

Virginia Beach School of Practical Nursing

Fall 2025 Enrollment

Revised 8/5/2024



Professionals
Skilled
Leaders

Virginia Beach School of
Practical Nursing
Program Catalog
2024-2025



Nursing Graduating Class of
2027



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

VIRGINIA BEACH CITY PUBLIC SCHOOLS

**Virginia Beach
School of Practical Nursing
2925 North Landing Road
Virginia Beach, VA 23456-2499
757-648-5889**

<https://techcenter.vbschools.com>

Nursing Director:
Rosa Abbott, MSN, RN

Faculty:
Regina Jacobs, MSN, RN
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Diane Mills, MSN, RN
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Virginia Beach School of Practical Nursing Frequently Asked Questions:

1. Where is the school located?

We are located within the Virginia Beach Career and Technical Education Center at 2925 North Landing Road (near VA Beach Courthouse).

2. What time are the classes? The first 9 months is Monday-Friday, depending upon seat assignments; morning session 7:40 AM – 10:10 AM *or* afternoon session 11:10 AM - 1:40 PM. The second nine months consists of class (8-3) and clinicals (6-3:30) Monday - Friday. *This schedule is subject to change and may include nights and weekends.* We do not offer evening or online classes.

3. What is the approximate cost for the program?

High School Students: Year 1 = \$1000, Year 2 = \$4700

Adult Students: Year 1 = \$2800, Year 2 = \$7000

VBSPN charges in-state tuition and fees for all students. *These costs are subject to change.*

4. How can your school offer this program at such a low cost?

Since we are under the umbrella of the Virginia Beach City Public School system, and a not-for-profit school, we only charge the necessary fees in order to attend our program.

5. Is financial aid available?

Pell Grants are available for qualifying students who have graduated high school. We do not offer financial aid in the form of educational loans. To begin the process complete your FAFSA at studentaid.gov. See page 22 for more information.

6. Is the VBSPN an accredited program?

Yes, we are accredited through the Accreditation Commission for Education in Nursing through 2029. We are also approved by the Virginia Department of Education and Virginia Board of Nursing through 2031 and certified to operate by State Council of Higher Education for Virginia (SCHEV).

7. What are the application deadlines?

Adult applications are accepted beginning **January 8** with a deadline of **May 6, by 3:00 PM**. No late applications are accepted. Once submitted, information will be sent regarding the TEAS Entrance Exam (requires current version at time of application).

Virginia Beach City Public Schools

Vision Statement

Every student is achieving at his or her maximum potential in an engaging, inspiring and challenging learning environment.

Mission Statement

The Virginia Beach City Public Schools, in partnership with our entire community, will empower every student to become a life-long learner who is a responsible, productive, and an engaged citizen within the global community.

Accreditation

- The VBSPN program is approved by the **Department of Education of the Commonwealth of Virginia**
 - James Monroe Building,
 - 101 N. 14th Street,
 - Richmond, VA 23219
 - (804) 292-3820
- VBSPN is certified to operate by State **Council of Higher Education for Virginia** (www.schev.edu)
 - 101 N. 14th St., 10th Floor
 - James Monroe Building
 - Richmond, VA 23219
 - (804) 225-2600
- Virginia Beach City Public Schools VBSPN program at the Virginia Beach Technical and Career Education Center, located in Virginia Beach, VA is accredited by the **Accreditation Commission for Education in Nursing (ACEN)**
 - 3390 Peachtree Road NE, Suite 1400
 - Atlanta, GA 30326
 - (404) 975-5000
 - For more information regarding ACEN accreditation for the VBSPN may be found on the ACEN website (<https://www.acenursing.org/acen-home/>)
 - Date of Last Visit: September 21-23, 2021
 - Next Site Visit: Fall 2029
 - Accreditation decision made by the ACEN Board of Commissioners for the VBSPN, continuing accreditation.
- The Virginia Beach School of Practical Nursing is approved through 2031 by the **Virginia Board of Nursing**
 - 9960 Mayland Drive, Suite 300
 - Richmond, VA 23233
 - (804) 367-4515

Statement of Compliance

The Adult Learning Center operates in compliance with the Workforce Investment Act of 1998, Title II, The Adult Education and Family Literacy Act (AEFLA) as administered through the Office of Adult Education and Literacy, Department of Education, Commonwealth of Virginia, and the Code of Virginia 22.1-224 (D) (9), and in accordance with the School Board Bylaws, Policies, Division Regulations of Virginia Beach City Public Schools and State Council of Higher Education (SCHEV) for Virginia.

Disclaimer

Information regarding entrance requirements, school policies and regulations, program requirements, school calendars, and fees are subject to change, as need dictates. Students will be given notice of any and all changes affecting them during their enrollment, and will be expected to comply with school requirements. Further, this document does not constitute a contract.



Virginia Beach School of Practical Nursing

Vision Statement

The Virginia Beach School of Practical Nursing will provide a vigorous comprehensive curriculum and engage its students in a multitude of meaningful learning experiences in a variety of learning environments to enhance student achievement.

