



MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
 To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. Convene: 6:00 PM (Roll Call)

Call to Order - School Board

Steve Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs

2. Pledge of Allegiance

3. Agenda Review and Approval: (Action)

Approval of the agenda for Monday, September 25, 2023, meeting of the School Board of Independent School District 272, Eden Prairie Schools.

Motion _____ **Seconded** _____

4. Approval of Previous Minutes: (Action)

Approval of the UNOFFICIAL Minutes of the Regular School Board Meeting on August 28, 2023, the Brief Business Meeting on September 11, 2023, and the Workshop Notes on September 11, 2023:

Motion _____ **Seconded** _____

A. August 28, 2023 Regular Business Meeting Minutes

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B. September 11, 2023 Brief Business Meeting

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C. September 11, 2023 Workshop Notes

5. Spotlight on Success: 6:05 PM (Information)

A. Eden Prairie High School - *How students and staff are partnering together to cultivate a school experience that truly inspires each*

B. 2023 National Blue Ribbon School - *Oak Point Elementary*

6. Public Comment: 6:25 PM (Information)

7. Announcements: 6:35 PM (Information)

8. Superintendent's Incidental Information Report: 6:40 PM (Information)

Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)

A. FY 2022-23 Year-end Preliminary Financial Report

B. FY 2023-24 Preliminary Enrollment Report

9. Board Work: 7:00 PM (Action)

A. Decision Preparation

B. Required Board Action (Action)

1) Approval of Preliminary FY2024-25 Levy (Action)

Motion _____ **Seconded** _____

a. Executive Summary

b. Tax Levy Comparison

C. Policy Monitoring **(Action)**

1) Executive Limitations (EL's) **(Action)**

a. EL 2.3 Treatment of Parents: The Superintendent shall not allow a culture or district practice that fails to proactively engage parents of district students in a respectful partnership that supports the successful education of their child. **(Action)**

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(1) EL 2.3.1 Furthermore, the Superintendent shall not: Impede the flow of timely, adequate, and easily accessible information about the district in general and their child, in particular.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(2) EL 2.3.2 Furthermore, the Superintendent shall not: Allow an environment where concerns or inquiries directed to the Superintendent are not acknowledged and subsequently handled by the district in a timely, respectful manner.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(3) EL 2.3.3 Furthermore, the Superintendent shall not: Set school policies or make major decisions without appropriate input and representation from district parents.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

b. EL 2.6 Financial Management and Operations: The Superintendent shall not cause or allow the development of financial jeopardy or a material deviation of actual expenditures from the current budget without School Board approval. **(Action)**

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(1) EL 2.6.1 Furthermore, the Superintendent shall not: Allow payroll or debts to be settled in an untimely manner.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(2) EL 2.6.2 Furthermore, the Superintendent shall not: Allow payments or other government-ordered payments or filings to be overdue or inaccurately filed.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(3) EL 2.6.3 Furthermore, the Superintendent shall not: Use contingency funds greater than \$100,000 without informing the School Board.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(4) EL 2.6.4 Furthermore, the Superintendent shall not: Acquire, encumber, or dispose of real property without School Board approval.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(5) EL 2.6.5 Furthermore, the Superintendent shall not: Lease real property or remodel leased real property without School Board approval.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(6) EL 2.6.6 Furthermore, the Superintendent shall not: Allow receivables to remain unpursued after a reasonable grace period.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(7) EL 2.6.7 Furthermore, the Superintendent shall not: Allow fee-based relationships in excess of \$100,000 annually to continue beyond 3 years without a formal review that includes an analysis of contract fees and performance.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

2) All Board Management Delegation Policies (BMD's) **(Action)**

a. BMD 3.0 - Single Point of Contact: The School Board's sole official connection to the district, its achievement, and its conduct will be through the Superintendent. Therefore, the School Board does not direct or evaluate any other district employees.

Motion _____ **Seconded** _____ Board behavior is/is not fully compliant.

b. BMD 3.1 - Unity of Control: The School Board will direct the Superintendent only through official School Board action.

Motion _____ **Seconded** _____ Board behavior is/is not fully compliant.

c. BMD 3.2 - Delegation to the Superintendent: The School Board will instruct the Superintendent through written policies that prescribe the district ends to be achieved and describe district situations and actions to be avoided, allowing the Superintendent to use any reasonable interpretation of these policies.

