

CLARK-SHAWNEE LOCAL SCHOOL DISTRICT  
Clark County, Ohio

BOARD OF EDUCATION MEETING  
September 21, 2023  
6:30 p.m.  
Clark-Shawnee Administrative Office

**AGENDA**

**I. OPENING**

- A. Call to Order**
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Acceptance of Agenda**

**II. REQUEST AND CONCERNS OF THE GENERAL PUBLIC**

**Reminders Concerning Public Participation**

The Board welcomes and encourages the public to communicate with the Board on educational issues and school matters of community interest. The Board values public comment on such matters and seeks to provide the public with a meaningful opportunity to express points relative to such matters. Please note that the purpose of public participation is to give the public an opportunity to provide such comments, but the purpose is not for the Board to respond to any such comments. The Board will take all comments that are of an appropriate nature relative to educational issues and school matters of community interest under advisement and will respond in a manner the Board deems appropriate.

Please be advised that public participation may not be repetitive, obscene, and/or comments that constitute a true threat. Any such comments may be interrupted, warned, or terminated by the Board's presiding officer, and the Board's presiding officer may seek removal of any participant who does not observe reasonable decorum.

Also please be advised that public participation may not exceed three (3) minutes in length per participant. If you have a comment and/or question after the public participation period has closed, please submit your comment/question to the board in writing. Individuals desiring to participate in the public participation period must register on the sign-in sheet prior to the start of the meeting.

### **III. ROUNDTABLE**

#### **E. C.T.C. Update**

Mr. Ben Galbreath will update the Board of Education members on the activities of the Career Technology Center.

#### **F. Assistant Superintendent Update**

Mr. Brian Masser, Assistant Superintendent, will provide an update to the Board of Education.

#### **G. Superintendent Update**

Mr. Brian Kuhn, Superintendent, will provide an update to the Board of Education.

### **Administrative Reports/Action Items**

*The following items have been reviewed by the board members prior to the meeting. Discussion will be limited, but board action is required.*

### **IV. TREASURER'S REPORT**

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#### **ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL**

Action by the Board of Education in "Acceptance of Consent Calendar" at this point of the agenda means that items H through N are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

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#### **H. Signing of the Minutes of the Previous Meeting**

#### **I. Treasurer's Report and Condition of the Funds**

#### **J. Monthly Bills and Allowance of those that are in order**

#### **K. Adopt Permanent Appropriations at the Fund Level**

#### **L. Permission to raise the mileage rate from \$0.625 to \$0.655 (IRS Reimbursement Rate) effective 10/01/2023.**

#### **M. Acceptance of Donations**

Acceptance of a donation from Roetzel & Andress in the amount of \$1,175.00 for the purpose of staff appreciation and for the donation to be deposited into the 022-9005 fund.

Acceptance of a donation from American Fidelity in the amount of \$500.00 for the purpose of staff appreciation and for the donation to be deposited into the 022-9005 fund.

Acceptance of a donation from district employees in the amount of \$433.00 for the purpose of benevolence to the Northwestern Local School District and for the donation to be deposited into the 022-9009 fund.

## **N. 2023-2024 School Fee Approval**

Elementary (K-6)  
Band Fee—\$10.00

## **V. LOCAL SUPERINTENDENT’S REPORT**

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### **ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL**

Action by the Board of Education in “Acceptance of Consent Calendar” at this point of the agenda means that items O through S are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

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## **O. Resignations**

### Support Staff

Mrs. Peggy Bowers, Preschool Bus Driver, has submitted a letter resigning from Preschool Bus Driver position effective September 7, 2023.

Ms. Karla Cottenmyre, aide, has submitted a letter of resignation effective at the end of the end of the 2022-2023 contract year.

Mrs. Terra Howard, Bus Driver, has submitted a letter of resignation effective September 15, 2023.

Ms. Chasey Grubbs, Bus Driver, has submitted a letter of resignation effective September 22, 2023.

Mrs. Jeanne Ryder, Custodian, has submitted a letter of resignation effective September 11, 2023.

Mrs. Deborah Wertz, Aide, has submitted a letter of resignation effective September 18, 2023.

Recommendation: To accept the above resignations.

## **P. Employment**

### Support Staff

Mrs. Karen Clinger as Custodian for the 2023-2024 school year, effective September 11, 2023. [Current Assignment: Shawnee HS/MS]

Mrs. Karla Cottenmyre as Aide Specialized Assignment for the 2023-2024 school year [Current Assignment: Shawnee ES].

Ms. Chasey Grubbs as Aide for the 2023-2024 school year, effective September 25, 2023 [Current Assignment: Shawnee ES].

Mrs. Jeane Ryder as Cook for the 2023-2024 school year, effective September 12, 2023. [Current Assignment: Shawnee MS/HS].

Ms. Jaime Jackson as Bus Driver for the 2023-2024 school year, effective September 25, 2023.

Ms. Kelly Gragg as Bus Driver for the 2023-2024 school year, effective September 18, 2023.

