Del Puerto High School



Student/Parent School Handbook 2023-2024

The Importance of Student/Parent Handbook

The Administration of Del Puerto High School has the responsibility to see that an appropriate education program is available to every student. Within the framework of California law, courses and materials are developed, teachers and administrators are selected, and rules and regulations are established to ensure a proper climate in which students may pursue academic growth and success.

School personnel have been charged with the duty to carry out the rules in a firm but fair and friendly manner to safeguard every student's right to free and equal education. All provisions, codes, and regulations shall be strictly enforced at all Patterson Joint Unified School-sponsored events, including, but not limited to while going to or returning home from school, sporting events, dances, club meetings, rallies, field trips, etc.

These rules are designed to hold students accountable for their actions and thus eliminate distracting forces that take away from the learning process. This allows each student to attend Del Puerto High School free from unnecessary interruptions, distractions, threats, intimidation, harassment, discrimination, or other disruptive behaviors.

Parents, administrators, teachers, and staff are responsible for the welfare of students and must work together to enforce good behavior, the Student Conduct Code, and the Attendance/Tardy Policy.

IT IS IMPORTANT THAT YOU READ AND DISCUSS THIS ENTIRE HANDBOOK WITH YOUR STUDENT.

With your continued support, we look forward to an excellent school year, ensuring that our students are provided with an environment that promotes the educational process – both academically and socially. If you have any questions concerning the material contained in this manual, please telephone the Administration at (209) 892-4720.

Thank you for your cooperation,

Del Puerto High School Administration

Del Puerto High School Vision

Del Puerto High School is an alternative school for Patterson Unified School District. It's an accredited school through the Western Association of Schools and Colleges (WASC), which fulfills students' academic and personal needs. It serves students 16 years of age and older who are deficient in credits for high school graduation. At Del Puerto High School, **every student matters.** We believe that each student is unique and each student can succeed.

At Del Puerto High School, we will strive our best to support students in the following areas:

Graduation - We will implement an instructional program with standards-based curriculum and rigor to prepare students to earn a high school diploma.

Preparation for after high school - Students will demonstrate growth and awareness of the academic and personal requirements for a career choice that interests them.

Mental Health Support - Cultivate the physical, mental, social, and emotional well-being of each student.

Del Puerto High School

Staff Directory

Staff Member Name	Position	Email address
Corrin Rivera	Principal	crivera@patterson.k12.ca.us
Stephen Mauchley	Assistant Principal	smauchley@patterson.k12.ca.us
Abel Lucero	Counselor	alucero@patterson.k12.ca.us
Andreana Estrada	Teacher	aestrada@patterson.k12.ca.us
James Hensley	Teacher	jhensley@patterson.k12.ca.us
Lisa Jimenez	Attendance Clerk	ejimenez@patterson.k12.ca.us
Richard Jones	Teacher	rjones@patterson.k12.ca.us
Scott Jordan	Teacher	sjordan@patterson.k12.ca.us
Kiran Kahlon	Teacher	kkahlon@patterson.k12.ca.us
Catherine Manning	Secretary/Registrar	cmanning@patterson.k12.ca.us
Melaine Simmons	Teacher	msimmons@patterson.k12.ca.us
Tou Xiong	Teacher	txiong@patterson.k12.ca.us
Angela Warenas	Campus Supervisor	awarenas@patterson.k12.ca.us

ATTENDANCE POLICY

Education is an opportunity and a right. If students do not exercise their right to attend school, they have limited their opportunities for the basic education necessary to become mature, knowledgeable, and productive members of society. Absenteeism has a direct, negative effect on student achievement, graduation, behavior, and employment potential. It has been well demonstrated that regular attendance is a key factor in the success a student achieves at school.

ATTENDANCE AND CREDITS

Based on our credit recovery program, students must be present to earn credits. Below, you will find a chart to demonstrate how many credits may be lost if a students misses school due to **unexcused absences**:

Absences	Credits they may lose	Tardies	Credits they may lose
6	0.5 credits	9	0.5 credits
12	1.0 credits	18	1.0 credits
18	1.5 credits	27	1.5 credits
24	2.0 credits	36	2.0 credits
30	2.5 credits	45	2.5 credits
36	3.0 credits	54	3.0 credits
42	3.5 credits		
48	4.0 credits		
54	4.5 credits		
60	5.0 credits		

^{*}Please note that there are about 60 days per Trimester

^{*} Tardies and absences may be combined

ABSENCES AND EXTRACURRICULAR ACTIVITIES

Our goal is to ensure that every student reaches their academic potential. Good attendance is critical to achieving that goal. Absences not only impacts student participation but become a major detriment to the learning process.