Motion _____ **Seconded** _____ Board behavior is/is not fully compliant.

d. BMD 3.3 - Superintendent Accountability & Performance: The School Board will view the Superintendent performance as identical to district performance on the School Board's Ends and Executive Limitations policies.

Motion _____ **Seconded** _____ Board behavior is/is not fully compliant.

3) Governance Process Policies: 4.4, 4.5, 4.6, 4.7., 4.8, 4.10 **(Action)**

a. GP 4.4 - Officer Roles: Officers of the School Board are empowered with specific responsibilities delegated to them by the School Board or by state statute. Officers are elected following nominations during the first meeting in January. The following outlines their responsibilities.

Motion _____ **Seconded** _____ Board behavior is/is not compliant.

b. GP 4.5 - School Board Members Code of Conduct: The School Board commits itself and its members to ethical, businesslike, and lawful conduct, including proper use of authority and appropriate decorum when acting as School Board members.

Motion _____ **Seconded** _____ Board behavior is/is not compliant.

c. GP 4.6 - Process of Addressing School Board Member Violations: The School Board and each of its members are committed to faithful compliance with the provisions of the School Board's policies.

The School Board recognizes that alleged willful and or continuing policy violations must be addressed. Each member is responsible for promptly initiating the process outlined below.

Motion _____ **Seconded** _____ Board behavior is/is not compliant.

d. GP 4.7 School Board Committee Principles: School Board committees, when used, will be assigned so as to reinforce the wholeness of the School Board's job and so as never to interfere with delegation from School Board to Superintendent. Accordingly:

Motion _____ **Seconded** _____ Board behavior is/is not compliant.

e. GP 4.8 - School Board Committee Structure: A School Board-level committee is created by a majority vote of the School Board to assist in the completion of School Board business. Each committee submits a yearly plan of action to the Board, submits minutes of meetings in a timely manner, and reports progress during Board business meetings. The only School Board committees are those that are set forth in this policy.

Motion _____ **Seconded** _____ Board behavior is/is not compliant.

f. GP 4.10 - Operation of the School Board Governing Rules: The purpose of this policy is to provide governing rules for the conduct of meetings of the School Board. An orderly School

Board meeting allows School Board members to participate in discussion and decision of school district issues. Rules of order allow School Board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

Motion _____ **Seconded** _____ Board behavior is/is not compliant.

D. Record of Board Self-Evaluation **(Action)**

1) 2022-23 Record of Board Policy Monitoring - Governance Policies - BMD's & GP's *(No Updates)*

2) 2022-23 Record of Board Policy Monitoring - Executive Limitation - EL's **(Action)**

Motion _____ **Seconded** _____

3) 2022-23 Record of Board Policy Monitoring - Ends (1.1 - 1.6) *(No Updates)*

10. **Superintendent Consent Agenda: 8:00 PM (Action)**

Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.

Motion _____ **Seconded** _____

A. Monthly Reports

1) Human Resources Report

2) Business Services Reports

a. Board Business

b. Financial Report - Monthly Revenue/Expenditure Report

(1) June 2023

(2) July 2023

(3) August 2023

B. Withdrawal from Learning Exchange

C. Naming of the Aeronautics Lab

11. **Board Action on Committee Reports & Minutes: 8:05 PM**

A. Board Development Committee

B. Community Linkage Committee

C. Negotiations Committee

D. Policy Committee

12. **Other Board Updates (AMSD, BrightWorks, ISD 287, MSHSL): 8:25 PM (Information)**

