



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9
GOVERNING BOARD MEETING
Administrative Services Site
3490 East Rio Virgin Road
Thursday, July 13, 2023
5:00 P.M.**

Mission Statement

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:
2. ROLL CALL:

Sonny Graham, Board President
John Reyes, Board Secretary
Susan Burch, Board Member
Patricia Schoppmann, Board Member
Michael Fagnan, Board Member

Troy Heaton, Superintendent/Secondary Principal
Jeremy Clarke, Elementary Principal
Kevin Boyer, Business Manager
Sheree Goessman, District Secretary

CEREMONIAL ITEMS

3. Pledge of Allegiance: By invitation of Board President.

AGENDA

4. Consideration of approval of the July 13, 2023 LUSD9 Board Meeting agenda.

SPECIAL ACTION ITEMS

5. Consideration of approval of Superintendent/Secondary Principal contract for Troy Heaton for FY2024-2026.
*The Board may vote to discuss this item in Executive Session pursuant to ARS § 38-431.03 (A)(1).

EXECUTIVE SESSION

- A. Call to Order
- B. Confidentiality Statement: All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.



- C. The Governing Board may recess into executive session pursuant to A.R.S. Section 38-431.03(A)(1) for the purpose of considering employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting.

PUBLIC COMMENT

At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

6. Public Comment.

INFORMATION AND DISCUSSION:

7. Kevin Boyer, Business Manager.
- a. Student Activity Balance.
 - b. Food Service Financial.
 - c. Maintenance Report
 - d. Transportation Update
 - e. Other
8. Jeremy Clarke, Elementary Principal
- a. School Update.
 - i. August 7, 2023 – School Starts
 - b. Other.
9. Troy Heaton, Superintendent/Secondary Principal
- a. School Update.
 - i. August 7, 2023 – School Starts
 - b. Other.
10. Board Reports.
- a. Other

CONSENT AGENDA

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

11. Consideration of approval of the June 8, 2023 Governing Board Work Session, the June 8, 2023 Regular Governing Board Meeting Minutes, the June 9, 2023 Special Governing Board Meeting, and the June 22, 2023 Special Governing Board Meeting.
12. Consideration of approval of Vouchers and Stipends:



- a. LUSD9 Payroll Vouchers: 29/2329, 30/2330, and 1/2401.
- b. LUSD9 Vouchers: 1022 1023, 1024, 1001.
- c. Stipends
 - i. AZ Leader Training – 3 employees for 3 days of training at \$200 each day
 - ii. Accumulated Leave Payout (sick leave).

(Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)

- 13. Consideration of approval of FY2023/2024 Certified Personnel, Classified Personnel, Substitute Personnel, and Coaches per the attached list, including the following.

| Name | Position | Effective Date |
|-----------------|-----------------------------------|----------------|
| Burton, Anita | Elementary Intervention Teacher | 08/01/2023 |
| Call, Laurie | Jr/Sr High School Mental Health | 08/01/2023 |
| Hafen, Danielle | Elementary Teacher | 08/01/2023 |
| Hayzlett, Teri | Daytime Custodian (FY 23 & FY 24) | 06/15/2023 |

- 14. Consideration of approval of the following staff resignations/retirements/terminations:

| Name | Position | Effective Date |
|----------------|------------|----------------|
| Horton, Rosann | Bus Driver | 06/29/2023 |

- 15. Consideration of approval of donations received by the District per Policy KCD.
 - a. RTI Survey Incentive Program - \$200 District Donation.

ACTION ITEMS AND/OR DISCUSSION

- 16. Consideration of approval of a request by Sandra Ceja Sanchez to enroll her child in Kindergarten prior to her 5th birthday for the 2023/2024 School Year.

(The Littlefield Unified School District Governing Board may enter into executive session to discuss or consider records exempt from public inspection (A.R.S. § 38-431.03(A)(2)). The executive session documents will not be available to the public.)

- 17. Discussion and possible approval of searching for a new auditing firm to perform the District's annual audits.
- 18. Discussion and possible approval of cancelling the Saga Educational Consulting Agreement for FY 2024.
- 19. Consideration of approval of the FY 2024 LUSD Annual Expenditure Budget:
 - a. Public Hearing
 - b. Consideration of adoption of FY 2024 LUSD Annual Expenditure Budget.
- 20. Consideration of approval of Advice of encumbrances Form – ARS 15-906.
- 21. Discussion and possible action regarding the bond override.