Starting the first day of school, students who accumulate an excessive number of absences will receive attendance letters. If a student has excessive absences during the school year, **excused or unexcused (including suspensions) absences**, the student will be officially placed on attendance supervision. This entails a variety of steps that are outlined on the next page (**Student Attendance Review Process**).

- A. <u>EXCUSED ABSENCES</u> (C.C.R. Title 5, Sec. 420) Absences listed below are excused when verified in accordance with the Education Code and Board Policy:
 - 1. Illness
 - 2. Quarantine directed by county or city health officer
 - 3. Medical, dental, and optometry appointments
 - A. Students are encouraged to make medical appointments after school hours. If this is not possible, then students must return to school immediately after an appointment.
 - B. Students will be released for and receive excused absences for appointments only on the written approval of parents or guardians.
 - C. Students will not participate on game days if a medical/doctor's note is not provided for any period absence.
 - 4. Attending funeral services of a member of the pupil's immediate family as defined in E.C. 45914, so long as such absences are not more than one day if the service is conducted in California and not more than three days if the service is conducted outside of California.
 - 5. Students shall be permitted to make up missed school assignments. Students shall be allowed at least ONE (1) school day for each day of absence to make up the work. The time for make-up may be extended by the teacher. **Responsibility for requesting missed work lies with the student.**

B. ABSENCES EXCUSED FOR PERSONAL REASONS -- PRIOR APPROVAL REQUIRED (E.C. 48205)

- 1. A pupils absence shall be allowed provided the absence is for one of the following justifiable personal reasons:
 - a) Court
 - b) An employment conference
 - c) A pupil/family hardship situation, as authorized by the principal
 - d) An observance of a holiday or ceremony of the pupil's religion with prior approval (E.C. 46014)
 - e) Attending a funeral service of a person who is <u>not</u> an immediate family
 - f) member
- 2. PRIOR to an absence described in this regulation, a signed parental request must be received and approved by the principal or administrative designee.
- 3. A pupil whose absence is excused according to the above conditions shall be allowed make-up privileges. Students shall make arrangements with the teacher to make up missed work prior to the absence. Students shall be allowed at least ONE (1) school day for each day of absence to make up the work. The time for make-up may be extended by the teacher. Responsibility for requesting missed work lies with the student.

C. SUSPENSION (HOME AND INTERVENTION CENTER ASSIGNMENT MAKE-UP) (E.C. 48913)

A suspended student shall be allowed to complete comparable assignments. The responsibility of obtaining and doing classwork lies with the student. The teacher may require the student to complete any assignments and tests missed during the suspension.

UNEXCUSED ABSENCES – ASSIGNMENT MAKE-UP NOT ALLOWED

TRUANCY/UNEXCUSED ABSENCES

Students who are absent from school without the approval of the school shall be considered truant/unexcused and shall NOT be allowed to make up assignments or tests which were assigned during the truancy/unexcused absence.

Students who leave the campus or the classroom during school, without proper school authorization will be considered truant and will receive disciplinary action.

Students who are tardy for more than fifteen (15) minutes will be marked as TRUANT. Note: If the student has an absence verified at the attendance office at a later time, he/she is NOT allowed make-up privileges unless he/she presents the teacher a verified re-admit slip within THREE (3) days after the student returns to school.

