

18 Locust St
Gallipolis, OH 45631
Phone: (740) 446-1221
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GALLIA COUNTY
SHERIFF'S
SHERIFF MATT CHAMPLIN
OFFICE



PUBLIC RECORDS REQUEST

I _____ would like to request the following public records:
(Printed name of person making request)

I understand that there may be a charge for some of the materials requested.

Signature of person making request

Date

Street Address

City, State, & Zip Code

Phone Number

(Sheriff's Office personnel only)

Signature of employee receiving Public Records Request

Date

Fee (if any)

Approved by

Date

Completed by

Date

Referred to Prosecutor's Office: Yes No

Approved to release records: Yes No

(Signature)

(Date)