Mission Statement

The mission of the Virginia Beach School of Practical Nursing is to empower excellence in nursing.

Practical Nursing Definition

"Practical nursing" or "licensed practical nursing" means the performance for compensation of selected nursing acts in the care of individuals or groups who are ill, injured, or experiencing changes in normal health processes; in the maintenance of health; in the prevention of illness or disease; or, subject to such regulations as the Board may promulgate, in the teaching of those who are or will be nurse aides. Practical nursing or licensed practical nursing requires knowledge, judgment and skill in nursing procedures gained through prescribed education. Practical nursing or licensed practical nursing is performed under the direction or supervision of a licensed medical practitioner, a professional nurse, registered nurse or registered professional nurse or other licensed health professional authorized by regulations of the Board. §54.1-3000

Definition: Code Virginia: Laws Governing Nursing

*Virginia Board of Nursing
July 1, 2016*

ANNUAL Passage Rates: NCLEX-PN

The following were the percentage of licensed practical nurses as first time candidates on the NCLEX-PN examination pass rates:

2024 = TBD

2023 = 100%

2022 = 100%

2021 = 100%

History and Program Overview

The Virginia Beach School of Practical Nursing (VBSPN) is located in the Virginia Beach Technical and Career Education Center. Since the first class entered in September 1972, the Virginia Beach School of Practical Nursing has graduated more than 800 nurses. Throughout its history, the school has continually made the changes necessary to prepare students to meet the ever-changing needs of the Virginia Beach community and society in general.

The Virginia Beach School of Practical Nursing (VBSPN) is located in the Virginia Beach Technical and Career Education Center. The program is approved by the Virginia Department of Education and the Virginia Board of Nursing through 2031. In addition, VBSPN is certified to operate by the State Council of Higher Education (SCHEV) for Virginia. The school earned National League for Nursing accreditation in 1990. In the fall of 2021 the Accreditation Commission for Education in Nursing (ACEN) granted the program continuing accreditation through 2029.

The practical nursing program offers an eighteen-month course of study for high school seniors and adults. The program is divided into four semesters: Practical Nursing I, II, and III.

Practical Nursing I is held the first semester and Practical Nursing II is held the second semester of the first year. Practical Nursing I & II offer classroom, laboratory and clinical skills performances. Successful completion of both courses earns the high school senior 3 units of credit and satisfies the 2 sequential electives requirement.

Practical Nursing III is held in the second year of the program and offers subject matter concurrent with nursing care assignments in local hospitals, clinics, nursing homes, and physicians' offices. Upon successful completion of all program objectives, the graduate is eligible to take the National Council Licensure Examination for Practical Nursing (NCLEX-PN) to become a licensed practical/vocational nurse (LPN/LVN).

Many graduates desire to continue their education to become Registered Nurses.

School of Practical Nursing Philosophy

Six beliefs are expressed in the philosophy of the Virginia Beach School of Practical Nursing:

MAN/INDIVIDUAL is comprised of many subsystems that are in a constant state of dynamics in an attempt to attain or maintain homeostasis. The individual is a member of society, interacting with other individuals, families, and communities, with the right to life (or a peaceful death), optimum wellness, and any knowledge necessary to maintain or achieve these conditions.

SOCIETY has different cultural, professional, and environmental subsystems that exist in an ever-changing unified interdependent state evolving toward increased order and organization.

NURSING is accountable to, is sanctioned by, and exists for the good of society. Nursing is the art and science of meeting man's needs for homeostasis. Nursing care is provided by the use of the nursing process, which includes assessment, analysis, planning, implementation, and evaluation. Nursing's focus across the lifespan is to promote wellness, provide care for the ill, assist in rehabilitation, assist in adaptation to chronic illness, provide patient education, and provide comfort to the dying.

PRACTICAL NURSING is the vocation in which the practical nurse, an essential member of the healthcare delivery system, practices the art of nursing under the supervision of the registered nurse and/or licensed healthcare provider within the legal scope of practice.

HEALTH is a point located on a wellness-illness continuum and is that state in which the individual exists which permits him to pursue their goals and interests. Health requires continuous adjustment to internal and external stressors.

EDUCATION AS A LIFELONG PROCESS is based on the premise that one is never too young or too old to benefit from education. As an individual gains success and self-esteem promoted by education, the maturation level will increase, and the individual's full potential may be realized. As the individual internalizes the prior and new knowledge, the clearer is his perception of his ability to make changes in his environment.

Student Learning Outcomes *(Based upon QSEN and NLN Competencies)*

Upon completion of the program, the graduate nurse will:

Evidence-Based Practice Utilize best current evidence with clinical expertise and patient preferences to make nursing practice decisions.

Nursing Judgement Be accountable for decisions and actions performed in the provision of safe, quality nursing care.

Safety Minimize risks of patients through effective use of technology and standardized practices that support safety and quality.

Teamwork Collaborate and communicate with healthcare team to achieve quality patient care.

