

<h1>POLICY</h1>	2023	4310
	Administration	

Subject: Superintendent – Board of Education Relations

The legislation of policies is one of the most important functions of the Board of Education. The execution of the policies rests with the Superintendent of Schools. Delegation by the Board of its executive powers provides freedom for the Superintendent of Schools to manage the schools within established policies. The Superintendent of Schools is held accountable by the Board for results.

Board Responsibilities

Superintendent Responsibilities

- | | |
|--|---|
| <ul style="list-style-type: none"> a) Select the Superintendent of Schools and support him/her in the discharge of his/her duties. b) Adopt policies and regulations for the operation of the schools. c) Provide input and parameters prior to the adoption of the annual budget. d) Consider and approve expenditures. e) Appoint all employees only upon the recommendation of the Superintendent of Schools or his/her delegated authority. | <ul style="list-style-type: none"> a) The Superintendent of Schools is the executive officer of the District. All individuals employed by the District are responsible directly or indirectly to the Superintendent of Schools. b) Carry out all policies and regulations adopted by the Board. c) Prepare and submit for consideration the annual budget. d) Approve and direct all purchases and expenditures approved by the Board of Education. e) Recommend for Board approval all candidates for employment. |
|--|---|

<h1>POLICY</h1>	2023	4310
	Administration	

Subject: Superintendent – Board of Education Relations (Continued)

Board Responsibilities

Superintendent Responsibilities

- | | |
|---|---|
| <p>f) Approve salaries and personnel policies as per negotiated agreements.</p> <p>g) Require and discuss reports of the Superintendent of Schools concerning the progress of the schools in terms of achievement of pupils, teachers, supervisors, coordinators, directors, and administrators</p> <p>h) Require and consider reports of business transacted or pending and of the financial status of the school system.</p> <p>i) Confer with the Superintendent of Schools on recommendations for extensions or readjustments of the scope of educational activities.</p> | <p>f) Formulate and recommend personnel policies in accordance with negotiated agreements. Be responsible for the assignment of all personnel.</p> <p>g) Administer means of evaluating staff members and report findings to the Board. Formulate and administer a program of supervision for the schools. Duties and responsibilities may be delegated but the Superintendent of Schools has final responsibility for actions of subordinates.</p> <p>h) Prepare reports requested by the Board and status reports on the budget.</p> <p>i) Provide professional leadership for the educational program of the schools. Keep the Board continuously informed on the progress and condition of the schools.</p> |
|---|---|

<h1>POLICY</h1>	2023	4310
	Administration	

Subject: Superintendent – Board of Education Relations (Continued)

Board Responsibilities

Superintendent Responsibilities

- | | |
|--|---|
| <p>j) Consider recommendations, additional capital outlays and adopt plans for such improvements and determine the means for financing them.</p> <p>k) Represent the needs of the school before the residents of the District and the needs of the residents before the school.</p> <p>l) Establish policy for the efficient operation of the Business Office consistent with State Law, rules, and regulations.</p> | <p>j) Develop plans for maintenance, improvements, or expansion of buildings and site facilities needed to provide properly for an adequate educational program.</p> <p>k) Plan means of keeping the community informed about school matters. Serve as a representative of the Board before the public.</p> <p>l) Provide the administrative leadership for efficient and prudent operation of all phases of business and finance as it relates to the Business Office and the School District.</p> |
|--|---|

Approved: Board of Education
January 23, 2002

Approved: Board of Education
May 24, 2006

Approved: Board of Education
January 13, 2010

Approved: Board of Education
January 8, 2014

Approved: Board of Education
January 4, 2023