

Career and Technical Education Advisory Council
Fairbanks North Star Borough School District
520 Fifth Avenue
School District Administrative Center
Room 426
Thursday, September 20, 2012
6:00 – 8:00 p.m.

MINUTES

Members present:

Cheap, Randy, Alaska Works Partnership	McDowell, Ginny, League of Women Voters
Million, Jerry, NPHS Instructor	Deutsch, Joe, BEHS Instructor
Gatewood, Traci, Director Grants & Sp. Projects	Carlson, Peggy, Curriculum Director
Stalder, Michele, UAF Career & Technical College	Hall, Thomas, CTE Director
Ehnert, Larry, LHS Instructor	Lewis, Pete, Superintendent
Dunn-Johnson, Gwenetta, CTE Program Secretary	Nelson, Mike, NPHS Instructor
Domke, Daniel, HHS Principal	
Gaborik, Karen, Assistant Superintendent of Secondary Schools	

Absent:

Smith, Warren, Summit Logistics
Chord, Silver, School Board Representative
Lemelin, Tom, Student Representative
Lizotte, Missy, Department of Labor Manager
Hadaway, Melanie, Curriculum Coordinator

Introductions: No guests nor members of the public were present

Approval of Agenda

Mr. Nelson moved to accept the agenda. The CTEAC binders will be moved up in the agenda rather than under the Information section.

Approval of May 24, 2012 Minutes

Correction of page 3, the Tech Prep courses are \$25.00 instead of \$30.00. Top of page 2, it should reflect Ms. Stalder rather than Mrs. Stalder. Ms. Gatewood moved to approve the minutes with amendments. Amended minutes will be provided via email prior to the next meeting. Mr. Nelson seconded and approved.

Ms. Gatewood provided an introduction to the new CTEAC three-ring member binders. The membership roster within the binders needs corrections to Ms. Stalder's cell phone number (590-2707) and her work number (455-2824). Mr. Domke's extension needs to be corrected to 103. The membership roster will be sent via email.

There was no public comment during this meeting.

REPORTS

CTE Grants Monthly report

Ms. Gatewood welcomed Tom Hall, CTE Director. Mr. Hall provided a hard copy of the CTEAC Monthly Grants Report. The report was distributed to attendees. Discussion ensued about advertising, marketing, and promoting the Construction Academy. The following ideas were discussed:

Photos of the current Construction Academy students in class would be good to include in fliers for distribution.

Recruitment for the Construction Academy and workshops needs to occur in the fall for the spring courses. The Student Planner will include these course options for students to enroll in for the next year.

Mr. Deutsch, Eielson instructor, mentioned the transportation issue for the students at Eielson. Transportation for second semester would be beneficial. Ms. Gatewood related that the DoDEA grant ended in August. Ms. Gatewood suggested that a fund revision this year could be requested but that would dilute the other areas of that grant. Mr. Lewis will follow up with Renee Tonne to explore bus routes for Eielson.

There was discussion about changing the name of the upcoming Power Skills workshop. Mr. Cheap will get back to Ms. Gatewood about the name change.

Mr. Ehnert suggested contacting past Construction Academy graduates to market the program because they were successful!!

Mrs. Carlson suggested that Johanna video students for marketing purposes as well.

Youth First report

Mr. Hall referred to the hard copy CTEAC Monthly report and complimented the career guides on the work they are doing. Ms. McDowell asked about West Valley High School students connecting with the career guide (Ms. Overbey). Mr. Hall will accompany Ms. Overbey to West Valley High School. Fairbanks North Star Borough School District will continue to maintain the procedures they have developed and uphold the integrity of the program.

Carl Perkins report

The entire Carl Perkins grant will not be released until October. When funds are needed prior to October 1, the requests have been reviewed on a case-by-case basis and approval sought.

OLD BUSINESS

Action plan for CTEAC roles

This document is still in draft form per Ms. Gatewood. A future meeting will be needed to discuss and finalize the expectations/outcomes. The October 11 meeting will include this topic for discussion.

NEW BUSINESS

1. Proposed new members: Mr. Lewis addressed the need for additional 51% business representatives.
 - a. Heather Stewart, Principal of Ryan Middle School, Ex-officio new member of CTEAC
 - b. Victoria Domke, business representative, Tamarack Air, new member
 - c. Patricia Crisenbery, business representative, Crisenbery Engineering
 - d. Matt Want, business representative (MobileOne Lube) will be available after he is done with the assembly. Question: Is Silver Chord still the CTEAC member school board rep? Mr. Domke will contact Ms. Crisenbery and Mrs. Domke. Dr. Gaborik will contact Heather Stewart, Ryan Middle School Principal. Contact information will be provided to Ms. Dunn-Johnson.
2. Changes were made to the Meeting Schedule and Locations document. The October 18 meeting was changed to October 11, which will be held at the school district in room 426. The April 18 meeting will be a Perkins-focused evening, which will be held at the Pipeline Training Center. March 21 meeting will be held at Eielson High School. Ms. Dunn-Johnson will send out the calendar invites; the document will be updated and emailed out to members.

INFORMATION

1. **Time** article entitled, *Learning that Works*, May 14, 2012, submitted by Peggy Carlson—good overview of the vocational education to career and technical education. The end of the article is about good citizens.
2. Construction Academy enrollment at NPHS is 9 students and at HHS is 8 students.

3. Careers in Construction Day, September 27, 9:00a-1:00p, Pipeline Training Center—Seven trades with hands on activities for students. There will be one day just for the military (vets that are transitioning out) known as Helmets to Hardhats and the other day is for high school students.

CLOSING COMMENTS FROM COMMITTEE MEMBERS

Mrs. Gaborik: On October 9, Karen and Lathrop folks will present about the Lathrop Engineering program.

Mr. Lewis: The Apprenticeship programs helped our students through their education.

Mrs. Carlson: Meeting with all the contacts from the apprenticeship program and sending applications.

Ms. Gatewood: Welcomed Gwenetta Dunn-Johnson (CTE Program Secretary) and Tom Hall (CTE Director).

To Do:

Ms. Dunn-Johnson will update the CTEAC membership list.

Ms. Dunn-Johnson will update the CTEAC meeting dates document.

Ms. Gatewood will amend the May 24 minutes.

Ms. Dunn-Johnson will email future minutes and agendas prior to the actual meeting times.

Mr. Hall and Mr. Lewis will send out newest members.

Mr. Cheap will provide a new name for the Construction Academy Workshops to replace the current Power Skills.

Mr. Lewis will follow up with Renee Tonne about transportation routes to Eielson.

Ms. Dunn-Johnson will include the CTEAC Action Plan for Roles on the next agenda.

Ms. Dunn-Johnson will send a reminder to do the homework when the minutes, etc., are emailed.

ADJOURNED

Meeting ended at 8:00 pm