Patient-Centered Care Ensure the patient is involved in decision making and understands the plan of care based on respect for patient's preferences values and needs.



CURRICULUM PLAN

(Subject to Change)

Practical Nursing I & II (Total 560 hours)					
Course	Theory/Lab	Sim	Clinical		
Intro to Nursing & the Client VR 37.50 & HGD 25 hrs	62.50/0 =62.50	0	0		
Nursing Fundamentals	75/60=135	0	40		
Anatomy & Physiology	80/5=85	0	0		
Nutrition and Health	30/5 =35	0	0		
Medical Surgical Nursing (MS1)	40/20 =57.5	0	0		
Introduction to Pharmacology	36/14 =50	0	0		
Total Classroom Hours	323.5/104 =425	0	40		
*Experiential Learning	95	0	0		
Total Program Hours: 560	520	0	40		
Practical Nursing III (Total 934 hours)					
Course	Theory/Lab	Sim	Clinical Direct	Clin sim + Direct =	Observe
Medical Surgical Nursing (MS2)	70/4 = 74	12	47	(59)	0
Medical Surgical Nursing (MS3)	95/9=104	10	77	(87)	0
Medical Surgical Nursing (MS4)	81/6 =87	10	56	(66)	4
OB Nursing	38/2 =40	12	24	(36)	0
Mental Health Nursing	40/0 =40	12	24	(36)	0
Pediatric Nursing	38/2 =40	12	24	(36)	0
Adv Med-Surg (MS5) Geri 36/6 L/M 33.0	69/6 = 75	6	Geri 60 L/M 84 TI 144	(150)	0
PN3 TI hours: 934	431/29 = 460	74	396	(470)	4
Total Program hrs: 1494	980	74	436	(510)	4

CURRICULUM PLAN

(Subject to Change)

The competency-based curriculum is sequential; thus, meeting all objectives outlined in the curriculum plan is necessary to advance to the next level or graduate from the program. The Promotions Committee determines student progression, and probation or dismissal may result from deficient performance.

Practical Nursing I & II

In Practical Nursing I & II, the courses are devoted to the study of the nursing process and the underlying scientific principles and skills of nursing. This level offers clinical experience in caring for geriatric clients. An 80% or better in each PN I & II course are required for promotion to Practical Nursing III.

Course Descriptions

Intro to Nursing and the Client

This introductory course equips students with the foundational knowledge and skills needed to thrive in the LPN program. It covers essential topics such as program orientation, NCLEX-PN test preparation, legal and ethical considerations in healthcare, current healthcare trends, and student well-being. Additionally, the course explores communication skills, the LPN's role within the healthcare team, nursing history and health organizations, cultural and religious practices in healthcare delivery, and human growth and development across the lifespan. This comprehensive understanding equips students to identify deviations from normal development, enabling them to provide enhanced healthcare to their future clients.

Nursing Fundamentals

This course provides a strong foundation in the principles of physical and psychosocial needs related to nursing care. Students develop and refine various skills and techniques through demonstrations in both lab and clinical settings. The off-campus clinical component focuses on geriatric care, emphasizing basic nursing skills like vital signs measurement, communication, and activities of daily living. The course emphasizes the application of the nursing process for total patient care.

Anatomy and Physiology

This course explores the normal structure and function of the human body, starting at the cellular level and progressing to tissues, organs, and systems. Students acquire a foundation for recognizing deviations from normal structure and function.

Nutrition

This course examines the relationship between food, nutrition, and overall health. It covers nutrients, their functions, sources, requirements, and bodily uses. Students learn about meal planning for individuals at various life stages and explore how sound nutritional principles can be applied to patient, family, and self-care.



Introduction to Medical-Surgical Nursing (MS1)

This course introduces students to medical terminology, disease symptomatology, basic microbiology, and specific nursing care for patients with cancer, allergies, infectious diseases, and general surgical needs. The course also explores the nursing implications of diagnostic and treatment procedures and introduces community health concepts with a focus on illness prevention.

Introduction to Pharmacology

This course equips students with foundational knowledge of drug absorption, distribution, biotransformation, and excretion. It emphasizes safe medication administration, considering factors like patient safety, precision, medication education, and physiological considerations. Integration of drug therapy into the nursing process, medication administration methods, nursing implications, drug control, and medication calculations are all included.



Practical Nursing III

Building upon the foundation of the nursing process and bio-psychosocial principles in nursing care, this course integrates nutrition and pharmacology concepts. Students gain experience administering medications according to hospital policy while caring for patients with increasingly complex health problems.

Course Descriptions

Medical-Surgical Nursing (MS2)

This course equips students with the knowledge and skills necessary for utilizing the nursing process in caring for adult medical-surgical patients. It includes concepts related to developing a therapeutic nurse-patient relationship, correlating theory with clinical practice.

Medical Surgical Nursing (MS3)

This course expands upon the theories and principles from Medical Surgical Nursing 1 and 2. The focus is on providing students with the opportunity to care for adult medical-surgical patients with more complex nursing needs. The nursing process will be further developed through the utilization of critical thinking skills.