Secondary Site-Based Intervention History Chart

Actions Taken	Period Equivalent Unexcused Absences/ %s	Period Equivalent Excessive Excused/ %s	Period Equivalent Combined Absences/ %s	Period Equivalent Excessive Doctor's Excused	Tardies
Receive Letter #1	18	30	NA	NA	5
School will call to Notify of Letter & possible home visit	24	32	42	48	7
Administrator will meet w/student	<10%	<10%	<10%	50	9
Receive Letter #2	36	56	NA	NA	10
Attend SART Meeting at School Site	11-20%	11-20%	11-20%	90	15
Receive Letter #3	54	NA	NA	NA	NA
Administrator or Attendance Liaison will call possible SARB	11-20%	11-20%	11-20%	96	20
Pre SARB Home Visit by Site Administrator and/or Attendance Liaison	18-20%	18-20%	18-20%	108	25
Attend SARB Meeting at District Office	<20%	<20%	<20%	120	30
Pre-Court Warning Letter Noting Child is Chronically Absent	<30%	<30%	<30%	126	35
Pre-Court Home Visit by Attendance Liaison	30-35%	30-35%	30-35%	132	40
Court Referral	<35%	<35%	<35%	138	45

Patterson Joint Unified School District Attendance Promotion and Absenteeism Interventions

Absence Prevention and Early Intervention

Attendance campaigns, school attendance competitions and recognition, teachers, staff and administration phone calls and informal meetings with families in response to absenteeism.

Site Meeting

School Attendance Review Team (SART)

Parent and student(s) meet with the site SART to:

- Discuss attendance concerns
- Identify barriers to attendance
- Develop strategies to improve attendance
- Team also reviews the rest of the school attendance review processes

SART Team can include: site administrator. counselor, teacher(s), attendance clerk

Home Visit

Pre-SARB

- School attendance team (school principal, district administrator, and attendance liaison) meet with the family in the home to discuss obstacles and develop solutions
- Team reviews next steps if attendance does not improve
- improvement may be given at this point

District Meeting

School Attendance Review Board (SARB)

- Formal meeting with a district and community Board to help students improve attendance
- Student(s) and parent(s) must appear before the panel to discuss continued chronic absenteeism
- Directives for improvement will be aiven

SARB Court

County Juvenile Court Hearing

- Formal legal hearing before a Stanislaus County Judge in Juvenile Court, parent(s) and student(s) must be present
- A trial may be scheduled
- Fines, other consequences may be given by the judge
- Bench warrants issued for parties who do not show
- Directives for improvement will be aiven

Updated 4/2023

Distrito Escolar Unificado Conjunto de Patterson Intervenciones de promoción de asistencia y absentismo

Prevención de ausencias e intervención temprana

Campañas de asistencia, concursos de asistencia escolar y reconocimiento; maestros, personal y administración, llamadas telefónicas y reuniones informales con las familias en respuesta al ausentismo.

Reunión Escolar

Equipo de Revisión de Asistencia a la Escuela (SART)

Los padres y los estudiantes se reúnen con el SART del sitio para:

- Discutir las preocupaciones sobre la asistencia
- Identificar las barreras para la asistencia
- Desarrollar estrategias para meiorar la asistencia
- · El equipo también revisa el resto de los procesos de revisión de asistencia escolar

El equipo SART puede incluir: administrador del sitio, consejero, maestro/a(s), asistente de asistencia

Visita a casa

Pre-SARB

- El equipo de asistencia escolar (director de la escuela, administrador del distrito y enlace de asistencia) se reúne con la familia en el hogar para discutir los obstáculos y desarrollar soluciones
- El equipo revisa los siguientes pasos si la asistencia no mejora
- En este momento se pueden dar directivas de mejora

Reunión de distrito

Junta de Revisión de Asistencia a la Escuela (SARB)

- · Reunión formal con una junta del distrito y la comunidad para ayudar a los estudiantes a mejorar la asistencia
- Los estudiantes y los padres deben comparecer ante el panel para discutir el ausentismo crónico continuo
- Se darán directivas de mejora

Tribunal SARB

Audiencia en la corte de menores del condado

- Audiencia legal formal ante un juez del condado de Stanislaus en el tribunal de menores, los padres y el estudiante deben estar
- · Se puede programar un iuicio
- Multas, otras consecuencias pueden ser dadas por el juez/a
- · Autorizaciones de banco emitidas para las partes que no se presentan
- Se darán directivas de mejora

Updated 4/2023

CLOSED CAMPUS

As directed by the Patterson Joint Unified School Board of Education, the High School is a **CLOSED CAMPUS for ALL** students.