A. AMSD (Association of Metropolitan Schools) - *Abby Libsack/Kim Ross*

B. BrightWorks (formerly ECSU) - *Dennis Stubbs*

C. ISD 287 (Intermediate School District 287) - *Kim Ross*

D. MSHSL (Minnesota State High School League) - *Dennis Stubbs*

13. **Board Work Plan: 8:40 PM (Action)**

A. Work Plan "Change" Document **(Action)**

Motion _____ **Seconded** _____

B. 2023-24 Board Annual Work Plan **(Information)**

14. **Adjournment: (Action)**

Motion _____ **Seconded** _____ to adjourn at _____ PM

**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE AUGUST 28, 2023
SCHOOL BOARD MEETING**

A Regular Meeting of the Independent School District 272, Eden Prairie Schools, was held on August 28, 2023, in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. **CONVENE: 6:00 PM** School Board Members:
Present: Steve Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs
Present: Superintendent Josh Swanson
2. **Pledge of Allegiance**
3. **Agenda Review and Approval – Motion** by S. Bartz, **Seconded** by K. Ross to approve agenda as presented for the Monday, August 28, 2023, meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed Unanimously
4. **Approval of Previous Minutes – Motion** by S. Bartz, **Seconded** by D. Stubbs to approve the UNOFFICIAL Minutes of the School Board Regular Meeting for the June 26, 2023, and the July 24, 2023 Meetings – Passed Unanimously
5. **Public Comment** (2 – Youth Equity Projects in EP Schools)
6. **Announcements** – n/a
7. **Board Work**
 - A. Decision Preparation
 - B. Required Board Action
 - C. Policy Monitoring
 - 1) EL 2.1 Emergency Superintendent Succession
OI Motion by K. Ross, **Seconded** by S. Bartz, OI is reasonable – Passed Unanimously
Evidence Motion by K. Ross, **Seconded** by D. Stubbs, assertion to be in compliance – Passed Unanimously
 - 2) EL 2.2 Treatment of Students
OI Motion by D. Dwivedy, **Seconded** by K. Ross, OI is reasonable – Passed 6-1; Yes-6 (SB,AC,DD,AL,KR,DS); No-1 (CJ)
Evidence Motion by K. Ross, **Seconded** by D. Dwivedy, accept assertion of compliance – Passed 5-2; Yes-5 (AC,DD,AL,KR,DS); No-2 (CJ,SB)
 - a. EL 2.2.1 - Allow student to be unprotected against violence or harassment.
OI Motion by D. Dwivedy, **Seconded** by A. Casper, OI is reasonable – Passed Unanimously
Evidence Motion by K. Ross, **Seconded** by D. Dwivedy, accept assertion of compliance – Passed Unanimously
 - b. EL 2.2.2 - Allow private student data to be unprotected.
OI Motion by A. Casper, **Seconded** by D. Dwivedy, OI is reasonable – Passed Unanimously
Evidence Motion by D. Stubbs, **Seconded** by A. Casper, accept assertion of compliance – Passed Unanimously
 - c. EL 2.2.3 - Unfairly or inequitably identify and address student behavior violations.
OI Motion by A. Casper, **Seconded** by S. Bartz, OI is reasonable – Passed Unanimously
Evidence Motion by A. Casper, **Seconded** by D. Dwivedy, accept assertion of compliance – Passed Unanimously
 - d. EL 2.2.6 - Neglect to assure an equitable system for access to academic programming.
OI Motion by C. Strehl, **Seconded** by D. Stubbs, OI is reasonable – Passed Unanimously
Evidence Motion by A. Casper, **Seconded** by D. Dwivedy, accept assertion of compliance – Passed 6-1; Yes-6 (SB,AC,DD,AL,KR,DS); No-1 (CJ)
 - e. EL 2.2.4 - Hire paid personnel without first completing an appropriate background violations.
 - f. EL 2.2.5 - Allow any volunteer unsupervised time with students without first completing an appropriate background check.
 - g. EL 2.2.7 - Allow students to be uninformed of their protections under this policy.
 - h. EL 2.2.8 - Neglect to assure that all allegations of student maltreatment are handled in a timely manner.
 - i. EL 2.2.9 - Neglect to provide adequate minimum eating times and access to school meals for students.

- j. EL 2.2.10 - Neglect to provide adequate minimum time and access to recess for elementary students.
OI Motion by D. Dwivedy, **Seconded** by K. Ross, OI's are reasonable for EL's 2.2.4; 2.2.5; 2.2.7; 2.2.8; 2.2.9 and 2.2.10 – Passed Unanimously
Evidence Motion by D. Dwivedy, **Seconded** by A. Casper, assertions of compliance for EL's 2.2.4; 2.2.5; 2.2.7; 2.2.8; 2.2.9 and 2.2.10 – Passed Unanimously