Advanced Medical Surgical Nursing (MS4)

Building upon the theories and principles introduced in previous courses, this course provides students with the opportunity to care for adult medical-surgical patients with more complex nursing needs. Experiences in endoscopy and operating room are scheduled when possible. Clinical experience takes place in a hospital facility.

Obstetric Nursing

This course promotes childbirth as a normal physiological process, with healthcare personnel offering support throughout the entire childbearing cycle. The individual needs of the mother and newborn are emphasized utilizing a family-centered approach. The course also prepares students to care for patients with complications of pregnancy, birth, and the postpartum period using the nursing process. Clinical experience is in the hospital setting.

Pediatric Nursing

This course focuses on the physical and psychological needs of the infant, child, and adolescent with emphasis on health maintenance. The effects of illness and physical or emotional handicaps are emphasized in relation to normal growth and development. The interpretation of illness, treatments, and the effects on the child and their family are discussed. Clinical experience is comprised of pediatric long-term facility and physician offices.



Mental Health Nursing

This course equips students with a deeper understanding of their own responses to their environment. This awareness translates into enhanced ability to meet the physical and psychosocial needs of patients therapeutically. The course emphasizes the study of personality formation, communication skills, adaptive and maladaptive behaviors, and problem-solving using the nursing process. Clinical experience takes place within an acute care hospital setting.

Advanced Medical Surgical Nursing (MS5)

Building upon the knowledge gained throughout the PN program, this course focuses on the holistic assessment of older adults' health needs. Students learn to plan and implement healthcare strategies to meet those needs and evaluate the effectiveness of care provided. Special emphasis is placed on complex nursing problems and care for older adults in the hospital setting. Concepts explored include critical thinking skills (prioritizing and time management for multiple patients), healthcare economics and legal considerations for older adults, pharmacology for this age group, life and death issues, and cultural competency.

MS5 further develops the leadership and critical thinking skills introduced throughout the program, preparing students for entry into practice. Learning experiences may include a community service final project and preceptorships.



High School Admission & Qualifications

1. Application Deadline: February 1st.

Applications for entry in the fall semester of your senior year must be submitted through your school counselor during your junior year.

2. Age Requirement: Must be 17 years old by August 20th (due to clinical facility requirements).

3. Eligibility: Have current status in the 11th grade in a Virginia Beach City Public High School.

4. Academic Requirements:

- a. Minimum cumulative GPA of 2.5.
- b. Successful completion of Algebra I with a C+ or better by the end of your junior year (most recent grade used).
- c. C+ or better in Biology or Chemistry (most recent grade used).

5. Additional Requirements:

- a. Valid U.S. Social Security number for employment authorization in the USA.
- b. Acceptable disciplinary and attendance records.



Note: Accepted high school and adult applicants will be **required** to attend a New Student Orientation and complete CPR/First Aid and Health/Immunization requirements, including COVID vaccinations. Accepted applicants will be notified via email of the scheduled dates for the New Student Orientation .

In addition, high school students who meet eligibility for promotion to the second year of the program must have earned a standard or advanced high school diploma.



Adult Admissions & Qualifications

Adult Applicants: There are limited seats available to adult nursing students each fall and our program is competitive. The number of seats offered to adults varies annually. VBSPN does not grant credit for life or work experience. *Only applicants that are seeking first time nursing licensure will be accepted.*

Deadline: Applications, HS transcripts/GED records, or college transcripts. Transcript evaluations must be received by the nursing department by **deadline on application**. Virginia Beach Technical and Career Education Center, Virginia Beach School of Practical Nursing, 2925 N. Landing Road, Virginia Beach, VA 23456. (Only complete, original applications with required documentation will be considered). Please **do not** send applications/transcripts to the Adult Learning Center.

1. Application submissions begins in January. See current application for exact dates.
2. Adult applications may be picked up at: Virginia Beach Technical and Career Education Center or the Adult Learning Center, 5100 Cleveland Street, Virginia Beach, VA or printed from the website: WWW.techcenter.vbschools.com on menu click on: Programs of Study, next click on Licensed Practical Nursing
3. Applications must include the following: Official High School or GED Transcript: demonstrating obtainment of a standard diploma. This verification is to be obtained directly from the institution granting the transcript and is to remain sealed. The transcript must have the official seal from granting institution and must have a signature.

NOTE: All non-English transcripts and high school transcripts awarded outside of the 50 American States must be evaluated (at the expense of the applicant) by one the agencies to determine if they meet the equivalency of a U. S. high school education at: <http://www.doe.virginia.gov>. The evaluation report must be received in a sealed envelope from the evaluating agency by the nursing department by the deadline.

