

***Internal Claims Auditor Report
Certification of Warrant
Audit of Disbursements
January 2021***

Checks issued off-cycle this month:

None.

Confirming Purchase Orders - (Goods or services began/received prior to the PO being issued):

- None noted.

Prior Year Invoices:

- None noted.

Additional Information/Adjustments Necessary for Approval:

- There were some minor clerical errors that were corrected prior to processing the check.

Review of Medicare Reimbursements:

A review of sampled Medicare reimbursement payments identified two payments to deceased recipients (vendor numbers 2154 and 2204). The payments were valid, however the payee should have been changed to “The Estate of...”, as is required. I reviewed this with the Director of Business/Treasurer and the corrections were made prior to making the payments.

Other observations/ comments:

Additional follow-up and/or escalation is needed on an uncredited vendor payment. I will review this with line management.

Kathy D. Kelley

Kathy D. Kelley,
Internal Claims Auditor
February 26, 2020