3) EL 2.7 Asset Protection

- OI Motion** by D. Dwivedy, **Seconded** by S. Bartz, OI is reasonable – Passed Unanimously
Evidence Motion by D. Dwivedy, **Seconded** by K. Ross, assertion of compliance – Passed Unanimously
- a. EL 2.7.1 – EL 2.7.12, with the exception of EL 2.7.6
OI Motion by D. Dwivedy, **Seconded** by S. Bartz, OI's are reasonable – Passed Unanimously
Evidence Motion by D. Dwivedy, **Seconded** by A. Casper, assertions of compliance – Passed Unanimously
- b. EL 2.7.6 – Endanger the district's public image, its credibility, or its ability to accomplish ends
OI Motion by A. Casper, **Seconded** by K. Ross, OI is reasonable – Passed Unanimously
Evidence Motion by S. Bartz, **Seconded** by A. Casper, assertion of compliance – Passed Unanimously

D. Record of Board Self-Evaluation

- 1) 2022-23 Record of Board Policy Monitoring - *Governance Policies*
- 2) 2022-23 Record of Board Policy Monitoring - *Executive Limitations*
- 3) 2022-23 Record of Board Policy Monitoring - *Ends* – **Motion** by A. Casper, **Seconded** by K. Ross to approve record as presented – Passed Unanimously

8. **Superintendent Consent Agenda** – **Motion** by K. Ross, **Seconded** by D. Stubbs to approve Consent Agenda as presented – Passed Unanimously

A. Monthly Reports

- 1) Resolution of Acceptance of Donations
- 2) Human Resources Report
- 3) Business Services Reports
 - a. Board Business

B. Executive Summary - Student Handbooks Updates/Revisions for:

- Elementary Schools
- Central Middle School
- High School
- EP Online - Elementary
- EP Online - Secondary

C. Approval of Updated District Policies - See Appendix "A" (*Individual Detail Listing of Policies*)

- 1) District Policies: August 2023 Memo to Board
- 2) District Policy 102 Equal Educational opportunity
- 3) District Policy 406 Public & Private Personnel Data
- 4) District Policy 418 Drug-Free Workplace/Drug Free School
- 5) District Policy 419 Tobacco-Free Environment
- 6) District Policy 504 Student Appearance
- 7) District Policy 506 Student Discipline
 - a. District Policy 506 (DCPF) - Discipline Complaint Procedure and Form
- 8) District Policy 507 Corporal Punishment and Prone Restraint
- 9) District Policy 509 Enrollment of Nonresident Students
- 10) District Policy 513 Student Promotion, Retention, and Program Design
- 11) District Policy 514 Bullying Prohibition Policy
- 12) District Policy 516.5 Overdose Medication (*New*)
- 13) District Policy 532 Use of Peace Officers and Crisis Teams
- 14) District Policy 534 School Meals Policy
- 15) District Policy 601 School District Curriculum and Instruction Goals
- 16) District Policy 602 Organization of School Calendar and School Day
- 17) District Policy 603 Curriculum Development
- 18) District Policy 604 Instructional Curriculum

- 19) District Policy 613 Graduation Requirements
- 20) District Policy 616 School District System Accountability
- 21) District Policy 620 Credit for Learning
- 22) District Policy 621 Literacy and the Read Act (New)
- 23) District Policy 708 Transportation of Nonpublic School Students
- 24) District Policy 709 Student Transportation Safety Policy
- 25) District Policy 721 Uniform Grant Guidance Policy Regarding Federal Revenue Resources
- 26) District Policy 806 Crisis Management Policy

9. Superintendent's Incidental Information Report

- A. 100-Year Celebration

10. Board Education & Required Reporting

11. Board Action on Committee Reports & Minutes

- A. Board Development Committee
 - 1) 06/30/2023 and 07/25/2023 Committee Minutes – **Motion** by C. Strehl, **Seconded** by K. Ross to approve Minutes as presented – Passed Unanimously
- B. Community Linkage Committee
- C. Negotiations Committee
- D. Policy Committee

12. Other Board Updates (AMSD, BrightWorks, ISD 287 & MSHSL) - Updates

- A. AMSD (Association of Metropolitan Schools) – *Superintendent Swanson*
- B. BrightWorks (formerly ECSU) – *n/a*
- C. ISD 287 (Intermediate School District 287) - *Kim Ross*
- D. MSHSL (Minnesota State High School League) - *Dennis Stubbs*

