69	\$ (1,293.69)
From Clerk of the Works	\$ -		\$ -	\$ -
Due From Other Funds	\$ -		\$ -	\$ -
Transfer In	\$ 562,000		\$ -	\$ 562,000.00
Miscellaneous Income	\$ -		\$ -	\$ -
Transfer from Assessment	\$ 288,000		\$ -	\$ 288,000.00
Transfer from O&M Line Item	\$ 318,000		\$ -	\$ 318,000.00
Grant Income	\$ 1,896,000		\$ -	\$ 1,896,000.00
Transfer From Fund Balance	\$ 673,000		\$ -	\$ 673,000.00
<b>TOTAL RECEIPTS</b>	<b>\$ 3,737,000</b>	<b>\$ 1,293.69</b>	<b>\$ 1,293.69</b>	<b>\$ 3,735,706.31</b>

## DISBURSEMENTS:

Plant Upgrades	\$ 3,737,000	\$ 63,051.40	\$ 63,051.40	\$ 3,673,948.60
Emergency Repairs	\$ -	\$ -	\$ -	\$ -
Accounts Payable 2022 2023	\$ -	\$ 68,179.41	\$ 68,179.41	\$ (68,179.41)
Misc Repairs	\$ -	\$ -	\$ -	\$ -
Transfer Out to ADMIN	\$ -	\$ -	\$ -	\$ -
Due From Other Funds	\$ -	\$ -	\$ -	\$ -
Sewer Development	\$ -	\$ -	\$ -	\$ -
	<b>\$ 3,737,000</b>	<b>\$ 131,230.81</b>	<b>\$ 131,230.81</b>	<b>\$ 3,605,769.19</b>

## CASH POSITION SUMMARY:

Cash Balance @ 7/01/2023	\$ 872,699.52	\$ 14,564.46	First National Bank
YTD Receipts:	\$ 1,293.69	\$ 728,197.94	CADRE
YTD Disbursements:	\$ 131,230.81		
<b>Cash Balance @ 07/31/2023</b>	<b>\$ 742,762.40</b>	<b>\$ 742,762.40</b>	<b>\$ -</b>

## WPCA Administration Fund - 2023/2024

July 2023

Cash Balance 7/1/2023

FNB# 6475	\$ 79,738.00
Scanned Account	\$ 6,742.29
AMBAC Admin	\$ 2,699,123.48
AMBAC Reserve	\$ 463,963.00
INVOICE CLOUD	\$ 2,823.52

05-Sep-23

\$ 3,252,390.29

RECEIPTS	BUDGET	MONTH	YTD	VARIANCE
User Fees 23 24	\$ 1,553,000	\$ 1,123,551.05	\$ 1,123,551.05	\$ 429,448.95
Prison	\$ 895,000		\$ -	\$ 895,000.00
Prison 2022/2023	\$ -		\$ -	\$ -
Kent Farms	\$ 19,000	\$ 14,960.00	\$ 14,960.00	\$ 4,039.73
Delinquent Payments	\$ 51,000.00	\$ 3,113.46	\$ 3,113.46	\$ 47,886.54
H.P. Hood	\$ 665,000		\$ -	\$ 665,000.00
H.P. Hood 2022/2023	\$ -		\$ -	\$ -
Interest & Fees	\$ 31,000	\$ 2,182.78	\$ 2,182.78	\$ 28,817.22
Permits & Septic	\$ 54,000	\$ 4,675.00	\$ 4,675.00	\$ 49,325.00
Misc Income	\$ -	\$ 46.76	\$ 46.76	\$ (46.76)
- Scrap metal	\$ -		\$ -	\$ -
Due To/Due From	\$ -		\$ -	\$ -
Clerk of the Works	\$ -		\$ -	\$ -
Appropriation Refunds	\$ -		\$ -	\$ -
Invest Income O&M	\$ 40,000	\$ 4,630.61	\$ 4,630.61	\$ 35,369.39
Invest Income Reserve	\$ -	\$ 807.80	\$ 807.80	\$ (807.80)
Grant \$ Received	\$ -	\$ -	\$ -	\$ -
Transfer from Fund Balance	\$ 673,000		\$ -	\$ 673,000.00
<b>TOTAL RECEIPTS</b>	<b>\$ 3,981,000</b>	<b>\$ 1,153,967.46</b>	<b>\$ 1,153,967.46</b>	<b>\$ 2,827,032.27</b>

## EXPENDITURES

Payroll Payable (2022/2023)	\$ -		\$ -	\$ -
Payroll (with SS)	\$ 1,130,000	\$ 77,930.23	\$ 77,930.23	\$ 1,052,069.77
Other Expenditures	\$ 2,178,000.00	\$ 206,516.45	\$ 206,516.45	\$ 1,971,483.55
Due To/Due From	\$ -		\$ -	\$ -
Clerk of the Works	\$ -		\$ -	\$ -
Accounts Payable	\$ -	\$ 112,711.02	\$ 112,711.02	\$ (112,711.02)
Transfer to RCM	\$ 673,000		\$ -	\$ 673,000.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 3,981,000</b>	<b>\$ 397,157.70</b>	<b>\$ 397,157.70</b>	<b>\$ 3,583,842.30</b>

## Cash Reconciliation 07/31/2023

XFERS TO OTHER ACCOUNT	\$ -		
FNB# 6475	\$ 42,891.87		
Scanned Account	\$ 893,636.63		
Invoice Cloud	\$ 250,170.66		
AMBAC Admin	\$ 2,357,730.09		
AMBAC Reserve	\$ 464,770.80		
	<b>\$ 4,009,200.05</b>	<b>\$ 4,009,200.05</b>	<b>\$ -</b>