4. Adult Applicants who submitted a *complete* application with required documentation by the deadline and will be required to submit their score from the ATI TEAS Nursing Entrance Exam. We only accept TEAS test taken in person at an exam test center. We suggest you purchase a study guide at either www.atitesting.com/or at any bookstore **TEAS scores need to be submitted via ATI to VBSPN by the deadline (see application).**

Adult Admissions & Qualifications, continued

5. The ATI Test of Essential Academic Skills (TEAS) version 7 is used as a part of the admission process into Nursing Program. We will focus on the highest test scores as part of the selective admissions process - typically admitted students scored at Proficient or Advanced.
6. Formal acceptance into the nursing program is based upon application, TEAS test results, satisfactory criminal background, and successful completion of CPR/First Aid/health/immunization requirements - please note: **A minimum of One Covid-19 vaccination is required to attend VBSPN – A copy of your covid card needs to be submitted with your completed application. Facilities and the CDC highly recommend updated covid vaccinations**
7. Attend mandatory New Student Orientation .
8. ***Receipt of adult applications is acknowledged by email. Please confirm receipt of your application.***

ADULT WAITLISTED APPLICANTS

If an adult applicant has received an option of placement on our waitlist, it means that the applicant has met VBSPN's admissions criteria, but the school of nursing is not currently able to offer a seat to the applicant due to limited space. A waitlist offer is an acknowledgement of an applicant's strength however it is *not* a guarantee of admission. We offer a *small* select group of qualified applicants the option of waitlist status. Applicants will not be placed on the VBSPN waitlist until they notify the school that they want to be on the waitlist by the deadline stated in the offer letter.

If an admitted applicant forfeits their offer of admission, VBSPN then contacts the next person on the waitlist. VBSPN has no control over any individual's plan to accept or decline an offer of admission, unfortunately there is no way for VBSPN to know if and/or when a space will open up for anyone who is waitlisted. Students not accepted into the program during the current application year will have to reapply for admission (including the application process in its entirety) for subsequent years.

Financial Information

Financial Aid for Adult Students

The Virginia Beach School of Practical Nursing (VBSPN) encourages all adult students to explore financial aid options to help cover program costs.

Federal Pell Grant

Eligibility: To determine Pell Grant eligibility, all applicants must complete the Free Application for Federal Student Aid (FAFSA) online at studentaid.gov.

Application Tips:

- Create your studentaid.gov account before starting your FAFSA form.
- Enter your name and social security number exactly as they appear on your social security card.
- Every contributor needs a studentaid.gov account, using their FSA ID.
- Select VBSPN as a school of choice using our code: 030428.
- For assistance call Federal Student Aid at 1-800-433-3243.

Deadlines:

- First-Year Adult Students: **July 19th**
- Continuing Students: **June 14th**

FAFSA Assistance

Once you've submitted your VBSPN application and FAFSA, contact our financial aid assistant, Bonnie Flora, for further guidance. You can reach her by email (Bonnie.Flora@vbschools.com) or phone (757-648-6052) between 9:00 AM and 2:00 PM.

Important Notes:

- Pell Grant awards can be used towards program fees and student-assessed charges.
- All expenses must be paid according to the provided Estimated Expense Sheet. Virginia Beach City Public Schools does not offer credit options.
- Students receiving a Pell Grant who withdraw from the program may be subject to specific federal regulations regarding return of funds (Title 34 CFR, Part 668.22).
- To maintain Pell Grant eligibility, satisfactory attendance and academic progress are required.

Scholarships

We encourage you to explore scholarship opportunities to help finance your nursing education. Here are some helpful resources:

- National Nursing Scholarship Association: <http://www.nursingscholarship.us/>
- Virginia Department of Health - Scholarship Programs: <https://www.vdh.virginia.gov/health-equity/forms-and-applications/>
- Coursey Enterprises Scholarships: <https://www.courseyenterprises.com/scholarships>
- Soroptimist Live Your Dream Awards: www.soroptimist.org/our-work/live-your-dream-awards/index.html

Note: Virginia Beach School of Practical Nursing does not administer or endorse any scholarships. If you receive a scholarship award, please provide copies of the award letters to both the nursing and financial aid offices.

VA Educational Benefits

The VBSPN program is approved to offer GI Bill® educational benefits by the Virginia State Approving Agency. Upon acceptance into the program, any student eligible for Veteran Readiness and Employment (Chapter 31), Post-9/11 GI Bill® (Chapter 33), or Dependents' Educational Assistance (Chapter 35) benefits will be permitted to attend classes. Use of these documents to attend classes expires on the earlier of:

- The date on which payment from the VA was made to the school
- 90 days after the school certifies tuition and fees.

To utilize benefits, provide the Financial Aid Officer with a certificate of eligibility or benefits statement before the first day of classes, along with a written request to use your entitlement.

VA Delayed Payment Compliance

The VBSPN program adheres to VA regulations regarding delayed payments. Here's what you can expect:

- We will not penalize you with late fees or require you to borrow additional funds due to delayed VA disbursements.
- As a covered student you will have full access to classes, libraries, and other facilities.

We may request payment for any difference between your financial obligation and the VA benefit amount.

