



September 25, 2023 **PTO Agenda**

6:00 – 7:00 p.m., Lakeaires Learning Commons

Kayla Cadotte, Molly Eytcheson, Sarah Jaworski, Brittany Weber, Kelly Humphrey, Vanessa Greer, Beth Olson, Kylie Boeke, Jenna Williams

- I. Previous month agenda 6:02 PM

[August 28, 2023 PTO Meeting Minutes](#)

Approved

- II. Principal & Teacher Report 6:05 PM

A. Mr. Krusemark: [9/25/23 Principal's Report](#)

1. 2nd reading corp teacher starting November
2. 9/7-9/15 kindergarten camp to set up the classes in a balanced way. New home teacher 9/19
3. Remember signs in the FRONT window for pickup. Also walking parent pickups need signs as well
4. Email [lakeairesdismissalrequest@isd624.org](mailto:lakeairesdismissalrequest@isd624.org) or call the office for end of day changes.
5. Sick days - you can use ParentVUE.
6. Vacation requests can be sent in ParentVUE and MUST be approved.

B. Teacher Report: teachers really appreciate the new book bins!

1. Kelly is missing her books? Check with her.

C. Kylie appreciated the extra money for being a new teacher!

- III. Treasurer Report 6:25 PM

A. Treasurer Report: move to approve

1. 7/1/22- 6/30/23 [2022-2023 year end report](#)
2. [8/31/23 Treasurer's Report](#) **Approved**
  - a) Need to makeup Lakeaires laps fundraiser - \$5000 budgeted for the year.
  - b) Brain Pop - need logins for each teacher now. Beth checking with Michon
  - c) Lincoln Bear Scare Fun Run October 28th - Vanessa taking notes on what the event looks like (team up with Matoska)
3. [2023-2024 PTO Approved Budget](#)
  - a) We will be negative by about \$6000 in our savings account if we don't find another way to fundraise this year. Ideas? We need to try to get \$15k out of Heggies this year! Or classroom allotments and book budgets may need to be changed. How does Birch sell so much?!  
**Kayla Emailing their PTA asking for tips and checking their meeting minutes**

B. Add Brittany Weber to US Bank account as president of Lakeaires PTO

- C. Grant request - Michon \$441.99 outdoor play equipment for recess **Approved**
- D. Grant request - birthday cups Mrs. Bege's class \$90 **due to the fact that our budget is very tight this year we will request that Mrs. Bege use her classroom allotment for this request. We are focusing more on educational and grants that affect all school requests - Kayla will let Laura know**
- E. Check-in on how to allocate field trip funds for teachers
  - 1. Email wondering if parents can have their field trip cost paid by the PTO. We need to discuss with Michon and more with the group. Hard to decide at the beginning of the year when we don't know how many trips there will be yet.
- F. How are we spending PreK money from Normandy Park? Had some questions from some teachers over there (Kayla) - Molly will look into this and see how much and what we will use it for. Ms Tami

#### IV. Upcoming Events & Activities

6:45 PM

- A. [Raising Canes fundraiser](#) Kayla to get more info on if this is more work for the teacher or if the parent can sign off. (Ashley extended day)
  - 1. Any interest in this? Seems to be fairly simple and not much work needs to be put into it?
  - 2. Jersey Mikes, Butter Braids, Culver's fundraisers? (Side meeting) Brittany will look into it.
  - 3. Give to the Max (use Zelle) Sarah will look into it.
  - 4. Add a donation box to the Heggies form, goes straight to the PTO. Stickers as a bonus for their donation (Cricut)
- B. Staff Appreciation - Should we do teachers week and then all other staff week OR keep them each separate (Admin, Principal, Para, etc.)? [Appreciation Days Dates 2023-2024](#) - National Janitorial Day - October 2. **Doing one week (Teacher appreciation) calling it "staff appreciation" instead. Stay on budget.**
- C. Pumpkin Bingo
  - 1. ½ as many pumpkins this year.
  - 2. Staff calling parents
  - 3. More bingo cards - Emily has cards, will drop off. Sarah will order more.
  - 4. Will Hyvee
  - 5. NO popcorn, other snacks and drinks instead. (Sam's Club, Costco)
  - 6. Pumpkin pickup - Lendt Farms 20 this year Brittany picking up
  - 7. 4:30 setup
- D. Yearbook - Vanessa Greer leading
  - 1. Sign the agreement Brittany to sign
  - 2. Pricing will go down this year if we want the same layout and pages
  - 3. How do we make sure students who can't afford get one if they want? Cary?
- E. Trunk or Treat - PTO car? Do we want to do this? When is the date?
- F. Voting for new VP of the PTO!
  - 1. Jenna Williams - unanimous vote!

#### V. Adjournment

7:00 PM

**Approved**

**Board Members:**

President: Brittany Weber [brittany.harper11@gmail.com](mailto:brittany.harper11@gmail.com)

Vice-President: Jenna Williams! Welcome!  
Secretary: Kayla Cadotte [Kayla.Lerach@gmail.com](mailto:Kayla.Lerach@gmail.com)  
Treasurer 1: Sarah Jaworski [sarahmariejaworski@gmail.com](mailto:sarahmariejaworski@gmail.com)  
Treasurer 2: Molly Eytcheson [Molly.Eytcheson@commonbond.org](mailto:Molly.Eytcheson@commonbond.org)

**PTO Meetings:**

October 30

November 27

December No Meeting

January 29

February 26

March 25

April 29

May 20

June 24

**PTO Events:**

Pumpkin Bingo October 16, 2023

Book Fair Nov 11-13

Heggies Pizza Jan/Feb 2024

Blizzard Blast March 1, 2024

Ice Cream Social/Book Fair May 16, 2024