## WPCA Administration Fund - 2023/2024

July 2023

Prior/Current Year Comparison

05-Sep-23

RECEIPTS	2022/2023 Month	2023/2024 Month	Variance	2022/2023 Year To Date	2023/2024 Year To Date	Variance
User Fees current Year	\$ 1,151,388.63	\$ 1,123,551.05	\$ (27,837.58)	\$ 1,151,388.63	\$ 1,123,551.05	\$ (27,837.58)
Prison	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prison Last Fiscal year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Kent Farms	\$ 11,840.00	\$ 14,960.00	\$ 3,120.00	\$ 11,840.00	\$ 14,960.00	\$ 3,120.00
Delinquent Payments	\$ 11,847.37	\$ 3,113.46	\$ (8,733.91)	\$ 11,847.37	\$ 3,113.46	\$ (8,733.91)
H.P. Hood	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
H.P. Hood Last Fiscal year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest & Fees	\$ 1,970.39	\$ 2,182.78	\$ 212.39	\$ 1,970.39	\$ 2,182.78	\$ 212.39
Permits & Septic	\$ 575.00	\$ 4,675.00	\$ 4,100.00	\$ 575.00	\$ 4,675.00	\$ 4,100.00
Misc Income	\$ -	\$ 46.76	\$ 46.76	\$ -	\$ 46.76	\$ 46.76
- Scrap metal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due To/Due From	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Clerk of the Works	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Appropriation Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Invest Income O&M	\$ 1,125.47	\$ 4,630.61	\$ 3,505.14	\$ 1,125.47	\$ 4,630.61	\$ 3,505.14
Invest Income Reserve	\$ 271.23	\$ 807.80	\$ 536.57	\$ 271.23	\$ 807.80	\$ 536.57
Grant \$ Received	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RECEIPTS</b>	<b>\$ 1,179,018.09</b>	<b>\$ 1,153,967.46</b>	<b>\$ (25,050.63)</b>	<b>\$ 1,179,018.09</b>	<b>\$ 1,153,967.46</b>	<b>\$ (25,050.63)</b>
EXPENDITURES						
Payroll Payable (Last Fiscal yr)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll (with SS)	\$ 70,197.08	\$ 77,930.23	\$ 7,733.15	\$ 70,197.08	\$ 77,930.23	\$ 7,733.15
Other Expenditures	\$ 173,999.36	\$ 206,516.45	\$ 32,517.09	\$ 173,999.36	\$ 206,516.45	\$ 32,517.09
Due To/Due From	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Clerk of the Works	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accounts Payable	\$ 104,252.95	\$ 112,711.02	\$ 8,458.07	\$ 104,252.95	\$ 112,711.02	\$ 8,458.07
Transfer to RCM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 348,449.39</b>	<b>\$ 397,157.70</b>	<b>\$ 48,708.31</b>	<b>\$ 348,449.39</b>	<b>\$ 397,157.70</b>	<b>\$ 48,708.31</b>

## WPCA Assessment Fund

2023/2024

July 2023

Cash Balance 7/1/2023

FNB

\$ 75,251.60

CADRE

\$ 95,310.83

05-Sep-23

07:47 AM

\$ 170,562.43

RECEIPTS	BUDGET	MONTH	YTD	VARIANCE
Developer's Agreements	\$ 110,000	\$ -	\$ -	\$ 110,000.00
Current Assessments	\$ 21,000	\$ -	\$ -	\$ 21,000.00
Assessments-Prior Years	\$ 1,000	\$ -	\$ -	\$ 1,000.00
Penalty Interest & Fees	\$ 1,000	\$ -	\$ -	\$ 1,000.00
Advance Collection	\$ 2,000	\$ -	\$ -	\$ 2,000.00
Due To Others	\$ -	\$ -	\$ -	\$ -
Investment Interest	\$ 7,000	\$ 165.95	\$ 165.95	\$ 6,834.05
Transfer from Assessment Fund Bal	\$ 146,000	\$ -	\$ -	\$ 146,000.00
<b>TOTAL REVENUE</b>	<b>\$ 288,000</b>	<b>\$ 165.95</b>	<b>\$ 165.95</b>	<b>\$ 287,834.05</b>

## DISBURSEMENTS

Service Charge	\$ -	\$ -	\$ -	\$ -
To General Fund Prior Year	\$ -	\$ -	\$ -	\$ -
To General Fund Current Year	\$ -	\$ -	\$ -	\$ -
Due To Others	\$ -	\$ -	\$ -	\$ -
Misc Expense	\$ -	\$ -	\$ -	\$ -
Transfer to RCM	\$ 288,000	\$ -	\$ -	\$ 288,000.00
	<b>\$ 288,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 288,000.00</b>