MyCAA for Military Spouses

The VBSPN program is approved for MyCAA benefits for eligible military spouses. Spouses who qualify can apply for financial assistance towards their education. You are responsible for obtaining the necessary MyCAA forms. Please discuss MyCAA eligibility with the ALC's financial aid assistant. <https://mycaa.militaryonesource.mil/mycaa>

Tuition/Program Fee REFUND Policy

Students who wish to withdraw from the program must submit a written letter to the Nursing Director, stating the reason for withdrawal as well as a Student Reimbursement Form. High school students' letters and forms also require a parent's signature.

A. Procedure for withdrawal:

1. A student choosing to withdraw from the school after the commencement of classes is to provide written notice to the Nursing Director (if minor, requires parent signature). The notice is to indicate the expected last date of attendance and be signed and dated by the student and acknowledgement of a one time return (reentry) to VBSPN program.
2. A student (excluding high school students) will be determined to be withdrawn from the institution if the student has not attended any class for 15 days.

B. VBSPN Tuition or Program Fee Refunds

1. By September 17, 2024, High School students are entitled to a refund of 100% of monies paid.
2. Before the beginning of classes, all students are entitled to a refund of 100% of monies paid to the Tech Center (less a non-refundable fee of \$100- applies to Adult/New Adult Students).
3. Complete Student Reimbursement Form (signed by student and parent if under 18 years old).
4. After the commencement of classes, Program or Tuition Fees are the only refundable fees, which will be determined as follows:
 - Students who withdraw or are dismissed from the program within the first 25% (first quartile) of the program will receive a minimum refund of 75% of the program cost or tuition fee for the current term.
 - Students who withdraw or are dismissed from the program between 25% and 50% (second quartile) of the program will receive a minimum refund of 50% of the program cost or tuition fee for the current term.
 - Students who withdraw or are dismissed from the program between 50% and 75% (third quartile) of the program will receive a minimum refund of 25% of the program cost or tuition fee for the current term.
 - Students who withdraw or are dismissed from the program after completing more than 75% of the program are not eligible for a refund.

Transfer and Advanced Placement

The Virginia Beach School of Practical Nursing (VBSPN) offers an educational opportunity to students who have previous education and experience within the past 12 months in an ACEN accredited school of nursing and must be approved by the Virginia Board of Nursing. All transfer/advanced placements are granted strictly on a space available basis.

Those seeking transfer/advanced placement must submit the following: **(Please read instructions carefully)**

- An official transcript from the former nursing program the applicant attended;
- A letter from the Director of the former nursing program the applicant attended;
- Documentation of high school graduation as evidenced by an official high school transcript or official GED record. (Official document must be received directly from granting institution and have an official seal and signature);
- A Virginia Beach School of Practical Nursing program application accompanied by a letter from the applicant seeking advanced placement/transfer and received by May 2, 3:00 pm;
- Syllabi for all courses completed while enrolled in the former nursing school.
- Students receiving transfer/advanced placement must be enrolled at least six (6) months in the Virginia Beach School of Practical Nursing in order to be effectively evaluated and graduate from the program.
- Former nursing school transcripts will be reviewed carefully. Teacher-made and/or standardized tests and observations in the laboratory/clinical area may be used to determine eligibility for advanced placement/credit.
- In order for course credits to transfer, the student must have earned a “80” or better in the course. Once determination of approval has been made, the numeral value issued by the previous institution will be applied to the applicant’s current academic profile. The applicant’s academic profile inclusive of theory, laboratory and semester/quarter clinical hours from previous nursing program must be directly comparable to the VBSPN curriculum plan identified on page 11.
- The decision for admission and/or the amount of advanced credit will be made by the Admissions Committee and final approval by the Virginia Board of Nursing.

Grading and Promotion

VBCPS Grading System PN I and II, Theory

A	93-100	Point Value 4.0
A-	90-92	Point Value 3.7
B+	87-89	Point Value 3.3
B	83-86	Point Value 3.0
B-	80-82	Point Value 2.7
C+	77-79	Point Value 2.3
C	73-76	Point Value 2.0
C-	70-72	Point Value 1.7
D+	67-69	Point Value 1.3
D	64-66	Point Value 1.0
E	Below 64	Point Value 0.0

Promotion

A student must earn a final grade of “80” or better in each course, obtain an “86” on the calculations exam, and satisfactory rating in clinical and lab, for promotion to the next sequence of the program. However, 3 credits are awarded to high school seniors for successful completion of Practical Nursing I and II with a “64” or better. The Promotions Committee determines which students will be advanced based on grades and discipline and attendance record.

In PN III a student must earn a grade of “80” or better in each course and make a passing grade on each of the calculations exams in order to be promoted to the next course. The student must satisfactorily complete the objectives and receive a satisfactory rating in the laboratory and clinical practice.

PN III Grading, Theory

A 93-100

B 92-85

C 84-80

F below 80

GRADUATION

Eligibility for a certificate from the Virginia Beach School of Practical Nursing is based upon successful completion of all phases of the program. All financial obligations, including return of library materials,

Facilities

The Virginia Beach School of Practical Nursing program is housed at the Virginia Beach Technical and Career Education Center, located at 2925 North Landing Road, Virginia Beach, VA 23456-2499. This location provides access to classrooms, a library, laboratories, and faculty offices.

