

Town of Southampton

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Edward Gibson, Town administrator/Chief Procurement Officer

Townadministrator@townofsouthampton.org

NOTICE OF REQUEST FOR QUOTES - HAZARD MITIGATION PLAN Update Project # 24-008

The Town of Southampton is seeking quotes from qualified firms to prepare a Hazard Mitigation Plan (HMP) Update in accordance with FEMA/MEMA Hazard Mitigation Planning guidelines and requirements. This HMP will also integrate all applicable Municipal Vulnerability Preparedness (MVP) materials developed. The Town of Southampton, Massachusetts, acting through its Town Administrator, is soliciting quotes from qualified planners and engineering firms and consultants for a Hazard Mitigation Plan Update to complete the Task identified within the RFQ, along with a climate impact element in alignment with the state's Municipal Vulnerability Preparedness (MVP) program. Therefore, the objective of this project is to have a plan that: 1. Meets all requirements by FEMA/MEMA for a certifiable Hazard Mitigation Plan, and 2. Meets best practices for hazard identification and mitigation related to climate action plan development. Work shall begin immediately upon Notice to Proceed and be completed by the grant contract end date of October 1, 2025. The Town reserves the right to reject any proposal deemed not to be in its best interest and waive minor technicalities. The budget for this project is \$30,000.

Contract Documents may be obtained at through the Office of the Town Administrator, 210 College Highway, Suite 7, Southampton, MA, **beginning at September 26, 2023**. Documents will be provided by email Townadministrator@townofsouthampton.org or mailed.

Quotes must be received before **Thursday, October 19, 2023 at 3:00 PM**. *Quotes should be, delivered to* Edward Gibson, Town Administrator/Chief Procurement Officer, and received no later than the date and time specified above.