## Cash Balance @ 07/31/2023

FNB \$ 75,251.60

CADRE \$ 95,476.78

\$ 170,728.38

\$ 170,728.38

\$ -

## WPCA Assessment Fund - 2023/2024

July 2023

Prior/Current Year Comparison

05-Sep-23

RECEIPTS	Prior Year Month	Current Year Month	Variance	Prior Year Year To Date	Current Year Year To Date	Variance
Developer's Agreements	\$ 8,000.00	\$ -	\$ (8,000.00)	\$ 8,000.00	\$ -	\$ (8,000.00)
Current Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Assessments-Prior Years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Penalty Interest & Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advance Collection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due To Others	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Investment Interest	\$ 377.74	\$ 165.95	\$ (211.79)	\$ 377.74	\$ 165.95	\$ (211.79)
Transfer from Assessment Fund Bal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RECEIPTS</b>	<b>\$ 8,377.74</b>	<b>\$ 165.95</b>	<b>\$ (8,211.79)</b>	<b>\$ 8,377.74</b>	<b>\$ 165.95</b>	<b>\$ (8,211.79)</b>
EXPENDITURES						
Service Charge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
To General Fund Prior Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
To General Fund Current Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due To Others	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to RCM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL DISBURSEMENTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Town of Suffield Water Pollution Control Authority  
2022/2023 Operation and Maintenance Budget

2023  
JUNE - PAID IN JULY

	22/23 Budget	22/23 Current Month	22/23 Year To Date	22/23 Variance	22/23 % Unexpended	PD in JULY
50160 · Payroll	\$ 1,011,000	\$ 124,866.87	\$ 896,090.51	\$ 114,909.49	11%	\$ 18,932.16
50220 · Social security	\$ 78,000	\$ 9,189.79	\$ 73,034.31	\$ 4,965.69	6%	\$ 1,387.71
50230 · Pension	\$ 106,000	\$ -	\$ 106,046.00	\$ 596.00	1%	
50232 · OPEB CONTRIBUTION	\$ 101,000	\$ -	\$ 100,404.00	\$ 596.00	1%	
50270 · Workers Comp	\$ 17,000	\$ -	\$ 17,903.79	\$ (903.79)	-5%	
50290 · Safety Supplies	\$ 14,000	\$ 946.22	\$ 6,789.42	\$ 7,210.58	52%	
50341 · Legal/advice	\$ 55,000	\$ 6,861.15	\$ 26,934.69	\$ 28,065.31	51%	\$ 3,498.67
50384 · Uniforms	\$ 7,000	\$ 181.74	\$ 4,041.51	\$ 2,958.49	42%	\$ 181.74
50385 · Tests	\$ 29,000	\$ 3,338.85	\$ 40,023.68	\$ (11,023.68)	-38%	\$ 2,022.98
50409 · Waste disposal	\$ 176,000	\$ 38,117.16	\$ 201,597.84	\$ (25,597.84)	-15%	\$ 20,049.08
50433 · Process Equip - R&M	\$ 115,000	\$ 8,712.79	\$ 83,201.53	\$ 31,798.47	28%	\$ 7,927.23
50436 · R & M - Vehicles	\$ 16,000	\$ 2,008.05	\$ 17,308.78	\$ (1,308.78)	-8%	\$ 498.00
50439 · Service Contracts	\$ 43,000	\$ 9,232.19	\$ 49,954.65	\$ (6,954.65)	-16%	\$ 6,082.19
50445 · Plant Maint	\$ 60,000	\$ 16,315.29	\$ 81,567.55	\$ (21,567.55)	-36%	\$ 9,881.38
50446 · Collection System	\$ 45,000	\$ 1,324.82	\$ 4,709.80	\$ 40,290.20	90%	\$ 980.23
50520 · Insurance	\$ 35,000	\$ -	\$ 34,478.93	\$ 521.07	1%	