In addition, to ensure the safety of students and staff and minimize interruption of our instructional programs, Del Puerto High School will not accept food deliveries from a delivery service. This includes Pizza deliveries, DoorDash, Uber Eats, etc. Please know that we will turn away deliveries or confiscate any food items that are delivered to campus in this manner. Students are allowed to bring lunch or can buy snacks from the student store. BREAKFAST AND LUNCH ARE FREE FOR DEL PUERTO HIGH STUDENTS.

Any student leaving campus MUST check out in the office.

STUDENT CONDUCT CODE AND DISCIPLINE POLICIES OVERVIEW

You can read the conduct code in its entirety here: <u>Conduct Code</u>
It is one of the school's duties to assist parents in helping students develop responsible attitudes and behavior. This means preparing students for adult citizenship as well as preparing them for jobs and higher education.

Guidelines for Suspensions and Expulsion

Suspension: Under the California Education Code 48900 and Education Code 48915, a pupil may be suspended or expelled for acts which are enumerated in this section and related to school activity or attendance which occur at any time, including but not limited to:

- A) While on school grounds
- B) While going to or coming from school
- C) During the lunch period whether on or off campus
- D) During, or while going to or coming from, a school-sponsored activity

Ed Code: Suspension

Ed Code: Explusions

Criteria for Gang Affiliation/Gang Behavior

In order to create safe and secure schools within the Patterson Joint Unified School District and at Del Puerto High School, all types of verbal and physical harassment are prohibited under the California Education Code 48900.4. To provide such an environment, all forms of gang-related or gang-affiliated behavior, speech, and activity are prohibited while on school grounds, going to or coming from school, during the lunch period whether on or off campus, and while going to, attending, or coming home from a school-sponsored activity.

Any verbal or nonverbal communication that denotes gangs, gang activity, or gang-related behavior will not be tolerated. Students engaging in such activity or behavior will be subject to disciplinary action based on the Patterson Unified School District discipline policies and the California Education Code.

According to the State of California a gang affiliate can be determined by the following criteria:

- 1. Admits to gang membership
- 2. Gang-associated tattoo(s)
- 3. Participates in photos with gang members or possesses gang photographs
- 4. Identified by a reliable source or other gang members
- 5. Corresponds with gang members
- 6. Writes gang symbols or in possession of gang material
- 7. Associates with gang members
- 8. Wears gang clothing or attire or gang-related hairstyles
- 9. Name or nickname on gang graffiti or other materials (paper, binders, books, etc.)
- 10. Involved in gang-related fights or criminal behavior

The items listed above have been identified by the Patterson Joint Unified School Board of Education and the District Administration and validated by law enforcement and other gang experts.

If it is determined that your child exhibits any of the listed characteristics or behaviors, a Notice of Gang Behavior will be sent home, and/or the student may be placed on a **Gang Behavior Contract** and will be subject to disciplinary action if they violate the contract.

This policy is designed to help ensure the safety and security of all students and, with your help, Del Puerto High School will be a more secure environment for each student

who attends our school

GRAFFITI

Graffiti of any kind will result in a warning and possible suspension. Writing, drawing, or placing stickers on school materials (other than on assignments created by teachers) will not be tolerated. Graffiti which requires the replacement of materials or equipment will be charged to the student and the student's parents.

BULLYING/CYBERBULLYING

Harassment of students or staff, including bullying, intimidation, "cyber bullying," hazing or initiation activities, ridicule, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause bodily harm or emotional suffering will not be tolerated.

Cyber Bullying includes the posting of harassing messages, direct threats, social cruelty, or other harmful text or images on the Internet, social networking sites, or other digital technologies, as well as breaking into another person's account and assuming that person's identity in order to damage that person's reputation or friendships.

<u>Please report any bullying immediately to an administrator, counselor, or campus supervisor!</u>

CLASS PRANKS

Class pranks will not be tolerated at Del Puerto High School. Due to vandalism that has taken place in recent years, all pranks will be dealt with as an issue of trespassing, vandalism, and defiance. Inevitably these pranks cross the line and are destructive and demeaning to our campus and students. Many man hours are spent to clean the campus and put it back into working order. Any student who engages in any such activity may be suspended and will jeopardize their chances of participating in extracurricular activities and end of year activities including the graduation ceremony.