22. Consideration of approval of Preschool fee of \$608 for full-time students or \$304 for part-time students. Also, allow the Superintendent to waive the fees as deemed fit.
23. Consideration of approval of the following bank accounts and signers:
 - a. Revolving Bank Account with America First Credit Union (impress of \$5000).
 - b. Elementary School Food Service Bank Account with America First Credit Union.
 - c. Jr./Sr. High School Food Service Bank Account with America First Credit Union.
 - d. Auxiliary Bank Account with America First Credit Union.
 - e. Student Activities Bank Account with America First Credit Union.
 - f. Depository Bank Account with America First Credit Union.
 - g. Authorized Signers List: Kevin Boyer, Troy Heaton, and Sheree Goessman on all accounts with America First Credit Union.
24. Consideration of approval of the following curriculum for the 2023/2024 School Year:
 - a. Imagine Learning – Credit Recovery/AP Classes/Elective – Jr/Sr High School
 - b. Lexia – Reading Curriculum – Both Schools
 - c. Moby Max – Reading Curriculum – Elementary School
 - d. Cengage – Reading Curriculum – Elementary School
 - e. InvestiGator Club – Preschool Curriculum
 - f. McGraw Hill Glencoe Biology – Jr/Sr High School
 - g. McGraw Hill Earth Science & Physical Science – Jr/Sr High School
 - h. Power Assessment – Replaces Galileo.
 - i. Pearson My Perspective – ELA Curriculum – Jr/Sr High School
 - j. McGraw Hill Health Curriculum – Jr/Sr High School
 - k. McGraw Hill Math Curriculum – Jr/Sr High School
 - l. Into Math by HMH – Math Curriculum – Elementary School
25. Consideration of approval of Qualified Evaluators for the 2023/2024 School Year.
26. Consideration of approval of the sole source vendor list.
 - a. Reliance Connects – Internet Provider
 - b. Dixie Power
 - c. Virgin River Waste Water Improvement District
 - d. Virgin Valley Disposal
27. Consideration of approval of Administrator Authorization Approval Forms designating who has authorization to sign vouchers and pick up warrants from the Mohave County School Superintendent's Office.
28. Consideration of approval of a School Mental Health Counselor for the Elementary School and approval of the job description. This position will be paid out of the School Safety Grant which is for 3 years.
29. Suggestions for Future Board Meetings.

INFORMATION ITEMS

30. News articles about the schools.



31. Upcoming Governing Board Conferences:
 - a. ASBA 47th Annual Law Conference – September 6-8, 2023 – JW Marriott Camelback Inn, Scottsdale, AZ.
 - b. ASBA 2023 Delegate Assembly, September 9, 2023, 8:00 a.m.-5:00 p.m.
 - c. Mohave County Meeting, October 23, 2023.
32. School Calendar 2023/2024

EXECUTIVE SESSION

- A. Call to Order
- B. Confidentiality Statement: All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.
- C. The Board may move to discuss items in an Executive Session pursuant to ARS §38-431.03(A)(2)), which authorizes discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

ADJOURNMENT

Members of the public who are disabled and require special assistance or accommodation at the meeting are requested to notify Littlefield Unified School District 9 in writing at 3475 East Rio Virgin Road, Beaver Dam, AZ, 86432 or by calling 347-5486 twenty-four hours in advance.

THIS NOTICE AND AGENDA HAS BEEN POSTED 24 HOURS BEFORE THE MEETING IN ACCORDANCE WITH A.R.S. § 38-431.02(G) AT THE FOLLOWING LOCATIONS:

1. *Beaver Dam Post Office, 3288 E. McKnight Rd., Littlefield, AZ 86432.*
2. *Beaver Dam Elementary School, 3436 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
3. *Littlefield Unified School District, 3490 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
4. *Beaver Dam Jr./Sr. High School, 3475 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
5. *Scenic General Store, 2960 Scenic Blvd., Suite A, Littlefield, AZ 86432*

The agenda is also available on the Internet at www.lusd9.com