50521 · Employee Insur	\$ 453,000	\$ 43,013.78	\$ 305,339.14	\$ 147,660.86	33%	\$ 17,299.79
50530 · Postage	\$ 4,000	\$ 2,175.05	\$ 3,217.39	\$ 782.61	20%	\$ 2,033.76
50531 · Telephone	\$ 16,000	\$ 2,425.34	\$ 16,310.26	\$ (310.26)	-2%	\$ 1,197.44
50540 · Advertising	\$ 4,000	\$ 519.42	\$ 2,516.83	\$ 1,483.17	37%	
50581 · Mileage	\$ 1,000	\$ 174.75	\$ 1,374.29	\$ (374.29)	-37%	\$ 174.75
50612 · Office supplies	\$ 16,000	\$ 1,030.09	\$ 13,384.08	\$ 2,615.92	16%	\$ 76.43
50622 · Electricity	\$ 175,000	\$ 78,481.29	\$ 236,400.30	\$ (61,400.30)	-35%	\$ 21,155.02
50624 · Fuel oil - heat	\$ 7,000	\$ -	\$ 2,509.30	\$ 4,490.70	64%	
50626 · Gas - automotive	\$ 18,000	\$ 4,294.21	\$ 22,585.46	\$ (4,585.46)	-25%	\$ 1,562.08
50627 · Water	\$ 7,000	\$ 1,978.27	\$ 8,739.29	\$ (1,739.29)	-25%	\$ 207.81
50750 · Cap Replace - Vehicles	\$ -	\$ -	\$ -	\$ -		
50755 · Cap Improve	\$ -	\$ -	\$ -	\$ -		
50760 · Tools & Equip	\$ 26,000	\$ 8,989.50	\$ 61,673.10	\$ (35,673.10)	-137%	\$ 6,440.69
50802 · Administration Fees/REFUNDS	\$ -	\$ -	\$ -	\$ -		
50810 · Dues & Subs	\$ 4,000	\$ 307.44	\$ 2,759.44	\$ 1,240.56	31%	\$ 157.44
50812 · Training	\$ 20,000	\$ 538.00	\$ 13,246.57	\$ 6,753.43	34%	
50855 · Medical Exps	\$ 3,000	\$ -	\$ 270.00	\$ 2,730.00	91%	
50899 · Reserve Cap Projects	\$ 179,000	\$ -	\$ 179,000.00	\$ -	0%	
50911 · Transfer to RCM	\$ 574,000	\$ -	\$ -	\$ 574,000.00	100%	
50920 · Contingency	\$ 91,000	\$ -	\$ -	\$ 91,000.00	100%	
50940 · Engineering Services	\$ 12,000	\$ -	\$ 3,733.96	\$ 8,266.04	69%	
50955 · Interest Expense	\$ -	\$ -	\$ -	\$ -		
50969 · Chemicals	\$ 27,000	\$ 5,060.00	\$ 26,857.04	\$ 142.96	1%	
#1 -Thompsonville Rd-63	\$ 18,000	\$ 2,322.93	\$ 18,046.73	\$ (46.73)	0%	\$ 971.01
#10 - Mapleton Estates-71	\$ 4,000	\$ 173.51	\$ 2,360.82	\$ 1,639.18	41%	\$ 85.89
#11 - Mapleton Ave-72	\$ 9,000	\$ 454.48	\$ 5,285.45	\$ 3,714.55	41%	\$ 240.50
#12 - Bridge St-73	\$ 9,000	\$ 289.44	\$ 4,158.28	\$ 4,841.72	54%	\$ 176.91
#13 - Stony Brook-74	\$ 5,000	\$ 163.85	\$ 2,192.44	\$ 2,807.56	56%	\$ 82.49
#2 - Southfield-62	\$ 4,000	\$ 143.97	\$ 2,166.19	\$ 1,833.81	46%	\$ 71.24
#3 - Mountain Road-64	\$ 15,000	\$ 1,199.49	\$ 10,475.28	\$ 4,524.72	30%	\$ 494.60
#4 - River Blvd-65	\$ 9,000	\$ 465.80	\$ 5,454.72	\$ 3,545.28	39%	\$ 225.00
#5 - Fairhill Lane-66	\$ 12,000	\$ 771.94	\$ 7,736.28	\$ 4,263.72	36%	\$ 337.33
#6 - Suffield Meadows-67	\$ 10,000	\$ 325.61	\$ 7,444.47	\$ 2,555.53	26%	\$ 156.77
#7 - Poole Rd.-68	\$ 9,000	\$ 3,391.11	\$ 13,596.45	\$ (4,596.45)	-51%	\$ 3,315.13
#8 - Plantation Dr-69	\$ 9,000	\$ 2,018.24	\$ 11,698.99	\$ (2,698.99)	-30%	\$ 613.78
#9 - Eagles Watch-70	\$ 6,000	\$ 1,869.22	\$ 4,359.82	\$ 1,640.18	27%	\$ 1,618.29
#16 Prospect Hill Estates	\$ 6,000	\$ 217.53	\$ 2,815.36	\$ 3,184.64	53%	\$ 135.27
#17 Cedar Crest Drive	\$ 6,000	\$ 1,040.80	\$ 3,607.92	\$ 2,392.08	40%	\$ 860.26
#18 Wisteria Lane	\$ 6,000	\$ 130.04	\$ 1,776.60	\$ 4,223.40	70%	\$ 62.26
#19 Malec Farms	\$ 5,000	\$ 201.04	\$ 2,303.49	\$ 2,696.51	54%	\$ 114.35
	\$ 3,687,000	\$ 385,261.06	\$ 2,749,482.73	\$ 937,563.27	25%	s/b 0%