CONDUCT ON BUSES

The bus is a mobile classroom. The bus driver is in complete charge of his/her bus and students riding the bus are under his/her direction. It is a **privilege** and not a right to ride the bus. Those students creating a disturbance, or discipline problem which may create

unsafe conditions will lose their privileges to ride the bus. Students riding buses to school functions, (athletic team, rooter bus, field trips, etc.) must return on the bus.

In order to not lose bus privilege, please follow these rules:

- Be courteous
- Do not use profane language
- Do not eat or drink on the bus
- Keep the bus clean
- Cooperate with the driver
- Do not smoke
- Do not damage the bus or equipment
- Stay in your seat
- Keep head, hands, and feet inside the bus
- Do not fight, push, or shove
- Do not tamper with bus equipment
- Do not bring pets on the bus
- Do not bring flammable material on the bus
- The bus driver is authorized to assign seats
- Have a safe triP

CONSEQUENCES FOR BUS REFERRALS (the consequences for bus referrals apply to K-12).

1st Offense: Warning to student and parent contact

2nd Offense: Warning to student, parent contact, and/or alternative consequences.

3rd Offense: Student will not be allowed to ride the bus for 3 days.

4th Offense: Student will not be allowed to ride the bus for 5 days. Student will be given

an assigned seat

5th Offense: Student will not be allowed to ride the bus for 10 days. A meeting will be

held before bus services resume (with bus company and an administrator)

Note: Offenses past 5 will follow a plan set up the previous meeting and may include losing bus privileges for a semester or school year.

Note: Depending on the seriousness of the act, the student may lose bus privileges on the first or succeeding offenses.

Note: Depending on the circumstances, alternatives to restriction from the bus may be used as determined by the site administrator.

School safety is everyone's responsibility!

DRESS CODE

In cooperation with teachers, students and parents/guardians, the principal or designee shall establish school rules governing student dress and grooming which are consistent with law, Board of Trustee policies and administrative regulations. These school dress codes shall be regularly reviewed.

While Patterson Unified School District values its student's individuality and freedom of expression, be aware that if a particular article of clothing (or lack thereof) causes a disruption of the learning process, a student will be asked to dress differently.

<u>Dress Code BP 5132</u> <u>Dress Code BP 5132 AR</u>

TOBACCO FREE SCHOOLS

The Patterson Unified School District Board of Education Policy regarding smoking and tobacco reads, in part, as follows:"... the Governing Board, therefore, prohibits the use of tobacco products at all times on District property and in District vehicles. This prohibition applies to all employees, students (including 18 year olds), visitors, and any other persons at any school, school-sponsored event, or athletic event.

CELL PHONES

Beginning January 1, 2003, students in California schools are allowed to carry cell phones. Listed below are the conditions for use at Del Puerto High School.

- Cell phones may only be used during a student's lunch period. Any emergency calls from or to a student should come through the school office.
- Cell phones must be turned **OFF & Put Away** in all classroom settings, including the Library, Auditorium, etc.
- Cell Phones are not permitted in the counseling or main office. A student who uses their phone for any reason without permission will be subject to additional discipline.
- Students are responsible for their cell phone if it is lost, broken, or

missing, the school is not responsible.

• Cell phones being used in class without teacher permission will be confiscated.

CELL PHONES AND ELECTRONIC EQUIPMENT/DEVICES/EARBUDS

Cell phones and electronic equipment/devices **are not** to be used in class without teacher permission. Not only do they disturb classes, but they may be lost, broken, or stolen. If these items are being used in CLASS, they will be confiscated. **The school will not be responsible for lost or stolen items and will not investigate lost electronic devices.**

The following will be the consequences for confiscated items:

- 1st Offense: Turn in to the office and returned to the student at the end of the day.
- 2nd Offense: Turn in to the office and the parent/guardian must pick up the electronic device at the front office.
- 3rd Offense: Student may be required to turn in their cell phones to the office on a daily basis and a meeting with administration with parent/guardian.

**Items that are not picked up in a timely manner may be kept until the end of the school year. Electronic devices left in the office after the last day of school will be considered ABANDONED and donated to charity.

COMPUTER USE BY STUDENTS

A Student Contract for On-Line Information Systems (Acceptable Use Policy) form must be signed by the student and parent before the student can have access to the Patterson Unified School District network.

