

Westbury Union Free School District
 Director of School Facilities and Operations
 6 Hitchcock Lane, Old Westbury, NY 11568

Building and Field Use Fees
2023-2024 School Year

1. Building Use

A. Room Usage Fees: up to 8 consecutive hours

<i>Room</i>	<i>Room Fee</i>	<i>Maximum Occupancy</i>
General Classrooms & Drexel, Park, and Dryden Libraries	\$135.00	25
WHS and WMS Libraries	\$270.00	100
WHS and WMS Cafeterias	\$405.00	165
Elementary Cafeteria/Gyms & WMS Small Gym	\$337.00	200
Elementary Auditoriums	\$405.00	275
* WMS Large Gym	\$2,700.00	548
* WHS Gym	\$2,700.00	702
* WMS Auditorium - For-Profit and Out of District Rate	\$6,750.00	491
* WHS Auditorium - For-Profit and Out of District Rate	\$7,000.00	1,200
* WMS Auditorium - Non-Profit Rate	\$675.00	491
* WHS Auditorium - Non-Profit Rate	\$750.00	1,200

*** A security deposit of \$1,000.00 is required. All other rooms, \$500 security deposit**

B. Custodial Services (per hour)

<i>Custodial Services</i> (includes benefits)	Hourly Rate (Minimum of 4 hours)
Regular Time	\$48.65/hr
Overtime	\$75.56/hr
Double Time (Sundays and Holidays)	\$98.29/hr

Note: A minimum of two (2) hours will be allotted for opening and closing building and clean up.

C. Security Services (per hour)

<i>Security Services</i> (includes benefits)	Hourly Rate (Minimum of 4 hours)
Regular Time	\$32.23/hr
Overtime	\$48.35/hr
Double Time (Sundays and Holidays)	\$64.45/hr
*Security Supervisor Regular Time	\$35.45/hr
*Security Supervisor Overtime	\$53.18/hr
*Security Supervisor Double Time	\$70.90/hr

* Security Supervisor Services per hour 10% above Security Services

Note: A minimum of one (1) hour will be allotted for before and after the event covered.

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D. Technical Support (per hour)

<i>Technical Support</i>	Rate
Overtime	\$65.00/hr
Double Time (Sundays and Holidays)	\$97.50/hr

E. Use of Lighting & Sound Equipment (per hour)

<i>Custodial Services</i>	Rate
First 2 hours	\$200.00
Beyond 2 hours	\$50.00/hr

2. Field Use

A. Community Activities by Business & Community Groups (non-student related)

- Seventy-five percent (75%) or more of the group/team must be Westbury school district residents
- A complete roster of team including all names, addresses, and telephone numbers

B. Fees are as follows:

- \$880.00 for the season, plus
- \$88.00 for each game/event

*** Field toilets are no longer available at the high school and middle school fields. Portable toilets must be supplied by all groups/teams using the fields throughout the District.**

SPECIAL NOTE: Football and soccer fields at the high school and the soccer field at the middle school are for the use of the Westbury School District athletic and physical education programs ONLY. These fields will not be given out to any organization. Applications submitted for the football field at the middle school will be reviewed and approved on a case-by-case basis.

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3. Turf field, Track and Tennis Courts Use

Turf Field and Track Use

Area	Time Usage	Profit and Non-Profit Fees
Turf Field	First 2 hours	\$125.00
	Per hour thereafter	\$110.00
Track	Per hour	\$65.00

All organizations, profit or non-profit and resident or non-residents will incur the above fee for use of the turf field and/or track. Organizations with permits may have access to these areas, only when not in use by the District. Lighting charges may be incurred.

Tennis Courts

Court Usage	Non- Residents	Westbury Residents
Per court per hour	\$80.00 with permit	No fee with permit

Westbury residents **with permits** may use courts at all times, other than Monday - Friday from 7:30 a.m. to 6:30 p.m., Saturdays until noon. Courts are for students' use **only**, during school hours to include after-school practice. Professional tennis lessons not allowed. Two (2) hour maximum court use permitted. Permit needed for both Westbury residents and non-residents. For tennis playing use only with appropriate tennis shoes.

3. Parking Lot Use

A. Parking Lot Fees:

<i>Building</i>	<i>Lot Fee</i>	<i>Spaces</i>
Administration Building	\$300.00	150
Drexel Avenue School	\$120.00	60
Dryden Street School	\$120.00	60
Park Avenue School	\$190.00	95
Powell's Lane School	\$190.00	95
High School – North Parking Lot	\$500.00	250
High School – South Parking Lot	\$500.00	250
Middle School	\$250.00	130