**Town of Suffield Water Pollution Control Authority**  
**2023/2024 Operation and Maintenance Budget**

**2023**  
**JULY**

	23/24 Budget	23/24 Current Month	23/24 Year To Date	23/24 Variance	23/24 % Unexpended	
50160 · Payroll	\$ 1,050,000	\$ 56,940.86	\$ 56,940.86	\$ 993,059.14	95%	
50220 · Social security	\$ 80,000	\$ 4,136.61	\$ 4,136.61	\$ 75,863.39	95%	
50230 · Pension	\$ 108,000	\$ 107,897.00	\$ 107,897.00	\$ 103.00	0%	
50232 - OPEB CONTRIBUTION	\$ 82,000	\$ 82,219.00	\$ 82,219.00	\$ (219.00)	0%	
50270 · Workers Comp	\$ 18,000		\$ -	\$ 18,000.00	100%	
50290 - Safety Supplies	\$ 14,000	\$ 348.15	\$ 348.15	\$ 13,651.85	98%	
50341 · Legal/advice	\$ 48,000	\$ (590.13)	\$ (590.13)	\$ 48,590.13	101%	
50384 · Uniforms	\$ 7,000		\$ -	\$ 7,000.00	100%	
50385 · Tests	\$ 45,000		\$ -	\$ 45,000.00	100%	
50409 · Waste disposal	\$ 255,000	\$ 513.81	\$ 513.81	\$ 254,486.19	100%	
50433 · Process Equip - R&M	\$ 115,000		\$ -	\$ 115,000.00	100%	
50436 · R & M - Vehicles	\$ 16,000	\$ 296.85	\$ 296.85	\$ 15,703.15	98%	
50439 · Service Contracts	\$ 46,000	\$ 5,408.78	\$ 5,408.78	\$ 40,591.22	88%	
50445 · Plant Maint	\$ 77,000	\$ 328.00	\$ 328.00	\$ 76,672.00	100%	
50446 · Collection System	\$ 44,000		\$ -	\$ 44,000.00	100%	
50520 · Insurance	\$ 36,000		\$ -	\$ 36,000.00	100%	
50521 · Employee Insur	\$ 331,000	\$ (1,327.51)	\$ (1,327.51)	\$ 332,327.51	100%	
50530 · Postage	\$ 4,000		\$ -	\$ 4,000.00	100%	
50531 · Telephone	\$ 16,000		\$ -	\$ 16,000.00	100%	
50540 · Advertising	\$ 3,000		\$ -	\$ 3,000.00	100%	
50581 · Mileage	\$ 2,000		\$ -	\$ 2,000.00	100%	
50612 · Office supplies	\$ 21,000	\$ 1,819.13	\$ 1,819.13	\$ 19,180.87	91%	
50622 · Electricity	\$ 185,000		\$ -	\$ 185,000.00	100%	
50624 · Fuel oil - heat	\$ 7,000		\$ -	\$ 7,000.00	100%	
50626 · Gas - automotive	\$ 23,000		\$ -	\$ 23,000.00	100%	
50627 · Water	\$ 7,000		\$ -	\$ 7,000.00	100%	
50750 · Cap Replace - Vehicles	\$ -		\$ -	\$ -	#DIV/0!	
50755 · Cap Improve	\$ -		\$ -	\$ -	0%	
50760 · Tools & Equip	\$ 35,000	\$ 6,373.64	\$ 6,373.64	\$ 28,626.36	82%	
50802 - Administration Fees/REFUNDS	\$ -		\$ -	\$ -	0%	
50810 · Dues & Subs	\$ 4,000	\$ 150.00	\$ 150.00	\$ 3,850.00	96%	
50812 · Training	\$ 20,000		\$ -	\$ 20,000.00	100%	
50855 · Medical Exps	\$ 3,000		\$ -	\$ 3,000.00	100%	
50899 · Reserve Cap Projects	\$ 318,000		\$ -	\$ 318,000.00	100%	
50911 - Transfer to RCM	\$ 673,000		\$ -	\$ 673,000.00	100%	
50920 - Contingency	\$ 96,000		\$ -	\$ 96,000.00	100%	
50940 - Engineering Services	\$ 11,000		\$ -	\$ 11,000.00	100%	
50955 · Interest Expense	\$ 5,000		\$ -	\$ 5,000.00	100%	
50969 · Chemicals	\$ 27,000		\$ -	\$ 27,000.00	100%	
#1 -Thompsonville Rd-63	\$ 19,000		\$ -	\$ 19,000.00	100%	
#10 - Mapleton Estates-71	\$ 4,000		\$ -	\$ 4,000.00	100%	
#11 - Mapleton Ave-72	\$ 9,000		\$ -	\$ 9,000.00	100%	
#12 - Bridge St-73	\$ 11,000		\$ -	\$ 11,000.00	100%	
#13 - Stony Brook-74	\$ 5,000		\$ -	\$ 5,000.00	100%	
#2 - Southfield-62	\$ 4,000		\$ -	\$ 4,000.00	100%	
#3 - Mountain Road-64	\$ 15,000	\$ 265.88	\$ 265.88	\$ 14,734.12	98%	
#4 - River Blvd-65	\$ 9,000		\$ -	\$ 9,000.00	100%	
#5 - Fairhill Lane-66	\$ 12,000		\$ -	\$ 12,000.00	100%	
#6 - Suffield Meadows-67	\$ 10,000		\$ -	\$ 10,000.00	100%	
#7 - Poole Rd.-68	\$ 9,000		\$ -	\$ 9,000.00	100%	
#8 - Plantation Dr-69	\$ 12,000		\$ -	\$ 12,000.00	100%	
#9 - Eagles Watch-70	\$ 7,000		\$ -	\$ 7,000.00	100%	
#16 Prospect Hill Estates	\$ 6,000		\$ -	\$ 6,000.00	100%	
#17 Cedar Crest Drive	\$ 6,000		\$ -	\$ 6,000.00	100%	
#18 Wisteria Lane	\$ 6,000		\$ -	\$ 6,000.00	100%	
#19 Malec Farms	\$ 5,000		\$ -	\$ 5,000.00	100%	
	\$ 3,981,000	\$ 264,780.07	\$ 264,780.07	\$ 3,716,219.93	93%	s/b 92%