Students who use the computers to access music, videos, pornography, or any other material deemed inappropriate by a school official will be subject to the following progressive disciplinary steps:

1st Offense: Consequences other than suspension.

2nd Offense: 1-day suspension and loss of network and computer use. 3rd Offense: 3-day suspension and possible recommendation for

expulsion or alternative education program.

1:WEB

Each student will receive their own Chromebook for educational purposes. PJUSD, the Central Valley's vibrant educational community offering world-class academics with a small-town feel, ensures that all students will graduate as resilient, confident innovators and contributing citizens with the knowledge and 21st-century skills and experiences to create their own futures and pursue personal and professional fulfillment.

The focus of the 1:WEB program at Del Puerto High School is to provide equipment and resources that meet the needs of today's students.

The Chromebook 1:WEB Program facilitates:

- Access to digital educational resources
- Availability beyond the school day
- Individualized learning
- Creativity and innovation
- Critical thinking and problem solving
- Communication and collaboration
- Technology literacy skills
- College and career readiness

Please note that teachers may set additional requirements for use in their classroom **Additional details regarding the 1:WEB Program will be included in the 1:WEB handbooks distributed to each student.*

TEXTBOOKS

All textbooks are furnished free to students. Reasonable allowances will be made for wear and tear, but the student will be charged for marks of any type, drawing, torn pages, or lost books. The books checked out to students are their responsibility and they will be held accountable for all damage or loss. Gang-related graffiti will be referred to the Assistant Principal and will be subject to discipline.

FINALS

Finals are scheduled for the last week of each trimester. Please make sure to be at school during this critical time as these finals have a direct impact on your academic achievement. Dress comfortably and eat a good breakfast. Schedules for finals will be sent to students.

GRADUATION REQUIREMENTS

Should you have any questions about graduation requirements, please call the school counseling office. Please refer to your counselor for all specific graduation requirements. All classes at Del Puerto High School are available to all students and are offered without discrimination of race, color, national origin, sex, handicap, or creed. The only requirement is that of academics and prerequisites.

UNSCHEDULED CLASSES

Students assigned any "unscheduled" periods at the end of the school day must leave the campus immediately after the end of their last scheduled class. Students with an unscheduled 1st period should not arrive on campus more than 5 minutes prior to the start of their 2nd period class.

EIGHTEEN (18) YEAR OLDS

All students eighteen or older must report to the Assistant Principal and sign an **Adult Statement of Responsibility** form. The form allows you to remain at Del Puerto High School as long as you agree to abide by all rules and regulations of attendance, discipline and academic pursuit as it applies to all students regardless of age.

WORK PERMITS & WORK EXPERIENCE

Minors 14 to 17 years of age must have a "Request for Work Permit and Statement of Intent to Employ Minor" (B1-4) on file with the school district of attendance when working on school days. This form may be obtained in the Attendance or Counseling Office. IN ORDER TO BE ISSUED AND MAINTAIN A WORK PERMIT, Have no more than three unexcused absences and/or tardies. (Students need to understand that they must attend school every day on time)

- 1. Students must maintain a minimum 2.0 GPA at all times with no "F's".
- 2. Students must be knowledgeable of and obey all rules and regulations of the school district.
- 3. Students may have NO more than one referral.
- 4. Students must exhibit good behavior at school and at all school activities.

***Violation of any of the above will result in the work permit being not being issued and/or revoked

Students can earn a maximum of five (5) credits per trimester towards elective or CTE credits, if they have a job outside of school. Proof will need to be verified by providing a copy of the student's paycheck to the counselor. Students can earn 1 credit for every 12 hours worked.

PARKING ON CAMPUS

The parking lot is for student and staff usage during the school day. Students will not be allowed to loiter in the lot at any time. All rules of the road are to be adhered to while in the parking lot and vehicles parked there are subject to search. Students wishing to park in the parking lot will need to submit proof of insurance and license to the office and *secure a parking permit upon* enrollment or on the first incident of driving to school. Students found operating a vehicle without a license or insurance will be referred to law enforcement. The 20 minute and handicapped parking zones will be monitored and students found parking in those zones will be towed at owner's expense.

