



**Swedesboro-Woolwich
Board Meeting Agenda
September 11, 2023
7:04p-8:09p**

Minutes have been approved and posted to the PTO webpage on September 22, 2023.

Attendees: Kenyetta DiSandro, Amy DeYoung, Tara Bustard, Alicia Midure, Elaine Luoma, Jennifer Aiken, Shannon Stelle, Suzanne Healey, Silvia Cancila and Rachael Ogbin

I. Treasurer's Report

- Reviewed

II. Old Business

1. Teacher Welcome Back gift – Consisted of donated PTO Today gift pack, membership and class information from Connect Fitness, and assorted drink tumblers. Tumbler and sticker costs total @ \$550. Items were placed at each school for staff, after the In Service Breakfast Meeting, on September 1st. Breakfast was provided by the PTO with assistance from Elaine, Suzanne, Amy I, Shannon, and Kenyetta. Total cost will be provided by Gina D'Adamo ~ Nutri-Serve.
2. Rita's Water Ice was present at each school after the meeting. Total cost \$1,025.
3. All School Supply kits have been sorted and delivered just prior to the 1st day of school. School Specialty is offering a 3% refund for any inconvenience. Also a 3% discount for placing an order with them for 2024. Minimal missing items have been submitted and now awaiting their arrival. Board discussed the quality of materials received and collectively decided to compare costs with alternate companies before signing the contract for 2024.
4. 2023-2024 take home folders and agendas were distributed at each school.

*Enrollment: Clifford (238+), Stratton (424), Harker (672), & Hill (230)
5. Chalk the Walk was HOT, but very cute and successful.
6. Sign Gypsies displayed signs at all District schools to welcome back staff & students to a new school year. Will ask for signs to specify "welcome" next year.
7. 1st & 2nd day of school assistance at Clifford & Stratton with the help of PTO members, helped guide the little ones to their classrooms and directed them to their buses after school.

8. PTO had a presence at Clifford's Open House on August 31st. Here we informed incoming Pre-K & Kindergarten parents of our mission. Purple PTO membership forms were passed out here. When returned students get a treat; but the classroom with the highest new registrations will receive a pretzel party.

III. New business

1. PTO Membership forms & Room Parent forms have been distributed and due back September 20th; membership is ongoing. **All Board members must complete registration as well.**

Kenyetta will receive the returned forms to develop Room Parent assignments. VPs will send out emails **at 3:00 pm, September 22nd** to each Room Parent Group and CC homeroom teacher.

*Email is formatted...just copy/paste/add names. Mandatory Room Parent Meeting, **September 26th, 7pm @ Stratton.**

2. Sign Up Genius: Harker Picture Day (9/14) genius posted. 2nd Genius will be for Clifford Picture Day assistance (10/13).

- Followed by Boosterthon Fun/Glow Runs.

3. Parks & Recs - Daddy Daughter dance have reserved 3/2/24 at the Bridgeport Fire Hall (same place as last time). 4-6pm for grades K-2, 7-9pm grades 3-6.

* Mother Son BINGO ??? Need to follow up with dates so that we don't overlap

IV. PTO Communication

- a. Facebook ~ 274 followers, Back to school reel showed 659 plays!
- b. Instagram ~ Back to School
- c. School messenger
- d. Comet Clips (every Friday)
- e. Direct email
- f. Flyers
- g. Clifford & Stratton Library Sign Up – Lindsay Molter ~ Library Coordinator

V. PTO Events & Fundraisers

1. 9/25 - Put Family Fun Night flier in mailboxes.
2. 9/28 - Stratton Back to School Night & Fall Book Fair presence, 6:00-7:30p (Amy D. will cover).
3. Scholastic Fall Book Fair: Time Machine ~ Reading Can Take You Anywhere. Clifford send home packets 9/13, Stratton 9/20, Harker 9/27, & Hill 10/4. Awaiting registers to hold hands on training. Training videos were sent via email.
 - 9/14 - Clifford decorating (10:00a-1:30p)



**Swedesboro-Woolwich PTO
Board Meeting Agenda
September 11, 2023
7:00pm, Page 3**

- 9/15 - Clifford Set up (9a-11a), preview (11a-1p)
 - 9/18-19 - Clifford Book Fair
 - 9/18 or 9/19 - Stratton decorating
 - 9/22 - Stratton Set up (9a-11a), preview (10:45a-1:15p)
 - 9/25, 9/28 & 9/29 - Stratton Book Fair
 - 9/29 - Harker Set up (3:30p-5:30p) *Fall Family Fun Night as well
 - 10/2 - Harker preview (7:45a-8:30a)
 - 10/2-10/6 - Harker Book Fair
 - 10/10 - Hill decorating
 - 10/11 - Hill Set up (9a-11a), preview (11a-1p)
 - 10/12 & 10/13 - Hill Book Fair
4. Fall Family Fun Night Activities/Schedule - to create a Playbook (September 29, 5:00-9pm) ~ Last day of Spiritwear sale.
- * Time capsule boxes
 - * Linking shapes & giant poldyrons (hands on - oversized)
 - *Paper plate clocks (simple to make)
 - *(egg) Pumpkin drop ~ Shannon
 - *Pumpkin ring toss w/ glow necklaces
 - *Pumpkin tic tac toe w/ mini pumpkins ~ Alicia w/ sidewalk/chalk glow items
 - *Ball in Basket (on pallet, in PTO room) ~ Alicia
 - *Pumpkin mini golf ~ Amy I. & Tara
 - *Fall photo prop ~ Amy I. & Tara - Harvest decor
 - *Candy corn bowling
 - *Temporary tattoos - ask if Principal Boston is available for this activity.
- Give away at entrance - glow necklaces
5. Walter Hill Fall Mum Sale September 11-22; Curbside pick-up October 3rd, (3:45p-5:45p). Student accounts managed by PTO. Purpose is to help alleviate the cost of activities fees and class trip fees.
- Terva
 - Poinsettias - Lucas Greenhouse
 - Stocks - FALL SLOTS FULL
 - Cheesecake/Cookies/Dough
 - Duffields pies??
 - Sweetsboro cookies??
 - Linvilla - FALL SLOTS FULL

6. District wide Spirit Wear Sale September 13-29, fliers in mailboxes September 13th.
7. Boosterthon begins October 16th, Team Days October 17-23. Stratton Fun Day 10/24. Clifford Glow Run 10/24. Harker Fun Run 10/25.

Next meeting: October 16, 2023, 7:00pm ~ Stratton Library