# Accruals

## Town of Suffield Water Pollution Control Authority 2023/2024 Operation and Maintenance Budget

2023 JULY	23/24 Budget	23/24 Current Month	23/24 Year To Date	23/24 Variance	23/24 % Unexpended	
50160 · Payroll	\$ 1,050,000	\$ 56,940.86	\$ 56,940.86	\$ 993,059.14	95%	
50220 · Social security	\$ 80,000	\$ 4,136.61	\$ 4,136.61	\$ 75,863.39	95%	
50230 · Pension	\$ 108,000	\$ 9,000.00	\$ 9,000.00	\$ 99,000.00	92%	
50232 · OPEB CONTRIBUTION	\$ 82,000	\$ 6,833.33	\$ 6,833.33	\$ 75,166.67	92%	
50270 · Workers Comp	\$ 18,000	\$ 1,500.00	\$ 1,500.00	\$ 16,500.00	92%	
50290 · Safety Supplies	\$ 14,000	\$ 348.15	\$ 348.15	\$ 13,651.85	98%	
50341 · Legal/advice	\$ 48,000	\$ (590.13)	\$ (590.13)	\$ 48,590.13	101%	
50384 · Uniforms	\$ 7,000	\$ -	\$ -	\$ 7,000.00	100%	
50385 · Tests	\$ 45,000	\$ -	\$ -	\$ 45,000.00	100%	
50409 · Waste disposal	\$ 255,000	\$ 513.81	\$ 513.81	\$ 254,486.19	100%	
50433 · Process Equip - R&M	\$ 115,000	\$ -	\$ -	\$ 115,000.00	100%	
50436 · R & M - Vehicles	\$ 16,000	\$ 296.85	\$ 296.85	\$ 15,703.15	98%	
50439 · Service Contracts	\$ 46,000	\$ 5,408.78	\$ 5,408.78	\$ 40,591.22	88%	
50445 · Plant Maint	\$ 77,000	\$ 328.00	\$ 328.00	\$ 76,672.00	100%	
50446 · Collection System	\$ 44,000	\$ -	\$ -	\$ 44,000.00	100%	
50520 · Insurance	\$ 36,000	\$ 3,000.00	\$ 3,000.00	\$ 33,000.00	92%	
50521 · Employee Insur	\$ 331,000	\$ (1,327.51)	\$ (1,327.51)	\$ 332,327.51	100%	
50530 · Postage	\$ 4,000	\$ -	\$ -	\$ 4,000.00	100%	
50531 · Telephone	\$ 16,000	\$ -	\$ -	\$ 16,000.00	100%	
50540 · Advertising	\$ 3,000	\$ -	\$ -	\$ 3,000.00	100%	
50581 · Mileage	\$ 2,000	\$ -	\$ -	\$ 2,000.00	100%	
50612 · Office supplies	\$ 21,000	\$ 1,819.13	\$ 1,819.13	\$ 19,180.87	91%	
50622 · Electricity	\$ 185,000	\$ -	\$ -	\$ 185,000.00	100%	
50624 · Fuel oil - heat	\$ 7,000	\$ -	\$ -	\$ 7,000.00	100%	
50626 · Gas - automotive	\$ 23,000	\$ -	\$ -	\$ 23,000.00	100%	
50627 · Water	\$ 7,000	\$ -	\$ -	\$ 7,000.00	100%	
50750 · Cap Replace - Vehicles	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50755 · Cap Improve	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50760 · Tools & Equip	\$ 35,000	\$ 6,373.64	\$ 6,373.64	\$ 28,626.36	82%	
50802 · Administration Fees/REFUNDS	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50810 · Dues & Subs	\$ 4,000	\$ 150.00	\$ 150.00	\$ 3,850.00	96%	
50812 · Training	\$ 20,000	\$ -	\$ -	\$ 20,000.00	100%	
50855 · Medical Exps	\$ 3,000	\$ -	\$ -	\$ 3,000.00	100%	
50899 · Reserve Cap Projects	\$ 318,000	\$ 26,500.00	\$ 26,500.00	\$ 291,500.00	92%	
50911 · Transfer to RCM	\$ 673,000	\$ 56,083.33	\$ 56,083.33	\$ 616,916.67	92%	
50920 · Contingency	\$ 96,000	\$ 8,000.00	\$ 8,000.00	\$ 88,000.00	92%	
50940 · Engineering Services	\$ 11,000	\$ -	\$ -	\$ 11,000.00	100%	
50955 · Interest Expense	\$ 5,000	\$ -	\$ -	\$ 5,000.00	100%	
50969 · Chemicals	\$ 27,000	\$ -	\$ -	\$ 27,000.00	100%	
#1 -Thompsonville Rd-63	\$ 19,000	\$ -	\$ -	\$ 19,000.00	100%	
#10 - Mapleton Estates-71	\$ 4,000	\$ -	\$ -	\$ 4,000.00	100%	
#11 - Mapleton Ave-72	\$ 9,000	\$ -	\$ -	\$ 9,000.00	100%	
#12 - Bridge St-73	\$ 11,000	\$ -	\$ -	\$ 11,000.00	100%	
#13 - Stony Brook-74	\$ 5,000	\$ -	\$ -	\$ 5,000.00	100%	
#2 - Southfield-62	\$ 4,000	\$ -	\$ -	\$ 4,000.00	100%	
#3 - Mountain Road-64	\$ 15,000	\$ 265.88	\$ 265.88	\$ 14,734.12	98%	
#4 - River Blvd-65	\$ 9,000	\$ -	\$ -	\$ 9,000.00	100%	
#5 - Fairhill Lane-66	\$ 12,000	\$ -	\$ -	\$ 12,000.00	100%	
#6 - Suffield Meadows-67	\$ 10,000	\$ -	\$ -	\$ 10,000.00	100%	
#7 - Poole Rd.-68	\$ 9,000	\$ -	\$ -	\$ 9,000.00	100%	
#8 - Plantation Dr-69	\$ 12,000	\$ -	\$ -	\$ 12,000.00	100%	
#9 - Eagles Watch-70	\$ 7,000	\$ -	\$ -	\$ 7,000.00	100%	
#16 Prospect Hill Estates	\$ 6,000	\$ -	\$ -	\$ 6,000.00	100%	
#17 Cedar Crest Drive	\$ 6,000	\$ -	\$ -	\$ 6,000.00	100%	
#18 Wisteria Lane	\$ 6,000	\$ -	\$ -	\$ 6,000.00	100%	
#19 Malec Farms	\$ 5,000	\$ -	\$ -	\$ 5,000.00	100%	
	\$ 3,981,000	\$ 185,580.74	\$ 185,580.74	\$ 3,795,419.26	95%	s/b 92%