VISITORS/PARENTS ON CAMPUS

- STUDENTS ARE NOT ALLOWED TO HAVE GUESTS ON CAMPUS.
- ALL PERSONS WHO COME TO CAMPUS FOR ANY REASON MUST REPORT TO THE MAIN OFFICE AND OBTAIN A VISITOR'S PASS. MUST PRESENT VALID ID (NO EXCEPTIONS).

LOCKDOWN

If an emergency occurs at Del Puerto High School a lockdown may be initiated. If you hear the bell signaling a lockdown or an announcement on the intercom, and you are not in a classroom, please report as quickly as possible to the nearest school building and check-in with the teacher or staff member.

Parents – if a lockdown occurs please do not come to the school. The emergency services staff needs to be able to do their job efficiently and effectively – without interruption. The school district will send out information over the <u>Aeries</u> phone system as to the circumstances of the lockdown and where to report to pick up your student.

We know lockdowns can be stressful and frightening, but we ask for your cooperation in making the situation as safe, secure and as organized as possible.

MEDICATION REGULATIONS

<u>ALL</u> medications, prescription and over-the-counter, require the parent/guardian to complete a special form in the office. It must be signed by your doctor and your parent. Medication must be sent to school in the original prescription container. Medications cannot be brought to school and kept in lockers, purses or pockets. This includes aspirin, Midol, etc. Teachers or other school personnel cannot administer or make available **any** medication. This includes aspirin. If you have any question please contact our school Nurse.

STUDENT ASSISTANCE PROGRAM

Del Puerto High School offers a Student Assistance Program in conjunction with the Stanislaus County Center for Human Services. Intervention and counseling may take place individually or in group counseling sessions in the areas of substance abuse, smoking cessation, and crisis situations.

See your School Counselor or Student Support Coordinator for more information.

STUDENT INSURANCE

The District does not carry injury insurance on students. The student may purchase an insurance policy which insures the student while at school and while she/he participates in school activities. If a student is injured at school, P.E., or any other class or school activity, she/he must report the injury to the instructor immediately and check with the office before going to the doctor. A completed insurance injury form must be on file in the office. A copy of this completed form must be obtained from the office before the doctor will treat the student in all cases (except emergencies) involving an injury sustained at school or in a school activity. If students do not follow the procedure outlined above, claims will not be recognized.

LOST AND FOUND

A lost item can be reported to the Administration Office. The school is not responsible for lost items. <u>VALUABLES OR LARGE AMOUNTS OF MONEY SHOULD NOT BE BROUGHT TO SCHOOL</u>

EDGENUITY

Edgenuity Coursework provides students with flexible digital content and curriculum that engages and motivates them to take ownership of their learning.

The self-paced learning allows students to spend more time on what they need to recover credits. Course content is aligned to state standards and the national standards, and can be customized to meet the needs of your school or district.

To complete the Edgenuity courses, students will have an opportunity to enroll in a Studies course or complete the work at home similar to homework. Every student will have courses assigned to them. This will provide them with an opportunity to take courses to recover credits. Each student will be allowed to complete no more than 15 credits per Trimester unless otherwise approved by an admin.

All exams for the Edgenuity courses will need to be approved by the administrator or designee and must be taken on campus.

If a student shows a lack of participation in an in-person course, he/she may not replace that course through Edgenuity. The purpose of Edgenuity is to help in recovering credits, not in lieu of in-person courses.

CHEATING & PLAGIARISM

Cheating on any type of assignment will not be tolerated. Cheating is defined as taking the work, words, ideas, and/or efforts of another and presenting it as one's own or providing one's own work to be presented as another's. Cheating also includes using unauthorized material on tests, quizzes, or other assignments. Consequences will be enforced for all involved in a cheating situation. Students will receive an automatic "F" for the assignment without possibility of make-up. Other consequences may apply. Using websites such as Brainly will be considered as cheating

DRIVERS LICENSE

Students who are under the age of 18 may earn 5 credits towards electives if they received their California Driver's License. To receive credit, students will need to show proof of their driver's education course and complete the requirements of the Department of Motor Vehicles.