Clinical Experiences

Students gain valuable real-world experience through clinical placements at hospitals and healthcare facilities in the Hampton Roads area. These include established partnerships with Lake Taylor Transitional Care Hospital, Our Lady of Perpetual Help, St. Mary's Home for Disabled Children, Sentara Southside Hospitals, and Chesapeake Regional Medical Center. In addition, educational experiences are provided through cooperative arrangements with other agencies.

Student Organizations

The Virginia Department of Education (VDOE) requires all nursing students to participate in the Health Occupations Students of America (HOSA) organization. HOSA is a national student organization that promotes leadership and professional development through local, state, and national activities.

Licensure

Successful completion of the VBSPN program qualifies graduates to have their student records submitted to the Virginia Board of Nursing. The board determines eligibility to take the National Council Licensure Examination for Practical Nursing (NCLEX-PN) which is required for licensure as a Licensed Practical Nurse (LPN).

Academic Advising and Counseling

VBSPN faculty members are dedicated to student success and serve as academic advisors throughout the program. This ongoing support system assists students in achieving their educational goals, from application to graduation. We encourage students to consult with their instructors, guidance counselors, and the school nurse for ongoing support.

Test of Essential Academic Skills (TEAS) for Practical Nursing Exam-Current Version

TEAS for Practical Nursing Exam

The Test of Essential Academic Skills (TEAS) is a computer-based exam required for admission to the VBSPN program. It assesses your readiness for success in nursing school.

Important Information:

- **Date:** Scheduled individually (see application for deadlines).
- **Cost:** As per ATI's pricing (refer to their website).
- **Location:** ***In person ONLY***, at an exam testing center.
- **Test Duration:** Approximately 3-4 hours.
- **Exam Sections:** Reading, Mathematics, Science, and English

Registration:

Register online at www.atitesting.com. Select the TEAS for Practical Nursing exam.

Additional Information:

- Results need to be sent to VBSPN.
- Calculators are not permitted. An online calculator is provided.
- Study materials are available for purchase at www.atitesting.com or by calling ATI (1-800-667-7531).
- Textbooks titled "TEAS Testing for Practical Nursing" are also recommended for preparation.
- Due to limited space, we take the highest scorers (Historically, accepted students score proficient or better on the TEAS test)

Testing Environment:

The TEAS is administered in a secure setting at a physical testing center

Score Submission and Confirmation:

- Your TEAS scores must be selected to be submitted to VBSPN through ATI.
- **Please confirm with VBSPN that your scores have been received.**

Class Schedule

Program Length: 18 months (subject to change)

Schedule Breakdown:

- **Practical Nursing I & II (PN I & II):**
 - **Duration:** 9 months (August - June)
 - **Schedule:** 5 days per week
 - **Times:**
 - ◆ Morning Session: 7:40 AM - 10:10 AM
 - ◆ Afternoon Session: 11:10 AM - 1:40 PM
 - ◆ **Session Placement:** High School students are assigned AM/PM session by their school counselor. Adult students are randomly assigned to an AM/PM session.

- **Practical Nursing III (PN III):**
 - **Duration:** 9 months (July - May)
 - **Schedule:** 5 days per week
 - **Class:** 2 days per week, 8:00 AM - 3:00 PM
 - **Clinical Experience:** 3 days per week, with variable schedule (typically 6:00 AM - 3:00 PM)

Important Note: Clinical experience may require weekends and/or evenings.

Additional Notes:

- The class schedule may vary slightly based on the VBSPN academic calendar.
- Some weekend and/or evening clinical experiences may be required.



NON-DISCRIMINATION STATEMENT *(rev 2016.17)*

The Virginia Beach City Public Schools prohibits discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, pregnancy, childbirth or related medical conditions, age, marital status, disability, genetic information or veteran status. School board policies and supporting regulation (Policies 2-33, 4-4, 5-7, 6-7 and 44.1) provide equal access to courses, programs, counseling services, vocational education, instructional materials and extracurricular activities. Violation of these policies should be reported to the Executive Director of Office of Student Services at 757-648-6160 or the Chief Human Resources officer at 757-263-1133.

Alternative formats of this publication which may include taped, Braille, or large print materials are available upon request for individuals with disabilities. Call or write Office of Student Leadership, Virginia Beach City Public Schools, 614 Carriage Hill Rd, Suite 200, Virginia Beach, VA or call 757-263-2020.



Rehabilitation Act & Americans with Disabilities Act

In compliance with Section 504 of the Rehabilitation Act of 1973 and the 1990 American Disabilities Act (ADA), the School of Practical Nursing does not discriminate against otherwise qualified individuals with disabilities.

Disability is defined in these Acts as a person with (1) a physical or mental impairment that substantially limits one or more of the major life activities of such individuals (2) a record of such impairment; or (3) being regarded as having such an impairment.