9:29 AM

## Town of Suffield WPCA Administration Fund

## Trial Balance

As of July 31, 2023

09/05/23

Accrual Basis

	Jul 31, 23	
	Debit	Credit
10141 • Cash - FNB	42,891.87	
10142 • Transfer - FNB	0.00	
10143 • Cash - TD Bank	2,357,730.09	
10144 • WPCA Reserve Fund	464,770.80	
10145 • Petty Cash	0.00	
10146 • Lockbox	0.00	
10926 • INVOICE CLOUD	250,170.66	
10927 • Scanned Account - Town TDBank	893,636.63	
10203 • Accounts Receivable	783,111.79	
10207 • Septage Fees Receivable	3,428.99	
10209 • DEP Grant Receiveable	0.00	
1140 • Prison Grant Receiveable	0.00	
10920 • Inventory Asset	0.00	
10921 • Deposit clearing	0.00	
10922 • Prepaid Expense	0.00	
10923 • Uncategorized Income	0.00	
10924 • Undeposited Funds	0.00	
1200 • Grants receivable	0.00	
10800 • Capital Contributions (from RCM		777,287.28
10801 • Buildings	10,646,917.50	
10802 • Construction in Progress	325,158.32	
10803 • Land	16,038,335.00	
10804 • Land improvement	0.00	
10805 • Vehicles	822,091.00	
10806 • Equipment	17,889,774.22	
10807 • Jet Truck	0.00	
10808 • Less accumulated depreciation		28,132,536.96
10809 • Infrastructure	1,446,193.43	
10925 • Deferred costs	0.00	
20201 • Accounts Payable		80,912.77
20204 • Payroll Payable		538.25
20450 • Loans Payable To Town	0.00	
2050 • Accrued Payroll	0.00	
20601 • Lease Liability	0.00	
20205 • Clerk of the works	0.00	
20402 • Due to other funds		650.67
20403 • Due to Town (aka 20403)	40.70	
20404 • Due to Sewer Project (RCM)	0.10	
20451 • Accrued Expenses		11,567.43
20801 • Due to GF (aka 20860)		195.73
20602 • Capital Lease Liability - L/T		195,269.58
30350 • Retained Earnings		23,509,016.56
30910 • FUND BALANCE-UNRESERVED-contra	2,136,209.95	
3100 • Opening Bal Equity		0.10
40402 • Interest income		5,438.41
40596 • User charges		1,648,248.76
40598 • Permits/septic		4,168.75
40803 • Miscellaneous income	0.00	
50160 • Payroll	56,940.86	
50220 • Social security	4,136.61	
50230 • Pension	107,897.00	
50232 • OPEB Contribution	82,219.00	
50290 • Safety/Wellness	348.15	
50409 • Waste disposal	513.81	
50436 • R & M - vehicles	296.85	
50439 • Service maintenance contracts	5,408.78	
50445 • Plant maintenance	328.00	
50521 • Employee insurance		1,327.51
50612 • Office supplies	1,819.13	
50624 • Fuel oil - heat	265.88	
50760 • Tools and equipment	6,373.64	
50810 • Dues and Subscriptions	150.00	
TOTAL	54,367,158.76	54,367,158.76

9:31 AM

09/05/23

Accrual Basis

## Town of Suffield Sewer Project Fund

## Trial Balance

As of July 31, 2023

	Jul 31, 23	
	Debit	Credit
10143 · Cash - CADRE	728,197.94	
10147 · Cash - WPCA RCA	14,564.46	
10148 · Cash - Reich & Tang	0.00	
10209 · - Grants Receivable		0.10
20801 · Due from general fund	0.00	
20201 · Accounts payable		32,635.62
20501 · Deferred revenue	0.18	
20701 · Due to other agencies		0.02
2100 · Due to general fund	0.00	
30300 · Opening Bal Equity	0.00	
30301 · Fund balance		771,581.92
40402 · Interest		1,293.69
50786 · Plant Upgrades	62,748.77	
<b>TOTAL</b>	<b>805,511.35</b>	<b>805,511.35</b>

9:31 AM

09/05/23

Accrual Basis

## Town of Suffield Sewer Assessment Fund

## Trial Balance

As of July 31, 2023

	Jul 31, 23	
	Debit	Credit
10143 · Cash - CADRE	95,476.78	
10149 · Cash - WPCA Assessment	75,251.60	
10250 · Assessments	124,539.64	
10601 · Due From Other Accounts	0.00	
1150 · Deposit Clearing	0.00	
1200 · Due from general fund	0.00	
20201 · Accounts Payable		35.00
20400 · Due to general fund	0.00	
20402 · Due To Other Funds	0.00	
20501 · Deferred revenue		124,539.64
20501 · Deferred revenue:2210 · Assessments paid in advance	0.00	
30301 · Fund balance		170,527.43
40402 · Revenue - Use of Money & Proper		165.95
TOTAL	<u>295,268.02</u>	<u>295,268.02</u>



9:32 AM

09/05/23

Accrual Basis

## Kent Farms Reserve

### Trial Balance

As of July 31, 2023

	Jul 31, 23	
	Debit	Credit
10111 - Cash	116,013.82	
20860 - DT/DF WPCA	0.00	
Opening Balance Equity		146,215.81
Retained Earnings	30,403.63	
40402 - Interest Income		201.64
TOTAL	146,417.45	146,417.45

# TOWN OF SUFFIELD WPCA

844 East Street South, Suffield, CT 06078  
www.suffieldct.gov



Julie Nigro  
Business Administrator  
jnigro@suffieldct.gov  
860-668-3856

**To:** WPCA Commission

**From:** Julie Nigro, WPCA Business Administrator *J.N.*

**CC:**

**Date:** September 12, 2023

**Re:** Delinquent Accounts

We collected \$1,615.49 in the month of August – 3.98% of the major delinquents.