COMMUNITY SERVICE

As part of the graduation requirement, all students will be required to complete 12 hours of community service during the Senior Project (no credits will be awarded for Senior Project community service hours). A list of suggested community service agencies/projects may be obtained from the Senior Project Advisor. You may complete community service hours for credit by completing the appropriate log and reflective assignment. Both the log and the reflective assignment must be turned into the principal or designee for approval. One (1) credit towards electives will be awarded for every twelve (12) hours of community service documented. Credits can not exceed 5 credits per trimester.

DEL PUERTO HS GRADUATION REQUIREMENTS

	(5 Units = 1 semester)	
Course	Grade Levels in () if applicable	Units
English:	Students must pass 9th 10th, 11th and 12th grade levels or any course equivalent to English that is transferable in academic equivalency.	40
Social Studies:	 a. World History A & B (10 credits) b. U.S. History A & B (10 credits) c. American Government (5 credits) d. Economics (5 credits) 	30
Mathematics:	Students must pass three years of mathematics with completion of Integrated Mathematics 1 or Algebra	30
Science:	a. Life Science - Biology (10 credits)b. Physical Science (Earth Science, Chemistry or Physics) 10 credits	20
VAPA	a. One year of Visual/Performing Arts or; b. Foreign Language	10
Health:	a. Health education.	5
CTE:	a. Career Technical Education (5 credits)b. Senior Project (5 credits)	10
Electives:	DP requires 65 units of Elective Courses, such as: Arts, Studies, etc.	65
Total number of u	nits required for graduation	210

Graduation Requirements

In order to graduate and earn a diploma, students must (1) pass the senior project; (2) complete 210 credits; and (3) complete the required course of study as noted above. Students who do not fulfill all of these requirements are not eligible to graduate from Del Puerto High School.

<u>DPHS SCHOOL ACCOUNTABILITY REPORT CARD (SARC)</u>

All California public and nonpublic, nonsectarian schools annually provide information to the community to allow public comparison of schools for student achievement, environment, resources & demographics. Below are the links for the DPHS SARC. SARC-English

DISTRICT HANDBOOK

PJUSD Parent Handbook

Student Mental Wellness, and Accessing Services

Patterson Joint Unified School District is committed to promoting student wellness to help all students achieve academic, social and behavioral success. Student mental health is supported by PJUSD through a variety of services ranging from wellness campaigns to our most intensive support provided through our special education programs. We also rely on partners and service providers in our community for additional treatment options available to students and families.

All students and their parents or caregivers can request mental health support, including assistance with social or emotional needs, at their school site. The first step is to talk to your teacher, school counselor, student assistant specialist, or a principal or other site administrator about the mental health needs of your child. These team members will work together along with you and your student to find the best available school-based support, depending on the needs of your child. These team members will also provide further instructions if needed to get the right supports in place for your child.

If more support is needed than what is available at school, you can call the Stanislaus County mental health services access and information line at (888) 376-6246. This information and referral line is provided by Stanislaus County Behavioral Health and Recovery Services. When you call this line, a staff person will do an assessment and assist with any immediate needs. You will then be referred to or linked to other services as appropriate. If in a mental health crisis, call the 24-hour hotline at (209) 558-4600.

In accordance with Ed Code 49428, PJUSD is sharing this information with students and families, to notify them how to initiate mental health services in school settings and the local area. The contacts provided here are the recommended starting points to accessing

mental health services. The process to initiate and access clinical mental health treatment may vary depending on health insurance providers and availability of services. Sometimes working with multiple agencies and health insurance can be frustrating when you're trying to help a child get needed mental health supports. We encourage you to not give up, continue to advocate for your child and be patient with mental health providers as they work to address your needs as quickly and effectively as they're able.

Find more information, including additional resource contacts on our website at http://studentservices.patterson.k12.ca.us.

A resource guide of local community-based support groups and similar services is also available online at www.friendsaregoodmedicine.com

In Crisis?

If you or someone you know is struggling emotionally or having trouble coping, there is help. If you are in distress or just want to talk about your problems, call the National Suicide Prevention Lifeline.

National Suicide Hotline 988 or text HOME to 741741 for free, confidential support.

If in a mental crisis Call the 24-hour hotline (209) 558-4600

Services Hotline for Stanislaus County Mental Health 1-888-376-62446

National Domestic Violence Hotline: 1-800-799-7233

