Approved by the HW Elementary School Project Building Committee on September 25, 2023

HAMILTON-WENHAM
REGIONAL SCHOOL DISTRICT
5 School Street, Wenham, MA 01984 · Tel. 978-468-5310

HAMILTON-WENHAM ELEMENTARY SCHOOL PROJECT BUILDING COMMITTEE MEETING MINUTES

HWRSD Central Administration Bld
2nd Floor Conference Room
5 School Street
Wenham, MA 01984

Monday, August 28, 2023

6:30 p.m - 8:00 p.m.

MEMBERS PRESENT:
Eric Haggstrom
Alicia Canitano
Peter Morgan
Doug Roberts
Emily Czarnecki
Jim Laposta
Matthew Gulino
Nicholas Masse
Tom Myers
Stacy Bucyk
Carolyn Shediac
Allison Goodchild
Sarah Bilello
John McGrath
Vincent Leone
Juliana Schnieder
Joseph Domelowicz
Peter Clay
Eric Tracy
Tom Geary

6:33 PM ET opens meeting

6:34 PM

Introductions of JCJ team.

6:35

JCJ presentation -included:

1. Relevant local experience
2. Transparent, Inclusive, Consistent
3. The voices of Hamilton and Wenham
4. Coordinate with Master Planning
5. School and Community Engagement
6. Understanding the HW educational landscapes
7. Engaging the Regional Community
8. Describes the different options
9. Next Generation Elementary School
10. Building Options - Reno, Pinwheel, Crown
11. Spaces - adaptability, agility
12. Learning Neighborhoods
13. Wellness and Neurodiversity
14. Indoor/Outdoor Learning
15. Outdoor Experiences
16. Telling Your Story
17. Sustainability
18. Sustainability Experience and Municipal Partners
19. Sustainability Standards - MSBA Project Advisory 81
20. Examples of System Choices
21. Building that is Inspiring and Provides Value
22. Providing Value from Day 1
23. Protecting out Budget Together, Cost Controls,
24. Value management

7:55 PM
PMA discussed the contract with JCJ with members of the committee $852,000.00.
TM - Motion to approved the JCJ contract for design services for the Cutler School project. Second SB.
VOTE: Unanimous

8:00
PC Motion to approve monthly project invoices from PMA in the amount of $36,648.00. Second - JD

8:05: Discussion: JD would like to invoices on the agenda as an exhibit. Noted for next meeting.
Vote - Unanimous

8:07
Motion to adjourn 8:07 - Joe 2nd
Vote: Unanimous

Note: all meetings will be the 4th Monday of the month at 6:30 PM