Our overall delinquent balance is \$229,519.64, with \$170,485.51 being the 2023 Sewer use, and a collection rate of 90.07% thru the end of August. Last year's collection rate thru the end of August on new bills was 88.83%

Delinquent notices went out to all accounts with a balance due as of August 14, 2023

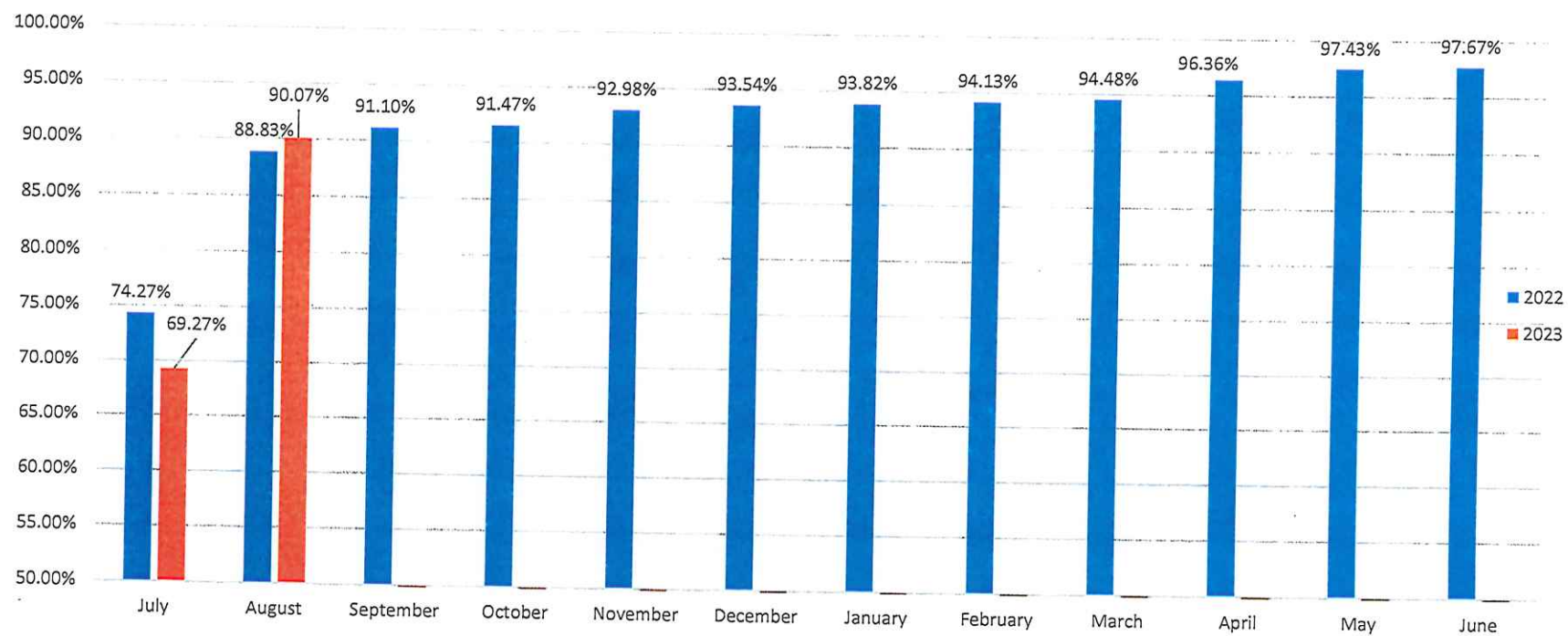
1 account paid in full

7 Accounts did not respond to the certified legal referral letters mailed on August 17, with a response needed by August 31<sup>st</sup>, and will be referred to Attorney Barsom.

## PAST DUE AS OF AUGUST 31, 2023

YEAR BILLED	BILLED	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Total Due	Collection Rate to Date
YEAR 2017	1,286,911.21	1,286,601.21	310.00	344.10	24.00	0.00	678.10	99.98%
YEAR 2018	1,339,846.52	1,339,254.12	592.40	346.64	24.00	534.42	1,497.46	99.96%
YEAR 2019	1,445,473.70	1,444,453.70	1,020.00	765.00	72.00	3,521.97	5,378.97	99.93%
YEAR 2020	1,465,371.73	1,463,286.84	2,084.89	818.18	72.00		2,975.07	99.86%
YEAR 2021	1,544,595.53	1,537,843.37	6,752.16	2,403.45	408.00		9,563.61	99.56%
YEAR 2022	1,572,073.13	1,541,188.28	30,884.85	6,045.62	2,010.45		38,940.92	98.04%
YEAR 2023	1,647,184.97	1,483,542.39	163,642.58	6,827.93	0	15	170,485.51	90.07%
GRAND TOTAL			205,286.88	17,550.92	2,610.45	4,071.39	229,519.64	

## Collection Rate Comparison to Last Year - Same Month





HISTORICAL COLLECTION RATE (CR)  
compares **year-end** CR each yr to the **current month** CR