13. Board Work Plan

- A. Work Plan "Changes" Document – **Motion** by K. Ross, **Seconded** by S. Bartz to approve Work Plan as presented – Passed Unanimously

Eden Prairie School Board
2023–24 WORK PLAN CHANGES
“Proposed” Changes – August 28, 2023

Date of Meeting/Workshop	Changes Requested
Monday, August 28, 2023	
Monday, September 11, 2023	- ADD: Brief Business Meeting
Monday, September 11, 2023 – Workshop	
Monday, September 25, 2023	
Monday, October 9, 2023 – Workshop	
Monday, October 23, 2023	
Monday, November 13, 2023 – Workshop	
Monday, November 27, 2023	
Monday, December 11, 2023	
Placeholder – General Board Work	
<ul style="list-style-type: none"> • Baseline A-I Discussion 	
Placeholder – Policy Review	

- B. 2023-24 Board Annual Work Plan

Motion by A. Casper, **Seconded** by D. Stubbs **to recess at 8:20 PM** – Passed Unanimously; **resumed at 8:25 PM**

14. Closed Session - Purchase or Sale of Property (MN Stat.13D.05, Subd 3(c))

The school board may close a meeting to determine the asking or offering price, to review confidential or protected nonpublic appraisal data, or to develop or consider offers for buying or selling property.

Motion by A. Casper, **Seconded** by S. Bartz to move into Closed Session at 8:26 PM – Passed Unanimously

Motion by A. Libsack, **Seconded** by A. Casper to move out of Closed Session and the resume regular Business Meeting at 11:05 PM – Passed Unanimously

A. Property 1: 11902 & 11840 Valley View Road, Eden Prairie MN 55344

B. Property 2: 10125 Crosstown Circle, Eden Prairie MN 55344

15. **Adjournment – Motion** by K. Ross, **Seconded** by S. Bartz to adjourn meeting at 11:08 PM

16. Appendix "A" (Reference Item 8,B)

Abby Libsack – Board Clerk

UNOFFICIAL

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF SEPTEMBER 11, 2023
SCHOOL BOARD MEETING

A Brief Business Meeting of the Independent School District 272, Eden Prairie Schools, was held on September 11, 2023, in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. CONVENE: **6:00 PM** t School Board Roll Call
Present: Steve Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs
Present: Superintendent Josh Swanson
2. Agenda Review and Approval t Motion by D. Dwivedy, Seconded by K. Ross to approve agenda as presented t Passed Unanimously
3. Superintendent Consent Agenda t Motion by S. Bartz, Seconded by D. Stubbs to approve the Consent Agenda t Passed Unanimously
 - A. Human Resources Report
 - 1) Approve Food Service Employees and Buildings & Grounds Employees Agreements
4. Closed Session - Purchase or Sale of Property (MN Stat.13D.05, Subd 3(c):
 Motion by S. Bartz, Seconded by D. Stubbs to move into Closed Session at 6:03 PM t Passed Unanimously
 Motion by S. Bartz, Seconded by A. Casper to move out of Closed Session and the resume regular Business Meeting at 7:15 PM t Passed Unanimously
 - A. Property 1: 11902 & 11840 Valley View Road, Eden Prairie MN 55344
5. Required Board Action
 - A. Negotiation for Property t Motion by A. Casper, Seconded by K. Ross, that the School Board of Independent School District No. 272 hereby authorizes and directs the Superintendent or Executive Director of Business Services to enter into negotiations with United Natural Foods, Inc., regarding the potential purchase by the School District of certain real property located at 11902 & 11840 Valley View Road, Section 126C.40, the School Board hereby authorizes the use of its lease levy to aid in financing the acquisition of the Property. The administration of the School District is authorized and directed to consult with the Minnesota Department of Education, to cause a proposal to be prepared and Review and Comment on the proposed acquisition of the Property, and to take such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended t Passed 6-1: Yes-6 (SB, AC, DD, AL, KR, DS); No-1 (CS)
6. Adjournment t Motion by S. Bartz, Seconded by D. Dwivedy to adjourn meeting at 7:21 PM - Passed Unanimously

Abby Libsack t Board Clerk