Ms. Kirsten Whitt as ILP Aide for the 2023-2024 school year, effective September 11, 2023. [Current Assignment: Shawnee HS/MS]

Ms. Hayley Zawada as Aide for the 2023-2024 school year, effective September 18, 2023 [Current Assignment: Risen Christ].

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

### Certified

Miss Nyah Pierce as a Teacher for the 2023-2024 school year, effective August 27, 2023. [Current Assignment: Shawnee Middle School].

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

### Additional Duty - Certified

Mrs. Sherry Akers as Detention Monitor for the 2023-2024 school year.

Mrs. Cynthia Barnes as Flag Corp Advisor for the 2023-2024 school year.

Mr. William Henderson as Freshman Co-Facilitator for the 2023-2024 school year.

Mr. Devin Spitzer as Department Head for the 2023-2024 school year.

Mrs. Beth Szekacs as Mentor for the 2023-2024 school year.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

#### Additional Duty - Support Staff

Ms. Becky Barger as Preschool Bus Driver for the 2023-2024 school year, effective September 18, 2023.

Ms. Gina Beckel as Preschool Bus Driver for the 2023-2024 school year.

Ms. Peggy Bowers as Preschool Bus Driver for the 2023-2024 school year.

Mrs. Lindsey Estridge as Preschool Bus Driver for the 2023-2024 school year effective September 7, 2023.

Ms. Terra Howard as Preschool Bus Driver for the 2023-2024 school year.

Ms. Drema Jones as Preschool Bus Aide for the 2023-2024 school year.

Mrs. Jan Lyons as Preschool Bus Driver for the 2023-2024 school year.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

#### Substitutes—Long-Term Substitute Teachers

Ms. Katelynn Garber as a long-term substitute teacher for the 2023-2024 school year.

Ms. Cassidy Lemon as a long-term substitute teacher for the 2023-2024 school year.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

#### Support Staff Substitutes

Mrs. Virginia Coffman as Support Staff Substitute for the 2023-2024 school year.

Ms. Elizabeth Coffman as Support Staff Substitute for the 2023-2024 school year.

Ms. Chasey Grubbs as Substitute Bus Driver for the 2023-2024 school year.

Ms. Terra Howard as Substitute Bus Driver for the 2023-2024 school year.

Ms. Mallory Krouse as Support Staff Substitute for the 2023-2024 school year.

Ms. Emily Kuhn as Support Staff Substitute for the 2023-2024 school year.

Ms. Stephanie Lykins as Support Staff Substitute for the 2023-2024 school year.

Ms. Lisa Massie as Support Staff Substitute for the 2023-2024 school year.

Mrs. Krista Mattern as Support Staff Substitute for the 2023-2024 school year.

Ms. Nicole Newman as Support Staff Substitute for the 2023-2024 school year.

Ms. Linda Wilson as Support Staff Substitute for the 2023-2024 school year.

Recommendation: To approve the above substitutes on an as-needed basis.

#### Volunteers

Ms. Haley Silvers as Building Volunteer for the 2023-2024 school year.

Miss Holly Campbell as Marching Band Volunteer for the 2023-2024 school year.

Mr. Alexander Wheaton as Marching Band Volunteer for the 2023-2024 school year.

Miss Mia Volbert as Marching Band Volunteer for the 2023-2024 school year.

Recommendation: To approve the above substitutes on an as-needed basis for the 2023-2024 school year.

#### **Q. Contract Amendment**

To amend the contract of Mrs. Zsuzsanna Przyzycki to 0.82 of a FTE on the teacher's salary schedule.

Recommendation: To approve the above contract amendment.

## **R. Non-Paid Leave Request**

Mrs. Liberty Choiniere, Aide, is requesting non-paid leave from September 11, 18, and 19, 2023.

Miss Katelyn Reeder, Aide, is requesting non-paid leave from September 13-15, 2023.

Recommendation: To approve the above requests for non-paid leave.

## **S. Rescind Employment–Certified Additional Duty**

To rescind the employment of Mr. Darren Kaier as Freshmen Co-Facilitator for the 2023-2024 school year as approved during the August 15, 2023 regular board meeting.

Recommendation: To rescind the above employment action

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### ***ACCEPTANCE OF CONSENT CALENDAR – RESOLUTIONS/MISCELLANEOUS***

Action by the Board of Education in “Acceptance of Consent Calendar” at this point of the agenda means that item T is accepted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

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## **T. Designation of Public Records Officer**

To designate Mr. Tom Faulkner, Treasurer, as the Board’s Designee to receive the required training related to public records.

Recommendation: To designate Mr. Tom Faulkner as the Board’s Designee related to required public records training.

## **U. OSBA Southwest Ohio Region Fall Conference**

## **V. Report Section**

1. Meeting Minutes
2. Financial Data
3. Letters of Resignation
4. Discipline Information

Mr. Brian Kuhn  
Superintendent  
September 21, 2023