

UNADOPTED

**VENURA UNIFIED SCHOOL DISTRICT
Citizens' Bond Oversight Committee
August 21, 2023
Minutes**

Call to Order

Ventura Unified School District held a meeting of the Citizens' Bond Oversight Committee on August 21, 2023. The Chairperson, Maddie Hendrych, called the meeting to order at 5pm.

Roll Call

Committee Members Present: Christina Alvarez, Albert Antelman, Dave Armstrong, Ryan Grau, Maddie Hendrych, Andrew Morgan, Draza Mrvichin, Ashley Pope, Kim Prillhart, Laura Reyes

Absent: Marina Porter

VUSD Support Staff Present: Ahsan Mirza, Terri Allison, Ray Richards, Adam Dutter, Ryan Hughes, Dennis Kuykendall

Approval of Minutes

The committee approved the minutes from the July 24, 2023 meeting.

A motion was heard to include conversation under the "Current Expenses" section to include 2022-23 project expenditures that were initially accounted in the General Fund to be allocated to the Bond Measure. The motion passed unanimously.

Public Comments

There were no public comments.

Bylaws Discussion

Anthony Ramos review the bylaws with the group, a question was raised if the CBOC can create and adopt additional bylaws, Mr. Ramos will look into this issue. Ashley Pope inquired if the past 2022-23 project expenditures are allocated to the Bond Measure, does that open up or free expenditures from the General Fund. Mr. Ramos further reviewed 22-21 Section 15 and Appendix A language. Ahsan Mirza stated that the past fiscal year budget under the Facilities Budget was in the red by \$700K. Allocating the proposed projects would only help the General Fund Budget. The CBOC requested a copy of the 2022-2023 Budget.

CBOC members requested clarification of Resolution 22-21 Section 6: Proceeds for School Facilities Projects. It states, "The Board certifies that the proceeds from the sale of the Bonds will be used only for the purposes specified in Section 1(b)(3) of Article XIII and as further specified in Appendix A, and not for any other purpose, including teacher and administrator salaries and others school operating expenses." Mr. Ramos and Mr. Mirza clarified that Bond money can only be used per the language in the Bond Measure and further specified in Appendix A. Examples of expenses that are not approved: Field Trips, district vehicles and art supplies. Items of this nature are not covered in the Bond language.

CBOC Member Ashley Pope asked why the CBOC was not adopted within the 60 days as stated in the Bond Language. She feels that due to this, the Committee cannot be held accountable for 2022-2023 expenditures being allocated from the General Fund to the Bond.

CBOC members asked for the protocol for project/expenses that do not meet the Bond Language. Discussion is to be held at the next CBOC meeting

Adam Dutter stated the importance of the CBOC and more importantly, the annual report presented to the Board of Education.

CBOC members requested a Project Schedule/Master. Mr. Dutter noted that the Bond Team is still forming and that we are currently reviewing the RFP/RFQ's for PM and CM's as well as the architect firms. The Bond team will form and present the requested schedule by the end of the year pending board approval.

Committee Questions/Requests

CBOC members requested to have the agenda and documents emailed to the members 72 hours in advanced to the meeting time.

CBOC members requested to make the agenda and documents easier to find on the district web site.

Committee members requested the bylaws be edited in appearance to look "cleaner".

Committee Members requested that current projects have before and after pictures. As well as a percentage of current project completion and a project numbering system to make navigation easier.

Terri Allison will present a status of current conditions at the school sites and high-priority projects, as well as the status of water heaters.

A sub-committee for Public Relations and Annual Report will be formed at the next CBOC meeting.

Selection of Next Meeting Date/Time

The next meeting date will be October 2, 2023 at 5pm.

Adjournment

The meeting was adjourned at 7:11pm.