For the purpose of nursing program compliance, an otherwise "qualified individual with a disability" is one who, with or without reasonable accommodation or modification, meets the essential requirements for participation in the program.

The nursing faculty endorses the recommendation of the Southern Council on Collegiate Education for Nursing and has adapted the "Core Performance Standards for Admission and Progression" for use by the program. Each standard has at least one example of an activity that nursing students are required to perform to successfully complete the program. Each standard is reflected in the course objective.

Admission to and progression in the program is not based on the core performance standards. Rather, the standards are used to assist each student in determining whether accommodations or modifications are necessary. The standards provide an objective measure upon which students and faculty/advisors base informed decisions regarding whether students are "qualified" to meet requirements. Every applicant and student receives a copy of the standards.



Essential Functional Abilities

Issue	Standard	Some Examples of Necessary Activities (not all inclusive)
Critical Thinking	Critical thinking ability sufficient for clinical judgment.	<ul style="list-style-type: none"> • Identify cause-effect relationships in clinical situations in a timely manner • Use analytical skills to identify and solve problems • Make decisions • Perform mathematical functions • Contribute to the development of nursing care plans
Interpersonal	Interpersonal abilities sufficient to interact with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds.	<ul style="list-style-type: none"> • Establish rapport with patients/clients and colleagues. <p>This involves:</p> <ul style="list-style-type: none"> • Determining client's ability to understand • Responding to client's concerns and fears • Using language appropriate to the situation • Using school guidelines for giving health care information • Respecting client's religious and cultural differences
Communication	Communication abilities sufficient for interaction with others in verbal and written form.	<ul style="list-style-type: none"> • Explain treatment procedures • Initiate health teaching • Document and interpret nursing actions and patient/client responses <p>This involves:</p> <ul style="list-style-type: none"> • Assessing others' ability to understand, adapting communication to individual needs, including paraphrasing or translating • Asking for clarification when needed • Being sensitive to multicultural and multilingual needs • Use program guidelines, methods of sending and receiving information, accessing and using electronically produced information

Essential Functional Abilities

Issue	Standard	Some Examples of Necessary Activities (not all inclusive)
Mobility	Physical abilities sufficient to move from room to room and maneuver in small places.	<ul style="list-style-type: none"> • Moves around in patient's rooms, work spaces, and treatment areas • Administer cardiopulmonary procedures
Motor Skills	Gross and fine motor abilities sufficient to provide safe and effective nursing care.	<ul style="list-style-type: none"> • Calibrate and use equipment • Position patients/clients • Keyboarding skills • Administer medication by injection • Maintain proper asepsis when performing various nursing procedures
Hearing	Auditory ability sufficient to monitor and assess health needs.	<ul style="list-style-type: none"> • Hears monitor alarm • Emergency signals • Auscultatory sounds • Cries for help
Visual	Visual ability sufficient for observation and assessment necessary in nursing care.	<ul style="list-style-type: none"> • Observes patient • Client responses
Tactile	Tactile ability sufficient for physical assessment.	<ul style="list-style-type: none"> • Perform palpations • Functions of physical examination and/or those related to therapeutic intervention, e.g. insertion of catheter
Endurance	Endurance sufficient to provide safe and effective nursing care.	<ul style="list-style-type: none"> • Prolonged standing and walking • Transferring client from bed to stretcher, or chair then back to bed and lifting • Extended empathetic relationships with clients who have prolonged chronic conditions and difficulty with coping

VBSPN Program Outcomes

Program Outcome 1: NCLEX-PN pass rates will meet or exceed $\geq 80\%$ for all first time test takers during the same 12 month period.

	Class of 2024	Class of 2023	Class of 2022
NCLEX-PN Pass Rates (1 st time, U.S. educated)	13/13=100% National: TBD	11/11 = 100% National: 87%	10/10 = 100% National: 80%

Program Outcome 2: Nursing program completion rates will meet or exceed **30%** of students who remain after the 21-day drop deadline in Level-1 and graduate the following year from the program.

	Class of 2024	Class of 2023	Class of 2022
Level 1 Completion Rate: Students enrolled in Level 1, complete the first 9 months and are eligible for promotion to Level 2	37/39=95% 2 personal reasons	32/36=89% 1 academics 1 military move 2 personal reasons	24/34=71% 8 withdrew-COVID 2 college
Level 2 Completion Rate: Students enrolled in Level 2 and complete the second nine months	14/26=54% 12 College	11/15=73% 2 personal reasons 2 academics	10/14=71% 1 personal reasons 3 academics
Program Completion Rate: Students enrolled in Level 1 and graduate from Level 2	14/39=36%	11/36=31%	10/34=29%

Program Outcome 3: 90% of students will indicate satisfaction with nursing program after meeting graduation requirements.

	Class of 2024	Class of 2023	Class of 2022
Program Satisfaction (student survey)	14/14=100%	11/11=100%	10/10=100%

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